

URBAN/MUNICIPAL

CA4 ON HBL A05

CSIF31

Aug/22/91 - Oct/3/91

FINANCE AND
ADMINISTRATION
COMMITTEE

URBAN/MUNICIPAL

CA4 ON HBL A05

CS1 F31 Aug. 22 1991

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URBAN MUNICIPAL

NOTICE OF MEETING

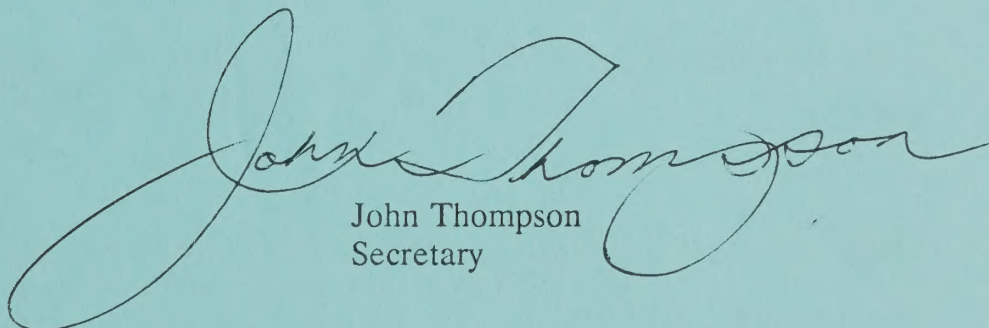
AUG 20 1991

FINANCE AND ADMINISTRATION COMMITTEE GOVERNMENT DOCUMENTS

Thursday, 1991 August 22nd

9:30 o'clock a.m.

Room 233, City Hall



John Thompson
Secretary

NOTE: LUNCH WILL BE PROVIDED AT 1:00 O'CLOCK P.M.

AGENDA

- 9:30 a.m.
1. IN CAMERA AGENDA
 2. CONSENT AGENDA

3. ALDERMAN D. AGOSTINO

- (a) Proposal Regarding Declaration of Interest for Citizen Appointments
- (b) Conflict of Interest Legislation
- (c) Junk Mail

10:00 a.m. 4. POLICY AND PROCEDURES OF OTHER MUNICIPALITIES RELATING TO CIVIC AWARDS

5. ADDITIONAL PROVINCIAL AUTHORITY TO ENFORCE NOISE REGULATIONS - Alderman D. Wilson

6. H.E.C.F.I. BOARD OF DIRECTORS - COMPOSITION/POLICY - Amendment to The City of Hamilton Act, 1985

10:30 a.m. 7. CORRESPONDENCE REFERRED FROM MAYOR'S OFFICE

- (a) Hamilton Theatre Inc. - 35th Anniversary - request for City to host "Gala Open House Reception"
- (b) Famous People Players - request for City to host Reception
- (c) Christian Children's Fund of Canada- request for financial contribution to relief and recovery efforts in Bangladesh

NOTE: City Council policy re: contributions/donations to relief funds attached

- (d) Hamilton Film Liaison Committee/Commission

8. ONTARIO PROVINCIAL AND NATIONAL KARATE CHAMPIONSHIPS - Convention/Reception Grant Appeal

9. CITY TREASURER

- (a) Update - G.S.T. Implementation Requirements
- (b) Write-off of Outstanding Business Taxes

10. RESOLUTIONS RECEIVED FOR ENDORSEMENT

- (a) City of Oshawa - Re: Financial Support - Rolling Thunder Theatre Group
- (b) City of Nepean - Re: Royal Commission Inquiry into Air India Tragedy
- (c) Regional Municipality of Waterloo - Re: Development Charges Act
RECOMMENDATION - BE RECEIVED

11:00 a.m. BREAK

11. DELEGATIONS

- 11:05 a.m. (a) Smoking in Public Places By-law 80-258

12. OTHER BUSINESS

13. ADJOURNMENT

FINANCE AND ADMINISTRATION COMMITTEE

1991 AUGUST 22

CONSENT AGENDA

A. ADOPTION OF THE MINUTES

- (i) Regular meeting held Thursday, 1991 July 25

B. MANAGER OF PURCHASING

- (i) Reroof Coronation, Eastwood and Inch Recreation Centres

C. CITY CLERK

- (i) Hellenic Community of Hamilton and District Festival
- (ii) Mayor's Race Relations Committee Seminar - Use of Council Chambers
- (iii) Mayor's Race Relations Committee - Photo Contest - Use of City Hall Facilities
- (iv) Liberal Task Force on the Status of Disabled Persons - Use of Council Chambers
- (v) Mr. Paul J. Fenlon - Use of City Hall Fore Court for Rally of Employees of the Local Insurance Industry
- (vi) Take Back the Night Collective - Use of City Hall Facilities
- (vii) Project Ploughshares - Use of Council Chambers
- (viii) Proposed Incorporation of "Hamilton Payroll Services Inc."
- (ix) By-law to Authorize A Municipal Question to the Vote of the Electors

D. COMMISSIONER OF HUMAN RESOURCES

- (i) Increase in Stipend - City Doctor
- (ii) Child Care Task Force
- (iii) Appointments To and Terminations From Permanent Positions with the Corporation of the City of Hamilton

E. CITY SOLICITOR

- (i) By-law To Authorize the Central/Beasley P.R.I.D.E. Housing Intensification Program

F. CITY TREASURER

- (i) Status of Hosting, Receptions and Related Accounts
- (ii) Status of Unclassified Revenue and Expenditures as at 1991 July 31

Thursday, 1991 July 25
9:30 o'clock a.m.
Room 233, City Hall

A (i)

The Finance and Administration Committee met.

There were present: Alderman B. Hinkley, Chairman
Alderman T. Cooke
Alderman V. Agro
Alderman G. Copps
Alderman T. Jackson
Alderman J. Gallagher

Absent: Alderman D. Ross, Vice-Chairman - City Business
Mayor R. Morrow - City Business
Alderman D. Agostino - City Business

Also present: Alderman D. Wilson
Mr. L. Sage, Chief Administrative Officer
Mr. R. Hammel, Acting Treasurer
Mr. J. Johnston, Commissioner of Human Resources
Ms. P. Noé Johnson, City Solicitor
Mr. R. Sabo, Assistant City Solicitor
Ms. J. McAnanama, CEO, Hamilton Public Library
Mr. D. Vyce, Director of Property
Mr. R. Martiniuk, Manager, Architectural Division
Mr. J. Thompson, Secretary

CONSENT AGENDA

A. MINUTES

The minutes of the Finance and Administration Committee meetings held on the following dates were received and adopted:

Special meeting held 1991 June 17
Regular meeting held 1991 June 20
Special meeting held 1991 June 25
Special meeting held 1991 July 02

B. MANAGER OF PURCHASING

(i) PURCHASING OF ONE (1) VACUUM CATCHBASIN CLEANER BODY ASSEMBLY, FLEET SERVICES

As outlined in a report of the Manager of Purchasing dated 1991 July 16, the Committee agreed to submit the following recommendation to City Council for approval:

That a purchase order be issued to Wheels, Brake & Equipment, Burlington, in the amount of \$98,264.70 including all applicable taxes, being the only tender received, for the purchase of one (1) Vacuum Catchbasin Cleaner Body Assembly for Fleet Services, in accordance with specifications issued by the Manager of Purchasing and Vendor's tender, and that this expenditure be financed through the Reserve for the Replacement of Mobile Equipment Account No. CH5X503 00101.

(ii) REPLACEMENT OF FIVE (5) TWO-WAY DUMP SANDERS WITH PLOUGHS, UNIT #9201/9660/47/75/78, AND PURCHASE OF ONE (1) NEW UNIT, FLEET SERVICES

As outlined in a report of the Manager of Purchasing dated 1991 July 18, the Committee agreed to submit the following recommendations to City Council for approval:

- (a) That purchase orders be issued to Carter G.M. Trucks, Hamilton, for the replacement and purchase of six (6) two-way dump sanders with ploughs, being the lowest acceptable of ten (10) tenders received, in accordance with specifications issued by the Manager of Purchasing and Vendor's tender, and that items i), ii) and iii) be financed through the Reserve for Replacement of Mobile Equipment Account No. CH5X503 00101, and item iv) be financed through New Equipment - Sander wing Plough Unit Account No. CF5500 609151005, as follows:
 - (i) In the amount of \$227,352.92 to replace two (2) units #9201/9660 54,000 lb. GVW tandem two-way dump trucks with front ploughs and wings
 - (ii) In the amount of \$216,990.26 to replace two (2) units #9647/75 54,000 lb. GVW tandem two-way dump trucks with underbody ploughs
 - (iii) In the amount of \$88,752.77 to replace one (1) unit #9678 35,000 lb. GVW tandem two-way dump trucks with underbody plough
 - (iv) In the amount of \$108,495.13 to purchase one (1) unit, 54,000 lb. GVW tandem two-way dump truck with underbody plough
- (b) That the additional \$18,500 required for item iv) for Project #74.0 be funded from the Reserve for Capital Projects - Centre #CH00203.
- (c) That the gross cost of project #85.0 "Concrete Resource Recovery Pit at B.A. Court Yard be reduced by \$18,500 with that amount being transferred to the Reserve for Capital Projects - Centre #CH00203.

(iii) REPLACEMENT OF ELEVEN (11) COMPACT SIZE PASSENGER VEHICLES, UNITS #1301/3/7/13/2/6/46/71/421/2/54, CITY GARAGE

As outlined in a report of the Manager of Purchasing dated 1991 July 18, the Committee agreed to submit the following recommendation to City Council for approval:

That a purchase order be issued to Taylor Chrysler Dodge, Hamilton, in the amount of \$119,213.60, including all applicable taxes, plus the cost to license, being the lowest of nine (9) tenders received to replace eleven (11) compact size passenger vehicles units #1301/3/7/13/2/6/46/71/421/2/54 for the City Garage, in accordance with specifications issued by the Manager of Purchasing and Vendor's tender, and that this expenditure be financed through Reserve for Replacement of Mobile Equipment Account No. CH5X921 00101.

(iv) **REPLACEMENT OF SIX (6) MID SIZE PASSENGER VEHICLES, UNITS
#1323/4/40/50/1/1423, CITY GARAGE**

As outlined in a report of the Manager of Purchasing dated 1991 July 18, the Committee agreed to submit the following recommendation to City Council for approval:

That a purchase order be issued to Hamilton Motor Products, Hamilton, in the amount of \$85,491, including all applicable taxes, plus the cost to license, being the lowest of nine (9) tenders received to replace six (6) mid size passenger vehicles units #1323/4/40/50/1/1423 for the City Garage, in accordance with specifications issued by the Manager of Purchasing and Vendor's tender, and that this expenditure be financed through Reserve for Replacement of Mobile Equipment Account No. CH5X921 00101.

C. CITY CLERK

(i) **ARTHRITIS SOCIETY OF HAMILTON**

As outlined in a report of the City Clerk dated 1991 June 18, the Committee agreed to submit the following recommendations to City Council for approval:

- (a) That permission be granted to the Arthritis Society of Hamilton to use the City Hall forecourt and related equipment on Thursday, 1991 September 05 from 12:00 noon to 1:30 p.m. for the launching of Arthritis Month.
- (b) That permission be granted to fly the Arthritis Society Bluebird flag at City Hall from Thursday, 1991 September 05 until Monday, September 30.
- (c) That the City Clerk be granted the authority to approve of a similar use in future years, provided it does not interfere with any other activity.

(ii) **WILFRED LAURIER UNIVERSITY ALUMNI ASSOCIATION**

As outlined in a report of the City Clerk dated 1991 July 11, the Committee agreed to submit the following recommendations to City Council for approval:

- (a) That permission be granted to Wilfred Laurier University Alumni Association to use the City Hall Council Chamber on Tuesday, 1991 August 13 from 7:00-9:00 p.m. for an orientation evening for parents and freshmen from the Hamilton area who will be attending Wilfred Laurier University.
- (b) That the City Clerk be granted the authority to approve of a similar use in future years, provided it does not interfere with any other activity.

(iii) **BIG BROTHER ASSOCIATION**

As outlined in a report of the City Clerk dated 1991 July 2, the Committee agreed to submit the following recommendation to City Council for approval:

That permission be granted to the Big Brother Association of Burlington and Hamilton-Wentworth Inc. to use the City Hall parking lot (directly siding onto Bay Street) on Sunday, 1991 September 29 from 9:00 a.m. to 4:00 p.m. for a pit area and barbecue during their Soap Box Derby as a closing event to Big Brother Month.

(iv) **HAMILTON BOARD OF EDUCATION**

As outlined in a report of the City Clerk dated 1991 June 28, the Committee agreed to submit the following recommendation to City Council for approval:

That approval be given to the action taken by the City Clerk in authorizing The Hamilton Board of Education to use City Hall meeting rooms on 1991 July 2, 3 and 4 for a team working on the development of a Race Relations Policy for the Board of Education as follows:

1991 July 2 - Room 219 - 8:30 a.m. - 1:00 p.m.

1991 July 3 - Room 264 - 8:30 a.m. - 11:45 a.m.

1991 July 4 - Room 264 - 8:30 a.m. - 1:00 p.m.

(v) **HAMILTON AND DISTRICT LABOUR COUNCIL C.L.C.**

As outlined in a report of the City Clerk dated 1991 July 15, the Committee agreed to submit the following recommendations to City Council for approval:

- (a) That the Manager, Property Maintenance Division be authorized and directed to erect a reviewing stand and all other pertinencies on the north east corner of Main and Bay Streets on 1991 Monday, September 02 on the occasion of the Labour Day Parade.
- (b) The permission be granted to the Hamilton and District Labour Council to lay a wreath in front of the Monument to Workers on the City Hall property as part of the Labour Day Parade ceremonies.
- (c) That the City Clerk be granted the authority to approve of a similar use in future years, provided it does not interfere with any other activity.

(vi) **HAMILTON BLACK RIBBON DAY COMMITTEE**

As outlined in a report of the City Clerk dated 1991 July 15, the Committee agreed to submit the following recommendations to City Council for approval:

- (a) That permission be granted to the Hamilton Black Ribbon Day Committee to use the City Hall forecourt and, in the event of inclement weather the Council Chamber, on Friday, 1991 August 23 from 5:30 p.m. to 7:00 p.m. for a rally to mark the 6th Annual International Black Ribbon Day.
- (b) That the flags of the following Black Ribbon Day Committee member nations be flown at City Hall from 1991 August 22 to 24:

Estonia

Latvia

Lithuania

Ukraine

Poland

Czechoslovakia

Hungary

Romania

(vii) CIVIC AWARDS - CARDINAL NEWMAN EXPRESS SOCCER TEAM

As outlined in a report of the City Clerk dated 1991 July 15, the Committee agreed to submit the following recommendation to City Council for approval:

That civic gold pins be awarded to the following members of the Cardinal Newman Express Boys' Soccer Team for winning the Ontario Federation of Secondary Schools Athletic Association (OFSSA) Soccer Championships for 1991:

Joseph Basic	John Benko
Jerry Cagalj	Marco Cavallaro
Jerry Cipriani	Ante Culina
Gary Demedeiros	Dino DeMarantonio
Marco DiMarco	Denis Dujela
Vince Iacozza	Gilbert Janear
Tom Karaula	Adam Kolodziej
Ante Kutesa	Dino Leo
John Mayich	John Majpruz
Kevin Moravic	Vincent Perri
Rob Pomahac	Dan Smukavich
Paul Toffolon	Steve Turchet

Coaches:

Carmen Dalia

Marc Kovacs

Manager:

Sam Migliaccio

(viii) COMMONWEALTH PHARMACEUTICAL ASSOCIATION CONFERENCE

As outlined in a report of the City Clerk dated 1991 June 28, the Committee agreed to submit the following recommendation to City Council for approval:

That the Council of the Corporation of the City of Hamilton advise the Liquor Licence Board of Ontario that it is aware of the reception of the Commonwealth Pharmaceutical Association Conference being held outdoors on the Plaza area of Jackson Square on 1991 August 25 and has no objection to the issuance of a Special Occasion Permit.

11. That approval be given to the action taken by the Finance and Administration Committee in authorizing the Boris Brott Summer Music Festival to erect a "Renaissance" sign on the City Hall forecourt to draw attention to the Boris Brott Summer Music Festival which will run from 1991 June 8 to August 24.
12. That approval be given to the action taken by the Finance and Administration Committee in authorizing the Hamilton Chapter of Ontario Friends of Schizophrenics to use the City Hall second floor for a wine and cheese reception held on 1991 July 11 from 4:00 p.m. to 6:30 p.m. for the announcement and launch of a fundraising art draw.

D. TREASURER

- (i) **FINANCING ADDITIONAL REPAIR TO FIRE DEPARTMENT PUMPER #11, VEHICLE #1662**

As outlined in a joint report of the Director of Public Works and the Treasurer, dated 1991 June 17, the Committee agreed to submit the following recommendations to City Council for approval:

- (a) That additional repairs to the Truck Frame, Pump House Structure, and Fuel Tanks to Fire Department Pumper #11 in the additional amount of \$4,010. be approved.
- (b) That this expenditure be charged to Account No. CH 5X522 00103 Reserve for Major Vehicle Repairs.
- (c) That the total repair cost of \$58,009. to Fire Department Pumper #11 (including \$53,999. for the original approved repair expenditure) be added to the original cost (being \$109,588.) of the Pumper #11 (Vehicle No. 1662) for depreciation purposes.

(ii) **FINANCING SUPPLEMENTARY ROAD AND SIDEWALK RECONSTRUCTION PROGRAMME**

As outlined in a report of the Treasurer dated 1991 July 19, the Committee agreed to submit the following recommendation to City Council for approval:

That, as referred to in Section 15 of the TENTH Report of the Transport and Environment Committee, the estimated amount of \$700,000. required to fund the Supplementary Road Programme be accommodated within the existing 1991 Reconstruction Programme, Centre No. CF 529142001.

(iii) **STATUS OF GENERAL CONTINGENCY BALANCE AS OF 1991 JULY 12 (CURRENT BUDGET ONLY)**

The Committee received an Information Report of the Treasurer dated 1991 July 15 outlining the status of the General Contingency, the balance of which is now \$27,330.

(iv) **STATUS OF UNCLASSIFIED REVENUE AND EXPENDITURES AS AT 1991 JUNE 30**

The Committee received an Information Report of the Treasurer dated 1991 July 11 containing an analysis of the Unclassified Revenue and Expenditures for the period ending 1991, June 30.

(v) **STATUS OF HOSTING, RECEPTIONS AND RELATED ACCOUNTS**

The Committee received an Information Report of the Treasurer dated 1991 July 11 containing an analysis of accounts related to hostings and receptions as at 1991 June 30.

(vi) **SUMMARY OF REVENUES AND EXPENDITURES FOR THE SIX MONTHS ENDED 1991 JUNE 30. COMPARED WITH BUDGET**

The Committee received an Information Report of the Treasurer dated 1991 July 15 containing a Summary of Revenues and a Summary of Expenditures by Standing Committees for the period ending 1991 June 30.

(vii) **STATUS OF CAPITAL PROJECTS AS AT 1991 MAY 31**

As outlined in a report of the Treasurer dated 1991 July 22, the Committee agreed to submit the following recommendations to City Council for approval:

- (a) That the Summary of Capital Projects in Progress as at 1991 May 31, attached hereto and marked Appendix "A", be received for information.
- (b) That approval be given to the removal of the following projects from this Status Report as they have been satisfactorily completed and, that they be deleted from Treasury records as at 1991 July 31:

<u>No.</u>	<u>Description</u>	<u>Gross Cost</u>
(1)	(2)	(3)
108	High Level Bridge Street Lighting	155,000.
114	Albright Road Extension	104,000.
267	Public Works Equipment - Vacalls, Steam Jenny, Elephant Vacs.	222,000.
268	Underground Fuel Tanks - Various Locations	130,000.
352	King's Forest Parking Lot Improvements	96,000.
353	Bocci Courts at McCulloch, Manson and Rosedale	45,000.
385	Floodlighting - Sam Mason Park	86,000.
387	Gage Park - Perennial Borders	22,000.
392	Churchill Lawn Bowling Club - Lighting System and Replacement	31,000.
702	Downtown Action Plan - Phase II	1,603,000.
704	James Street North Streetscape	1,994,000.

E. DIRECTOR OF PROPERTY

(i) AUTHORITY TO ENTER LANDS BY THE REGION

As outlined in a report of the Director of Property dated 1991 July 2, the Committee agreed to submit the following recommendations to City Council for approval:

- (a) That an Authority to Enter City property at the south/east corner of Upper Ottawa and Limeridge Road (No. 5 Fire Station), executed by Regional Officials on 1991 January 29, for the construction of a detour and watermain required for the Red Hill Creek Expressway Project, commencing on the day following City Council approval, until completion of the necessary works, be approved.
- (b) That the Mayor and City Clerk be authorized to execute the necessary documents.

(ii) TERMINATION OF LEASE - WINCO STEAK N' BURGER, MAIN STREET WEST AND COOTES DRIVE

As outlined in a report of the Director of Property dated 1991 July 16, the Committee agreed to submit the following recommendation to City Council for approval:

That the Lease Agreement approved by City Council at its meeting held 1981 March 31, in adopting Section 2 of the Eighth Report of the Finance Committee, entered into with Winco Steak N' Burger be terminated and that the City Solicitor be authorized to take the necessary action to terminate the lease and recover the \$18,000. in arrears.

F. COMMISSIONER OF HUMAN RESOURCES**(i) EMPLOYEE ASSISTANCE PROGRAM - OFF-SITE RESOURCES INC.**

As outlined in a report of the Commissioner of Human Resources dated 1991 July 17, the Committee agreed to submit the following recommendations to City Council for approval:

- (a) That the Corporation of the City of Hamilton exercise its option to retain the services of Off-Site Resources Inc. for the Employee Assistance Program for years two and three.
- (b) That years two and three cover the period commencing 1991 July 1 and ending 1993 June 30.
- (c) That the monthly fee for years two and three be calculated based on the employee population on 1991 July 1 and 1992 July 1.

(ii) RESTRUCTURING - PLAN EXAMINATION DIVISION OF THE BUILDING DEPARTMENT

As outlined in a report of the Commissioner of Human Resources dated 1991 July 17, the Committee agreed to submit the following recommendation to City Council for approval:

That the salary classification for the following non-union position in the Building Department be approved in accordance with Section 12 of the Fifth Report of the Planning and Development Committee adopted by City Council on 1991 March 26.

<u>Position Title</u>	<u>Function</u>	<u>Grade</u>	<u>Salary</u>
Supervisor of Customer Service	To assist the Manager of Customer Services in providing a living environment free of safety, health and fire hazards through plan examination, and advising design professionals on regulatory requirements.	J	\$51,218.96- \$60,379.28

(iii) SALARY CLASSIFICATION - SENIOR SYSTEMS ANALYST, INFORMATION SYSTEMS DEPARTMENT

As outlined in a report of the Commissioner of Human Resources dated 1991 July 17, the Committee agreed to submit the following recommendation to City Council for approval:

That the following salary classification be approved:

<u>Position Title</u>	<u>Function</u>	<u>Grade</u>	<u>Salary</u>
Senior Systems Analyst	Plan, design, analyze and co-ordinate the development, implementation and maintenance of multi-user, multi-task on-line and batch processing computer systems.	I	\$52,490.88- \$61,850.88

(iv) C.U.P.E. LOCAL 167 JOINT JOB EVALUATION - AMENDMENT TO PROCEDURES MANUAL

As outlined in a report of the Commissioner of Human Resources dated 1991 July 17, the Committee agreed to submit the following recommendation to City Council for approval:

That Article 2 of the Manual of Procedures for the Joint Job Evaluation Programme, approved by City Council on 1991 March 5, in adopting Section 2 of the Fourth Report of the Financial and Administration Committee, be amended by adding the following paragraph in the section entitled Joint Job Committee:

"Notwithstanding the foregoing, the Employer shall maintain two (2) Management representatives, during the hearing of appeals arising from the installation of the Joint Job Evaluation Programme. All decisions and agreements of the Committee shall be by consensus or by majority vote of 4 to 1".

(v) CONTRACT SETTLEMENT - MARBLE SETTERS, TILE SETTERS & TERRAZZO WORKERS, LOCAL NO. 16, ONTARIO

As outlined in a report of the Commissioner of Human Resources dated 1991 June 3, the Committee agreed to submit the following recommendation to City Council for approval:

That the contract settlement of the Provincial Agreement for Ontario Marble, Tile, Terrazzo, Cement Masons, Resilient Floor Layers and Their Helpers - The International Union of Bricklayers and Allied Craftsmen and the Ontario Provincial Conference of the International Union of Bricklayers and Allied Craftsmen and the Terrazzo, Tile and Marble Guild of Ontario, Inc., Local Union 16, be received pursuant to the Fair Wage Policy of the City of Hamilton.

(vi) APPOINTMENTS TO AND TERMINATIONS FROM PERMANENT POSITIONS WITH THE CORPORATION OF THE CITY OF HAMILTON

As outlined in a report of the Commissioner of Human Resources dated 1991 July 17, the Committee agreed to submit the following recommendation to City Council for approval:

That the Appointments To and Terminations from Permanent positions with the Corporation to 1991 July 16, attached hereto and marked Appendix "B", be approved.

G. TAXI ADVISORY COMMITTEE

As outlined in a report by the Secretary of the Taxi Advisory Committee dated 1991 July 19 the committee approved that the Planning and Development Committee be requested to consider the placement of residents numbers on telephone poles.

This matter has been of some concern to the Taxi industry due to the difficulty in identifying particular residences. The placement of such numerical signs would also be of assistance to others especially when looking for residences in an emergency situation.

H. TOW TRUCK SUB-COMMITTEE

The committee had before it a Draft By-law To Licence and Regulate Tow Trucks and Drivers of Tow Trucks.

As outlined in a report from Mr. S. J. Dembe, Acting Secretary, Tow Truck Subcommittee dated 1991 June 28, the committee approved that the draft by-law be received and circulated to all members of the industry for comment.

I. CORRESPONDENCE RECEIVED

The committee received the following pieces of correspondence:

- (a) Undated letter from Ms. Terri Adele Stubbs regarding the alleged conduct and behaviour of a member of Council with regard to the alleged "Blonde Jokes".
- (b) Letter dated 1991 July 11 from Mrs. Dorothy Calder regarding the recent activities of the Status of Women Subcommittee in response to the "Blonde Jokes" issue.

REGULAR AGENDA**2. RELEASE OF HELIUM BALLOONS IN THE CITY**

The Committee had before it a letter from Alderman W. M. McCulloch dated 1991 July 17 advising that he has received some citizen concerns over the release of Helium Balloons in the City.

Alderman McCulloch raises two fundamental issues; the possible damage to wildlife particularly fish and sea mammals where there is a record of the deflated balloons being swallowed by them, more importantly is the littering effect of hundreds of these balloons falling into the streets, parks and fields.

Alderman McCulloch who was in attendance advised that apparently the H.S.P.C.A. has had no complaints with regard to balloons getting into animals. He submitted however that the greatest concern is the littering effect of hundreds of these balloons falling into the streets, parks and fields. He suggested that staff should investigate whether there is a concern of any magnitude with respect to this particular type of litter fallout. Alderman Cooke commented that he seems to recall consideration being given to a previous staff report on the same subject. If such is the case, it would only be necessary to revisit the previous staff report for further review to determine whether there is a concern of any magnitude for possible legislation.

Following consideration direction was given that Alderman McCulloch's letter be referred to appropriate staff for review and report back with comments, observations and/or recommendations for the possible enactment of legislation.

3. HAMILTON MUNDIALIZATION COMMITTEE

The committee had before it a copy of Draft No. 4 of the Proposed Guidelines for Future Hamilton Twin City Relationships as prepared by the Hamilton Mundialization Committee. The Mundialization Committee is recommending that the Draft Guidelines be reviewed and forwarded on to Hamilton City Council for acceptance.

Following consideration, direction was given that Draft No. 4 of the Guidelines be referred back to the Hamilton Mundialization Committee for further review with the following requests:

- a) that, in light of extreme current budget restraints, No. Item 7 be revisited with the view to possibly recommending an amendment to provide that no more than one twin city would be selected within a three-year period rather than two cities within a two year period.
- (b) that consideration be given to the possibility of including a policy statement in the Guidelines which would have the effect of diplomatically terminating a twin city relationship where a city has not been actively involved in ongoing cultural exchanges for a two or three year period.

4. LIFTING FROM TABLE OF PROPOSED BY-LAW RESPECTING BILL POSTERS AND BILL DISTRIBUTORS

The committee agreed to lift from the table the report of the Handbill Subcommittee dated 1991 February 4 for further consideration.

Following discussion the committee agreed to submit the following recommendations to City Council for approval, as amended.

- (a) That the City Solicitor be authorized and directed to prepare a By-law to Replace Schedule 19, To Licensing By-law 79-323 Respecting Bill Posters and Bill Distributors, Etc. for presentation to City Council.
- (b) That, upon enactment of the By-law, a letter be forwarded to Canada Post Corporation ("Canada Post") requesting voluntary compliance with the provisions of the By-law in the delivery of advertising flyers and handbills.
- (c) That the Honourable Harvie Andre, Minister responsible for Canada Post Corporation, be requested once again to amend the Canada Post Corporation Act, Revised Statutes of Canada 1985, Chapter C10, to require compliance with Municipal By-laws regulating the distribution of flyers and advertising material.

5. DISCRIMINATION AND HARASSMENT IN THE WORKPLACE

The Committee received an Information Report from the Commissioner of Human Resources dated 1991 July 19 respecting discrimination and harassment in the workplace. The committee also viewed a training video which has been under development since early 1991 and which will form the core of small group on-site discussions which will be held throughout the Corporation during the last quarter of 1991 on discrimination and harassment in the workplace.

6. HAMILTON PUBLIC LIBRARY - PAY EQUITY

The Committee received an Information Report from the Commissioner of Human Resources dated 1991 July 18 containing further information on the process of establishing pay equity in the Hamilton Public Library with specific reference to the method by which jobs are compared, the use of City jobs as comparators to Library jobs and the necessity for implementing internal equity.

The committee also received an information report from the Chairperson of the Hamilton Public Library Board, Margaret MacGillivray dated 1991 July 17 advising

that the Hamilton Public Library Board has completed the Pay Equity Plans for the Union and Non-Union Staff and approved those plans for posting at its meeting held 1991 June 27.

7. NEW CARPET CITY HALL - LOBBY, STAIRCASE AND COUNCIL CHAMBER

The committee had before it a report from the Director of Property dated 1991 July 22 recommending the following:

- (a) That the Manager of Purchasing be authorized to call for quotations for the replacement of carpeting material on the lobby/second floor staircase of City Hall and in the Council Chamber.
- (b) That as an alternative to their original recommendation of gold-tone, it is recommended that a light royal blue be considered.

Direction was given that the report of the Director of Property be tabled in order to give Alderman Copps an opportunity to consult with staff in the selection of new carpeting.

8. RESOLUTIONS REFERRED FROM CITY COUNCIL

(a) CITY OF TORONTO - REMOVING OATH OF ALLEGIANCE

The Committee agreed to recommend to City Council that the resolution from the City of Toronto respecting Provincial Government removing the Oath of Allegiance to the Crown for all police officers in the Province of Ontario, which was referred to the Finance and Administration Committee by City Council be endorsed.

(b) CITY OF CAMBRIDGE - ONTARIO LABOUR RELATIONS ACT REFORM

The Committee agreed to recommend to City Council that the following resolution from the City of Cambridge respecting the Ontario Labour Relations Act Reform, which was referred to the Finance and Administration Committee by City Council:

That the following resolution from the City of Cambridge respecting the Ontario Labour Relations Act Reform be endorsed:

"WHEREAS the Ontario Government has received the report of the Labour Relations Act Reform Committee, and;

WHEREAS the Labour Relations Reform Committee report includes a number of recommendations to amend the Labour Relations Act, and;

WHEREAS the proposed changes to the Labour Relations Act have potentially far reaching effects on union/management relationships including those in the municipal public sector;

BE IT RESOLVED therefore that the City of Cambridge hereby requests the Province of Ontario to undertake a broad consultation process with all potentially affected parties prior to the introduction of any legislation to amend the Ontario Labour Relations Act, and further;

Council hereby directs that a copy of this resolution be circulated to all municipalities in the Province of Ontario with a population of 50,000 or more, to the Premier of the Province, the Minister of Labour, our M.P.P. (Mr. Mike Farnan) and to the other M.P.P.'s in the Region of Waterloo."

9. CORRESPONDENCE REFERRED FROM MAYOR'S OFFICE**(a) McMASTER UNIVERSITY - REQUEST FOR JOINT SPONSORSHIP OF A "NEIGHBOUR'S HANDBOOK"**

The committee had before it a copy of a letter dated 1991 June 14 addressed to Mayor Robert M. Morrow inviting the City to participate financially in the preparation of the "Neighbours Handbook".

Alderman Cooke explained that the neighbours have been working with the President's Advisory Committee on Community Relations with respect to the problems associated with McMaster students in an attempt to identify ways and means to reconcile differences between McMaster University and the neighbourhood and to try to harmonize some of the relationships.

Alderman Gallagher commented that joint sponsorship of a "Neighbours Handbook" is a good way to solve community problems and hopefully could be established as a precedent in other areas of the city where similar problems exist and are identified.

Following discussion the committee agreed to submit the following resolution to City Council,

That a contribution in the amount of \$2,000. be made to the President's Advisory Committee on Community Relations, McMaster University, to be used towards the cost of producing and distributing a Neighbours Handbook containing important information such as relevant by-laws and names and numbers of key university and City officials to contact with enquiries, and that this expenditure be funded from Unclassified Expenditure Account No. CH50010 24201.

(b) CITY OF PETERBOROUGH - REQUEST FOR DONATION TOWARDS A TWO TIER PROPERTY TAX STUDY

The committee had before it a copy of a letter dated 1991 May 29 from the Two-Tier Property Tax Committee of the City of Peterborough addressed to Mayor R. M. Morrow inviting the City of Hamilton to make a financial contribution towards the Two Tier Property Tax Study and demonstration presently underway in the City of Peterborough.

It was noted in the correspondence from the Two Tier Property Tax Committee that the present property tax system penalizes property owners. The present market value assessment method (MVA) discourages property owners by increased assessment for new construction and renovations and reduces assessment when properties are allowed to deteriorate.

MVA lumps land assessment and building assessment together for taxation purposes, therefore when properties are improved the market value increases by the amount of the improvement and the assessment increases result in higher taxes.

It was also noted in the correspondence that several municipalities in the USA had found that by applying a higher mill rate on the land assessment and a lower mill rate on the building assessment many benefits result.

Alderman Gallagher commented that a special task force should be struck to review the present property tax system. He stated that a fair property tax system could be developed by applying taxes on property based on services being provided.

Mr. Sage commented that the Treasurer prepared a comprehensive report on the present property tax system about two or three years ago. He suggested that the report be brought back to the committee for further review.

Following discussion the committee agreed to establish a Task Force on Property Taxation comprised of Alderman T. Jackson, Alderman D. Wilson and Alderman J. Gallagher to review the present property tax system. It was agreed that the three members of the newly created Task Force will meet to develop terms of reference to bring back to the Finance and Administration Committee for review and approval.

10. POLICIES AND PROCEDURES OF OTHER MUNICIPALITIES RELATING TO CIVIC AWARDS

Deferred to next meeting.

11. DELEGATIONS

(a) APPLICANTS FOR CITIZEN APPOINTMENT TO THE HAMILTON STATUS OF WOMEN SUB-COMMITTEE

The committee interviewed seven citizen applicants to fill two vacancies on the Hamilton Status of Women Subcommittee. Following the interviews the committee approved of the appointment of Ms. Schellie Maybee and Ms. Carole Marie Zoghaib as citizen members of the Hamilton Status of Women Subcommittee, to fill two vacancies created by resignations for a term to expire 1991 November 30.

(b) STATUS OF WOMEN SUB-COMMITTEE

The committee had before it a report of the Status of Women Committee dated 1991 July 10 respecting the use of non-sexist language at all meetings of City Committees, Council and in the administration of all City business.

Alderman Gallagher declared a conflict of interest in this matter because of possible pecuniary interest as a result of what legal action might be taken and abstained from discussion and voting on the matter.

Ms. Evelyn Myrie, Chairperson of the Hamilton Status of Women Sub-Committee, as well as other members of the subcommittee appeared before the Committee to discuss alleged sexist comments made by a member of City Council that recently appeared in the local newspapers.

Alderman Copps asked for a definition of "sexist language". In response Ms. Myrie explained that sexist language involves the exclusion of or unequal treatment of women.

Ms. Patrice Noé Johnson, City Solicitor, advised the committee that she is unaware of any specific legal definition of "sexist".

Following considerable discussion the committee agreed to submit the following recommendations of the Hamilton Status of Women Subcommittee to City Council for approval.

- (i) That approval be given to put into place the non-use of sexist language in all meetings of City Committees, Council and in the administration of all City business in City Hall and elsewhere.

- (ii) That a Committee consisting of members of the Hamilton Status of Women Sub-Committee and two (2) members of the Finance and Administration Committee be established to draft a policy on the non-use of sexist language.

(c) THE NEW HAMILTON WEEKLY

Mr. Rolf Gerstenberger, Publisher of The New Hamilton Weekly, appeared before the Committee to make a presentation respecting his weekly magazine.

He requested the City's support in making the magazine a success in terms of advertising. He asked that his magazine be considered now or in the future when the City purchases advertising space in newspapers.

Mr. Gerstenberger's presentation was received to be taken under advisement.

(d) ONTARIO PROVINCIAL AND NATIONAL KARATE CHAMPIONSHIPS - CONVENTION/RECEPTION GRANT APPEAL

Deferred to next meeting.

(e) AMMENDOLIA REAL ESTATE LTD. - REQUEST FOR EXEMPTION FROM DEVELOPMENT CHARGES

Mr. Agostino Ammendolia, Managing Agent for Agomen Group, appeared before the Committee requesting an exemption from the development charges by-law respecting a development at 303-307 King Street East and 929-931 Fennell Avenue East.

Alderman Hinkley suggested that the Provincial Government should be requested through the Ministry of Housing to amend The Development Charges Act such that the government would absorb development charges for developments under the Convert-to-Rent Program.

Following consideration and as outlined in a report of the Building Commissioner date 1991 July 24 the committee agreed to submit the following recommendations to City Council for approval.

- (a) That a staff committee representing the Treasury, Planning, Culture and Recreation, Public Works, Fire, Traffic, and Building Departments and the Hamilton Public Library, chaired by the Building Commissioner, be established to review development proposals involving infill situations or conversions of existing buildings to determine whether the development will increase the demand for municipal services and hence whether a development charge is applicable under Development Charges By-law 90-74.
- (b) That development proposals from the Agomen Group for 303-307 King Street East and 929-931 Fennell Avenue East be forwarded to the staff committee for review.

12. RECEPTION AREA OF ALDERMANIC OFFICES - ADDED ITEM

The committee had before it a copy of a letter from Alderman Dave Wilson dated 1991 July 23 addressed to Alderman Brian Hinkley, Chairman, Finance and Administration Committee advising that a better security system is needed for the receptionist area of the Aldermanic Offices.

Mr. Sage advised the committee that he will be bringing forward a report containing recommendations on the security issue.

13. IN-CAMERA AGENDA

The Committee retired to meet in-camera to discuss personnel and litigation matters of a private and confidential nature.

The Committee then reconvened in open session and approved the following recommendations as outlined in various reports of the City Solicitor:

1. (a) That the City of Hamilton settle Ontario Court (General Division) Action No. 11210/88 by the payment to the Plaintiff, Edith Rice, of the sum of \$18,022.33 inclusive of all damages, interest and costs.

(b) That the Plaintiff be required to provide a Full and Final Release in a form satisfactory to the City Solicitor.

(c) That Ontario Court (General Division) Action No. 11210/88 be dismissed without costs.
2. (a) That the City of Hamilton resolve Ontario Court (General Division) Action No. 2756/87 by the payment to the Plaintiffs, Gurdeep Ryatt and Tarsemlal Ryatt, of the sum of \$47,426.22 inclusive of all damages, interest and costs.

(b) That the Plaintiffs be required to sign a Full and Final Release in a form satisfactory to the City Solicitor.

(c) That Ontario Court (General Division) Action No. 2756/87 be dismissed without costs.
3. (a) That the City of Hamilton make an Offer to Settle in Ontario Court (General Division) Action No. 2473/83, to resolve the action upon payment to the City of Hamilton of \$38,500.00 inclusive of damages, interest and costs.

(b) That Ontario Court (General Division) Action No. 2473/83, and all cross and counter-claims be dismissed without costs.
4. (a) That the City of Hamilton resolve Ontario Court (General Division) Action No. 27886/91 by payment of \$60,110.24 to the Plaintiffs, Clara Pascal and Claudine Pascal, inclusive of all damages, interest and cost.

(b) That the Plaintiffs be required to execute a Full and Final Release of the City of Hamilton in a form satisfactory to the City Solicitor.

(c) That Ontario Court (General Division) Action No. 27886/91 be dismissed, as against the City of Hamilton, without costs.

14. EARLY RETIREMENT PROPOSAL - HAMILTON FIRE DEPARTMENT

As outlined in a report of the Commissioner of Human Resources dated 1991 July 18, the Committee agreed to submit the following recommendations to City Council for approval:

- (a) That the Fire Chief be authorized to offer, on a one time basis, early retirement to members of the Hamilton Fire Department who are eligible for such early retirement under either the Hamilton Municipal Employees Retirement Fund or the Ontario Municipal Employees Retirement System.
- (b) That in order to encourage employees to accept said offer, the Fire Chief be authorized to offer the following enhancements:
 - (i) A financial package providing for installment payments of \$3,000. per year for employees choosing to leave voluntarily up to five years prior to their regular retirement date.
 - (ii) Employees would elect to take the payments either in annual amounts or in a lump sum which would be discounted to its present value, or in monthly payments through the pension fund.
 - (iii) The maximum amount payable to a single employee leaving five years in advance of normal retirement would be \$15,000. while the minimum amount payable to an employee leaving one year in advance of normal retirement would be \$3,000.
 - (iv) An employee's eligibility and the amount of enhancement would be established upon the date of request and would not be affected should The Corporation agree to a later retirement date due to training constraints.

The meeting then adjourned.

Taken as read and approved,

**ALDERMAN B. HINKLEY, CHAIRMAN
FINANCE AND ADMINISTRATION COMMITTEE**

**John Thompson, Secretary
Finance and Administration Committee**

B (i)

AUG 14 1991

CITY OF HAMILTON

- RECOMMENDATION -

DATE: 1991 August 14

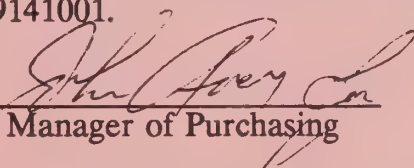
REPORT TO: Mr. J. D. Thompson, Secretary
Finance and Administration Committee

FROM: Mr. T. Bradley
Manager of Purchasing

SUBJECT: REROOF CORONATION, EASTWOOD AND INCH
RECREATION CENTRES

RECOMMENDATION:

That a purchase order be issued to H & N Roofing & Sheet Metal Ltd., London, in the amount of \$120,779.46, including all taxes, to reroof Coronation, Eastwood and Inch Recreation Centres, being the lowest acceptable of fourteen quotations received, in accordance with specifications issued by the Manager of Purchasing and Vendor's quotation, and that this expenditure be financed through Major Maintenance Account No. CF5255 319141001.


T. Bradley, Manager of Purchasing

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

N/A

BACKGROUND: Quotation Analysis

Bev Shearer & Sons Roofing Ltd., Kitchener	\$119,565.96 *
H & N Roofing & Sheet Metal Ltd., London	120,779.46
Julian Roofing (Ontario) Ltd., Stoney Creek	125,775.00
Julian Roofing (Ontario) Ltd., Stoney Creek	128,844.00
Bev Shearer & Sons Roofing Ltd., Kitchener	130,989.96
Walden Roofing & Sheet Metal, Kitchener	133,964.00
A.M. Roofing Systems Inc., Hamilton	135,055.64
H & N Roofing & Sheet Metal Ltd., London	135,269.40
Whiteside Roofing & Sheet Metal Ltd., Burlington	138,897.15
Schreiber Brothers Ltd., Hamilton	140,760.00
Walden Roofing & Sheet Metal, Kitchener	148,730.00
Whiteside Roofing & Sheet Metal Ltd., Burlington	151,737.15
Schreiber Brothers Ltd., Hamilton	162,360.00
Riddell Sheet Metal & Roofing Ltd., Hamilton	166,278.00

* Product bid does not meet specifications

Ci

CITY OF HAMILTON

- RECOMMENDATION -

AUG 8 1991

DATE: 1991 August 8

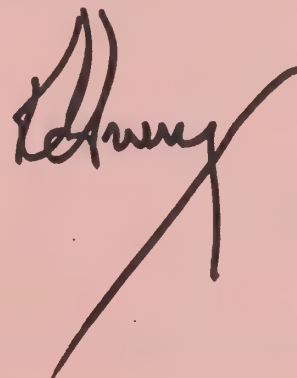
REPORT TO: Mr. J. Thompson
Secretary

FROM: Mr. K. E. Avery
City Clerk

SUBJECT: Hellenic Community of Hamilton and District

RECOMMENDATION:

- (a) That the Council of the Corporation of the City of Hamilton deem that the Festival of the Hellenic Community of Hamilton and District to be held on August 31, September 1 and September 2, 1991, to be an event of municipal significance and has no objection to the issuance of a Special Occasion Permit.

A handwritten signature in dark ink, appearing to be 'J. Thompson', is written over the 'FINANCIAL/STAFFING/LEGAL IMPLICATIONS' section.

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

N/A

BACKGROUND:

The Liquor Control Board of Ontario requires a letter from the Municipal Clerk or a Resolution from Council stating that the the function is of Municipal significance in order for the organization to obtain a Special Occasion Permit for their 3-day Festival.



Received Aug 7/91 12:

Am

Hellenic Community of Hamilton and District
St. Demetrios Greek Orthodox Church

Community Office: 529-9651

Church Office: 529-7094

22 Head Street

- Hamilton, Ontario

- L8R 1P9

August 6, 1991

Hamilton City Hall
City Clerk
119 Main St. W.
Hamilton, Ontario

Dear Sir/Madam:

I am writing on behalf of the Hellenic Community of Hamilton & District, St. Demetrios Greek Orthodox Church. We are holding a 3-day Festival on August 31, September 1 and September 2, 1991 between the hours of 12:00 noon and 1:00 a.m. daily.

We will be promoting our culture and heritage during the festival. Food, Drinks, Arts & Crafts, Folklore dancing and exhibits will be displayed.

Plans have already been in the making, but the Liquor Licence Board of Ontario requires immediately a letter from the Municipal Clerk advising that the function is of Municipal significance.

We would appreciate your assistance in this matter.

Thank you,

Sincerely yours,

HELLENIC COMMUNITY OF HAMILTON & DISTRICT
St. Demetrios Greek Orthodox Church

Mrs. Vera Papadopoulos - 544-5574 *

Mr. Bob Mavridis, Chairperson 529-965

COPY TO: MAYOR B. MORROW

TERRY COOKE, ALDERMAN WARD 1
MARY KISS, ALDERMAN WARD 2

C (ii)

CITY OF HAMILTON

- RECOMMENDATION -

DATE: 1991 July 29

REPORT TO: Mr. J. D. Thompson, Secretary
Finance and Administration Committee

FROM: Mr. K. E. Avery
City Clerk

SUBJECT: Use of Council Chambers -
Mayor's Race Relations Committee Seminar

RECOMMENDATION:

- a) That permission be granted to the Mayor's Race Relations Committee to use the City Hall Council Chamber on Monday, 1991 September 30 from 7:00 p.m. - 9:30 p.m. for a Race Relations in the Workplace Seminar.

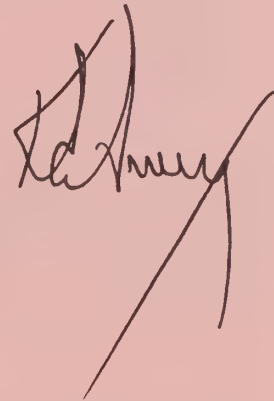
FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

N/A

BACKGROUND:

The Mayor's Race Relations Committee are undertaking the above project as part of the Year for Racial Harmony Relay which was adopted by City Council on 1990 December 11.

cc: Mayor's Office
Mr. R. Swan, Manager
Property Maintenance Division
Mrs. R. Morrison
City Clerk's Office
Information Desk
File



C (iii)

CITY OF HAMILTON

- RECOMMENDATION -

DATE: 1991 July 29

REPORT TO: Mr. J. D. Thompson, Secretary
Finance and Administration Committee

FROM: Mr. K. E. Avery
City Clerk

SUBJECT: Use of City Hall Facilities -
Mayor's Race Relations Committee - Photo Contest

RECOMMENDATION:

- a) That permission be granted to the Mayor's Race Relations Committee to use the second floor east and west foyer area for a Photo Contest Display from 1991 September 23 - 27, with a reception to be held on Friday, September 27.

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

Sufficient funds are available in Mayor's Race Relations Committee Account No. CH55236 82030 for prizes in the amount of \$525.00 and reception costs for light refreshments for winners.

BACKGROUND

The Mayor's Race Relations Committee are undertaking the above project as part of the Year for Racial Harmony Relay which was adopted by City Council on 1990 December 11.

cc: Mayor's Office
Mr. R. Swan, Manager
Property Maintenance Division
Mrs. R. Morrison
City Clerk's Office
Information Desk
File

C(iv)

CITY OF HAMILTON

- RECOMMENDATION -

DATE: 1991 August 19

REPORT TO: Mr. J. D. Thompson, Secretary
Finance and Administration Committee

FROM: Mr. K. E. Avery
City Clerk

SUBJECT: Use of City Hall Meeting Room

RECOMMENDATION:

That permission be granted to Beth Phinney, M.P., to use Committee Room 233 on Thursday, 1991 September 05 from 9:00 o'clock a.m. to 4:00 o'clock p.m. for the purpose of holding hearings of the Liberal Task Force on the Status of Disabled Persons.

K. E. Avery
[Signature]

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

N/A

cc: Mayor's Office
Mr. R. Swan, Manager
Property Maintenance Department
Mrs. R. Morrison, City Clerk's Department
Information Desk
File

C (v)

CITY OF HAMILTON

- RECOMMENDATION -

DATE: 1991 August 19

REPORT TO: Mr. J. D. Thompson, Secretary
Finance and Administration Committee

FROM: Mr. K. E. Avery
City Clerk

SUBJECT: Use of City Hall Forecourt

RECOMMENDATION:

That permission be granted to Employees of the Local Insurance Industry to use the City Hall forecourt and related equipment on Tuesday, 1991 August 27 from 11:30 a.m. to 2:00 o'clock p.m. for a Rally concerning the proposed Nationalization of Automobile Insurance In Ontario.

K. E. Avery
Aug 27

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

N/A

BACKGROUND:

The focus of this rally is Job Loss. The employees of the Local Insurance Industry are concerned about the impending loss of jobs, especially for this area should the Government proceed with its plan to nationalize automobile insurance in the Province of Ontario.

cc: Mayor's Office
Mr. R. Swan, Manager, Property Maintenance Department
Mrs. R. Morrison, City Clerk's Department
Information Desk
File

C (vi)

CITY OF HAMILTON

- RECOMMENDATION -

DATE: 1991 August 19

REPORT TO: Mr. J. D. Thompson, Secretary
Finance and Administration Committee

FROM: Mr. J. J. Schatz
Deputy City Clerk

SUBJECT: Take Back the Night Collective - Use of City Hall
Facilities

RECOMMENDATION:

That permission be granted to the Take Back the Night Collective to use the following City Hall facilities and related equipment on Thursday, 1991 September 19 for a rally and coffee house in conjunction with the annual Take Back the Night March in Hamilton:

- (a) 7:00 p.m. - 8:00 p.m. - Forecourt
- (b) 7:00 p.m. - 10:00 p.m. - Room 264
- (c) 8:00 p.m. - 10:00 p.m. - City Clerk's Foyer



FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

Sufficient funds are available in Property Maintenance Division Account No. CH55222 10034, for staff overtime associated with this event.

cc: Mayor's Office
Mr. R. Swan, Manager
Property Maintenance Department
Mrs. R. Morrison, City Clerk's Department
Information Desk
File

C (vii)

CITY OF HAMILTON

RECOMMENDATION

DATE: 1991 July 24

REPORT TO: Mr. J. D. Thompson, Secretary
Finance and Administration Committee

FROM: Mr. K. E. Avery
City Clerk

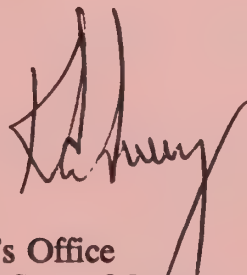
SUBJECT: Project Ploughshares - Use of Council Chambers

RECOMMENDATION:

That approval be given to the action taken by the City Clerk in authorizing Project Ploughshares to use City Hall Council Chambers on Tuesday, 1991 August 06 for a ceremony commemorating "Peace Day: Hiroshima/Nagasaki".

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

N/A



cc: Mayor's Office
Mr. R. Swan, Manager
Property Maintenance Division
Mrs. R. Morrison
City Clerk's Office
Information Desk

C (viii)

CITY OF HAMILTON
- RECOMMENDATION -

DATE: 1991 August 15

REPORT TO: Mr. J. D. Thompson, Secretary
Finance and Administration Committee

FROM: Mr. K. E. Avery
City Clerk

SUBJECT: Proposed Incorporation of
"Hamilton Payroll Services Inc."

RECOMMENDATION:

That City Council consent to the use of the name "Hamilton" in the proposed incorporation of Hamilton Payroll Services Inc.



K. E. Avery
City Clerk

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

n/a

BACKGROUND:

Attached is a copy of a letter dated 1991 August 12 from the firm of Simpson, Wigle, Barristers and Solicitors who are acting on behalf of Lanwell Property Management Limited. Attached also is a copy of a letter from their client setting out the history of the various Paron Companies in Hamilton and the reason for requesting permission to use the name "Hamilton" in the proposed incorporation of Hamilton Payroll Services Inc.

Attchms.

SIMPSON, WIGLE

Barristers and Solicitors

Francis E. Wigle Q.C.
• George A.C. Simpson, Q.C.
Paul D. Milne, M.B.A.
Clark V. Craig
Gerald B. Aggus
Nancy L. Godwin
Timothy Bullock
Ronald S. Danks
Michael G. Emery
+ Kim M. Gallant
Diana C. Miles

J. Benjamin Simpson, Q.C.
Richard T. Hamel
Larry W. Matthews
Jay N. Rosenblatt
David J. Jackson
John M. Wigle
Derek A. Schmuck
Joseph C. Monaco
A. Terry Giangregorio
Kathryn I. Osborne
Rosemary Fisher-Cobb

Suite 1030
Standard Life Centre
120 King Street West
Hamilton, Ontario
L8P 4V2

COUNSEL:
William N. Callaghan, Q.C.
Halliwell Soule, Q.C.

John S. Marshall, Q.C.

* Certified as a Specialist in Civil Litigation
+ Also Member of Nova Scotia Bar

Mailing Address:
P.O. Box 990
Hamilton, Ontario
L8N 3R1

TELEPHONE (416) 528-8411
Facsimile: (416) 528-9008

BURLINGTON OFFICE:
Telephone (416) 639-1052

WEST LINCOLN OFFICE:
Telephone: (416) 957-3842

August 12, 1991

Mr. John Thompson
Secretary of the Finance and Administration Committee
City Clerk's Office
71 Main Street West
Hamilton, Ontario
L8N 5T4

Attention: Betty Carter

Dear Betty:

Re: Proposed incorporation of
"Hamilton Payroll Services Inc."

Further to our letter to Mr. Thompson of August 7th and our various telephone conversations, enclosed is photocopy of letter we have received from our client, Lanwell Property Management Limited, in which is set out the history of the various Paron companies in Hamilton, and the reason for requesting the name "Hamilton Payroll Services Inc.".

If you require any further information before placing our request on the agenda for the meeting of August 22nd, please let me know.

Thank you for your help and assistance.

Yours very truly,

SIMPSON, WIGLE



Patricia Baus
Corporate Law Clerk

pb

LANWELL PROPERTY MANAGEMENT LIMITED

P.O. Box 5220, Station "F"
930 Main Street West
Hamilton, Ontario, Canada
L8S 4L3

Telephone (416) 525-7620
Fax (416) 528-4420

August 8, 1991

Simpson, Wigle
Suite 1030
Standard Life Centre
120 King Street West,
Hamilton, Ontario
L8N 3R1

ATTENTION: PAT BAUS

Dear Pat:

RE: HAMILTON PAYROLL SERVICES

The purpose of this letter is to introduce why we wish to use the above company name, how the company has come to exist, and what the main function of the firm will be.

The firm of Paron Construction Limited has been operating in Hamilton for over 35 years. Through extensive building over the years, Paron Construction Limited has come to be a property management company as well as a developer. To differentiate between the development company of Paron Construction Limited and the property management function it also performed, another company was formed in May of 1988, namely, Lanwell Property Management Limited. To-date, 'Lanwell' manages six businesses including a hotel as well as apartments and commercial property.

p2 Hamilton Payroll Services

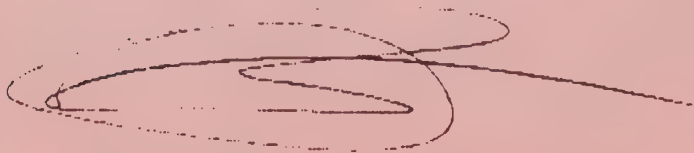
The payroll function for all properties that 'Lanwell' manages is done through the head office in Hamilton. Therefore, every property must submit timesheets to 'Lanwell' who is responsible for ensuring employees are issued the correct pay cheques. To-date, all 300 or so employees that 'Lanwell' distributes pay cheques to have had their payroll processed through a payroll services company. What this means is that when 'Lanwell' received the timesheets from each individual property, the hours were keyed into a computer in the Hamilton head office and transmitted to a company who provided payroll services. Two days after sending out the data for the payroll, 'Lanwell' would receive the payroll cheques for all employees, would perform the necessary accounting tasks and would then send the cheques out to the employees.

The low cost of the payroll service, and having only 100 employees on the payroll a couple of years ago made the out-of-house payroll service affordable and convenient. With over 300 employees now on the payroll and the skyrocketing costs of the payroll service, 'Lanwell' has decided to provide its own in house payroll service. Once again, to keep the companies and their functions separate, a new company will be formed. This company will provide payroll services at a fraction of the cost of the out-of-house service as well as providing 'Lanwell' with greater control over the issuing of the payroll including the turn-around time to process the data.

The new payroll company will be incorporated under the name of 'Automated Payroll Services'. Our intention is to change the name of the company to Hamilton Payroll Services, a name which better represents the area to whom our service will apply to. Once the name change has occurred we will be actively marketing the service to potential out-of-house customers.

Our parent company, Paron Construction Limited has been located in Hamilton, and has been building in the Hamilton and surrounding area for over three decades. From this one firm we now have over 30 companies that make up what we now refer to as the Paron Group of companies. Our commitment in construction, property management and on all levels of development, has been to quality. We have banked with the Canadian Imperial Bank of Commerce at King and James for as long as we have been in business and intend to be not only banking with them for many more years to come but to stay and grow in the Hamilton area.

Yours most truly,



Joyce Paron
President
Lanwell Property Management Limited

C (ix)

CITY OF HAMILTON
- RECOMMENDATION -

DATE: 1991 August 14

REPORT TO: Mr. J. D. Thompson, Secretary
Finance and Administration Committee

FROM: Mr. K. E. Avery
City Clerk

SUBJECT: By-law to Authorize A Municipal Question to the Vote of the Electors

RECOMMENDATION:

That the attached by-law be enacted by City Council

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

n/a

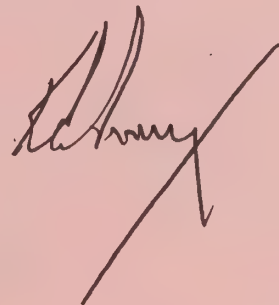
BACKGROUND:

At its meeting held 1991 July 30 City Council approved that the following question be placed on the 1991 Municipal Election ballot,

**Are you in favour of the Province of Ontario legalizing Sunday
and Holiday Shopping?**

Yes _____

No _____



The Corporation of the City of Hamilton

BY-LAW NO.

To Authorize:

A MUNICIPAL QUESTION TO THE VOTE OF THE ELECTORS

WHEREAS paragraph 25 of section 208 of The Municipal Act, R.S.O. 1980, Chapter 302 provides as follows:

208. By-laws may be passed by the councils of all municipalities:

25. For submitting to the vote of the electors
any municipal question not specifically
authorized by law to be submitted;

AND WHEREAS it is intended to be submitted to the vote of the electors a municipal question not specifically authorized by law.

NOW THEREFORE The Council of the Corporation of the City of Hamilton enacts as follows:

1. It is hereby authorized and directed that the following question be submitted to the vote of the electors by placing the question on the ballot for the regular municipal election to be held on November 12, 1991:

Are you in favour of the Province of Ontario
legalizing Sunday and Holiday Shopping?

Yes ___

No ___

PASSED this day of A.D. 1991.

City Clerk

Mayor

D (i)

AUG 15 1991

CITY OF HAMILTON
- RECOMMENDATION -

DATE: 1991 August 14


REPORT TO: Mr. J. D. Thompson, Secretary
Finance and Administration Committee

FROM: Mr. John Johnston
Commissioner of Human Resources

SUBJECT: Increase in Stipend - City Doctor (C-044-091)

RECOMMENDATION:

That the fees paid to the City Doctor be increased by 4% effective January 1, 1991.

for 

John Johnston

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

Sufficient funds are available in the Hamilton Fire Department Budget, account number CH 55403 48001.

BACKGROUND:

Attached.

HHV 3463344
J. DOUGLAS BELL, M.D.
196 GEORGE STREET
HAMILTON, ONTARIO
L8P 1E9

TELEPHONE 525 3501

18th July 1997

Mr. Reg Joyce,
The Corporation of the City of Hamilton,
Hamilton Fire Department,
55 King William Street,
Hamilton, Ontario.
L8R 1A2

Dear Mr. Joyce:

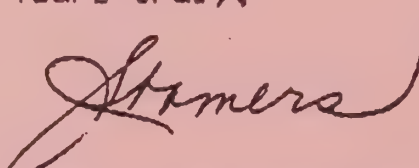
Re: INCREASE IN STIPEND, RETROACTIVE TO JANUARY 1, 1997

Further to my telephone conversation with you today, we understand that an increase in the amount of 4% has been approved for the examination of the firefighters on a regular basis.

We would appreciate it if you would contact Human Resources about this approval, and ask them to incorporate the retroactive increase in the next cheque made payable to Dr. J. Douglas Bell.

Thank you for your assistance in this matter.

Yours truly,



JANET E. STAMERS (MRS.)
Office Administrator

D (ii)

CITY OF HAMILTON

- INFORMATION -

AUG 15 1991

DATE: 1991 August 9

REPORT TO: Mr. J. D. Thompson, Secretary
Finance and Administration Committee

FROM: Mr. John Johnston
Commissioner of Human Resources

SUBJECT: Child Care Task Force (C-043-091)

for 
John Johnston

BACKGROUND:

The City/Region Child Care Task Force has been meeting on a regular basis since mid-January, 1991 in an effort to meet the "draft submission" target deadline of December 31, 1991.

The nine (9) member task force is composed of one member of the City's management team, two members of the Region's management team and six City/Region employee representatives. In addition, the Commissioner of Human Resources or his delegate, has ex officio status. Staff support is received from the Human Resources Department.

The Child Care Task Force reports to the Finance and Administration Committee at the City and to the Finance and Personnel Committee at the Region, through the Commissioner of Human Resources.

MISSION STATEMENT

The Child Care Task Force will research and develop a child care program that meets the mutual needs of the employer and employees and their families focusing on convenience, affordability and quality child care.

PROGRESS REPORT

In an effort to assist the Child Care Task Force with meeting its objectives outlined in the Mission Statement, the following sub-committees were struck:

1. Needs Assessment
2. Financial Resources
3. Existing Philosophy and Policy Review

These sub-committees have been meeting since April 20, 1991 and have recently joined forces to develop an in depth Child Care Survey that should be ready for distribution to all employees in the near future.

It is the Task Force's sincere hope that all City/Region personnel will take a few minutes to complete the survey as the results will assist the Task Force greatly in ensuring that the recommendations appropriately address the needs of the employees.

Should additional information be required, please contact Ms. Jayne Munroe of the Human Resources Department at 546-2550.

D (iii)

CITY OF HAMILTON
- RECOMMENDATION -

AUG 15 1991

DATE: 1991 August 14

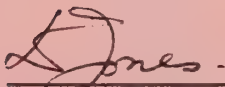
REPORT TO: Mr. J. D. Thompson, Secretary
Finance and Administration Committee

FROM: Mr. John Johnston
Commissioner of Human Resources

SUBJECT: Appointments To and Terminations From Permanent
Positions with the Corporation of the City of Hamilton.
(C-045-091)

RECOMMENDATION:

That the attached listing of Appointments To and Terminations From Permanent positions with the Corporation to August 13, 1991, be approved.

for  _____
John Johnston

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

n/a

BACKGROUND:

Attached.

THE CORPORATION OF THE CITY OF HAMILTON
APPOINTMENTS TO PERMANENT POSITIONS

<u>NAME</u>	<u>CLASSIFICATION</u>	<u>DEPARTMENT</u>	<u>REASON HIRED</u>	<u>SALARY SCHEDULE</u>	<u>EFFECTIVE DATE</u>
Mr. Chris Anker	Sportsgroundsman/ Woman (D-14D)	Public Works	Replacing Mr. E. Bettencourt - resigned	\$31,524.76 to \$31,661.76	08/07/91
Ms. Deborah Chambers	Administrative Assistant I (A-N)	Law	Replacing Ms. J. Davis - retired	\$35,994.92 to \$42,446.56	31/07/91
Mr. Ken Cole	Lieutenant (C-7)	Fire	New Position -Council approved March 27, 1990	\$51,063.31	21/07/91
Mr. Gerry Costello	Street Sweeper Operator (D-15B)	Public Works	Replacing Mr. B.T. Merritt -promoted	\$31,356.00 to \$31,772.00	16/07/91
Mr. Ronald Farthing	Foreman/Woman I (11-C)	Public Works	Replacing Mr. R. Duguay - retired	\$37,038.04 to \$44,328.44	15/07/91
Mr. John Gyurko	Parking Meter Collections Clerk (A-3R)	Treasury	Replacing Mr. R. Schofield - retired	\$36,359.44 to \$51,942.02	25/07/91
Mr. C. Douglas Kirby	Entertainment Program & Sales Manager (18-S)	H.E.C.F.I.	New position -Board approved February 22, 1991	\$50,472.24 to \$59,471.88	02/07/91

Prepared 13/08/91

THE CORPORATION OF THE CITY OF HAMILTON

APPOINTMENTS TO PERMANENT POSITIONS

<u>NAME</u>	<u>CLASSIFICATION</u>	<u>DEPARTMENT</u>	<u>REASON HIRED</u>	<u>SALARY SCHEDULE</u>	<u>EFFECTIVE DATE</u>
Mr. Mark Leger	Lieutenant (C-7)	Fire	New Position - Council approved March 27, 1990	\$51,063.31	21/07/91
Mr. Ron MacIntyre	Lieutenant (C-7)	Fire	New Position - Council approved March 27, 1990	\$51,063.31	21/07/91
Mr. Peter Morosin	Foreman I (10-C)	Public Works	Replacing Mr. N. Spisak - retired	\$38,038.52 to \$45,328.40	22/07/91
Mr. Garry Smith	Deputy Fire Chief (E)	Fire	Replacing Mr. J. Fitzpatrick - retired	\$69,023.76 to \$81,279.64	01/07/91
Mr. David Thomas	Labourer/Truck Driver (D-11A)	Public Works	Replacing Mr. A. Hamen - transferred	\$30,699.60 to \$31,085.60	26/07/91
Ms. Debra Vivian	Promotion & Public Relation Officer (16)	H.E.C.F.I.	New Position - due to reorganization	\$45,154.72 to \$53,153.36	15/07/91

THE CORPORATION OF THE CITY OF HAMILTON

TERMINATIONS FROM PERMANENT POSITIONS

<u>NAME</u>	<u>CLASSIFICATION</u>	<u>DEPARTMENT</u>	<u>REASON</u>	<u>LENGTH OF SERVICE</u>	<u>EFFECTIVE DATE</u>
Mr. Charles Blackburn	Assistant Supervisor Stores	Treasury	Retired	32 years, 1 month	31/07/91
Ms. Joyce Davis	Administrative Assistant	Law	Retired	23 years, 4 months	31/07/91
Mr. John Fitzpatrick	Deputy Fire Chief	Fire	Retired	35 years	31/07/91

City of Hamilton
USE OF CITY HALL-OUTSIDE GROUPS
Account CH 55222 10034
for the period ended July 31, 1991

REFERENCE NUMBER	DATE	DESCRIPTION	AMOUNT \$
JV01130	91/01/12	Overtime-P. Carte, Coalition Against War Middle East	75.02
JV02047	91/03/07	Overtime - T. Mountain	175.06
JV02048	91/03/07	Overtime - R. Morrison	73.92
JV02049	91/03/07	Overtime - D. Geroux	131.81
JV02050	91/03/07	Overtime - T. Mountain	150.05
JV02051	91/03/07	Overtime - S. Glover	110.86
JV02052	91/03/07	Overtime - Paul Carte	75.02
JV04073	91/04/15	Overtime - M. Langille	104.03
JV04143	91/04/26	Overtime - T. Mountain	116.83
JV04144	91/04/26	Overtime - D. Geroux	137.08
JV04144	91/04/26	Overtime - M. Langille	156.05
JV05088	91/05/15	Overtime - Property & Maintenance	402.79
JV05089	91/05/15	Overtime - D. Geroux	281.16
JV06000	91/05/24	Overtime - T. Mountain	97.36
JV06001	91/06/07	Overtime - M. Langille & T. Mountain	389.92
141158	91/06/18	Racalmutese Reviewing Stand & Canada Day Flag Event	377.40
JV08016	91/08/07	Overtime - M. Langille	122.11
JV08017	91/08/07	Overtime - M. Langille	344.61
JV08018	91/08/07	Overtime - D. Geroux	155.38
JV08019	91/08/07	Overtime - S. Glover & T. Mountain	164.11
Total Actual Expended to Date			3,640.57
LESS: Appropriation			3,910.00
SURPLUS (DEFICIT)			269.43

CITY OF HAMILTON

AUG 13 1991

- RECOMMENDATION -

DATE: 1991 August 12

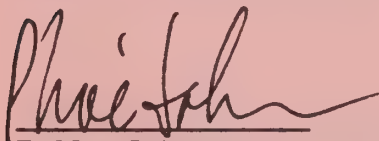
REPORT TO: Mr. John D. Thompson, Secretary
Finance and Administration Committee

FROM: P. Noé Johnson,
City Solicitor

SUBJECT: By-law To Authorize the Central/Beasley P.R.I.D.E. Housing
Intensification Program

RECOMMENDATION:

That the attached by-law be enacted by City Council.


P. Noé Johnson

FINANCIAL/STAFFING/LEGAL IMPLICATIONS: N/A

BACKGROUND:

On January 29, 1991, City Council adopted Section 41 of the 1st Report of the Finance and Administration Committee which directed that application be made to the Ontario Municipal Board to authorize the Central/Beasley Housing Intensification Program, in the amount of \$1,440,000.00. Approval was given by Ontario Municipal Board Order dated the 3rd day of July 1991, which was received by our Department on the 24th day of July 1991.

The Corporation of the City of Hamilton

BY-LAW NO. 91-

To Authorize:

THE CENTRAL/BEASLEY P.R.I.D.E. HOUSING INTENSIFICATION PROGRAM

WHEREAS the Ontario Municipal Board by Order dated the 3rd day of July 1991, (File No. E 910641), approved,

- (a) the Central/Beasley P.R.I.D.E. Housing Intensification Program at an estimated cost of \$1,440,000.00, and the borrowing of money by way of temporary advances not exceeding in the aggregate such estimated cost pending the sale of debentures, and
- (b) the issuance of the necessary debentures to a maximum of \$720,000.00 for a term not to exceed twenty years by The Regional Municipality of Hamilton-Wentworth chargeable to the applicant corporation;

NOW THEREFORE the Council of The Corporation of the City of Hamilton enacts as follows:

1. The undertaking described as the Central/Beasley P.R.I.D.E. Housing Intensification Program may now be proceeded with in accordance with the Ontario Municipal Board Order dated the 3rd day of July 1991.

2. The proper officials of The Corporation of the City of Hamilton are hereby authorized and directed to do all such things necessary to give effect to the said Order of the Ontario Municipal Board.

PASSED this day of A.D. 1991.

City Clerk

Mayor

15 1991

Fi

CITY OF HAMILTON
- INFORMATION -

DATE: 1991 August 15

REPORT TO: Mr. J. D. Thompson, Secretary
Finance and Administration Committee

FROM: Mr. E. C. Matthews
Treasurer

SUBJECT: STATUS OF UNCLASSIFIED REVENUE AND EXPENDITURES
AS AT JULY 31, 1991

BACKGROUND:

Attached are the analyses of the Unclassified Revenue account and the Unclassified Expenditures account for the period ending July 31, 1991:

<u>Centre</u>	<u>Description</u>	<u>Budget</u>	<u>Actual to date</u>	<u>Balance Available (to come)</u>
CH 24201	Unclassified Revenue	\$(50,000.00)	\$16,896.05	\$(33,103.95)
CH 24210	Unclassified Expenditures	75,000.00	49,829.60	25,170.40

These accounts will be forwarded to this Committee on a monthly basis for the information of the members.


E. C. Matthews, Treasurer

Attachment

CITY OF HAMILTON
TREASURY

UNCLASSIFIED REVENUE
AS AT JULY 31, 1991

CENTRE NUMBER: CH 24201
Appropriation: \$ 50,000.00

COMMISSIONS:

Bell Telephone	3,750.03
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SALES:

Photocopier Revenue	594.29
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MISCELLANEOUS:

Witness Fees	103.00
Recycling Revenue	379.88
Sales Tax	3,558.46
Reimbursement of Employee Absences due to Union Business	8,357.52
Cheques Written Off/Reinstated	(239.21)
Other Revenue	392.08

Total Revenue To Date	16,896.05
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Less: Appropriation	50,000.00
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Surplus (Deficit)	<u><u>(33,103.95)</u></u>
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CITY OF HAMILTON
TREASURY

UNCLASSIFIED EXPENDITURES
AS AT JULY 31, 1991

Centre Number: CH 24210
Appropriation: \$ 75,000.00

LUNCHEONS, DINNERS, SANDWICHES, COFFEES, ETC.

City Council	1,471.48
Transport and Environment Committee	1,931.43
Keep Hamilton Clean Citizen's Committee	311.48
Health & Safety Committee	16.87
Parks and Recreation	2,982.44
Crystal Palace Subcommittee	643.56
Golf Subcommittee	290.84
Hamilton Historical Board	2,892.77
Second Stage For Battered Women	131.37
Advisory For Equitable Representation	49.56
Planning and Development	2,332.53
Committee of Adjustment	694.89
C.A.I.P. Subcommittee	213.28
Downtown Action Plan	97.15
Non-Profit Housing	869.64
Hamilton Housing Corp	91.69
Legislation Committee	202.51
License Subcommittee	624.83
Farmers Market Subcommittee	277.00
English Subcommittee	131.32
French Subcommittee	379.00
2nd Level Lodging Home	43.75
Taxicab Taskforce-Subcommittee	1,012.66
Insurance Advisory Subcommittee	142.42
Property Standards-Subcommittee	48.29
Finance and Administration Committee	4,152.33
Information Systems	46.07
Mundialization Committee	624.31
Football Hall of Fame	1,000.39
Canusa Games Committee	1,482.18
Civic Charity Committee	107.30
Management Team	261.03
Hamilton Arts Award	2,224.42

CITY OF HAMILTON
TREASURY

UNCLASSIFIED EXPENDITURES
AS AT JULY 31, 1991

Centre Number: CH 24210
Appropriation: \$ 75,000.00

MISCELLANEOUS

Cashiers Over and Short	34.16
Bell Telephone - Miscellaneous	9.54
258 Beach Blvd. - Maintenance Charges	1,049.03
Flowers and Wreaths	538.37
By-law Registration	775.00
Parking and Cab expenses	393.00
Hydro Charges - Road Sign	91.71
T.H.& B. Railway Realty Taxes	1,506.61
Public Address Systems	111.24
Corporate Challenge	2,260.00
ISC Paper Recycling	6,050.03
Strategic Plan	425.01
Donation-Kurdish Relief Fund	1,000.00
Smoking Cessation Program	1,060.84
Encore-Fundraising	30.00
Ontario Arts Council	2,385.75
Association of Municipalities of Ontario	700.00
Miscellaneous Charges	128.52

Total Expended	46,329.60
Add: Commitments	
FCM Board of Directors	1,500.00
President's Advisory Committee	2,000.00

Adjusted Total:	49,829.60
Less: Appropriation	75,000.00

Balance - Surplus (Deficit)	25,170.40
	=====

AUG 15 1991
F(ii)

CITY OF HAMILTON
- INFORMATION -

DATE: 1991 August 15

REPORT TO: Mr. J. D. Thompson, Secretary
Finance and Administration Committee

FROM: Mr. E. C. Matthews
Treasurer


SUBJECT: STATUS OF HOSTING, RECEPTIONS AND RELATED ACCOUNTS

BACKGROUND:

Attached are the following analyses of accounts related to hostings and receptions as at July 31, 1991:

<u>Account</u>	<u>Description</u>	<u>Budget</u>	<u>Amount Spent & Committed</u>	<u>Balance Available</u>
CH 55307 80040	Hosting of Conference with Municipal Subject Content	\$ 50,000.00	\$34,000.00	\$16,000.00
CH 55313 84010	Receptions - City Hall	10,000.00	5,146.21	4,853.79
CH 55314 84010	Special Civic Receptions and Delegation Hosting	48,000.00	27,112.38	20,887.62
CH 56126 84010	Civic Pins, Medals and Rings	15,000.00	9,498.62	5,501.38
CH 55222 10034	Use of City Hall - Outside Groups	<u>3,910.00</u>	<u>3,640.57</u>	<u>269.43</u>
		<u>\$126,910.00</u>	<u>\$79,397.78</u>	<u>\$47,512.22</u>

These accounts will be forwarded to this Committee on a monthly basis for the information of the members.


E. C. Matthews, Treasurer

Attachment

City of Hamilton
 HOSTING OF CONFERENCES WITH MUNICIPAL SUBJECT CONTENT
 Account CH 55307 80040
 for the period ended July 31, 1991

COUNCIL MEETING	DESCRIPTION	AMOUNT \$	TOTAL \$
90/10/09	1991 Ontario Recreation Society Conference February 6 - 8	4,000.00	
90/06/26	Co-Host 1991 Canadian Museum Association Conference June 20-24, 1991	20,000.00	
91/06/25	Canadian Parking Association 7th Annual Conference October 27-30, 1991	10,000.00	
	Total Actual Expended to Date		34,000.00
	LESS: Appropriation		50,000.00
	SURPLUS (DEFICIT)		<u>16,000.00</u>

City of Hamilton
 RECEPTIONS - CITY HALL
 Account CH 55313 84010
 for the period ended July 31, 1991

REFERENCE NUMBER	DATE	DESCRIPTION	AMOUNT \$
127042	91/01/12	Coalition Against War in Middle East	524.59
127042	91/01/16	Mayor's Office	69.71
127042	91/01/10	Peace Demonstration	23.31
127042	91/01/17	Sarasota Delegation	19.43
127042	91/01/20	Mayor's Office	46.62
127703	91/01/21	Russian Delegation	8.33
128125	91/01/26	Freedom & Indpendance Day Proclamation	233.10
129351	91/02/20	Redbirds Press Conference	93.24
131196	91/03/01	World Day of Prayer	106.01
131196	91/02/25	Meeting - Ferguson & Young Development	18.87
132244	91/03/28	Mayor's Office	18.87
132244	91/04/02	Mayor's Office	115.88
132244	91/04/05	Mayor's Office	17.99
133307	91/04/12	Mayor's Office	290.27
133307	91/04/10	Mayor's Office	24.19
136309	91/05/04	Polish Week	545.29
136309	91/04/28	Mayor's Office	149.02
136309	91/05/06	Mayor's Office	9.32
136309	91/04/21	Mayor's Office	69.93
137752	91/06/07	Canadian Cultural Council	1,928.35
137752	91/06/07	Mayor's Office	44.93
137752	91/06/07	Mayor's Office	44.63
137752	91/06/07	Boy Scouts/Girl Guide Parade	28.31
139984	91/06/21	Mayor's Office	217.01
139984	91/06/17	Mayor's Office	185.93
139984	91/06/18	Mayor's Office	61.38
139984	91/06/14	Mayor's Office	47.01
139984	91/06/17	Mayor's Office	45.51
139984	91/06/17	Mayor's Office	20.42
141148	91/07/05	Mayor's Office	30.20
141148	91/07/03	Little World Cup	18.32
143849	91/07/17	Japanese Delegation	81.59
143849	91/07/17	Mayor's Office	8.65
Total Actual Expended to Date			5,146.21
LESS: Appropriation			10,000.00
SURPLUS (DEFICIT)			4,853.79

City of Hamilton
SPECIAL CIVIC RECEPTIONS AND DELEGATION HOSTING
Account CH 55314 84010
for the period ended July 31, 1991

COUNCIL MEETING	DESCRIPTION	AMOUNT \$	TOTAL \$
91/01/11	Visit of the President of Buffalo City Council	475.03	
91/02/12	Ontario Federation of Symphony Orchestras Festival	1,400.00	
91/01/29	Lions International M.D. "A" Convention '91	5,000.00	
91/01/29	Canadian Pharmaceutical Association Conference '91	3,000.00	
91/01/29	Classical Association of Middle West and South	1,000.00	
91/01/29	Science Teachers' Association of Ontario	500.00	
90/09/25	Canadian Football League Draft	5,814.57	
91/04/09	Ontario Municipal Employees Coordinating Council Annual Conference	1,200.00	
91/04/30	Hosting Post-Game Reception - Football	1,000.00	
90/11/27	Reception - Hamilton International Airshow	7,722.78	
	Adjusted Total Actual Expended to Date		27,112.38
	LESS: Appropriation		48,000.00
	SURPLUS (DEFICIT)		20,887.62

City of Hamilton
CIVIC PINS, MEDALS AND RINGS
Account CH 56126 84010
for the period ended July 31, 1991

REFERENCE NUMBER	DESCRIPTION	AMOUNT \$
131992	10K Ladies Civic Ring	565.77
131992	1 - 10k Man's Civic Ring & 1 - 10k Ladies Ring	409.42
131992	5PT "C" Diamond	97.24
133702	S/S & GF Provincial Champs Pinette	740.48
133702	1-10K Man's Civic Ring & 1-10K Ladies Civic Ring	409.42
133702	10K Ladies Ring	565.77
133702	5PT 'C' Diamond	97.24
135402	2 - Provincial Champs Pinette	740.48
135674	2 - Genuine Ruby & 2 - 'C' Diamond	786.55
136223	1 - MD S/S Ladies Ring & 1 - LA S/S Man's Ring	2,172.94
136910	3 - Genuine Ruby & 2 - 'C' Diamonds	380.29
141546	5 - 10k Champ Rings & 1 - 10k Ladies Ring	1,814.85
141546	3 - 2.5mm Genuine Ruby & 6 - 5PT Diamond	718.17
	Total Actual Expended to Date	9,498.62
	Less: Appropriation	15,000.00
	SURPLUS (DEFICIT)	5,501.38

Dominic Agostino

Alderman — Ward 5
Regional Councillor

City Hall, 71 Main Street West
Hamilton, Ontario L8N 3T4
Tel. 546-2730 • Res. 574-0179
Fax 546-2095



1991 June 5

*Mr. J. Thompson, Secretary,
Finance and Administration Committee*

Dear Mr. Thompson:

*I would appreciate it if you would place the attached item on the next agenda
of the Finance and Administration Committee meeting.*

Thank you for your kind attention to this matter.

Yours sincerely,

*Dominic Agostino, Alderman,
Ward 5*

DA:tb

Attchs.



Dominic Agostino

Alderman — Ward 5
Regional Councillor

City Hall, 71 Main Street West
Hamilton, Ontario L8N 3T4
Tel. 546-2730 • Res. 574-0179
Fax 546-2095



1991 June 5

Dear Colleague:

Proposal regarding Declaration of Interest for Citizen Appointments

As you know, as Members of City/Regional Council, we are required within By-laws to fill out a Financial Disclosure Statement with the Clerk's Office outlining the various assets including:

- Real Estate Holdings
- Mortgage Holdings
- Shares in Private Corporations
- Significant interests in Public Corporations
- Names of Creditors where debts exceed \$10,000.
- Names of companies whose members or spouses receive enumeration in excess of \$1,000. yearly.

I would like to propose that in view of the magnitude of the issues, the dollar values and the aspect of public perception of integrity not only at the Council level but at the appointed Committees, I believe the same guidelines should be applicable to all citizen appointments to the following Boards and Commissions:

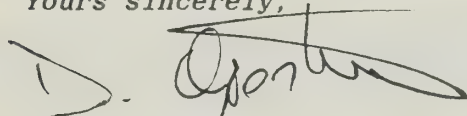
- 1) The Hamilton Public Library Board
- 2) Committee of Adjustment
- 3) HECFI
- 4) Non-Profit Housing Board

That this be effective with the new appointments commencing December 1, 1991.

I want to make it absolutely clear that these guidelines are not in any way, shape or form to question the integrity of our current appointees. I believe them to be honest, forthright individuals, who dispense their duties in the best interests of our Community. However, I believe that some of the same guidelines should apply because their votes often have as much of an impact, if not more, on our community, than Council's decisions.

Please find attached the current Financial Statement Disclosures that would apply to the Citizen Members.

Yours sincerely,

A handwritten signature in dark ink, appearing to read "D. Agostino", written over a horizontal line.

*Dominic Agostino, Alderman,
Ward 5*

DA:tb



BILL NO. 1419

THE REGIONAL MUNICIPALITY OF HAMILTON-WENTWORTH**BY-LAW NO. R89-010****A Code of Conduct for Members of Council of the
Regional Municipality of Hamilton-Wentworth**

WHEREAS Section 104 of the Municipal Act provides that every council may pass by-laws and make regulations for governing the proceedings of the council, the conduct of its members and the calling of meetings; and

WHEREAS Section 13 of the Regional Municipality of Hamilton-Wentworth Act R.S.O. 1980 provides that the Regional Council may pass by-laws for governing the proceedings of the Regional Council and any of its committees, the conduct of its members and the calling of meetings; and

WHEREAS the Council of the Regional Municipality of Hamilton-Wentworth at its meeting held on Friday, September 30, 1988, received the report from the Special Committee on the Code of Conduct for members of Council; and

WHEREAS one of the recommendations of the report so received was that Council adopt by By-law a Code of Conduct as set out in that report; and

WHEREAS the Legislation and Reception Committee of the Regional Municipality of Hamilton-Wentworth at its meeting held on Tuesday, January 10, 1989 recommended the adoption of a Code of Conduct for the Members of Council of the Regional Municipality of Hamilton-Wentworth through By-law.

NOW THEREFORE, THE COUNCIL OF THE REGIONAL MUNICIPALITY OF HAMILTON-WENTWORTH ENACTS AS FOLLOWS:

1. Declaration of Policy

In a democracy, government should be open, accessible, equitable, and efficient. Democratic government requires that elected officials be independent, impartial, and responsible to the people. Government decisions and policy must be made through the appropriate channels of government structure. Public office must not be used for personal gain. The public must have confidence in the integrity of its government.

2. Declaration of Purpose

In order to strengthen the democratic operation of The Regional Municipality of Hamilton-Wentworth and to enhance public trust in that government, this Code supplements existing federal and provincial legislation in a manner consistent with that legislation. Members of Regional Council hold office for the benefit of the public and their conduct must be of the highest standard. Moreover, members must be seen to be acting in the public interest.

- 2 -

3. Definitions

In this By-law, the following words shall have the meanings as set out below:

(1) "Financial Disclosure Statement" means a written declaration of assets, liabilities, and income by members as required in 5(3) of this Code;

(2) "Member" means member of the Council of the Regional Municipality of Hamilton-Wentworth;

(3) "Official Duties" means those obligations consequent to being a member of Regional Council at law and as defined in provincial legislation and in by-laws of the Regional Municipality of Hamilton-Wentworth;

(4) "Personal Direct Holdings" means those holdings with which one has the ability to benefit and over which one has the power to direct, control, convert, invest, trade or govern;

(5) "Significant Interests in a Public Corporation" are holdings in excess of .1 of 1 percent of the shares of such a corporation;

(6) "Spouse" means:

One of two persons who,

a) are married to each other, or

b) have entered into a marriage that is void or voidable, in good faith on the part of such persons; and

One of two persons who are not married to each other and have cohabitated,

a) continuously for a period of not less than one year, or

b) in a relationship of some permanance, if they are the natural or adoptive parents of a child.

- 3 -

4. Prohibited Conduct

(1) Conflicts of Interest

- a) General - No Member shall engage in any activity, financial or otherwise, which is incompatible with the proper discharge of his/her Official Duties in the public interest.
- b) Specific - Without limiting the generality of 4(1)(a) the following behaviour is expressly prohibited:
 - i) No Member shall use information gained in the execution of his/her office that is not available to the general public for any purposes other than his/her Official Duties,
 - ii) No Member shall seek or obtain by reason of his/her office any personal privilege or advantage with respect to Regional services not otherwise available to the general public and not consequent to his/her Official Duties,
 - iii) No Member shall act as a paid agent before Council or a committee of Council or any agency, board or commission of the Regional Municipality of Hamilton-Wentworth,
 - iv) No Member shall use the services of Regional employees in work for his/her re-election during hours in which these employees are in the paid employment of the Region.

(2) Acceptance of Gifts and Hospitality

No Member shall accept gifts and/or hospitality which may have an undue influence on the exercise of his/her Official Duties.

- 4 -

5. Registration of Financial Disclosure Statements

- (1) a) A Member must file a Financial Disclosure Statement with the Regional Clerk within 60 (sixty) days after enactment of this By-law.
- b) Thereafter a Member must file a Financial Disclosure Statement with the Regional Clerk within 60 (sixty) days after his/her election.
- (2) Financial Disclosure Statements shall be kept in a Registry in the Regional Clerk's Office and shall be made available to the public during normal business hours.
- (3) The Financial Disclosure Statement shall apply to each member and shall include the following Personal Direct Holdings of the Member and his/her spouse:
 - a) Real estate holdings in the municipality; and
 - b) Mortgages directly held in the municipality; and
 - c) Shares in private corporations; and
 - d) Significant interests in public corporations;

and the following information:

- e) Names of every person, corporation or subsidiary, partnership, or organization from which remuneration of over \$1,000 per annum is obtained; and
- f) Names of creditor(s) where debt exceeds \$10,000.
- (4) Where, after the filing of a Financial Disclosure Statement a Member or his/her spouse disposes of or acquires an asset or liability mentioned in 5(3), the Member must file a further Financial Disclosure Statement disclosing the acquisition or disposal within 90 (ninety) days of that acquisition or disposal.

6. Enforcement

- (1) Complaints regarding contraventions of this Code must be in writing addressed to the Regional Clerk and may be made by any citizen including Members of Regional Council.
- (2) The Regional Commissioner of Legal Services shall have the responsibility for enforcing this Code.

- 5 -

7. Penalty/Fine

Any person; whether in person or through an agent, representative, or employee; who contravenes any section of this Code is guilty of an offence and on conviction is liable to a fine of not more than \$2000.

8. Distribution of the Code of Conduct

- (1) It is the responsibility of the Regional Clerk to deliver to each Member a copy of the Code of Conduct within 48 (forty-eight) hours of enactment of this By-law, and thereafter within 48 (forty-eight) hours of each Member's election.
- (2) The Regional Clerk shall make this Code available to any member of the public who requests a copy of it.

READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED AND ENACTED THIS
17th DAY OF January , 1989 .


CHAIRMAN
CLERK



THE REGIONAL MUNICIPALITY OF HAMILTON-WENTWORTH

Regional Solicitor
119 King Street West, 15th floor
Hamilton, Ontario

526-4248 or
526-4232

Mailing Address:
P.O. Box 910, Hamilton, Ontario
L8N 3V9

FINANCIAL DISCLOSURE STATEMENT

(To be filed within 60 days after enactment of the By-law and thereafter within 60 days after a Municipal Election)

Name of Member:	Date:
Office Held:	Term of Council:
Name of Spouse:	
Real Estate Holdings in the Municipality:	
Mortgages owned in the Municipality:	
Shares in Private Corporations:	

Interests in Public Corporations where holdings are in excess of one tenth of one percent of the shares of the corporation:

Name of every person, corporation or subsidiary, partnership, or organization from which remuneration of more than \$1,000 per annum is obtained:

Name(s) of creditors where debt exceeds \$10,000:

Signature of Member:

IMPORTANT NOTICE

Where after the filing of a financial disclosure statement, a member or his/her spouse disposes of or acquires an asset or liability which amends the above information, the member must file a further statement disclosing the acquisition or disposal within 90 days of that acquisition or disposal.

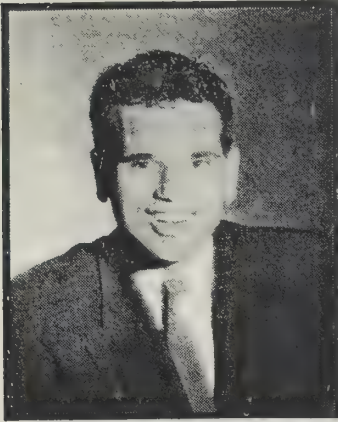
Robert C. Prowse, Regional Clerk

AUG 9 1991 3(b)

Dominic Agostino

Alderman — Ward 5
Regional Councillor

City Hall, 71 Main Street West
Hamilton, Ontario L8N 3T4
Tel. 546-2730 • Res. 574-0179
Fax 546-2095



1991 August 9

Alderman Brian Hinkley, Chairman,
Finance and Administration Committee

Dear Brian:

Re: Conflict of Interest Legislation

I would like to request that this item be placed on the next agenda of the Finance and Administration Committee.

As you can see from the enclosed article, there appears to be a major loophole in the Conflict of Interest Legislation whereby Members of Council in Ontario do not have to declare any Conflict of Interest at a Committee meeting but only at Council meetings therefore, legally someone can lobby for and vote on an item were they have a direct Conflict of Interest at the Committee level and only abstain from voting at Council. As the majority of Committee recommendations are clearly accepted by Council, you can undoubtedly see the problems.

I would recommend the following:

- 1) The City of Hamilton petition the Province of Ontario to change the Legislature to include the declaration of Conflicts of Interest at all Committee meetings in which they may have a conflict;
- 2) That the City of Hamilton's Code of Conduct be amended to make it clear that the Conflict of Interest Legislation applies to Committees as well as Council meetings.

Although the second recommendation does not really have any teeth, I believe it sends out a clear message but, more importantly, we must ask the Province to close the tremendous loophole that exists in the legislation.

Yours sincerely,



Dominic Agostino, Alderman,
Ward 5

DA:tb

c.c. Mr. J. Thompson, Secretary,
Finance and Administration Committee

All Members of Council

Judge rejects conflict ruling bid

Law applies only to city councils, not to their committees

BY THOMAS CLARIDGE
Courts Reporter

TORONTO — A judge of the Ontario Court's General Division ruled yesterday that a provincial law requiring municipal councillors to disclose conflicts of interest and not take part in debates when they have such conflicts does not apply to committee meetings.

In dismissing a bid for a declaration that a member of Oshawa City Council had contravened the Municipal Conflict of Interest Act and should be disqualified from sitting on the council for seven years, Mr. Justice Joseph Potts found that the operative section of the act applies only to meetings of an entire municipal council.

Section 5(1) of the act requires the

declaration of any direct or indirect pecuniary interest in the event a councillor or board member is present "at a meeting of the council or local board at which the matter is the subject of consideration."

The declaration was sought by Oshawa Inter-Lock Inc. and its president, Gerry Van Schyndel, after Oshawa City Council rejected a bid to transfer a gravel pit licence in connection with the proposed sale of the firm's Stark Gravel Pit to Gormley Aggregates.

At a hearing on June 25, lawyers for Mr. Van Schyndel argued that Councillor Irv Harrell broke the conflict law when, as a member of council's public works committee, he cast a deciding vote on a motion recommending against the transfer.

Mr. Harrell is a purchasing and stores controller for St. Mary's Cement Co., which Judge Potts described as "a company which is connected to Canada Building Materials, which is engaged in the sale of aggregates similar to those which are extracted from the Stark Pit."

But in a written decision, Judge Potts said the legislation's definitions of "council" and "local board" do not include standing committees, "and only include a committee of the whole city council."

Noting that Mr. Harrell had not been present when the full city council met to vote on the licence transfer, the judge dismissed the application and ordered Mr. Van Schyndel to pay legal costs incurred by Mr. Harrell and the City of Oshawa.

GLOBE + MAIL AUG 4/91



Dominic Agostino

Alderman — Ward 5
Regional Councillor

City Hall, 71 Main Street West
Hamilton, Ontario L8N 3T4
Tel. 546-2730 • Res. 574-0179
Fax 546-2095



1991 August 9

Alderman Brian Hinkley, Chairman,
Finance and Administration Committee

Dear Alderman Hinkley:

With City Council's denial of the proposed ban on junk mail, I believe that the Finance and Administration Committee should, once again, review this matter with the possibility of helping area residents who do not want junk mail delivered to their home.

One of the options which we discussed at a previous meeting was the possibility of the City of Hamilton launching some type of program whereby residents who do not want junk mail can send a message loud and clear to the Minister in charge of Canada Post by sending the junk mail to this Minister.

I would like to ask that this item be placed on the agenda of the next Finance and Administration Committee meeting in order for us to discuss this further.

Yours sincerely,

Dominic Agostino, Alderman,
Ward 5

DA:tb

c.c. Mr. J. Thompson, Secretary,
Finance and Administration Committee

Aldermen propose revolt to stamp out junk mail

By JIM POLING
The Spectator

SOME CITY politicians are proposing Hamilton lead a junk mail revolt.

Aldermen are considering asking residents to gather unwanted mail that comes to their homes and businesses and send it directly to Harvie Andre, the minister responsible for Canada Post.

"That would send the federal government a message," said Alderman Donjmic Agostino who

suggested the idea. "If hundreds and hundreds of packages of junk mail were sent, maybe he'll get a message that hopefully will extend beyond the City of Hamilton."

The idea will be discussed at a finance and committee meeting next month.

Mr. Agostino said people wouldn't have to pay for stamps since all mail to MPs in Ottawa is exempt of postal charges. The city might even supply the envelopes, he said.

Aldermen are upset at the federal government's inaction after a request to force Canada Post to comply with a proposed bylaw that would allow people to post stickers on their mail boxes indicating they don't want flyers, pamphlets and other types of junk mail distributed to home and businesses.

The city's finance and administration committee tabled the proposed bylaw in March. Aldermen said they could not support the legislation unless Canada Post was

made to comply, otherwise the Crown corporation would be given an unfair marketing advantage.

In March, the city sent a letter to Mr. Andre asking him to direct Canada Post to comply with the regulation. The letter was forwarded to Canada Post.

"We want the Canada Post Office Act amended, so the minister refers it to the corporation," Mr. Hinkley said. "Thus government is regressive Conservative, when they are supposed to be Progressive Conservative."

6/20

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CITY OF HAMILTON

- INFORMATION -

DATE: 1991 June 12

REPORT TO: Chairman and Members
Finance and Administration Committee

FROM: Mr. J. D. Thompson, Secretary
Finance and Administration Committee

SUBJECT: POLICIES AND PROCEDURES OF OTHER
MUNICIPALITIES RELATING TO CIVIC AWARDS

BACKGROUND:

You will recall that at the Budget Review meeting of the Finance and Administration Committee on 1991 February 7, the Secretary was requested to prepare a report on the Policies and Procedures of other municipalities for recognizing athletic achievements. I believe the information was to assist the Finance and Administration Committee in determining the amount to be provided in this regard for 1992 and subsequent years.

Accordingly, I arranged with the City Clerk and Charlene Coutts, Legislative Assistant, to send a letter to the municipalities in Ontario with a population greater than 100,000 persons and I have compiled a comparative statement (attached) comprising the replies that were received. From this statement you will observe the majority of the municipalities do not have an official policy.

The Finance and Administration Committee presently has an appropriation from which they approve funding for civic awards. The 1991 budget for the purchase of civic awards is \$15,000.

Listed below is a summary of the actual cost of civic awards since 1980:

<u>YEAR</u>	<u>ACTUAL</u>	<u>ESTIMATE</u>
1980	8,187	8,500
1981	18,244	17,000
1982	2,242	20,000
1983	4,417	5,000
1984	13,956	5,200
1985	7,000	5,700
1986	19,195	10,000
1987	17,375	16,300
1988	10,672	18,000
1989	5,489	11,000
1990	14,200	11,000
1991	n/a	15,000

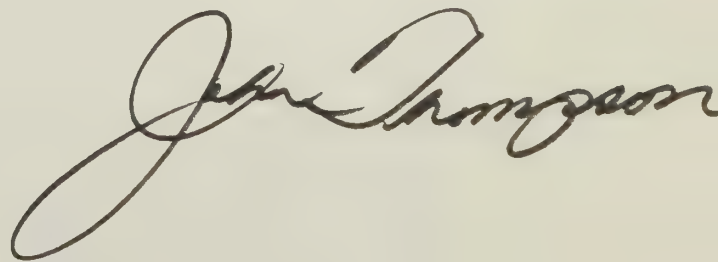
The Legislation Committee at its meeting held 1988 February 1, established a Task Force to review the City's policy respecting the granting of civic awards. The following recommendations were made; however, according to our records it would appear that due to an oversight, they were never brought forward to the Legislation Committee for consideration:

- a) That no professional teams receive rings as Civic Awards
- b) That all Civic Awards be in the form of a framed Citation presented by the Mayor at City Council meetings.
- c) That the Citation named in (b) be gold-coloured for a National Award and silver-coloured for a Provincial Award
- d) That should a Civic Award be won by the same person/team more than once, that the original citation be returned to the City in order that a sticker/seal may be affixed to the original document, reframed and presented at City Council.

If it is the intent of the Finance and Administration Committee to follow through with the aforementioned recommendations of the Task Force, considerable savings could be realized.

If the above recommendations are approved I would suggest that the new policy and regulations be implemented and phased in commencing with championships won in 1992. Those now in receipt of a civic championship ring would continue to receive the maximum allowable awards (diamond and ruby inserts) under the existing regulations, thereby effectively phasing out the existing program over a period of time.

In reviewing the policies received, large municipalities with an organized Civic Award Policy tend to hold an annual banquet and their award presentations for athletic achievement are made at that time. The City of Hamilton, through the Hamilton Sports Council holds a similar event to recognize volunteer achievement in the area of sport. The Hamilton Sports Council, has expressed interest in reviewing the applications of potential Award recipients and forwarding the necessary recommendations for the presentation of Civic Awards to the Committee for approval.

A handwritten signature in dark ink, appearing to read "John Thompson". The signature is fluid and cursive, with a large loop at the end.

Comparative Statement of Various Municipalities on Their Civic Awards Policies and Procedures

<u>Municipality</u>	<u>Official Policy</u>	<u>Comments</u>	<u>Municipalities' Annual Cost or Budget</u>
Halton Region	No	Recognize Athletic Achievement by presentation of plaque/certificate if request made	No amount stated
Sudbury	No	Citizens who achieve national or provincial awards are recognized by Council with the presentation of City of Sudbury medals	No amount stated
North York	Yes	Individuals who reside in North York or any club/team in North York who have won Provincial, Canadian or world championships would qualify for presentation of a framed scroll and an appropriate presentation item according to the level of athletic excellence at a City Council meeting. All presentations would be made by the Mayor, assisted by a controller and an Alderman representing the honoured guest's ward.	No amount stated

All arrangements associated with presentations are the responsibility of the Director of Information Services

Regional Municipality of Hamilton Wentworth	No	Congratulations are extended by the Regional Chairman either at Council or at other functions as required	Nil
Toronto	Yes (currently suspended for 1991 for review)	Athletes aged 8-18 years residing in Metropolitan Toronto who have won individual honours or have been a member of a team in the current year will be recognized for the following: Classification with the presentation of a plaque: a) Winner of a national or International Championship b) Winner of an Ontario or Canadian Zone or Divisional Championship c) Winner of a Metropolitan Toronto or Ontario Zone or Divisional Championship	No amount stated

Teams or individuals recognized must be clasified as a Tyke, Minor Atom, Atom, Pee Wee, Minor Bantam, Bantam, Minor Midget, Midget, Juvenile or Junior

To be eligible, a team must be be Metropolitan Toronto based with at least 50% for 2 member teams; 75% for 4 member teams and 75% for all other teams. A team comprised of both minors and seniors (over 18 years of age) is not eligible.

All members of teams qualifying will be recognized, as well as a maximum of three team officials

Brampton

Yes

City recognition will be given to individuals or teams whose involvement in sports has had a significant impact on the recreation at the provincial, national or international level. For the purpose of this award, sports and fitness are defined as those activities requiring physical conditioning and/or refinement of motor skills so that competitive excellence may be achieved.

No amount stated

Nominations are submitted each year. Each nomination must be endorsed by one nominator and will be reviewed by a Committee of elected officials and Parks and Recreation staff members.

Individuals receiving an award must have been a resident of Brampton during the time of the accomplishment and teams must operate as a Brampton organization of which the majority of team members must reside in Brampton. Individuals and teams must be not-for-profit.

Championships recognized for eligibility must be accepted by the governing body as the highest competition available to that sport.

Individuals and teams may only receive the Sports Achievement Award once unless a higher level is attained (i.e. Provincial to National; Junior to Senior; or, level of competition from "AA" to "AAA")

Award winners are honoured at a special presentation ceremony at City Hall during the month of January

Region of Niagara	No	None	Nil
Metropolitan Toronto	Yes	See City of Toronto	No Amount Stated
Regional Municipality of Waterloo	No	None	Nil
Burlington	Yes	<p>A Burlington resident or a Burlington resident of a Burlington team who wins an athletic, cultural, educational or scientific competitive non-invitational championship event recognized by a sanctioning body which is of provincial, national or international title is eligible.</p> <p>Provincial and national awards are presented at City Council meetings and recipients of an International Award or Citation may be introduced to members of Council prior to the commencement of the meeting.</p>	No amount stated

Etobicoke	Yes	<p>A Medal of Distinction will be awarded annually to the international or national sports championships. This Award is also given for acts of bravery; a special recognition for a particular activity in the field of social welfare, sports or other endeavours while acting as a volunteer; in other areas where a person has obtained high distinction and reknown in such fields as business, music, art, education, labour, press or other professional or community endeavours.</p>	No amount stated
Ottawa	No	<p>Athletic achievement is recognized through its association with the Associated Canadian Travellers who hosts an annual banquet to honour athletes and teams of all ages. Award recipients are chosen by a Committee composed of members of the Ottawa Sports Media.</p>	No amount stated

Awards are given in recognition of prominent achievements in their respective field of sport. Athletes must be a resident of Ottawa or a native son or daughter.

The event is held at the Ottawa Congress Centre and each person honoured is presented with a medal. The City pays for the medals and the design and publication of the programme, in addition to a grant for the staging of the banquet. Proceeds from the dinner are used to support the Ottawa Boys and Girls Club Summer Camp.

In addition to individual and team sports awards, one person is selected as Sportsman of the year.

Regional Municipality of York	No	None	Nil
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Windsor	No	The Mayor provides token gifts for deeds of outstanding citizens and accomplishments such as civic, athletic or academic endeavours and arrange small receptions for such occasions. The Mayor makes arrangements for the presentation of City mementos.	No amount stated
Regional Municipality of Peel	No	None	Nil
Thunder Bay	Yes	A copy of the Selection Criteria and Recommendation Form is sent out in December each year to all sports, cultural and public service groups in the City who may wish to submit recommendations for consideration by the official Recognition Committee. The Committee receives the nominations and invites successful candidates to an awards dinner at a local hotel. Small certificates in leather folders are presented by City Council members to individuals and large framed certificates are presented to organizations and teams.	No Amount Stated

Individuals or teams which have achieved first, second or third place in events at National or International Championships; individuals who have achieved National or International world records at Nationally or Internationally sanctioned events; individuals who have been chosen for or appointed to a position of prominence at a National or International level; and, individuals who have made significant volunteer contributions to the development of opportunity in the area of sport, sport research or administration, are eligible for this award.

St. Catharines	Yes	Individuals or teams who win sports or recreational championships at the Provincial, National or International level receive \$25.00 per registered team member. The individual or team shall be required to provide a letter from the appropriate governing body verifying the event and the results.	\$25.00 given to each award recipient (no total amount stated)
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Team members are provided with a Mayor's Certificate honouring their achievement.

York	No	See Toronto	Nil
County of Wellington	No	None	Nil
Markham	No	All Markham teams travelling outside of North America will receive a grant for 50% of the cost of jackets (or equivalent apparel) up to a maximum of \$1,000 and to defending championship teams at a National or International level.	Town offers grants up to \$1,000 for teams travelling outside North America and to defending championship teams at the National or International level
Oshawa	Yes	The City of Oshawa hosts an Annual Civic Sports Award Dinner to recognize athletes who represent and/or are residents of the City who have won, either as individuals or team members, World, Olympic, National or Provincial championships.	Actual figures for Sports Award Reception 1986 - \$ 7,612 1987 - \$11,183 1988 - \$10,696 1989 - \$13,542 1990 - \$14,465 1991 - \$16,300* *(Estimate)

The City Clerk's Department in consultation with the Community Services Department organizes this event.

An application form is mailed to all sports groups in the City and are reviewed by a Selection Committee.

To be eligible, the event must be governed by an International, National or Provincial sports body; sponsored by an organization authorized to hold such a competition; and, held at a location where it is possible and feasible for contestants from all participating areas to enter. The type of award shall be determined by the Selection Committee based upon the level of competition involved. The type of award to be distributed at the Annual Civic Sports Award Dinner will be a City of Oshawa medallion as follows:

- a) World (or Olympic) championship
 - Gold medallion with printed ribbon
- b) International Championship
 - Silver medallion with printed ribbon (for National level competition championship)
 - Bronze medallion with printed ribbon (for Provincial level competition championship)
- c) National Championship
 - Silver medallion with printed ribbon
- d) Provincial Championship
 - Bronze medallion with printed ribbon

One coach and a maximum of two championship officials are eligible.

Specially framed citations are presented to individuals who merit particular recognition

Regional Municipality Durham	No	None	Nil
London	Yes	<p>London's policy provides for the annual hosting of a Sports Awards Banquet for individuals and teams that have won a Provincial, National or International championship; the individual or team must have won a bronze, silver or gold medal in an International sport championship such as North America, World Cup or World Championship; or an individual must have qualified as a member of a Canadian Team in a games such as Pan-American, Commonwealth, F.I.S.U. World Student Games or the Olympics.</p> <p>Walnut and bronze plaques identifying the achievement are presented to individuals and teams (not individual members of teams) along with City of London sports awards pins.</p>	<p>Approximately \$15,000 each year</p>

County of Brant	No	None	Nil
Regional Municipality of Peel	No	None	Nil
Hamilton	Yes	<p>Applicants must live in the City of Hamilton or represent a Hamilton Club</p> <p>The Championships which are won must be governed by a National or Provincial Sports Body; sponsored by an organization authorized to hold such a competition; held at a location where it is possible and feasible for contestants to participate from all sections of the Province or Dominion; and, on request, a statement must be obtained from the governing sports body stating that the event was recognized as an International, Dominion or Provincial Championship.</p>	\$15,000 budgeted for 1991 (Figures from 1980-1991 detailed in report)

Competition

a) Canadian or International Competition

- (i) The Civic Gold Ring will be awarded to all participants who win a Canadian or International Championship in Junior or Senior Sports Competition.
- (ii) A diamond will be mounted in the Civic Gold Ring of a participant who wins a second Canadian or International Championship in Junior or Senior Competition
- (iii) A ruby will be mounted in the Civic Gold Ring of a participant who wins a third Canadian or International Championship in Junior or Senior Competition.
- (iv) Only playing members plus a maximum of three team or club officials who win a Canadian or International Championship in Junior or Senior Competition will receive Civic Awards.
- (v) The Civic Sterling Silver Ring will be awarded to all participants who win a Canadian or International Championship

other than in Senior or Junior Competition.

b) Ontario (Provincial) Competition

(i) The Civic Gold Pin will be awarded to participants who win a Provincial Junior or Senior Championship in sports competition.

(ii) The Civic Sterling Silver Pin will be awarded to participants who win a Provincial Championship other than in Senior or Junior Competition.

Note: A second award of the same class shall not be given to any person.



CITY COUNCIL
HAMILTON, CANADA

5.
Alderman Dave Wilson

71 MAIN STREET WEST L8N 3T4 • (416) 546-2730 • RES. (416) 575-2993 - WARD 4

1991 July 24

Alderman Brian Hinkley, Chairman,
Finance and Administration Committee

Dear Chairman:

During my brief time on Council, one of the most frustrating issues to be raised by my constituents has been that of Noise Enforcement.

On a regular basis, I receive calls from people who are being acoustically assaulted. It seems to me that this is one area that requires further enforcement. Could we please have staff investigate the possibility of getting additional Provincial authority to enforce the noise regulations as they currently stand and to implement some restrictive noise directives.

The secondary issue is the questions of staff for Noise By-Law enforcement. As you are well aware, we have only one enforcement officer who quite literally works around the clock, on weekends and on vacation in a sometimes futile effort to enforce the current standards. While I recognize that this will have to be dealt with during the budget process, this may be the time to raise the issue with staff so they are aware that additional staff are necessary and appropriate.

I appreciate your kind consideration to this matter and thank you for your co-operation.

Yours sincerely,

Dave Wilson, Alderman,
Ward 4

DW:tb

CITY OF HAMILTON
- RECOMMENDATION -

DATE: 1991 August 13

REPORT TO: Mr. J. D. Thompson, Secretary
Finance and Administration Committee

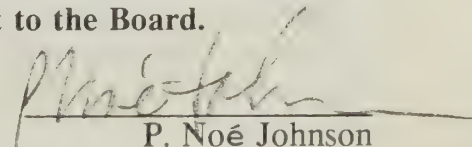
FROM: Ms. P. Noé Johnson
City Solicitor

SUBJECT: HECFI - Board of Directors - Composition/Policy

RECOMMENDATION:

That the Province be requested to amend the City of Hamilton Act, 1985 by deleting sections 9 and 13, and substituting the following therefor:

- "s. 9 (1) (a) The corporation shall have a board of directors who shall **set policy and guide the corporation, its officers, employees, agents and servants** according to the purposes and objects of the corporation.
- (b) **The officers of the corporation shall administer and manage the general operation and affairs of the corporation in accordance with the policies of the Board and with the practices and procedures of the City as specified in this Act.**
- (2) **The board shall be composed of the Mayor of the City, and such other members as Council may by by-law determine, of whom not more than (or at least) four shall be members of Council.**
- (3) The council members appointed as directors under this section shall be appointed for a term not exceeding their term of office as members of council.
- (4) The directors, other than council members, shall be appointed for a term of three years or such lesser number of years so that one-third of the directors retires at the end of each year.
- s. 13 (a) **The Board may appoint committees that it determines necessary to conduct the business of the Board; and**
- (b) **Each committee appointed shall be composed of not less than three members of the Board and shall perform such duties and undertake such responsibilities as the Board specifies; and further each committee shall report to the Board.**


P. Noé Johnson

FINANCIAL/STAFFING/LEGAL IMPLICATIONS: N/A

BACKGROUND:

Council at its regular meeting February 27, 1990 concurred in the motion to revise the composition of the HECFI Board of Directors for the next term by reducing the Aldermanic representation from 7 members to 4.

Council at its regular meeting February 12, 1991 concurred in principle to the following amendments to the HECFI legislation:

- ♣ delegate responsibility for *policy matters distinct from administration* to the Board in s.9 (1); and
- amend s. 13, deleting it in its entirety and substituting the following:
 - s. 13 (a) *The Board may appoint committees that it determines necessary to conduct the business of the Board; and*
 - (b) *Each committee appointed shall be composed of not less than three members of the Board and shall perform such duties and undertake such responsibilities as the Board specifies; and further each committee shall report to the Board.*

DISCUSSION:

Prior to advancing the City's request for amendment to the Private legislation, which includes expenditure for advertising, this report is being submitted to Committee and Council to tie up some loose ends.

Further to Council's earlier instructions, the Law Department has been in communication with the Office of the Legislative Counsel for the Province of Ontario. The City had previously requested amendments to the composition of the Board of Directors for HECFI, most recently in 1988. The proposed wording for s.9 (2) as given above in the recommendation most closely reflects the intention of Council pursuant to its earlier motion but with some discretion in the Council to determine the Aldermanic representation *without requiring further amendments* to the Provincial legislation. The following is another possible revision to the current Act as suggested by Provincial Legislative Counsel to set parameters and not absolute numbers:

- s. 9 (2) Council may by by-law determine the composition of the Board, provided however, that the Board shall not have more than ___ members of whom one shall be the Mayor, ex officio, and at least (or not more than) one-third of whom shall be members of Council.

Further to Council's instructions to delineate between policy and administrative matters the version of s.9(1) has been drafted deleting reference to supervision and management to emphasize the role of policy. This can be expanded upon by including a section establishing and defining the position of Chief Executive (or Administrative) Officer for the HECFI corporation. In so doing, clarification can be made of the role of the current administration of HECFI and the relationship with the City of Hamilton's administrative structure. This, however, is outside the present scope of Council's instructions to the Law Department. Should Council wish to pursue this point, the HECFI Board's input would be beneficial.

To Finance & Administration Comm. AUG 6 1991
HARRIS & HENDERSON
Barristers & Solicitors AUG

COPY TO
JOHN THOMPSON
KEVIN BARTON 7/1a

C. RAYMOND HARRIS
B. SCOTT HENDERSON
PHILIP J. CLAY
BRIAN K. ADSETT

TELEPHONE (416) 528-4242
FAX (416) 528-8808

12TH FLOOR
92 KING STREET EAST
HAMILTON, ONTARIO
L8N 1A8

August 1, 1991

His Worship Mayor Morrow
City Hall
71 Main Street West
Box 2040
HAMILTON, Ontario
L8N 3T4

D-1071A ✓

Dear Sir:-

RE: HAMILTON THEATRE INC.
35th ANNIVERSARY
SEPTEMBER 14, 1991

The Hamilton Theatre Inc. is celebrating its 35th Anniversary of continuous theatrical productions in this City on Saturday, September 14, 1991. I know that from your long support to the arts, generally, and to Hamilton Theatre Inc. in particular, that you will be pleased as well with this long record of success in the community.

We are planning a "Gala Open House" and inviting all of our past producers, directors, performers, critics, etc., to join us at our headquarters to celebrate the past and certainly carry out public relations for our future.

→ This is as you can appreciate an important event for us and we are attempting to give it just the right touch. In that regard, do you think it would be possible to obtain a one time grant from the City in the amount of \$4,000.00 to assist us with our celebration costs.

We anticipate having an open house all day long with a party and Monte Carlo night that evening. This will be open to the public as well as all of our old and existing members and we would like to be in a position to provide food, refreshments, entertainment and favours for everyone.

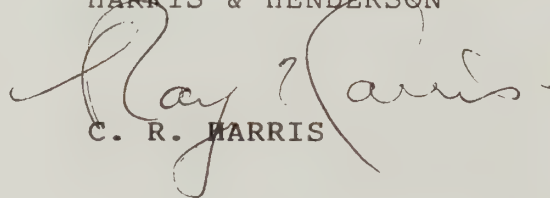
I regret very much this short notice and realize now that a request like this should have been made last year. In the hustle and bustle of putting on our shows, managing and looking after the nuts and bolts of things the planning of this occasion was, of necessity, put aside.

I wonder, therefore, if you could advise me if there would be any opportunity of receiving such assistance at this late date and perhaps give me some guidance as to the course I ought to be taking.

I am sending copies of this letter to Alderman McCullough and Alderman Agro, as they have also been closely related to the history of H.T.I. in this City.

Once again, thank you.

Yours truly,
HARRIS & HENDERSON


C. R. HARRIS

CRH:jo



FAMOUS PEOPLE PLAYERS

July 24, 1991

Mr. Bob Morrow,
Mayor of Hamilton,
11 Main St. W.,
Hamilton, Ont.,
L8N 3T4

PATRONS

HONOURARY CHAIRMAN

THE HONOURABLE
PAULINE M. MCGIBBON, C.C.

HONOURARY PATRONS

HIS EXCELLENCY
THE RIGHT HONOURABLE
RAMON JOHN HNATYSHYN,
P.C., C.C., C.M.M., C.D., Q.C.,
GOVERNOR GENERAL OF CANADA

THE RIGHT HONOURABLE
MARTIN BRIAN MULRONEY,
P.C., PRIME MINISTER OF CANADA

THE HONOURABLE
LINCOLN ALEXANDER,
P.C., Q.C., LIEUTENANT-GOVERNOR
OF ONTARIO

THE HONOURABLE
W. HELEN HUNLEY
LIEUTENANT-GOVERNOR OF ALBERTA

HIS EMINENCE
ALOYSIUS M. AMBROZIC
ARCHBISHOP OF TORONTO

HIS EMINENCE
G. EMMETT CARDINAL CARTER

THE HONOURABLE
BOB RAE
PREMIER OF ONTARIO

THE RIGHT HONOURABLE
PIERRE ELLIOTT TRUDEAU,
P.C., C.C., C.H., Q.C., L.L.L., M.A., F.R.S.C.

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JAMES MACDONALD

WILT MELNICK
PETER ROSEN
TOM SULLIVAN
ALAN THICKE

Dear Mayor Morrow,

We hope you are enjoying the summer and keeping cool in this warm weather!

The Famous P E O P L E Players are busy rehearsing and gearing up for our new touring season. We are working very hard on all fronts! On stage, we are adding Phil Collins and Madonna to our repertoire, and off-stage, we are busy raising funds for our new Theatre Centre!

We are hoping you can help us with a special request!

We will be appearing for two shows at Hamilton Place on October 12, and we are hoping the city of Hamilton will host a reception at Hamilton Place following our second show.

APPROX. COST \$2500

D-67+A

It will be a terrific chance for us to say hello, and thank you, to the people who have been our friends since our birth in Hamilton 17 years ago, and introduce a new generation to the magic of the Famous P E O P L E Players!

Thank you very much for your time and consideration! We look forward to hearing from you soon!

Sincerely,

Diene Lynn Dupuy, CM, LLT,
Order of Canada
President and Founder

cc Ian Taylor

PEOPLE PLAYERS INC. IS A REGISTERED CHARITY UNDER THE INCOME TAX ACT OF CANADA — NUMBER 0526673-22-13
FAMOUS PEOPLE PLAYERS INC. IS A NOT FOR PROFIT CORPORATION UNDER THE LAWS OF THE STATE OF NEW YORK AND IS A
REGISTERED CHARITY UNDER THE INTERNAL REVENUE CODE — NUMBER 98-0052986

45 Lisgar St.
Toronto, Ont.
M6J 3T3
391 Lansdowne Avenue
Toronto, Ont. M6K 2W5
(416) 532-1137
FAX: (416) 532-6945



HING OUT TO THE CHILDREN OF THE WORLD

Christian Children's Fund of Canada

1027 McNicoll Avenue, Scarborough, Ontario, Canada M1W 3X2 Phone (416) 495-1174

JUL -9 1991

The Honorable Bob Morrow
Mayor of the City of Hamilton
City Hall
Hamilton, ON L8N 3T4

July 2, 1991
JUL 22 1991
To Clerk
for C.C. + Fin.
Comm.

Dear Mayor Morrow and Members of the City Council,

On April 29, 1991 the country of Bangladesh was struck by the worst cyclone in 100 years. Not only was their tremendous damage to crops and other infrastructure but the loss of life both human and animal was catastrophic.

The Bay of Bengal along with the Caribbean and the south-west Pacific are notorious in their ability to generate cyclonic storms and there is very little that can be done to prevent these storms from occurring. We can however, greatly minimize the number of lives that are claimed by these storms.

At Christian Children's Fund of Canada we have committed ourselves to helping the people of Bangladesh to prepare some preventative measures in addition to providing major assistance in relief and recovery efforts. I have had discussions with the Prime Minister of Bangladesh, Madame Khaleda Zia, and she has pledged the full cooperation of her Government in these efforts.

While I was in Bangladesh in May I met with several engineers and they have designed a cyclone-proof structure that can shelter people on a community scale. These buildings can be used between storms as educational facilities, both children and adult, health clinics, and other training programs that will benefit community members. A community structure like this made of steel and concrete would protect the lives of people, their cattle, their seed stocks and their movable possessions such as clothes and pots and pans during a cyclone. The structure would also have an indoor protected well so the community would be assured of a safe water supply.

Mayor Morrow, I would challenge you and the Council of the City of Hamilton to help us erect these structures in Bangladesh at a cost of about \$70,000. A cost of \$20 per potential human life saved is a small price for us as Canadians. I would ask you and your Council to donate \$0.50 (fifty cents) per citizen of your city towards this cause. If we get this response we could build close to one HUNDRED shelters in Bangladesh having the potential of saving up to 500,000 lives the next time one of these storms strikes.

I hope to hear from you soon and on behalf of the people of Bangladesh I thank you and your Council for your consideration of this request.

Yours sincerely,

CHRISTIAN CHILDREN'S FUND OF CANADA

H. Veldstra

Harry Veldstra
Senior Program Officer
HVgr

encl: CCFC Annual Report 1990

DISTRIBUTED FOR INFORMATION
TO MEMBERS OF CITY COUNCIL

J. Thompson, Sec, F+A
E. Matthews, Treasurer

July 19/91
DATE

SIGNATURE

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President and
Chairman of the Board

Archibald McLean
Vice-President

George Caldwell
Secretary

David P. Roberts, C.A.
Treasurer

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Assisting
needy children
of all faiths
around the world

CITY OF HAMILTON

- INFORMATION -

DATE: 1991 August 19

REPORT TO: Chairman and Members
Finance and Administration Committee

FROM: Mr. J. D. Thompson, Secretary
Finance and Administration Committee

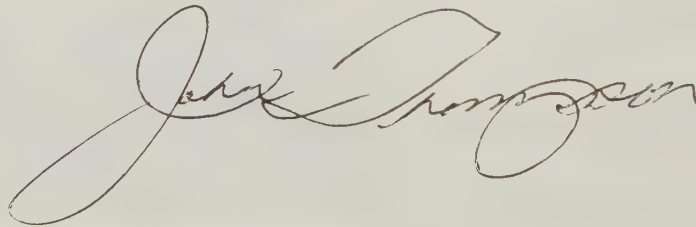
SUBJECT: Contributions/Donations to Relief Funds

BACKGROUND:

Subjoined for the information of the Members of the Finance and Administration Committee is a copy of Section 19 of the Twenty-third Report of the Finance and Administration Committee adopted by City Council at its meeting held 1990 October 09, dealing with Council's policy regarding contributions/donations to relief funds.

- "19. That City Council re-affirm the following policy with respect to requests for donations to various disaster relief funds as adopted by City Council 1985 August 27:

That City staff be authorized to refer requests for donations for assistance in kind or financially, to disaster relief funds to the Regional Municipality of Hamilton-Wentworth for its consideration."

A handwritten signature in black ink, appearing to read "John D. Thompson", is written over the bottom right of the text block.



RECEIVED

JUL 29 1991

AUG 6 1991

7/d

CITY COUNCIL
HAMILTON, CANADA

CITY CLERKS

Alderman Don Drury

71 MAIN STREET WEST L8N 3T4 • (416) 546-2730 • RES. (416) 545-7077 - WARD 3

1991 July 24

Mayor Robert M. Morrow
City of Hamilton

Mr. Lou Sage, CAO
City of Hamilton

Mr. Mac Carson, CAO
Regional Municipality of
Hamilton-Wentworth

Mr. Reg Whynott, Regional Chairman
Regional Municipality of
Hamilton-Wentworth

Dear Sirs:

Re: Hamilton Film Liaison Committee/Commission

Please note the attached proposal incorporating the need, composition, costs and benefits of the creation of a Hamilton Film Commission located in the Hamilton-Wentworth Region.

I believe now is the right time for us to act in concert with all of the municipalities within the Hamilton-Wentworth Region in establishing a Single Film Liaison Commission. By virtue of the efficiencies contained within the proposed model the Commission will be able to solicit and adequately handle just about any type of film production. One must recognize that it is important that the Film Commission maintain a large degree of independence while being given authority to virtually close down any street with short notice.

Due to the complexities of film production as well as our peculiar strand of local government it is important that the Film Commission receive complete support from all the neighbouring municipalities.

.../2

I would be most appreciative if the Regional Municipality of Hamilton-Wentworth in conjunction with the City of Hamilton formally endorse and direct the creation of a Film Liaison Commission and approach the area municipalities to integrate.

Sincerely,

A handwritten signature in dark ink, appearing to read 'Don Drury', is written over the typed name.

Don Drury
Alderman, Ward 3

DD:jf

ASSESSING THE NEED FOR A HAMILTON FILM LIAISON COMMITTEE

Imagine the pride that citizens of a community experience when they view scenes from their own city on the large theatre screen or even their own television set. Civic morale and honour receive a tremendous boost from the recognition of their own city being presented to a vast viewing market, potentially worldwide.

The City of Hamilton should not take a back seat to any community seeking to place film production within its boundaries. The motion picture and television industry is undergoing exceptional growth in the area of feature length films to satisfy the need for the increasing cable networks, the appeal of prime time feature length productions, and the costly failures of many syndicated weekly series. Proposed regulations demand more Canadian programming.

The City of Toronto is the third largest film and television production centre in North America. The spill-over from this alone should provide a continuous source of filming opportunities, but sadly, they are not being cashed in.

It would be terribly naive to think that production companies land at a particular site by accident. The three factors that must come into play are LOCATION, PROMOTION, and ECONOMY. From a local standpoint, we must view the BENEFITS.

LOCATION: The City of Hamilton, and the Region can double for almost any locale. From the downtown business core, to the Victorian elegance of our older estates, the industrial centres, warehouses, lake and beaches, valleys, vineyards, athletic facilities to the charm of our ethnic cultures and multi-national communities, we have it all. Our airport, train terminal, castle and gardens have magnificent scenic advantages to offer.

PROMOTION: Unfortunately, this is almost non-existent. This city takes more of a reactive than an active approach to the attracting of production. Whereas the cities of Toronto, Ottawa, and London, as well as the Ontario Film Development Corporation maintain full offices, Hamilton has none.

Outside of Ontario, there are Film Liaison Commissions in 15 other centres, all vieing for the production dollars. In this area, the job placed on such a potential commission falls squarely on the shoulders of an otherwise busy City Clerk. Mr. Avery now, and Mr. Simpson before him, are called upon regularly to respond to requests for information, the possibility of street closures, and the need for police, medical, and insurance assistance. All of the information is placed in the hands of one person, who already has the onerous task of his own position.

What the City and Region need, is their own commission to focus all of its attention on the attraction and servicing of the production industry.

ECONOMY: It seems rather trite to state that if Toronto can do it, we can do it for less, but it's a fact. From the rental of facilities, to the cost of hotels, to the man-hours spent in set-up and tear-down without the hustle and bustle of the Toronto traffic, to the related costs of post-production, parking, and leisure activities, Hamilton can be the first choice. Access to both the Mount Hope and Pearson airports, to the U.S. border, and to major highways is another excellent consideration.

BENEFITS: To say that a film production can bring millions of dollars into a community is an understatement. And what's more, this is not a case of the rich get richer, and the poor get poorer. Here are some of the benefits of location production:

Cameramen, photographers, construction workers, carpenters, artists, sign painters, electricians, hairdressers, cosmeticians, seamstresses, prop makers, wardrobe assistants, drivers, taxis, caterers, art department co-ordinators, sound recording artists, video operators, production labourers, not to mention actors, actresses, musicians, singers, dancers, and animal trainers.

Spin-off benefits include hotels, restaurants, leisure facilities, equipment rentals, sound studios, film studios, office and furniture rentals, production facilities, customs brokerage, banking, insurance, off-duty police, valet service and taxation.

Private and public facilities are rented, permits are sold, parties are held, and in the end, Hamilton gets a financial shot in the arm.

WHO RUNS A FILM LIAISON COMMISSION?

This question has been a source of debate in every jurisdiction that it is contemplated. In different areas of the United States, it has been undertaken as a function of either the Mayor's office, the Economic and Business Development Office, the Board of Trade (Chamber of Commerce) the Visitor's and Convention Bureau, or a multi-faceted committee made up of persons representing various agencies such as Parks, Fire, Police, Business. There are many reasons why none of these can provide the most effective service - petty jealousies, conflict of interest or opinion, lack of determination, lack of time, loss of interest, voluntary participation, grandstanding.

In Canada, the vehicle used is generally a government funded agency set up by the City or Region. This will have the optimum effect and ease in being dealt with. There is less possibility of political influence, conflict of interest, or profiteering.

COMMITTMENT

If Hamilton or the Region is interested in taking on such a project, then commitment is the main concern. Is the municipality willing to undertake the needs of the film industry? How far will council go to support it? The Municipal Act was amended several years ago to allow the appointment (by bylaw) of a film commissioner who can deal directly with certain requested needs without the necessity of always running back to council for debate, for getting neighbours approvals, and passing bylaws for the closing of streets, the sealing of buildings, the rental of public facilities.

Will this commission have the support of the Parks and Recreation Department, the Parking and Bylaw Department, the Historical Society, the Arts Council, the local unions? The public relations of a strong commission are just as important in dealing with its own community as with the film industry. There is always a consultative process, but the authority must be concentrated under one jurisdiction.

SUCCESS?

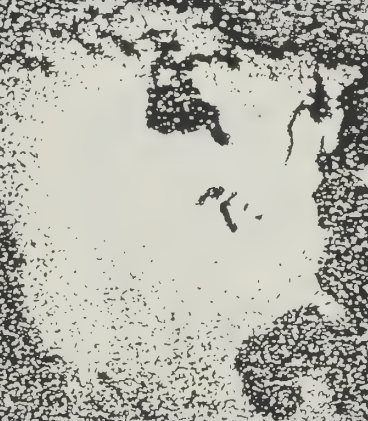
Any new commission will likely spawn the immediate attention of the film production industry because of its novelty, and the hope of a "Bend over backwards to help" reaction. The success will depend on a continuation of commitment, service, and the follow-through of the commission.

In summary, a Hamilton Film Liaison Commission, embodied as a single purpose agency, would bring the strengths of all business, community, and political organizations together and capitalize on the present need for economically produced motion picture, film, television, and music video products. While other cities such as Toronto, London, Ottawa, and many out-of-province communities have their own commissions, Hamilton lags behind. The rewards can far exceed the costs of the maintenance of such an office. Speaking of costs, the initial costs of setting up the office and the gathering of information and production of brochures may seem excessive, but if amortized over a period of years, will be well below the returns generated to the City. With the proper organization and structure, there are grants available to defray these costs. As we are already years behind, we should not delay any longer if we plan to proceed.

THE HOLLYWOOD REPORTER

ONTARIO
SPECIAL REPORT

*Some are created
more equal than others.*



Why count on us for only great locations
or only expert crews or only exceptional talent
or only stellar facilities and services?

Especially when you can
count on Ontario for them all.

Ontario/Canada
More equal than others.

Ontario Film and Television Corporation
Phone: (416) 593-6000 Fax: (416) 593-6001

Ontario Gets Aggressive

BY DAVID CHURCHILL
Competition increases worldwide for film production dollars. Ontario's film commissions, unions and individuals are taking a far more aggressive stance in their attempts to attract producers and their projects to the province. Led by the Ontario Film Development Corporation and the Toronto Film Liaison Office, the industry has several initiatives either planned or already in place to please not only the American producers, but those from other provinces as well.

"We've hired Decima Research to conduct a survey with the studios and filmmakers to tell us what we do well and where we need to improve," reports Gail Thomson, executive coordinator of the Location Promotions and Services division of the OFDC. "We are now at a point where all the major production companies have come to Ontario at least once, so we trust them to give us the feedback we need."

Over the past several years, other film commissions on both sides of the border have sprouted and grown and are now legitimate competition for Ontario, and the results of the survey, due out by the end of the year, will allow the OFDC and others to develop a long-term strategy that should take them through the first half of the decade. Yet the film commissions also cooperate quite readily with each other.

In October, a cocktail party, organized in part by the OFDC, was

held in New York for 11 U.S. and Canadian film offices. "Though we're in competition," says Thomson, "we also realize that each region has its own unique location qualities that the others can't offer."

Adds Naish McHugh, who heads up Film Liaison Toronto, both his office and the OFDC will have a considerable industry presence at next year's Location Expo in Santa Monica.

Among other recent events, the OFDC and Film Liaison Toronto have organized a familiarization tour for several studio production v.p.s. held during the Toronto Festival of Festivals. Those taking part included Buena Vista's Dan Heffner, Paramount's Larry Albucher, MGM/UA's Jack

Bernstein, Tri-Star's Steve Saeta and Universal's Donna Smith.

The tour included a side trip to Ottawa. "They were very impressed by the virgin locations in Ottawa," says Terry McEvoy, head of Ottawa's Film Liaison Office. "Ottawa has several extraordinary locations, like the government buildings and, specifically, the new National Gallery and Museum of Civilization."

Both Albucher and Saeta left saying they would be looking for projects to bring to the area. "The familiarization tour, for example," Thomson says, "could not have worked without the support and cooperation of Air Canada, the Sutton Place Hotel, the guilds and unions. To fly everybody up here would have been prohibitively expensive

without everybody's cooperation. We want to make this a biannual event. We hope the next group will be television people."

To keep Ontario an attractive location investment proposition, the OFDC also set up OFIP (Ontario Film Investment Program) in 1989 as a two-year incentive plan. OFIP offers a rebate of up to 25% on monies invested in Ontario-based productions. "OFIP was very successful at attracting other Canadian productions to this province," says Thomson. "It was implemented to help keep production in Ontario and, at this point, we're hopeful that mandate will be extended."

The amount of hard work going into attracting foreign productions to Ontario is



From left: Mary Stuart Masterson, Robert Sean Leonard, Stockard Channing, Beau Bridges, Ron Silver, and Cybill Shepherd in Orion's "Married to It"

...not only because of competition from other parts of North America but also because of the federal government's...
...of the holy contest...
...the GST...
...interior...
...1991...
...overcome...
...the stronger Canadian dollar.

"We formed ETAC (the Educational Tax Action Committee) to lobby the federal government about the GST," Thomson explains. "As part of ETAC's mandate (the committee is headed by Bulloch Disc Entertainment Service's Mark Prior) we were in Los Angeles in June and July conducting workshops with producers about what to expect from the GST. In essence, there is nothing, financially, to be concerned about. It is an end-user tax only, and since the film industry is in the middle, they will not be stuck paying it."

To put it simply, the GST will



Alliance Releasing's "White Room"

really only be an extra column in the bookkeeping — any money that a film company pays out for GST will be refunded in 30 days.

And while the higher Canadian dollar is a fact of life (hovering around the 86-cent mark against its U.S. counterpart), it is still

approximately 15% cheaper to shoot in Ontario than it is to shoot in Los Angeles, Chicago or New York. ★

OFDC, Hollywood Break Bread Today

The Ontario Film Development Corporation is hosting a luncheon in Beverly Hills today as part of an effort to remind Hollywood that Canada's most populous province has more to offer than just ideal locations and a break on the production dollar.

In association with the newly merged Canadian Film and TV Production Assn. (formerly the CFTA and the ACFIP), the Ontario officials want to tell Hollywood producers and studio execs (the luncheon is aimed at the television industry, with a focus on co-venture opportunities with Ontario producers) that

Ontario can still spell gold.

Ontario, for years, was the savior of Hollywood. It is where the first "Cagney and Lacey" TV movie was shot — cheap and fast — and it turned into a long-running hit CBS series. Canada's busiest province gave its streets not only to such highly rated miniseries as "Evergreen" and late-night original weekly shows as "Night Heat," but even to the controversial "Amerika."

But then the U.S. dollar grew in strength and other English-speaking centers started competing — Vancouver, Sydney, Auckland and even London. Canadian commissioners are now attempting to woo Hollywood

back to Ontario.

Even the California commissioners will have something to worry about, since Toronto was able to host CBS' four-hour tribute to the Big Apple, "I'll Take Manhattan," and the Gotham-set "Three Men and a Baby" (the highest-grossing U.S. production to ever shoot in the province).

Confirmed participants include keynote speaker Robert Lantos, chairman and CEO of Alliance Communications ("Bordertown," "E.N.G.," "The Adventures of the Black Stallion"); emcee Robert Cooper, senior vp at HBO Pictures; Terry Botwick, vp original program-

ming at The Family Channel; Atlantis Films' president Michael MacMillan ("Ray Bradbury Theater," "Maniac Mansion," "Neon Rider"); Jonathan Barker, senior vp business and legal affairs for Cinexus Capital Corp.; Nelvana chairman Michael Hirsh ("Beetlejuice," "Little Rosey"); Jon Slan, CEO of Paragon Motion Pictures ("Dog House," "Alfred Hitchcock Presents"); Kevin Sullivan, president of Sullivan Films ("Avonlea," "Anne of Green Gables"), and Sunrise Films' chief Paul Saltzman ("My Secret Identity," "Danger Bay"). ★

Co-Productions Fuel Canadian TV Industry

BY SHERI CRAIG Canadian producers agree that successful television co-productions are not made in heaven, but around a conference table where cooperation is key.

"The best co-productions are naturally driven rather than deal-driven," says Robert Lantos, chairman and CEO of Toronto-based Alliance Entertainment. "It's a great mistake to take a project which is uniquely rooted in one country and twist it out of shape with lethal compromise. So the first criterion is to identify subject matter which benefits from having broad international horizons and talent sources."

"A successful co-production has ideas that work for more than one audience," says Pat Ferns, president of Primedia Entertainment in Toronto. "Marquee value is also important. What sells are stars."

Adds Ted Riley, president of Atlantis Releasing, "A good script is necessary, but a good script isn't one that's been manufactured because two partners have come together to do a co-production. The script must work on its own."

Lantos says Canadians have excelled at co-production, as low-cost producers with limited financial resources, and have pioneered much international co-production. "Through our cultural and geographical affinity, we are able to produce dramas with North American audience appeal. At the same time, we have the flexibility and the outward-looking approach that makes co-operation with European partners possible. The unique niche and contribution we offer is the international outlook we have, by necessity, grown up with because we're not self-sufficient. As a result, we have acquired skills to bring to the playing field and have co-produced with most European countries and Australia."

"Proof of this," Pat Ferns says, "is that there is more Canadian-produced TV on the air in the U.S. than there are shows from the rest of the world combined." Canadian production is expected to get another boost beginning in 1992 when new quotas will apply to shows sold in Europe. By partnering with a Canadian company, a U.S. distributor may be able to get around over-subscribed quotas on American product.

There are problems associated with co-production, however. One current buzzword to describe a common dilemma, says Riley, is "Europudding." "That applies, for example, to a story line where suddenly the hero interrupts the action to fly into Austria for a few days. The diversion may meet Austrian co-production requirements but rings false for the narrative."

Alliance's Lantos agrees. "Clearly there are certain kinds of genres which work better for co-productions. Comedy depends so much on exact timing and delivery of jokes and on references unique to a country that it doesn't travel well. That means sitcoms aren't successful vehicles for successful co-productions."

On the other hand, Lantos argues, action is very visual, so it transcends the language barrier. "Adventure always works," Riley says. "Whodunits, mystery stories make good co-productions. If the action advances with pictures rather than a lot of dialogue, that helps."

Riley cites as an example Atlantis' "Ray Bradbury Theater," now being co-produced with Avalon Pictures of Wellington, New Zealand. Forty-two episodes of the mystery anthology series have been completed, with sales in about 40 countries. In an effort to increase company activity in European co-ventures, Atlantis Films' executive producer Peter Sussman

is now setting up an office in Amsterdam. "Ray Bradbury Theatre" is currently airing on the Lifetime network.

The two "Anne of Green Gables" mini-series sold well for Toronto-based Sullivan Films because the subject was both universally appealing and family oriented, company officials say. "It's a good product," says Lyne Chasle, director of marketing and sales for Sullivan Films Distribution.

Chasle says "Anne" has been sold to 60 countries. When the license term expires, the buyer often comes back to pick up the show again, Chasle adds. In Japan, a theatrical version of the original "Anne" has been playing for over a year, while a big-screen version of the sequel, also distributed by Shochiku-Fuji, is currently beating films like "Gremlins 2" and "RoboCop 2" at the Japanese boxoffice. "Anne of Green Gables" was a co-production with CBC, PBS/Wonderworks, the Disney Channel, Britain's Channel 4, Germany's TV 60, Telefilm Canada and Toronto's Citytv.

Last year, Sullivan Films produced 13 episodes of "Road to Avonlea" (aka "Avonlea"), also based on Lucy Maud Montgomery characters. Another 13 episodes are in production for this year, with Disney Channel, CBC and Telefilm Canada backing.

Once a subject has been selected, Lantos says, the next step is for the partners to work together, developing the production so that the final material is believable and authentic.

"The French find it quite disturbing when Paris is presented from the tourist point of view, like a series of postcards. Even if



Steven Monarque, Robey, and Chris Wiggins in Paramount's "Friday the 13th: The Series"

technically well done, a co-production on that basis just won't work with the French," Lantos says. "But if the material has been designed and constructed with everyone's input from the beginning, that won't happen."

"It's also a matter of true people working together who know and respect each other," Ferns says. "However, there should also be one person creatively in control. You can't do co-production by committee."

Primedia, involved in the well-received telefeatures "Going Home" and "Heaven on Earth" with Opix, London, in association with CBC, has now completed a four-part documentary series on dinosaurs, hosted by Walt Cronkite. Also involved are the Arts & Entertainment Network, Britain's Granada TV and Austria's Satel.

A final overriding philosophy for putting together successful co-productions is to balance the cultural aspirations of all participants, Lantos says. "This is particularly important because funding is often driven by cultural as well as economic aspirations."

Alliance alone stakes claim to four of those shows: "Bordertown," "The Adventure of the Black Stallion," "E.N.C. and "Counterstrike" — with fifth, "Slick," a co-production with France's CFC, to start in January. "Co-production is first and foremost a financial model," says Atlantis' Riley. "But for producers today, co-production is definitely the future." ★

Ontario Locations: The Art of Mimicry

Producers Praise the Province as a Low-Cost Substitute for U.S. Metropolises

BY KIM YU ~~A~~ ~~side from economic~~
~~agents and crew flexibility, the~~
~~province of Ontario is high on~~
~~the list of prospective sites for~~
~~location shooting because of its~~
~~unique geographical diversity.~~
~~From "Three Men and a Cradle"~~
~~to "Adventures in Babysitting,"~~
~~from "Sea of Love" to "Moon~~
~~struck," from "The Freshman"~~
~~to "E/X 2," the area's varied~~
~~backgrounds have worked in the~~
~~province's favor.~~

"We have an ability to adapt, to take on the personality and appearance of many and varied locations," says Gail Thomson, executive coordinator of the Ontario Film Development Corp.'s Location Promotion and Services division. "We're very much a chameleon."

~~Over the years, Toronto has~~
~~managed to pass for many U.S.~~

~~cities, including Chicago, Bos-~~
~~ton, Baltimore, and, especially,~~
~~New York. "We've been very~~
~~successful in the past duplicat-~~
~~ing or doubling for New York,"~~
~~Thomson says. "Once they shoot~~
~~their wide shots in New York,~~
~~their establishes, they can come~~
~~here and do the rest of the pic-~~
~~ture. And we've been very suc-~~
~~cessful because we can take on~~
~~the personality and the look of~~
~~the city."~~

~~Because of Toronto's distinct~~
~~neighborhoods and wide assor-~~
~~ment of architecture, from Vic-~~
~~torian homes to futuristic sky-~~
~~scrapers, visiting filmmakers~~
~~usually find everything they~~
~~need. According to Ronald~~
~~Silverstone of the Toronto Film~~
~~Liaison Office, the most popular~~
~~locations include Casa Loma, a~~
~~lovingly preserved historical~~

~~castle, and the University of~~
~~Toronto campus, while the~~
~~downtown core often stands in~~
~~for New York City, particularly~~
~~along Adelaide Street, Richmond~~
~~Street and Queen Street between~~
~~Spadina and Bloor. There is even~~
~~a fully functioning subway sta-~~
~~tion that has never been open to~~
~~the general public but has proven~~
~~popular with filmmakers.~~

~~Another Ontario city that has~~
~~been drawing growing interest is~~
~~Ottawa, the nation's capital.~~

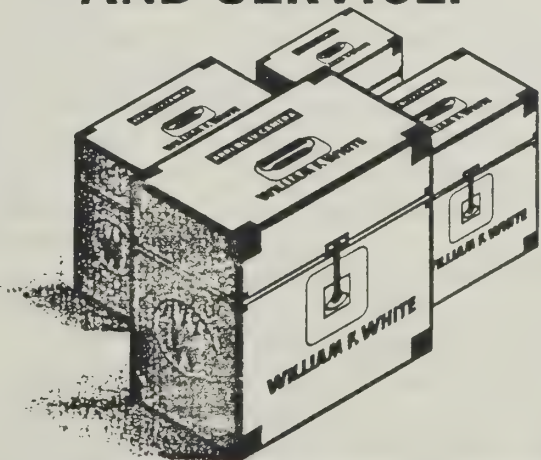
~~"It's just starting to get its name~~
~~known in production circles,"~~
~~says Terry McEvoy, director of~~
~~that city's film liaison office. Like~~
~~Toronto, Ottawa is rich in diver-~~
~~sity and boasts a number of~~
~~unique locations and settings.~~

~~Rockcliffe Village is a beauti-~~
~~ful neighborhood that doubled~~
~~for a number of high-class neigh-~~

borhoods in Kansas City for Merchant Ivory's "Mr. and Mrs. Bridge," McEvoy says. "We're surrounded by natural beauty here, with the Gatineau Park and the Rideau Canal. And because it's the federal capital, there are a number of extraordinary buildings that you can't find anywhere else in North America. We have the Houses of Parliament, the New National Gallery and the Museum of Civilization. Those are brand new and have never been used for a feature, but they couldn't have been made better for filming."

The OFDC keeps an extensive photo library of Ontario's diverse locations at its Toronto headquarters: (416) 965-8393, FAX (416) 965-0329.

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Playing by the rules
can work in American
producers' favor –
but they must know
the rules

A legal guide to producing in Canada

By Douglas Barrett



DOUGLAS BARRETT is a corporate/commercial partner and the co-ordinator of the Media and Entertainment Group of the Toronto law firm of McMillan Binch. This article was prepared with the assistance of Amanda Worley.

Despite last year's rise in the value of the Canadian dollar, the volume of U.S. and other foreign production in Canada continues to increase, so we must be doing something right.

While many producers find that Canada is an extremely attractive production location, they must first grapple with all of the complexities of its separate and distinct legal system. This article summarizes some of the principal considerations they will face.

The new Goods and Services Tax

Much has been written about the potential impact on production costs of this new tax, and much of what has been written is just plain wrong. The GST should not increase the cost of film and television production in Canada and, in fact, should decrease such costs for some producers.

Since it came into effect on Jan. 1, 1991, the 7% tax applies to virtually all aspects of the cost of film and television productions made in Canada and must be added to invoices for film and tape stock, equipment and vehicle rental, real property and office rental and leases, hotel accommodation, independent contractor services and post-production costs (but not salaries paid to employees). In addition, all producers carrying on business in Canada must register under the GST legislation and make periodic reports and remittances. That's the bad news.

The good news is that producers will receive the tax which is calculated and paid on all investment and distribution revenue. The obligation of the producer is to remit to the government on a periodic basis the difference between the tax received on revenues and the tax paid on production costs. If the amount of tax paid exceeds the tax received, the producer gets a refund of the difference.

Producers who export their production when it is complete would obviously collect no GST on distribution revenue earned outside Canada and would

therefore receive back all of the GST paid on costs of their production. So for many foreign producers, the issue is not flowing the tax cost, not of adding the tax to production costs.

With the introduction of the GST, the former 13.5% federal sales tax has been eliminated. Since the tax was invisible to the purchaser of manufactured goods, it was impossible to estimate what percentage of production costs was attributable to the tax. But with its removal, the cost of manufactured goods should actually decline and producers should see these savings in their production budgets.

Advantages of Canadian content certification

Canadian broadcasters are subject to requirements that they air minimum amounts of certified Canadian programming. As a result, the broadcast licence fees obtainable for a Canadian production are substantially higher than those for a similar foreign production.

While there are two systems of content certification in Canada, both operate under a similar point system. For

CONTINUED ON PAGE 60



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FROM PAGE 16

the production will be certified where the producer is Canadian, and where six out of a possible 10 content points are obtained. The points work as follows: the screenwriter or director must be Canadian (two points each); the highest or second highest paid actor must be Canadian (one point each); and the head of the art department, composer, director of photography or editor (one point each) must be Canadian to make up the six points. In addition, 75% of the production and post-production costs (excluding the above categories) must be spent on services provided by Canadians.

Many foreign producers have been successful in establishing joint ventures or other arrangements with Canadian producers to make Canadian content productions which have earned significant licence fees from the sale of Canadian rights.

Using Canadian personnel

The Canadian government takes the position that most production crews are employees of the

production company and producers must adhere to certain statutory payroll obligations. For instance, employers are required to pay an employer's and employee's premium for the Canada Pension Plan and Unemployment Insurance. An employer is also required to deduct and remit income tax relating to the salaries paid to its employees.

Corporations are often used to create an independent contractor relationship and thus eliminate the requirement for source deductions. If this is done, the services agreement must be structured very carefully to avoid attack. However, the tax authorities generally treat performers and writers as independent contractors, so whether or not these individuals contract through corporations, no source deductions would be required.

Using non-Canadian personnel

If a producer hires a non-resident, arrangements must be made for the payment of withholding tax. Different rules apply depending upon whether the person is an employee or an independent contractor. If the non-resident is an employee, the producer must withhold the same amount of tax as it withholds from the wages of a

resident employee; if the non-resident is an independent contractor, the producer must only withhold 15% of the payments made for services rendered.

Dealing with guilds and unions

~~Producing in Canada also involves dealing with Canadian guilds and their various agreements. For~~
instance, the Alliance of Canadian Cinema, Television and Radio Artists covers writers and performers (except that in British Columbia there is also a new competing performers union) and there is also the Director's Guild of Canada, IATSE, NABET and the Association of Canadian Film Craftspeople.

All foreign personnel working on a production must obtain a work permit from the relevant guild or union. The guilds and unions co-operate with the immigration authorities and where a work permit is issued there is generally little problem in entering the country.

On productions where there is no Canadian funding, there are few restrictions on the number of foreign personnel who may obtain work permits. However, where the production is Canadian-financed or is being certified as Canadian content, limitations are imposed. For

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example, in the case of a feature film, where a Canadian is one of the two highest paid and most

prominently billed performers, ACTRA will generally permit two non-Canadians to appear.

Which form of business structure to use

There are three options open to a foreign producer wishing to do business in Canada

First, it can carry on business in the name of the foreign parent company. There is a technical requirement that the producer must register and obtain an "extra-provincial licence" in the province where it is active. The relevant provincial government authority cannot refuse the licence but could refuse to permit the use of the foreign parent's business name if, among other things, the name is too similar to a name which is already in use in that province.

In addition to the regular income tax on Canadian source income, the producer may be responsible for paying a "branch tax" in respect of the net profits (after the deduction of regular income taxes) of the Canadian branch's business that are not reinvested in qualifying assets used in the Canadian business.

Second, it can incorporate a new Canadian subsidiary corporation under federal or provincial law. The corporation would be a Canadian taxpayer and would be subject to rules relating to the distribution of profit to its parent. The advantage of incorporation is that the foreign parent company is generally insulated from liability for the activities of its subsidiary.

Third, it can make an arrangement with an experienced Canadian producer, either by service contract or by way of a joint venture, to undertake the relevant production. Depending on how the relationship is structured, it is possible for a foreign producer to maintain financial and creative control over the production and own copyright in the production while avoiding the complexity of establishing its own Canadian business operation.

This third option is possibly the course of action most frequently used by the major non-Canadian production companies which have been active in Canada.

Acquiring or establishing a business in Canada

The acquisition of a Canadian business and the establishment of a new business in Canada

by a non-Canadian may be reviewable by a federal agency called Investment Canada. Foreign producers are required to file a notification form with Investment Canada.

Since film and television production is deemed by the legislation to be related to Canada's cultural heritage or national identity, the agency has the right to require the producer to obtain the approval before proceeding with the new business.

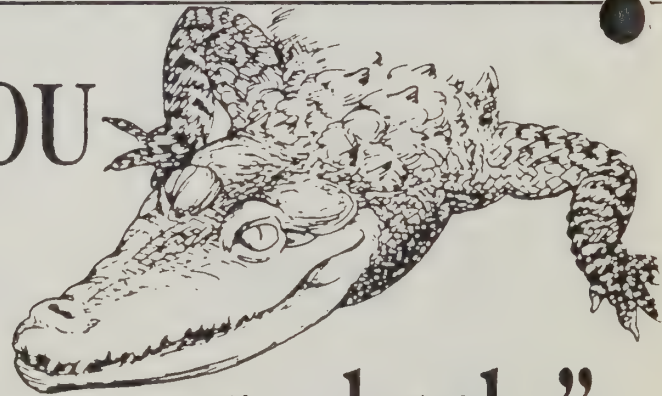
In practice, however, a producer who uses Canada as a production location on a temporary basis only and exports its production following completion will not be subject to the review process.

However, if the production is to be certified as Canadian content, the investment may be the subject of review.

In order to avoid the review process, foreign producers often form a joint venture or other contractual arrangement with a Canadian producer which is exempt from the review process.

This article contains general comments only. It is not intended to be exhaustive and should not be considered as advice on a particular situation

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A concise tour of
location
opportunities and
local services

Shooting sites across Canada

As anyone who's travelled across Canada will attest, the country is full of diverse, inspiring and convenient location possibilities. The following tour of Canada briefly explains what you can expect to find in and around the country's major centres.

Since local film commissions are the best sources of information on both the scenic and practical considerations of a location, we have included outlines of their services and those in their regions

British Columbia

Mention Canada's most western province and images of mountains and forests come to mind. Mountains form the picturesque backdrop for many a small town in the interior of the province and contrast with the modernity of big-city Vancouver. Forests with trees as tall as the eye can see, coastlines and lakes dotted with harbors and towns, and breathtaking valleys make up other scenic sites in B.C.

Victoria

On an island just off the West Coast of B.C., Victoria is a bit of old England. Its streets are unhurried and enchanting gardens bloom with flowers year-round.



Film commissions

B.C. Film Commission

Prior to a decision to shoot a production in British Columbia, the B.C. Film Commission offers assistance by providing initial location scouting, photographs of potential locations, maps and other production and budget information as required. This would include a breakdown of union rates for local crews, as well as rates for studio facilities, equipment rentals, accommodation and catering.

The film commission draws from an extensive body of resources, including photo files which cover every corner of B.C. The office can do a script breakdown, arrange and accompany the initial survey, and advise on the availability of local crews, production facilities and support goods and services for the proposed shooting schedule.

Additionally, it provides information (or directs production staff to others who may advise them) on policies and regulations specific to the locale, including work permit rules for foreign staff and local bylaws which pertain to location shooting.

After a project reaches a point in preproduction where its location is confirmed within B.C., the film office acts as a liaison between the production companies and the licensee professionals, who by that time have been retained by the production company. During the shoot, it continues to function in a liaison or trouble-shooting capacity between production staff and the public and private sectors of the province.

In short, the B.C. Film Commission provides guidance for production staff at each step in the process: during prep, while shooting and into post-production. Producers should therefore use the office at each step if they wish to maximize our services and minimize any difficulties. To this end, they should provide the office with all relevant information regarding their production at the earliest possible instance, so that the office may begin to set them up with the proper people and locations, etc. In addition, the office can be in a position to provide interested parties of the general public with information about the upcoming shoot.

Victoria and Vancouver Island Film Commission

Situated on Vancouver Island, Victoria enjoys a mild dry climate with less than half the rainfall of Seattle or Vancouver, rare snow for frost and year-round green landscape.

Victoria is 20 minutes away from Vancouver (half an hour from Seattle) by harbor or harbor seaplane or heli, downtown to downtown. There is a small international airport serving Victoria half an hour from downtown. Vancouver is less than three hours by highway and ferry service from Victoria.

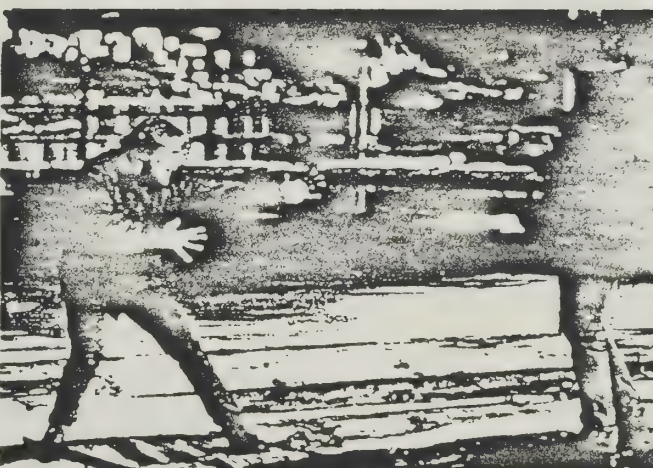
All film equipment and services are available from Vancouver. Film processing can be reached within an hour. Local film and tape technicians with feature and commercial experience can crew non-union shoots.

The film commission will supply location scouting services for productions considering shooting in the area. There are no permit fees to film in the city or on the island.

Thompson-Nicola Film Commission

The Thompson-Nicola Film Commission, based in Kamloops, B.C., has a comprehensive Film Production and Support Guide to assist any filmmaker considering the region as a location. The region has been designated a "preferred location" by the B.C. and Yukon Council of Film Unions, which provides significant savings to a production company.

In addition, the office has instituted a Film Commission Support Program which will provide financial incentives by means



The stately Empress Hotel still serves high tea and quaint shops look right out of Dickens' London. Serving the British Empire, trade with China gave Victoria a substantial Chinatown featuring authentic architecture.

Outside the city, you'll find mountains, marshy lowlands, rocky coastline and heritage homes and buildings. Fishing villages dot the coast, all within an easy drive of Victoria.

Mount Assiniboine
in B.C. (top); the
series Neon
Rider, shot in
Vancouver (above)
and the
parliament
buildings in
Victoria



businesses that film companies may deal with. Special rates and discounts are provided. In addition, municipalities in the region will provide support by not charging location fees or for use of municipal buildings by permitting night shooting and use of municipal roads.

The office will also provide location assistance, and a location scout can obtain free accommodation for one night. The office will assist the production company in making arrangements with local suppliers of goods and services. If production services required are not available locally, the office will provide the company with names and locations where such services can be obtained. The office is prepared to assist in any possible way.

During the shoot, the office will assist in the co-ordination and arranging of services and will troubleshoot as required.

Major production facilities and post-production facilities are available in Vancouver, only three hours away by divided freeway or 50 minutes by air.

Yukon Film Promotion Office

Since the Yukon is not easily accessible, the Yukon Film Promotion Office offers a special service in its location search function: the office is prepared to shoot location videos for specific requests from film and television producers, based on a storyboard or a script.

If the office feels that the producers are serious about a Yukon shoot, it is even prepared to fly them to the Yukon and take them on location.

Three hours away by air, Vancouver is the Yukon's nearest major production centre and the region is serviced by the unions from Vancouver. Flights overnight to Vancouver are possible. And since the area is a tourism location, there is no lack of accommodation in the Yukon. Additionally, there are outfitters, cooks and facilities all especially geared to travel in the region.

Alberta Film Industry Development

The Film Industry Development office of Alberta Economic Development and Trade encourages film and TV producers to choose Alberta as a production location and works closely with them once a site has been selected.

It offers location assistance to producers, providing ground transportation around the province along with the services of a qualified location scout who knows all the popular landmarks and Alberta's hidden locations. Often the producer, production manager, director and art director will accompany the scout.

The office will cover the cost of photographs taken by the scout and presented to the production company. If the production company is not represented during the scouting, the office sends the photos to them, along with maps and other necessary information on hotels, etc.

When a production decides to shoot in Alberta, the office introduces production personnel to key players in the industry, unions and guilds, as well as providing contact with equipment suppliers and those offering specific services.

While there's little red tape involved in filming Alberta, special permits and permissions are sometimes required. The office will smooth the way to obtain permits for importing weapons and animals, use of explosives and pyrotechnics, filming in provincial parks and using oversized vehicles on Alberta highways. The office appreciates advance notice when its services are required.

Calgary Film Services Office

At first contact, the Calgary Film Services office provides photos and a video of the



Vancouver

From Pacific Coast beaches to high-rise buildings to Rocky Mountain splendor, Vancouver is a location spotter's delight. Its Chinatown is the second largest in North America. The East Indian community is also well represented in shops and activity. Open-air fruit markets are a typical sight.

With nearby snowy peaks, the ocean close at hand and wilderness parks in the city, Vancouver's striking setting contrasts with modern civic architecture, its colorful downtown East Side and Gastown, a restored part of historic Vancouver with cobblestone streets and spruced-up old brick warehouses.

Yukon

Whitehorse, Yukon, is 'The North' with all its connotations. Within 15 minutes' drive, you have the magnificent cliffs of Miles Canyon dropping to the Alaskan river system. Blue waters are everywhere. It's part of the trail of '98. Pristine wilderness lies less than 60 minutes from

Whitehorse. Forest and mountains, a panorama of the Rockies, range after range after range.

Dawson City is the Gold Rush incarnate with many original buildings from its heyday and new construction keeping with the spirit of that period.

In addition, the Yukon has long hours of daylight during its warm, dry summer.



Alberta

Get out your cowboy hat for Alberta. With two major cities, Edmonton and

Orion Pictures
Mystery Date
shooting in
Vancouver (top)
hiking through the
Yukon (middle)
and Gordon
Pisagent in Blood
Clan, shot in
Alberta (bottom)





Calgary, you're not far from most of the topography found anywhere in North America - everything from desert to badlands, foothills to mountains and virgin prairie to wheat fields.

Calgary

Calgary (pronounced "Metropolis" for Superman films) also doubles as New York, Los Angeles, San Francisco, and so on. It's a new-looking city that's quite compact. An hour west and you're right in the mountains, dabbling in Banff National Park with black-green forests and breathtaking mountains. Half an hour if you want desert badlands. An hour north and you're on flat wheat land, an hour east and you're in the badlands of the Red Deer River Valley. An hour south and you're into ranching country.

Edmonton

Edmonton is more spread out. Foothills to the east, prairie to the west. Between the two is Fort Edmonton where the frontier comes back to life, with a replica of an original fort and streets of relocated and reconstructed historic buildings from specific periods (1885, 1905, 1920).

And for something more modern, there's the West Edmonton Mall, the world's largest indoor shopping centre with over 5 million sq. ft. of recreation, and entertainment facilities, including a five-acre lake area.

Saskatchewan

If it's rodeos you want, then Regina, Saskatchewan, is the place to be. Buffalo days in July bring out more Stetsons than



in Austin, Tex. In the heart of the city is Wascana Centre, a charming park with cycling and walking paths, scenic drives and a man-made lake. But this town's real claim to fame is agriculture. Outlying wheat fields and farming communities are a cinematic crop ready to be harvested.

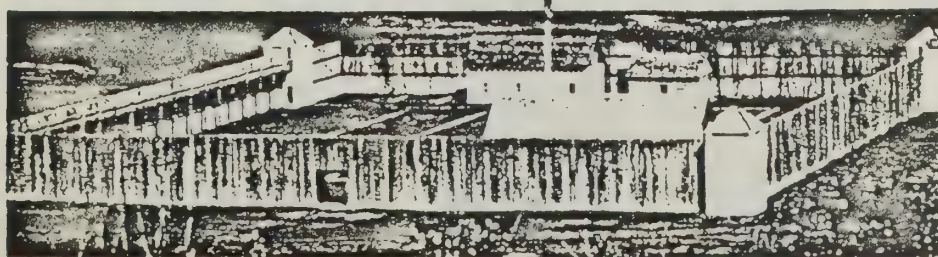
Ontario

Picture-perfect small towns, gently



rolling countryside, lakes and forests are typical of much of Ontario in the south of the province. From the dramatic splash of Niagara Falls to the scenic beauty of the Agawa Canyon, Ontario offers a range of geography but is perhaps best loved by filmmakers for its variety of urban looks - neighborhoods from the Victorian era up to the present, old-fashioned English or big-city North American.

Dinosaur Provincial Park in Alberta (top), countryside near Nobleton, Ontario (above) and Fort Carleton in Saskatchewan (lower left)



general use. When a script or storyboard is provided, an experienced location manager (a member of the Directors Guild of Canada) is employed through the provincial government film office to search for specific locations.

The Calgary film office co-operates to try to fill all needs: union liaison, contacts with film industry and general support service companies, hotel reservations, media relations, customs and immigration advice and direct contact with civic departments to streamline negotiations concerning traffic, parks, police, etc.

As an example of the office's involvement in a shoot, for a U.S.\$1 million American commercial the Director of Film Services spent a Saturday and Sunday convincing the director and agency art director that Calgary could fit the storyboard. Within two weeks of shooting time, he got permission for the director of photography to ride a helicopter at a 50-foot level between downtown towers, helped erect traffic barricades at 5:30 a.m., organized an eight-man police unit, an emergency medical unit and public awareness through the media.

The office recommends a production company provide it with a script, in confidence, and other requests at the earliest opportunity. It is important to let the office know what a production wants to do, where and when - particularly when there are last-minute changes. And it is most important to hire a knowledgeable and experienced local location manager.

Edmonton Motion Picture and Television Bureau

Edmonton claims a definite advantage for on-location filming during the summer: it has more sunlight working hours during the summer shooting season than any other major city in North America - 16 hours a day during May, June and July.

The major production facility in Edmonton is Harcom Studios, which has a soundstage, shape and editing facilities, equipment supply and technical talent.

The bureau responds to general inquiries about shooting in the Edmonton and Northern Alberta area. It may request scripts and/or storyboards, if applicable, and based on its review would provide preliminary location scouting using still and video cameras, sourcing of artifacts and props, referral to sources of budget information such as unions, guilds, studios and equipment suppliers, and liaison to business and property owners.

Once a production has decided to shoot in the Edmonton area, the bureau can act as liaison with Canada Customs and Immigration, if required. Hotel and private home arrangements, agreements for the use of locations, artifacts, props, vehicles, modern and vintage aircraft and animals can also be facilitated through the film commission. Any requirements for street closures or the use of municipal facilities or personnel can be co-ordinated.

During a shoot, the bureau will liaise with the local, national and international media, and also with the local community that is directly affected by the shooting activities.

Saskatchewan Locations

Saskatchewan Locations is the new provincial film office in Saskatchewan. Saskatchewan's first locations directory will be available this year and a one-stop locations shopping library is in development at Saskatoon to provide specific information on potential locations throughout the province.

The locations office can suggest potential sites, location scouts, experienced crew, economic benefits, obtain local city support and services as well as arrange transportation to look over potential locations often at its expense.

When a producer decides to shoot in Saskatchewan, the office can assist in

obtaining all necessary clearances, licences, municipal support anywhere in the province. Production office space is available at the Saskatoon Locations office where the provincial film commissioner can suggest services/suppliers and bankers who understand the industry at the centre closest to the location(s) selected. During the shoot, the film commissioner is available to co-ordinate and help in any way possible.

The province relies on its neighboring provinces for some production services. For instance, daily rushes can be sent by air for processing in Vancouver and be returned within a day to Saskatchewan. There is no soundstage yet in the province and equipment rentals are usually arranged with companies in Calgary.

The office recommends that producers interested in discovering Saskatchewan locations contact the Saskatoon Locations office, preferably by fax or phone. The office will then work together with the producer and/or location manager to find the best locales and otherwise help ensure that a project moves forward smoothly.

Ontario Film Development Corporation

As North America's third largest production centre and the capital of Ontario, Toronto boasts an infrastructure of over three dozen soundstages, 10 major equipment suppliers, five film labs and state-of-the-art post-production facilities. As the centre of English-language Canadian production, Toronto is home to a huge pool of experienced talent and crew.

The Location Promotion and Services Division of the Ontario Film Development Corporation offers services to producers and its staff are knowledgeable, efficient and resourceful. They know that no production comes with the same set of problems. From pre-production to final wrap and into post-production, the staff is available for consultation and any special assistance to make a producer's time in Ontario as hassle-free as possible. They work closely with other government offices and industry groups to assist producers in cutting through red tape and eliminating delays.

Free location scouting services include the use of a location manager, access to a location photo library (with over 5,000 files) and personal location surveys of locations as well as production and post-production facilities.

Toronto Film Liaison

Toronto Film Liaison provides a comprehensive service that is fast, efficient and free. As the capital of the Canada's film and television industry, Toronto has everything a producer needs from preproduction through to post-production - crews, technicians, actors, studios, labs, equipment, supplies and accommodations.

The first fully computerized location filming permit process allows for a permit to be issued on 48 hours' notice for Toronto's streets, parks and properties. Toronto Film Liaison can arrange for city-owned properties for location use, such as City Hall or Sunnyside Pavilion, for out-of-pocket expenses only - no location fee. Similarly, city equipment and material (from garbage trucks to cobblestones) can also be made available.

Arrangements are made for police assistance and approvals are obtained from or contacts provided for all other public agencies. Liaison is also provided with other levels of government and the private sector for locations, goods and services.

For the preparation of shooting schedules from the largest to the smallest production, advice and assistance is provided in order to select and secure the most suitable locations in Toronto. Location contacts, from individual

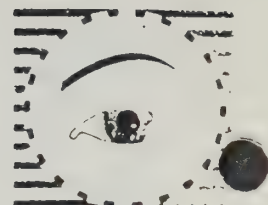


Toronto

Toronto is one huge film set. High-peaked 19th century brick homes line some streets while others feature housing from the '30s and '40s. With its brownstones and row houses, it can double for a number of eastern U.S. cities including New York, Chicago and Boston. On a larger scale, Casa Loma is a full-size 1900s castle, centrally located, and Union Station is a prime example of classical railway grandeur.

Warehouses of every description are

Richard Crenna in the CBS TV movie *Murder Times Seven*, shot in Toronto (top); the Rideau Canal in Ottawa (middle) and Toronto's Bay Street (near right)



available, as are older office buildings and all the glass and steel you can handle in a metropolis. Downtown skyscrapers compete with one another in the financial district. Elegant gardens, island parks and lakeside marinas are also within the city. And a bustling Chinatown contrasts with a huge turn-of-the-century university campus.

Ottawa

The most important locations in Ottawa are those that can't be replicated in Toronto. Two extraordinary new buildings



are the Museum of Civilization, a curvy structure of stone with copper domes, and the National Gallery which looks like a glass cathedral. Both are dramatically located, overlooking the Ottawa River. Up the river is safe white water that's shootable. Back in town, the Rideau Canal is the longest skating rink in the world and it's in an urban setting. Old England is well represented with Parliament Hill's government buildings.

Quebec

With chateaux, estates, fishing communities and farming towns, Quebec's countryside is varied, sprinkled with quaint and historical locales. Its wilderness combines lakes, rivers, rapids, woodland, mountains and terrains of many types, from arctic and tundra to prairie and agricultural land.

8

CITY OF HAMILTON

- INFORMATION -

DATE: 1991 August 15

REPORT TO: Mr. J. D. Thompson, Secretary
Finance and Administration Committee

FROM: Mr. D.K. Beattie
Grants Co-ordinator

SUBJECT: ONTARIO PROVINCIAL AND NATIONAL KARATE
CHAMPIONSHIPS - CONVENTION/RECEPTION GRANT APPEAL

BACKGROUND:

At the July 25, 1991 Finance and Administration Committee meeting, this Convention/Reception grant appeal was tabled by the Committee. The applicant was unable to attend the meeting and make his appeal presentation.


Unfortunately, the applicant, most likely, will not be in attendance for this August Committee meeting. However, the applicant has requested that the Committee consider the appeal on the enclosed material. Mr. Rizzo is looking forward to a decision at this point to facilitate his planning of the Championships.

The Convention/Reception Grant Policy authorizes the Grants Review Group to process Convention/Reception grant applications which are complete and comply with the policy. Applying the funding formula of \$4.00 per participant to a maximum of \$1,500, the Grants Review Group through the Grants Co-ordinator would advise the applicant of the recommended grant amount. Should this amount be unacceptable, the applicant can appeal this recommendation to the Finance and Administration Committee.

The Ontario Provincial Karate Championships and the Canadian Grand National and Junior Karate Championships have applied for a \$4,500 Convention/Reception grant to offset the costs (specifically the cost of the Convention Centre) associated with these three championships to be held at the Convention Centre February 22, 1992. (Note, due to the timing of the event, any grant funds are allocated from the 1991 provision for this 1992 event. This is consistent with prior year's Convention/Reception grants). It is anticipated that there will be 3,000 to 5,000 participants. In 1990, the applicant received a \$4,500 Convention/Reception grant for a similar event.

Based on the application and consistent with the policy, the Grants Review Group is prepared to recommend the maximum grant of \$1,500. (Note, the policy was revised in 1991 to allow for a maximum \$1,500 grant regardless of the number of events held within the relative time frame).

Attached is the relevant grant application and supporting material.


D. K. Beattie

Att'd

THE CORPORATION OF THE CITY OF HAMILTON

APPLICATION FOR CONVENTION OR RECEPTION GRANT

Each organization applying for a grant is required to complete this form and forward same to Mr. D. K. Beattie, Grants Co-Ordinator, Treasury Department, City Hall, 71 Main Street West, Hamilton, Ontario, L8N 3T4, (telephone 546-2739, FAX 546-4554).

1. Name, Address and Telephone Number of organization:

ONTARIO PROVINCIAL KARATE CHAMPIONSHIPS
CANADIAN GRAND NATIONAL TEAM CHAMPIONSHIPS
CANADIAN JUNIOR KARATE CHAMPIONSHIPS

703/500 GREEN RD, STONEY CREEK ONT.

Contact Person ARMIE RIZZO Phone No. 664-2948

2. Provide a brief history of your organization (Constitution, Charter, By-laws) and indicate if it is incorporated as a non-profit or charitable organization.

THIS IS A NON PRO_FIT # 870077. THIS COMPETITION HAS BEEN RUNNIG IN HAMIL. FOR THE LAST 15 YEARS AND AT THE H.C.C. SINCE THE CENTER OPENED. WITH THE CO_OPERATION OF THE CITY.

3. What are the general objects and/or functions of your organization?
TO PROMOTE PHYSICAL AND MENTAL CONDITIONING
TO PROMOTE A DRUG FREE SPORT IN HAMILTON.
TO CONTINUE TO BUILD A COMPETETIVE COMPETION OPEN TO ALL RACES
AND NATIONALITIES FROM ALL PARTS OF THE WORLD.

4. Amount of grant request \$ 4500.00

NOTE: YOU ARE REQUIRED TO PROVIDE A BUDGET OF YOUR EVENT ALONG WITH THIS COMPLETED APPLICATION. THE GRANT IS NORMALLY LIMITED TO A MAXIMUM OF \$4.00 PER PARTICIPANT, SUBJECT TO A TOTAL MAXIMUM OF \$1,500. THE MINIMUM GRANT REQUEST TO BE CONSIDERED IS \$100. THIS FORMULA APPLIES TO ONE OCCASSION REGARDLESS OF THE NUMBER OF EVENTS OR ACTIVITIES THAT MIGHT TAKE PLACE WITHIN THE RELATIVE TIME FRAME.

PAGE 2
APPLICATION
CONVENTION/RECEPTION
(Rev. 4/91)

THE CORPORATION OF THE CITY OF HAMILTON

5. Explain briefly the nature of your event to be held for which you are requesting financial assistance (eg. types of programs, events, etc.).

6. With respect to your event, answer the following:

- (a) How many people will be in attendance? 3000 to 5000
- (b) Of the stated number of people, how many are coming from outside of Hamilton? 95%
- (c) What is the date of the event? FEBRUARY 22, 1992
- (d) What is the location of the event? Hamilton Convention Center
- (e) Will volunteers participate in this event? YES

If yes, please indicate number of volunteers and number of volunteer hours to be contributed for this event.

170 no. of volunteers 2000 no. of volunteer hours

7. For what reasons does your organization merit the use of public funds for the purpose indicated above?

To help offset the cost of this event that will bring a large number of people, This competition will bring thousands of dollars to the downtown core of Hamilton in spun off business transactions that our Hotels, restaurants, and Jackson Square plus many others businesses. IT MUST BE NOT THAT THE H.C.C. HAS SET RECORDS IN SALES AT THIER FOOD CONCESSION.

8. What other contributions are being requested or obtained to meet the cost of your event? (Government grants, donations, etc.)

NONE.

NOTE: YOUR ARE ADVISED THAT CONSIDERATION WILL NOT BE GIVEN TO AN APPLICATION FOR FINANCIAL ASSISTANCE IF A SIMILAR APPLICATION HAS ALSO BEEN SUBMITTED TO THE REGIONAL MUNICIPALITY OF HAMILTON-WENTWORTH AND/OR AN ORGANIZATION THAT RECEIVES A SUBSIDIZED RENTAL RATE FOR USE OF A FACILITY OR FACILITIES UNDER THE JURISDICTION OF THE HAMILTON ENTERTAINMENT AND CONVENTION FACILITIES INC.

PAGE 3
APPLICATION
CONVENTION/RECEPTION
(Rev. 4/91)

THE CORPORATION OF THE CITY OF HAMILTON

9. Does your organization provide a service for which a charge is made? Some examples are admission fees, membership fees, and rental charges. If answer is "Yes", give details.

\$2.00 spectator fees

\$15. 00 Entrance fees

NOTE: THE GRANTING OF ASSISTANCE IN ANY ONE YEAR IS NOT TO BE INTERPRETED AS A COMMITMENT TO FUTURE YEARS' FUNDING.

10. Will assistance be requested from the City of Hamilton in future years in this respect?

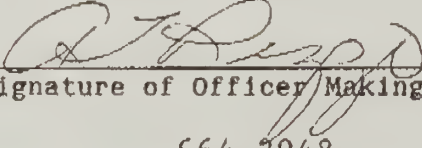
YES.

11. List the Executive Officers of your organization.

<u>Name and Title</u>	<u>Address</u>	<u>Telephone Number</u>	
		<u>Business</u>	<u>Home</u>
A.T.RIZZO 703/500 GREEN RD. STONEY CREEK		664-2948	
DORTHY RIZZO 703/500 GREEN RD. STONEY CREEK		" "	
DEBRA CAMPOMIZZI 173 DELANCY BLVD. HAMILTON		385-8116	

JULY 9, 1991
Date

A.T. (ARMIE) RIZZO
Name and Title of Officer Making Application


Signature of Officer Making Application

664-2948

Telephone Number

NOTE: PAYMENT OF ANY CONVENTION/RECEPTION GRANT WILL BE MADE AT THE CONCLUSION OF YOUR EVENT AFTER THE ATTACHED REPORT (APPENDIX A - CONVENTION/RECEPTION GRANT SUMMARY REPORT OF THE EVENT) IS COMPLETED AND RETURNED TO THE GRANTS CO-ORDINATOR, (TREASURY DEPARTMENT, CITY HALL, 71 MAIN STREET WEST, HAMILTON, ONTARIO, L8N 3T4). PLEASE ALLOW AT LEAST TWO WEEKS FOR PROCESSING THE PAYMENT.

870077 ONTARIO INC.

BUDGET FOR THE FOLLOWING THREE COMPETITIONS BEING HELD FEBRUARY 22, 1992 AT THE HAMILTON CONVENTION CENTRE.

1. ONTARIO PROVINCIAL KARATE CHAMPIONSHIPS
2. CANADIAN JUNIOR KARATE CHAMPIONSHIPS
3. CANADIAN GRAND NATIONAL TEAM CHAMPIONSHIPS

CONVENTION CENTRE \$ 4,300.00

TROPHIES AND AWARDS \$ 8,500.00

ADVERTISEMENT:-

5,000 FLYERS	\$ 2,800.00	
MAGAZINE COVERAGE	\$ 900.00	
MOBILE SIGNS	\$ 320.00	
		\$ 4,020.00

RATINGS:-

CAN AM A RATING	\$ 100.00	
SKR RATING WB	\$ 114.00	
NASKA BEL RATING	\$ 203.00	
		\$ 417.00

POSTAGE FOR INVITATIONS \$ 1,100.00

TELEPHONE (LONG DISTANCE) \$ 250.00

HOSPITAL BANDS \$ 400.00

STATIONARY \$ 700.00

INSURANCE (DALTON) \$ 300.00

APPRECIATION SHIRTS/OR HATS FOR STAFF \$ 200.00

TOTAL \$20,387.00

YOUR TRULY

A.T.RIZZO

A. Rizzo

July 22/91

per discussion with Arnie Rizzo
Revenues

*Participants *1,200 @ \$17 = \$20,400*

Spectators @ \$2 ?

**Not 1991 Participants totalled approx 200*

D. J. Beattie

9(a)

CITY OF HAMILTON
- RECOMMENDATION -

DATE: 1991 August 12

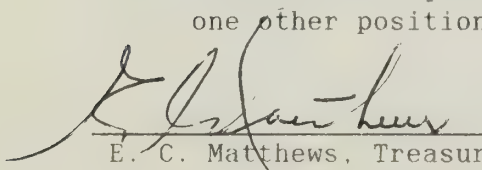
REPORT TO: Mr. J. D. Thompson, Secretary
Finance and Administration Committee

FROM: Mr. E. C. Matthews
Treasurer

SUBJECT: UPDATE - G.S.T. IMPLEMENTATION REQUIREMENTS

RECOMMENDATION:

- a) that the two temporary full-time positions created in the Finance Division of the Treasury Department in December 1990 as a result of the implementation of the G.S.T. be disposed of as follows:
- i) the G.S.T. Financial Analyst position be **deleted** and the duties of the position be assigned to other positions, as required.
 - ii) the Accounts Payable Input Clerk be **retained** as a full-time permanent position, and
- b) that, as a trade-off to retaining one additional position as above, the Treasury Department reduce the full-time staff complement by one other position by the end of 1991, so that the resultant staff complement remains the same.
- c) that the cost of the above additional position continue to be financed in 1991 from the provision established for this purpose until such time as one other position has been eliminated from the complement.


E. C. Matthews, Treasurer

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

- budgetary requirements will remain the same due to trade-off of staff complement to accommodate this additional position.
- in order to finance the two original positions to implement the G.S.T., a one-time provision of \$75,000 was allocated from the Reserve for Contingency in December 1990; there are sufficient funds remaining in this allocation to finance the cost of the additional Input Clerk in 1991 until such time as another position in Treasury has been eliminated.

BACKGROUND:

City Council, by item 13 of the 26th Report of the Finance and Administration Committee, approved the acquisition of appropriate temporary staffing and supplies to implement the G.S.T. policies at January 1, 1991, and that "a report on the need for permanent on going additional staffing in the Accounts Payable and/or Accounting areas as a result of G.S.T. be prepared at a later date"

Two temporary full-time positions were established to deal with the implementation of the G.S.T.:

- 1) the G.S.T. "Financial Analyst" who has been working for several months within Treasury and with other departments learning and interpreting the legislation, gathering information, setting up the procedures for claims, and other duties associated with the G.S.T.

The on-going duties of this position will be absorbed within the division.

- 2) the "Input Clerk" in Accounts Payable was hired to deal with the increased volume of information required to be entered into the financial system in order to pay the bills, i.e., separation of invoices into groups to deal with the various tax implications (rebate, input tax credit, etc.), and having to enter extra lines of information to establish the correct tax status in order that the maximum G.S.T. refunds accrue to the City. The volume of input data to be entered by the A/P staff has increased by up to 50% since the beginning of the year.

The recommendation is that this position is required due to the sheer volume of invoices and the information that must be captured.

While recognizing the desire of City Council to maintain status quo on present staff complements for the City of Hamilton, and at the same time requiring additional full-time staff in the Accounts Payable area, I am recommending that we identify one other position in the Treasury Department for elimination to counter our requirements necessitated by the implementation of the G.S.T.

A copy of my original report to Committee is attached.

rh

attach.

c.c. Mr. Lou Sage, C.A.O.

Mr. Joe Pavelka, Chairman

Rightsizing Committee

9(b)

CITY OF HAMILTON

- RECOMMENDATION -

PRIVATE & CONFIDENTIAL

DATE: 1981 August 11

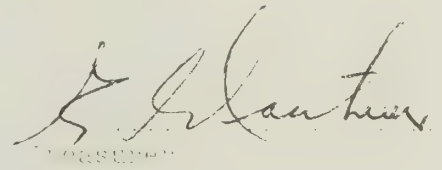
REPORT TO: Mr. J. D. Thompson, Secretary
City of Hamilton, 100 King Street West, Hamilton, Ont. L8N 3Z4

FROM: Mr. L. C. Matthews
City of Hamilton, 100 King Street West, Hamilton, Ont. L8N 3Z4

SUBJECT: WRITE-OFF OF OUTSTANDING BUSINESS TAXES

RECOMMENDATION:

That outstanding business taxes in the amount of \$84,492.33 be written off in accordance with Section 495 of the Municipal Act, R.S.O., 1980 and entered in Account CH15401-00001, Tax write-off.


L. C. Matthews
Treasurer

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

See above recommendation

BACKGROUND:

Attached is a schedule outlining business tax accounts which are, in my opinion uncollectible.

This schedule is summarized as follows.

City of Hamilton
Treasury

Amount
Recommended to
be Written-Off

Schedule of Business Taxes

Category A - Accounts improperly assessed or
out of business where deadline
of appeal has expired \$ 1,190.71

Category B - Accounts assigned to the
Collection Agency 35,645.83

Category C - Advised by Trustee - Bankruptcy
In Receivership no funds available
for distribution \$ 48,739.76

TOTAL \$ 84,492.33
=====

1991 August 13

TAB ce

City of Hamilton
Treasury

CATEGORY "A" - ACCOUNTS IMPROPERLY
ASSESSED OR OUT OF BUSINESS
WHERE DEADLINE FOR APPEAL EXPIRED

SCHEDULE B - OUTSTANDING BUSINESS TAX ACCOUNTS RECOMMENDED FOR WRITE OFF IN 1991

Item Number (1)	Business Serial Number (2)	Name and Business Address (3)	Prior Years Penalty & Interest (4)	Prior Years Arrears (5)	Current Years Penalty & Interest (6)	Current Years Arrears (7)	Taxes Outstanding (8)	Remarks (9)
6	02 01220 0010 0250 902 1	M & R Perlman Inc. Giggles 4069 Gordon Baker Rd.	205.92	4,118.27	.00	.00	4,324.19	Appeal Not Processed
9	02 01425 1330 0980 881 2	Clark, Barry Lane 25 Charlton Ave. E. #702	19.08	763.47	.00	.00	782.55	Double Billed
TOTAL CATEGORY "A"			225.00	4,881.74	.00	.00	5,106.74	

City of Hamilton
Treasury

CATEGORY "B" - ACCOUNTS ASSIGNED TO
COLLECTION AGENCY

SCHEDULE B - OUTSTANDING BUSINESS TAX ACCOUNTS RECOMMENDED FOR WRIT OFF IN 1991

Item Number (1)	Business Serial Number (2)	Name and Business Address (3)	Prior Years Penalty & Interest (4)	Prior Years Arrears (5)	Current Years Penalty & Interest (6)	Current Years Arrears (7)	Taxes Outstanding (8)	Remarks (9)
1	01 00130 0340 0141 892 2 17	Unelli, Dan T/A Mr. Unelli's Pizza c/o 43 Barton St. West	12.32	70.54	.00	.00	82.86	Too Small for litigation
2	01 00130 0430 0020 901 1 17	691888 Ontario Ltd. Gliders Restaurant 1705 Main St. West	83.91	2,237.45	.00	.00	2,321.36	Corporation Out of Business - No Assets
2	01 00130 0430 0021 901 1 17	691888 Ontario Ltd. Gliders Restaurant 1705 Main St. West	9.51	253.99	.00	.00	263.50	Corporation Out of Business - No Assets
2	01 00130 0450 0021 901 1 17	691888 Ontario Ltd. Gliders Restaurant 1705 Main St. West	5.70	152.24	.00	.00	157.94	Corporation Out of Business - No Assets
3	01 00130 0430 0140 901 1	Quorum Inc. Fitstop West 1685 Main St. West	730.98	3,605.37	.00	.00	4,336.35	Corporation Out of Business - No Assets

City of Hamilton
Treasury

CATEGORY "B" - ACCOUNTS ASSIGNED TO
COLLECTION AGENCY

SCHEDULE B. OUTSTANDING BUSINESS TAX ACCOUNTS RECOMMENDED FOR WRITE OFF IN 1991

Item Number (1)	Business Serial Number (2)	Name and Business Address (3)	Prior Years Penalty & Interest (4)	Prior Years Arrears (5)	Current Years Penalty & Interest (6)	Current Years Arrears (7)	Taxes Outstanding (8)	Remarks (9)
3	01 00130 0430 0141 901 1	Quorum Inc. Fitstop West 1685 Main St. West	83.04	409.90	.00	.00	492.94	Corporation Out of Business - No Assets
3	01 00130 0450 0141 901 1	Quorum Inc. Fitstop West 1685 Main St. West	50.13	244.65	.00	.00	294.78	Corporation Out of Business - No Assets
4	01 01050 6350 0020 901 1	Holly Automotive Inc. Macco Auto Painting & Body Works 103 Queen St. North	373.59	1,830.59	.00	.00	2,204.18	Corporation Out of Business - No Assets
5	02 01110 1450 0200 901 1	Sailmaster Sailmaster Publications 605 James St. North	13.37	152.54	.00	.00	165.91	Corporation Out of Business - No Assets
8	02 01372 1000 3090 901 1	Saujani, Shoshila Bay 200 Variety 200 Bay St. South	5.10	40.48	.00	.00	45.58	Too Small for Litigation

City of Hamilton
Treasury

CATEGORY "B" - ACCOUNTS ASSIGNED TO
COLLECTION AGENCY

SCHEDULE B - OUTSTANDING BUSINESS TAX ACCOUNTS RECOMMENDED FOR WRITE OFF IN 1991

Item Number (1)	Business Serial Number (2)	Name and Business Address (3)	Prior Years Penalty & Interest (4)	Prior Years Arrears (5)	Current Years Penalty & Interest (6)	Current Years Arrears (7)	Taxes Outstanding (8)	Remarks (9)
10	02 01520 0010 1205 901 1 17	Atlas Driving School 105 Main St. E., St. 1405	22.50	300.11	.00	.00	322.61	Corporation Out of Business No Assets
15	02 01810 5030 0020 901 1	Hamilton Squash Club Limited 1 Jarvis Street	1,562.63	.00	.00	.00	1,562.63	Corporation Out of Business No Assets
16	03 02150 1240 0040 901 1 17	Martin, Tony Ideal Paving P. O. Box 336, Stn. B.	11.70	156.10	.00	.00	167.80	Out of Business Unable to locate owner
19	03 02250 0070 0040 911 1	537871 Ontario Inc. T/A Debonair Tavern 421 Sherman Ave. North	254.07	1,244.71	.00	.00	1,498.78	Corporation Out of Business No Assets
19	03 02250 4570 0020 911 1	537871 Ontario Inc. T/A Debonair Tavern 421 Sherman Ave. North	1,109.49	5,435.96	.00	.00	6,545.45	Corporation Out of Business - No Assets

City of Hamilton
Treasury

CATEGORY "B" - ACCOUNTS ASSIGNED TO
COLLECTION AGENCY

SCHEDULE B - OUTSTANDING BUSINESS TAX ACCOUNTS RECOMMENDED FOR WRITE OFF IN 1991

Item Number (1)	Business Serial Number (2)	Name and Business Address (3)	Prior Years Penalty & Interest (4)	Prior Years Arrears (5)	Current Years Penalty & Interest (6)	Current Years Arrears (7)	Taxes Outstanding (8)	Remarks (9)
19	03 02250 4570 0020 911 2	537871 Ontario Inc. T/A Debonair Tavern 421 Sherman Ave. North	1,467.44	4,828.72	.00	.00	6,296.16	Corporation Out of Business - No Assets
21	04 03145 8880 0020 901 5	Arbutus Investments T/A Mister Donut 1262 Barton St. East	1,008.94	1,323.08	.00	.00	2,332.02	Corporation Out of Business - No Assets
22	05 04810 9654 0080 901 1 17	Art Light Company P. O. Box 296	160.85	6,394.13	.00	.00	6,554.98	Corporation Out of Business - No Assets
TOTAL CATEGORY "B"			6,965.27	28,680.56	.00	.00	35,645.83	

City of Hamilton
Treasury

CATEGORY "C" - ADVISED BY TRUSTEE
BANKRUPTCY/IN RECEIVERSHIP
NO FUNDS AVAILABLE FOR DISTRIBUTION

SCHEDULE B - OUTSTANDING BUSINESS TAX ACCOUNTS RECOMMENDED FOR WRITE-OFF IN 1991

Item Number (1)	Business Serial Number (2)	Name and Business Address (3)	Prior Years Penalty & Interest (4)	Prior Years Arrears (5)	Current Years Penalty & Interest (6)	Current Years Arrears (7)	Taxes Outstanding (8)	Remarks (9)
7	02 01225 1080 0020 861 5 17	Laarakker, Gerardus 98 George Street	234.60	312.76	.00	.00	547.36	Taylor, Leibow Trustee
11	02 01520 0250 0020 881 3	Bartholomey, Anthony Super Shears 184 King St. E.	233.04	553.23	.00	.00	736.27	Tessis & Partners Trustee
11	02 01520 0250 0020 881 3 94	Bartholomey, Anthony Super Shears 184 King St. E.	227.37	466.25	.00	.00	693.62	Tessis & Partners Trustee
12	02 01525 1420 0020 891 2	Canadian Fashion Coiffure Ltd. Brunos School of Hair 117 King St. East	165.40	661.75	.00	.00	827.15	Doane Raymond Trustee
12	02 01525 1420 0020 891 3	Canadian Fashion Coiffure Ltd. Brunos School of Hair 117 King St. East	1,251.78	2,478.35	.00	.00	3,730.13	Doane Raymond Trustee

City of Hamilton
Treasury

CATEGORY "C" - ADVISED BY TRUSTEE
BANKRUPTCY/IN RECEIVERSHIP
NO FUNDS AVAILABLE FOR DISTRIBUTION

SCHEDULE B - OUTSTANDING BUSINESS TAX ACCOUNTS RECOMMENDED FOR WRITE OFF IN 1991

Item Number (1)	Business Serial Number (2)	Name and Business Address (3)	Prior Years Penalty & Interest (4)	Prior Years Arrears (5)	Current Years Penalty & Interest (6)	Current Years Arrears (7)	Taxes Outstanding (8)	Remarks (9)
12	02 01525 1420 0020 891 4	Canadian Fashion Coiffure Ltd. Brunos School of Hair 117 King St. East	61.20	108.98	.00	.00	170.18	Doane Raymond Trustee
12	02 01525 1420 0020 891 5	Canadian Fashion Coiffure Ltd. Brunos School of Hair 117 King St. East	314.72	449.51	.00	.00	764.23	Doane Raymond Trustee
12	02 01525 1450 0020 891 2	Canadian Fashion Coiffure Ltd. Brunos School of Hair 117 King St. East	52.40	209.74	.00	.00	262.14	Doane Raymond Trustee
12	02 01525 1450 0020 891 3 17	Canadian Fashion Coiffure Ltd. Brunos School of Hair 117 King St. East	396.39	785.05	.00	.00	1,181.44	Doane Raymond Trustee

City of Hamilton
Treasury

CATEGORY "C" - ADVISED BY TRUSTEE
BANKRUPTCY/IN RECEIVERSHIP
NO FUNDS AVAILABLE FOR DISTRIBUTION

SCHEDULE B - OUTSTANDING BUSINESS TAX ACCOUNTS RECOMMENDED FOR WRITE-OFF IN 1991

Item Number (1)	Business Serial Number (2)	Name and Business Address (3)	Prior Years Penalty & Interest (4)	Prior Years Arrears (5)	Current Years Penalty & Interest (6)	Current Years Arrears (7)	Taxes Outstanding (8)	Remarks (9)
12	02 01525 1450 0020 891 4	Canadian Fashion Coiffure Ltd. Brunos School of Hair 117 King St. East	483.69	739.00	.00	.00	1,222.69	Doane Raymond Trustee
12	02 01525 1450 0020 891 5	Canadian Fashion Coiffure Ltd. Brunos School of Hair 117 King St. East	547.68	679.90	.00	.00	1,227.58	Doane Raymond Trustee
13	02 01525 1960 0100 871 4	Ruffo, Joseph Joseph's International 35 King St. East	.36	9.25	.00	.00	9.61	Scott & Pichelli Trustee
13	02 01525 1960 0100 871 4 99	Ruffo, Joseph Joseph's International 35 King St. East	132.95	228.86	.00	.00	361.81	Scott & Pichelli Trustee
14	02 01610 5450 0080 891 2 17	Bantle, Janice Cox Graham, Brenda 574 James St. North	23.94	91.52	.00	.00	115.46	Price Waterhouse Trustee

City of Hamilton
Treasury

CATEGORY "C" - ADVISED BY TRUSTEE
BANKRUPTCY/IN RECEIVERSHIP
NO FUNDS AVAILABLE FOR DISTRIBUTION

SCHEDULE B - OUTSTANDING BUSINESS TAX ACCOUNTS RECOMMENDED FOR WRITE-OFF IN 1991

Item Number (1)	Business Serial Number (2)	Name and Business Address (3)	Prior Years Penalty & Interest (4)	Prior Years Arrears (5)	Current Years Penalty & Interest (6)	Current Years Arrears (7)	Taxes Outstanding (8)	Remarks (9)
14	02 01610 5450 0081 891 2 17	Battle, Janice Cox Graham, Brenda 574 James St. North	4.59	21.58	.00	.00	26.17	Price Waterhouse Trustee
17	03 02230 3100 0020 891 3	Currie Products Limited 350 Wentworth St. North	21.62	1,729.98	.00	.00	1,751.60	Coopers & Lybrand Trustee
18	03 02230 9300 0020 841 7 17	Baldassaro & MacGregor Ltd. Box 338, Stn. B	1,164.50	1,096.11	.00	.00	2,260.61	Vine & Partners Trustee
20	03 02250 7920 0020 831 8	Myers Fuels Limited 605 James St. North	111.25	100.07	.00	.00	211.32	Joseph Lukas Trustee
20	03 02250 7980 0040 831 8	Myers Fuels Limited 605 James St. North	392.49	352.59	.00	.00	745.08	Joseph Lukas Trustee
20	03 02250 8010 0020 831 8	Myers Fuels Limited 605 James St. North	523.32	470.00	.00	.00	993.32	Joseph Lukas Trustee

City of Hamilton
Treasury

CATEGORY "C" - ADVISED BY TRUSTEE
BANKRUPTCY/IN RECEIVERSHIP
NO FUNDS AVAILABLE FOR DISTRIBUTION

SCHEDULE B - OUTSTANDING BUSINESS TAX ACCOUNTS RECOMMENDED FOR WRIT OFF IN 1991

Item Number (1)	Business Serial Number (2)	Name and Business Address (3)	Prior Years Penalty & Interest (4)	Prior Years Arrears (5)	Current Years Penalty & Interest (6)	Current Years Arrears (7)	Taxes Outstanding (8)	Remarks (9)
20	03 02250 8040 0020 831 8	Myers Fuels Limited 605 James St. North	523.32	470.00	.00	.00	993.32	Joseph Lukas Trustee
20	03 02250 8075 0040 831 8	Myers Fuels Limited 605 James St. North	1,866.33	1,677.67	.00	.00	3,544.00	Joseph Lukas Trustee
20	03 02250 8370 0020 831 8	Myers Fuels Limited 605 James St. North	2,230.08	1,858.37	.00	.00	4,088.45	Joseph Lukas Trustee
23	06 06130 8750 0480 861 5 17	Thompson, Mike Pin Fashion Florists 995 Fennell Ave. East	184.22	241.97	.00	.00	426.19	Scott & Pichelli Trustee
23	06 06130 8750 0481 861 5 17	Thompson, Mike Pin Fashion Florists 995 Fennell Ave. East	68.93	90.43	.00	.00	159.36	Scott & Pichelli Trustee
24	06 07210 6040 0020 881 4 06	Ameudota, Guido T/A Design It Young 150 Hempstead Dr. E. 1	608.36	1,088.05	.00	.00	1,696.41	T. L. Leach Trustee

City of Hamilton
Treasury

CATEGORY "C" - ADVISED BY TRUSTEE
BANKRUPTCY/IN RECEIVERSHIP
NO FUNDS AVAILABLE FOR DISTRIBUTION

SCHEDULE B - OUTSTANDING BUSINESS TAX ACCOUNTS RECOMMENDED FOR WRITE OFF IN 1991

Item Number (1)	Business Serial Number (2)	Name and Business Address (3)	Prior Years Penalty & Interest (4)	Prior Years Arrears (5)	Current Years Penalty & Interest (6)	Current Years Arrears (7)	Taxes Outstanding (8)	Remarks (9)
25	07 06520 6010 2630 891 3	Distinctive Graphics The Picture Store 156 Front St. W. #302	564.44	1,168.99	.00	.00	1,733.43	Peat Marwick Trustee
25	07 06520 6010 2631 891 3	Distinctive Graphics The Picture Store 156 Front St. W. #302	114.76	241.28	.00	.00	356.04	Peat Marwick Trustee
26	03 09310 9030 0010 901 1	Ciancone, John Ciancone, Larry Gagne, James Mister Donut 970 Upper James St	49.00	559.95	.00	.00	608.95	Walter J. Heaton Trustee
26	03 09310 9050 0010 901 2	Ciancone, John Ciancone, Larry Gagne, James Mister Donut 970 Upper James St.	491.64	1,385.90	.00	.00	1,877.54	Walter J. Heaton Trustee

CATEGORY "C" - ADVISED BY TRUSTEE
BANKRUPTCY/IN RECEIVERSHIP
NO FUNDS AVAILABLE FOR DISTRIBUTION

Item Number (1)	Business Serial Number (2)	Name and Business Address (3)	Prior Years Penalty & Interest (4)	Prior Years Arrears (5)	Current Years Penalty & Interest (6)	Current Years Arrears (7)	Taxes Outstanding (8)	Remarks (9)
26	08 09310 9050 0041 901 3	Ciancone, John Ciancone, Larry Gagne, James Mister Donut 970 Upper James	231.93	459.41	.00	.00	691.34	Walter J. Heaton Trustee
26	08 09310 9050 0041 901 4	Ciancone, John Ciancone, Larry Gagne, James Mister Donut 970 Upper James	283.20	432.46	.00	.00	715.66	Walter J. Heaton Trustee
26	08 09310 9050 0041 901 5	Ciancone, John Ciancone, Larry Gagne, James Mister Donut 970 Upper James	315.06	390.86	.00	.00	705.92	Walter J. Heaton Trustee
TOTAL CATEGORY "C"							43,739.76	

City of Hamilton
Treasury

WARD SUMMARY OF OUTSTANDING BUSINESS TAX ACCOUNTS RECOMMENDED FOR WRITE-OFF IN 1991

Ward (1)	Penalty & Interest (2)	Prior Year Arrears (3)	Penalty & Interest (4)	Current Year Arrears (5)	Taxes Outstanding (6)	Number of Accounts (7)
01	1,349.18	8,804.73	.00	.00	10,153.91	4
02	5,958.71	13,170.60	.00	.00	19,129.31	11
03	9,675.61	19,420.28	.00	.00	29,095.89	5
04	1,008.94	1,323.08	.00	.00	2,332.02	1
05	160.85	6,394.13	.00	.00	6,554.98	1
06	861.51	1,420.45	.00	.00	2,281.96	2
07	679.20	1,410.27	.00	.00	2,089.47	1
08	4,285.24	8,569.55	.00	.00	12,854.79	1
Totals	23,979.24	60,513.09	.00	.00	84,492.33	26

10(a)

CORPORATION OF THE CITY OF HAMILTON

MEMORANDUM

TO: ^{AUG 6 1991}
Mr. J. Thompson, Secretary
Finance and Administration Committee

YOUR FILE:

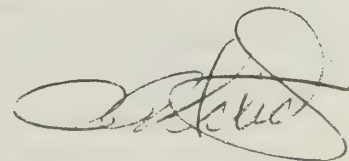
FROM: Mr. K. E. Avery
City Clerk

OUR FILE:
PHONE: 546-4587

SUBJECT: RESOLUTION - CITY OF OSHAWA
RE: FINANCIAL SUPPORT
- ROLLING THUNDER THEATRE
GROUP

DATE: 1991 July 31

Attached please find a letter dated June 20, 1991 from the Corporation of the City of Oshawa respecting financial support for the continuation of the Rolling Thunder Theatre Group which City Council at its meeting held Tuesday, July 30, 1991 referred to the Finance and Administration Committee.



att.

c.c.: Mr. E. Matthews, City Treasurer



OFFICE OF THE CITY CLERK
THE CORPORATION OF THE CITY OF OSHA

R. A. HENDERSON, A.M.C.T., C.M.C.
City Clerk

TEL. (416) 725-7351
FAX (416) 436-5697

50 CENTRE STREET SOUTH
OSHAWA, ONTARIO
L1H 3Z7

BRIAN SUTER, C.M.O., C.M.C., C.M.M.
Deputy City Clerk

File C-2210/F-4100

June 20, 1991

ALL ONTARIO MUNICIPALITIES OVER 10,000 POPULATION

Re: Rolling Thunder Theatre Group

City Council considered the above matter at a meeting held on June 17, 1991, and adopted the following recommendation of the Community Services Committee:

"Whereas the welfare of a community is measured by its ability to meet the needs of all its citizens, including those persons with special needs,

And whereas The Rolling Thunder Theatre Group is comprised of members with special needs,

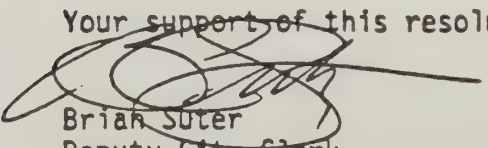
And whereas The Rolling Thunder Theatre Group of Ontario has provided a valuable service to citizens of this community through their performances in educating the public to the needs of our community special population groups,

And further The Rolling Thunder Theatre Group will no longer be able to continue in providing theatre productions because of the lack of financial resources,

Therefore be it resolved that Oshawa City Council, on behalf of its citizens, recognize, support and pay tribute to this Theatre Group by requesting all Provincial Ministries, whose mandate includes persons with special needs, to financially support the continuation of The Rolling Thunder Theatre Group, and, furthermore, that correspondence be sent to all Ontario municipalities over 10,000 population for their support of this resolution with encouragement to all communities to provide support to this organization."

Information concerning this group is enclosed.

Your support of this resolution would be appreciated.


Brian Suter
Deputy City Clerk

BCS/SK/cfk

enc.

c: Community Services Department

10(b)

CORPORATION OF THE CITY OF HAMILTON

MEMORANDUM

AUG 6 1991

TO: ✓ Mr. J. Thompson, Secretary
Finance and Administration Committee

YOUR FILE:

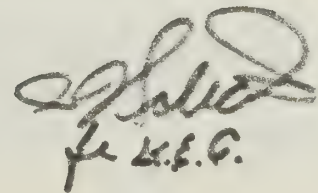
FROM: Mr. K. E. Avery
City Clerk

OUR FILE:
PHONE: 546-4587

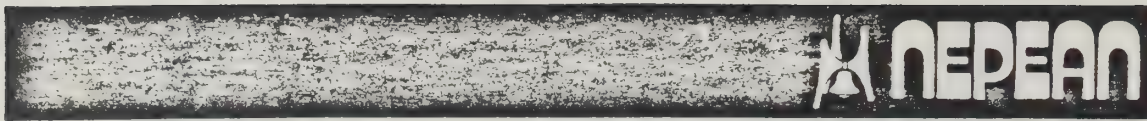
SUBJECT: RESOLUTION - CITY OF NEPEAN
RE: ROYAL COMMISSION INQUIRY
INTO AIR INDIA TRAGEDY

DATE: 1991 July 31

Attached please find a letter dated July 17, 1991 from the City of Nepean pertaining to the calling of a Royal Commission of Inquiry into the circumstances surrounding the Air India tragedy which City Council at its meeting held Tuesday, July 30, 1991 referred to the Finance and Administration Committee.


K.E.A.

att.



CITY CLERK'S DEPARTMENT

our reference: B11-00-RES

your reference:

RE

July 17, 1991

C

City Clerk
City of Hamilton
71 Main Street West
Hamilton, Ontario
L8N 3T4

Dear Sir/Madam:

Re: Air India Flight 182 Disaster

The Council of the Corporation of the City of Nepean, at its regular meeting of June 27, 1991, passed the attached Resolution pertaining to the calling of a Royal Commission of Inquiry into the circumstances surrounding the Air India tragedy which occurred in June 1985.

The support of your Council for this resolution would be appreciated. Should your Council decide to support the resolution, please forward it to the Prime Minister's office in Ottawa.

Yours truly,

Eric Cooper
Deputy City Clerk

/mh
encl.

CORPORATION OF THE CITY OF NEPEAN

Nepean Civic Square
101 Centrepoinle Drive
Nepean, Ontario
K2G 5K7

Administration/Licencing 613-727-6610
Enforcement 613-727-6614
Fax 613-727-6613

THE CORPORATION OF THE CITY OF NEPEAN
CITY COUNCIL RESOLUTION - JUNE 27, 1991
MOTION NUMBER 195-91

Moved by David Pratt

Seconded by Gord Hunter

WHEREAS, Air India Flight 182, a 747 passenger jet carrying 329 people including 295 Canadians from Toronto to London, crashed 110 miles west of the Irish coast on June 23, 1985;

AND WHEREAS, all of the 329 passengers and crew, including six infants, 82 children and more than a dozen families perished;

AND WHEREAS, ten of the victims of the Air India crash were Nepean residents;

AND WHEREAS, after six years of investigation many of the families and friends of these victims have not been satisfied that the Federal Government has done everything in their power to discover the truth about the tragedy of Flight 182 and to ensure that such a tragedy never occurs again;

THEREFORE, BE IT RESOLVED THAT the City of Nepean call on the Federal Government to immediately initiate a Royal Commission of Inquiry into the circumstances surrounding the Air India tragedy including recommendations aimed at ensuring that a similar incident does not re-occur;

AND BE IT FURTHER RESOLVED THAT the Federation of Canadian Municipalities be notified of this request, and that the City of Nepean encourages other municipalities to pass similar motions calling for a Royal Commission of Inquiry into the Air India tragedy;

- Carried -

Certified True Copy of
Excerpt from Minutes of the
Regular Council Meeting held
June 27, 1991.


Eric Cooper
Deputy City Clerk

10 (c)

CORPORATION OF THE CITY OF HAMILTON

MEMORANDUM

AUG 6 1991

TO: Mr. J. Thompson, Secretary
Finance and Administration Committee

YOUR FILE:


FROM: Mr. K. E. Avery
City Clerk

OUR FILE:
PHONE: 546-4587

SUBJECT: RESOLUTION - REGIONAL MUNICIPALITY
OF WATERLOO - RE: DEVELOPMENT
CHARGES ACT.

DATE: 1991 July 31

Attached please find a letter dated June 28, 1991 from the Regional Municipality of Waterloo respecting the Development Charges Act which City Council at its meeting held Tuesday, July 30, 1991 referred to the Finance and Administration Committee.


for K.E.A.

att.

c.c.: Mr. L. King, Building Commissioner
Ms. P. Noe-Johnson, City Solicitor
Mr. E. Matthews, City Treasurer



The
REGIONAL
MUNICIPALITY
of WATERLOO

RECEIVED

JUN 8 1991

REC

CITY CLERKS

Mars

EN
VC
ler
4G

Telephone: (519) 885-341
FAX: (519) 885-143

June 28, 1991

File: F21-02

Ministry of Municipal Affairs
Municipal Finance Branch
777 Bay St., 13th Floor
Toronto, Ontario.
M5G 2E5

Dear Sir:

RE: Development Charges Act S.O. 1989 and
Ontario Regulation 725/89

This is to inform you that the Council of the Regional Municipality of Waterloo, at its regular meeting held on June 27, 1991, approved the following:

THAT the Regional Municipality of Waterloo request the Province of Ontario, in conjunction with the appropriate municipal organizations, to establish a Task Force to review and standardize the administrative implications of the Development Charges Act S.O., 1989 and Ontario Regulation 725/89.

And that the Region request the Province to delay the November 23, 1991 implementation date for Development Charge By-Laws until the aforementioned review and standardization has been completed;

And further that this resolution be circulated to the Regional Chairmen's group; the Association of Municipalities of Ontario; Municipal Finance Officers Association; Regional Planning Commissioners group; and all municipalities having a population of 50,000 or more.

Yours truly,

[Signature]
John Current, A.M.C.T.
Deputy Regional Clerk

JC/ch

cc: Hon. David Cooke,
Minister of Municipal Affairs

W. Ferguson,
MPP Parliamentary Assistant to the Minister

Regional Chairmen's Group

Association of Municipalities of Ontario

Municipal Finance Officers' Association

Regional Planning Commissioners

Hon. M. Farnan, MPP Cambridge, Solicitor General

E. Witmer, MPP, Waterloo North

M. Cooper, MPP, Kitchener-Wilmot

✓ Municipalities 50,000 and over

//.

CITY OF HAMILTON
- RECOMMENDATION -

DATE: 1991 August 15

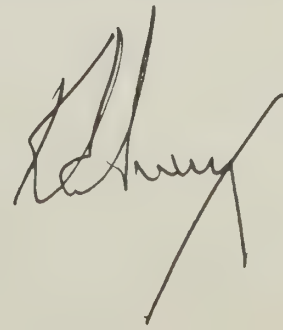
REPORT TO: Mr. J. Thompson
Secretary, Finance & Administration

FROM: K. E. Avery
City Clerk

SUBJECT: Smoking In Public Places By-law 80-258

RECOMMENDATION:

- (1) That By-law 80-258, respecting Smoking In Public Places, be amended to:
- a) Prohibit smoking in Hairdressing Parlours, Barbershops, Rest Rooms in a Retail Shop and parts of a Retail Shop used as Offices;
 - b) Prohibit smoking in a Patient Care Area of a Hospital;
 - c) Prohibit smoking in Reception Areas;
 - d) Increase the no smoking area of a Restaurant to 50% of its seating capacity;
 - e) Prohibit smoking in 20% of the seating capacity of Bars, Lounges and Taverns;
 - f) Prohibit smoking in laundry rooms, common areas, meeting and recreation rooms in apartment buildings. Should there be more than one meeting or recreation room, provision could be made for one designated smoking room;
 - g) Prohibit smoking in Bus Shelters;
 - h) Provide for a Sunset Clause which will require review of the By-law within two years of the date the By-law becomes into effect;
 - i) Change the maximum fine from \$2,000.00 to \$5,000.00, which is now set by the Provincial Offences Act.



FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

An increase in public inquiries, complaints and sales of No Smoking Signs is expected during the phase-in of the new regulations.

BACKGROUND:

On May 23, 1991, the Finance and Administration Committee received the report of the Staff Review Group which contained many of the recommendations outlined above. Before this report was considered, however, members of the Committee requested that additional advertisements be placed in the local newspapers to allow the public to respond to these proposals.

Advertisements were placed in The Spectator and Brabant Newspapers in early June. A number of submissions were received and are attached to this report. The Staff Review Group was also authorized to meet with Shopping Mall Owners respecting smoking in common areas of malls. A similar meeting was also arranged with Bar and Tavern Owners through the Chamber of Commerce. These meetings were held on June 25, 1991 with representatives both for and against the proposed regulations.

Referring directly to the above recommendations, it should be pointed out that nine submissions were received. Of these nine submissions, **three** were completely opposed to any further legislation; **two** were specifically opposed to the increase of the no smoking area to 50% of the seating capacity of a restaurant and **four** were in support of all the proposed amendments.

As there was little or no support by Mall Owners for smoking restrictions in the common areas of Shopping Malls, which was based on the premise of self-regulation by Mall Management, this recommendation has been deleted.

Places of Public Assembly are considered to be workplaces as well. It is suggested that the recommendation pertaining to Places of Public Assembly which was made to the Finance and Administration Committee on May 23, 1991, dealing with restrictions on smoking in common areas, except in well-ventilated designated smoking rooms, be considered during any future review of the Workplace By-law.

With respect to Recommendation e) pertaining to bars, lounges and taverns, as noted previously, a meeting was held with representatives of those who would be affected by a new regulation. The Smoking Control Officer was also in contact with officials of the City of Toronto who advised that their restaurant regulations which prohibits smoking in 30% of these facilities have also applied to bars, lounges and taverns. This legislation has been in effect for a number of years with no apparent difficulties.

It has been a general principle of the City of Hamilton to enact smoking regulations for the health and welfare of its citizens. It has been accepted that second hand smoke has a harmful effect on individuals. This is supported by the Medical Officer of Health and the Health Agencies and Organizations of this City.

Accepting this as a guiding principle, it was felt there should be some restriction on smoking in bars, lounges and taverns. This is a new regulation and because of concerns expressed by the Chamber of Commerce, it is recommended that there be a minimal provision of 20% of the seating capacity for no smoking.

In order to implement this regulation, additional definitions for restaurants, lounges and taverns will be required. The Chamber of Commerce have proposed that a restaurant be defined as "any facility in the food preparation business that does not derive the majority of its gross sales from the sale of alcoholic beverages". The burden of proof for exemptions to the 50% regulation for restaurants will be placed on bars, lounges and taverns.

If this recommendation is approved, it should be noted that the Law Department is concerned about the ability of staff to obtain information on the sale of liquor to food ratio that will be required to be referenced in the By-law. These new requirements can be reviewed following a phase-in period.

The Chamber of Commerce proposed that generic signing be considered and staff have considered this suggestion. Staff believe that members of the general public would better respect current No Smoking signs and no change is recommended at this time.

It was previously suggested that the Public Places By-law and Workplace By-law be incorporated into one by-law. While this could make all legislation more easily understood, the Law Department has advised that to do so would be very time consuming. However, as an interim step, this office will consolidate the two by-laws which will be an improvement.

All other recommendations which were previously submitted at the Finance and Administrative Committee Meeting held May 23, 1991 have been reviewed and are hereby reconfirmed.

MELLOWS

140 CENTENNIAL PARKWAY N., STONEY CREEK, ONTARIO L8E 3H2
1685 MAIN STREET W., HAMILTON, ONTARIO L8S 1G5
59 BECKLEY STREET, HAMILTON, ONTARIO L8N 1P1

June 20, 1991

Mr. John Thompson
Secretary
Finance and Administration Committee
City Clerk's Department
City Hall
71 Main St. West,
Hamilton, Ontario
L8N 3T4

RE: Proposed Amendments to the Smoking in Public Places
By Law 80-258

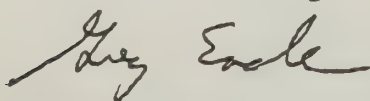
As a restaurant and bar operator for the last fourteen years in Hamilton, I wish to register my objection to increasing the non-smoking section to 50% of capacity of a restaurant.

The 50% non-smoking is not a problem or issue at meal times. Lunch and dinner are frequently taken up by 50% non-smokers, which in a competitive business, we willingly accomodate. However, after dinner when groups such as dart teams, baseball teams, theatre groups etc. come to Mellows, they usually elect to sit in the smoking sections. Although perhaps only two out of twenty are smokers, the group usually accomodates the smokers. The result is twenty seats are taken in the smoking section for two smokers. This frequent situation would result in a full half of the restaurant and a less than full non-smoking section. Are we as operators expected to turn away customers while we have a portion of our restaurant and bar empty?

I feel the smoking issue is being dealt with through education and higher taxes and becomes less of an issue every day. Operators fully realize we need smoke free environments to remain successful in a very competative business. We do not need legislation to provide "smoke-eaters and good quality ventillation", the market system will take care of that.

As a life long area resident, I look at the continued significant deterioration of Hamilton and the time spend on this issue:reminds me of the old cliché "you're re-arranging the chairs on the Titanic". A lack of business experience and understanding on city and regional councils is costing us all dearly.

Yours sincerely,



GREG EADE
Owner - Operator

MORRIS, WAXMAN, CARPENTER-GUNN

Barristers

• WILLIAM MORRIS, O.C.
RHONA L. WAXMAN, B.A., B.C.L., LL.B.
KIM A. CARPENTER-GUNN, B.A., LL.B.
MICHAEL W. KELLY, B.A., LL.B.

• CERTIFIED AS A SPECIALIST IN CIVIL LITIGATION
BY THE LAW SOCIETY OF UPPER CANADA

TELEPHONE (416) 526-8080
FAX (416) 521-1927

151 JOHN STREET SOUTH
HAMILTON, ONTARIO
L8N 2C3

May 27, 1991

MAY 28 1991

Finance and Administration Committee
The Corporation of the City of Hamilton
City Hall
71 Main Street West
Hamilton, Ontario

Dear Sirs:

RE: Smoking By-Law

I read with interest the May 24th edition of The Hamilton Spectator wherein your committee is inviting written submissions on the proposed amendments to the smoking by-law. Having read the article, it would appear as though the input that you are receiving is from the various anti-smoking lobby and pressure groups. You might therefore appreciate hearing from a lonely and committed smoker.

It is my intention to comment on a few of the points raised in the article.

Let us discuss restaurants. I am a very frequent user of restaurants on a weekly basis, both for lunches and dinners. All restaurants are presently required to provide 20% of their seating capacity toward the non-smokers. Moreover, most restaurants today have excellent ventilation systems. From my own personal observations, it is rare only that the non-smoking areas are fully utilized. In fact, in some restaurants, smokers have to utilize the non-smoking areas because the smoking areas are fully occupied. Of course they cannot smoke in those areas. Frequently non-smokers will seat themselves in the smoking area and complain about the smokers.

In the last couple of years I have never met more people who are suffering from smoking allergies, many of whom were excessive smokers in the past. Of course there are always some individuals who do, in fact, have legitimate allergies. Let me recite for you my two most recent incidents with respect to smoking which represent only two small examples of my

experiences. Recently in a leading downtown restaurant, I was seated at a table with two friends. One was a cigarette smoker, another smoked a pipe and I smoked a cigar. At the time of our arrival, the ventilation system had not been set in operation. The maitre d' of the establishment came over to me and advised two tables over there was a doctor seated who had a smoking allergy. I suggested to him that he turn on the ventilation system. I further advised him that if there was a complaint, we would all respect her allergy. As their table had arrived previous to us, they remained at that particular table for one hour and fifteen minutes while we were still there. Our smoking was visible to anyone within the restaurant. No complaints were made and I quizzed the maitre d' subsequently as to whether she spoke to him in any fashion whatsoever and the answer was in the negative.

The other situation deals with a restaurant in a suburban area. There were several of us in attendance and we were required to wait. We had both smokers and non-smokers within our group. We advised that we would be happy to be seated in whatever area became available first. This happened to be the non-smoking area. Since I had just lit my cigar a few moments earlier, I butted it and asked for an ashtray to rest the cigar. After the meal was concluded I put the cigar in my hand and obviously did not light it. Within five minutes the hostess rushed over to our table to advise that she had received complaints from another table about the smoking of the cigar. Everyone at the table advised that I was not smoking, including myself. In fact, I placed a finger over the end of the cigar to demonstrate that it was not lit. This also represents an interesting situation.

In today's society there is little doubt that respect should be given both to the non-smoker and the smoker. In my view, 20% is more than reasonable for several phenomena. Firstly, since the first of the year I have noticed that there is a dramatic decrease in restaurant business. By and large smokers are the individuals who frequent restaurants on a regular basis. Many restaurants are having difficulties making ends meet and if you further increase these smoking prohibitions, you are going to cause many to cease operations and some to declare bankruptcy. This is not an idle comment.

From my own personal observations, many more smokers attend restaurants than non-smokers. I have heard many spokespersons for the anti-smoking groups advocate that they would attend restaurants much more frequently in the event there were a total ban on smoking. Restauranters, in my view, would be frightened silly about establishing a total non-smoking restaurant for fear of financial catastrophe.

Insofar as bars are concerned, I am a very infrequent customer. At the odd time during the year that I might attend a bar, I just do not see non-smokers there. Major catastrophes could interfere with their businesses should this arise.

One should also become philosophical about the priorities of the non-smoking pressure groups. I do not, in any way, endeavour to minimize any of the harmful effects of smoking. However, how can one even attempt to compare the harmful effects of direct or secondhand smoke to the fumes to which we are all exposed from automobiles, trucks and buses. Particularly with the hot weather which we are presently experiencing and will continue to do so in the months to come, people are outside more and more each day. Many restaurants are downtown and individuals walk from their respective offices or business to the establishments. The air that we are required to breathe from the fumes of the vehicles is far more serious than cigarettes. One should question whether these groups should spend more time in that area than in smoking. The smokers themselves do not have a formalized lobby or pressure group. The motor vehicle manufacturers obviously do and perhaps the lobby groups are frightened of tangling with them.

What I am endeavouring to do in this particular communication is to urge your committee to adopt balance. The by-law that you presently have meets the needs of the public. If you are going to alter the smoking by-law, surely you should commission a study to determine the financial impact on this community and the resulting taxes that would be lost. Obviously, the study should include health considerations as well, not only for cigarettes but other environmental problems that are far more serious than smoking.

It is appreciated that this will be an unpopular communication but I feel that reason and sensitivity should be considered for all.

Yours very truly,



William Morris, Q.C.

WM:pc

JUN 21 1991

78 West First St.,
Hamilton, Ont.
L9C 3C4
June 20, 1991

Dear Mr. Thompson:

I believe your by-law 80-258
is far too restrictive and does not
need any new amendments to make
it worse. You people may not think
so, but smokers do have some rights
too. It is not only these non-smoking
fanatics who have rights.

No to 1. A

B

C

D

E. apt. buildings are a persons home
and they should be able to smoke
anywhere they wish. This is not
Russia yet although we are
becoming very close to it in Canada.

F.

G.

No to 2

No to 3

Give us a break.

Sincerely
(Mrs.) Janet Gilson
GILSON

7 Rialto Court
Hamilton, Ontario
L9C 5T5

June 18, 1991

Mr. John Thompson,
Secretary,
Finance & Administration Comm.,
City Clerk's Dept.,
City Hall,
71 Main Street, W.,
Hamilton, Ontario
L8N 3T4.

Dear Mr. Thompson:

Re: By-law 80-258
Smoking in Public Places

The proposed amendments to smoking in Public Places, should, without further discussion be stopped right here and now.

In proposing this amendment not only are you infringing on the rights of the retailers (who without a doubt in today's time) are having one hell of a time just trying to make it in business. As a government body you are also proposing to control a whole segment of the population of Hamilton.

To the best of my knowledge we are not living in a police state (big brother should not be watching you) but hopefully a country

(2)

where people have always been allowed choices. As a Canadian born and raised, I have always had my own set of built in guidelines, these I follow to the letter. I do not and never have had the need of a Government body or a non-sensical lobbyist group to tell me what I can and cannot do.

All this nonsense has got to stop.

As a new resident to the Hamilton area (2 yrs), I believe your man hours in council would be better spent in looking at the downtown core of this City. It is sadly deteriorating. Granted a large portion of it is old but with serious planning on your part it could be spruced up to present a more pleasing picture to the public. Hamilton's waterfront is a disgrace. There are only two of the areas that with serious time and effort could be made attractions to a City the Mayor claims attracts large numbers of tourists. I would hazard to guess, if the tourist comes to Hamilton, it is a long time before he or she would return.

Council is being very small minded with this by-law 80-258 and would be very wise to drop this for good and all time. Concentrate all of your efforts on Hamilton; not on the control of its people and retailers.

Yours truly,
(Mr.) Pat Herber
(an irate overtaxed citizen).

HENRY J. HEEMSKERK
123 Euston Rd., Burlington, Ont. L7L 4V5

JUN 04 1991

Finance and Administration Committee,
71 Main Street West,
Hamilton, Ontario. L8P 1H1

May 26, 1991.

To all committee Members,

Although not a citizen of Hamilton, I do wish to voice my opinion about the proposed anti-smoking bylaw, since it may well effect me when visiting your City.

Health and "clean" air are not the real issues here. If they were, you would also have to regulate other unhealthy habits, foods and additives as well as pollution from vehicles and industry, which, I bet, you have no intention of doing because it will prove impossible.

The effects of second hand smoke are highly exaggerated and not conclusively proven. Nobody is, as yet, absolutely sure about the cause of cancer. Only if a person with cancer had been exposed to nothing else but second hand smoke would there be a degree of certainty, but still not absolute proof. Just another probable cause.

Increasing no smoking areas makes no sense. When in a restaurant, bar or coffee shop I always find the smoking area the most occupied. Increasing a less occupied area is detrimental to business. This decision must be solely in the hands of the proprietor, based on his type of clientele.

If the majority of people in an office, meeting room, barbershop etc, wish to smoke, why should they not have this privilege? Do they no longer have the same rights as the lonely non smoker, who can insist his/her minority wishes prevail?

Banning smoking outside, in bus shelters, is ludicrous. What difference does one cigarette make in the "fresh" air, compliments of the automobile and Stelco?

Businesses are already burdened beyond believe, being forced tax collectors, told who to hire, what to pay, when they can fire and when they can not, when to open, when to close, unable to compete because of Government interference and ever rising taxes. Now the threat of having to turn certain, desperately needed, customers away, just because some people do not wish to share the facility with others. Plus having to obtain (and no doubt pay for) a licence to sell tobacco, forced to also police their customers and deal with their arguments and possible hostilities. It's not surprising that, one after another, businesses decide to close, move South, or just quit altogether.

When will politicians, at any level, wake up and learn from past experiences that forcing people to change their lifestyles and habits are doomed to fail? It failed with alcohol, prostitution, drug abuse etc. It will also fail with smoking. Just takes up a lot of time and proves very costly.

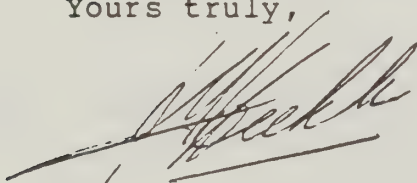
Having laws in place may look good politically, giving the impression that something has been accomplished, but in reality is worthless. Enforcement is difficult, very costly and will not accomplish people altering their likes and dislikes.

Different people have different habits and life styles. To get along with each other takes mutual respect and consideration. Not only when it comes to smoking but also using foul language, spitting, belching and other anti social behavior. Unless somehow convinced and sufficiently motivated to do so, people will not change. Force of law is never the solution, education and upbringing is.

It seems that some fanatic anti smokers will do anything to force everybody to adapt their life style and convictions. If motivation does not work, scare them to death with unproven statements and if that does not work fast enough, force them through stupid blanket legislation, no matter what the overall cost, as long as everybody sees it their way all of the time and anywhere. Unfortunately many politicians cave in under their very effective and strong lobbying.

In reaching a decision I do hope you will consider all people's freedom of choice and the principles of free enterprise, rather than be lured into passing far reaching, costly, blanket legislation, which may well prove ineffective and impossible to enforce.

Yours truly,

A handwritten signature in dark ink, appearing to be "J. B. Smith", written over a horizontal line.

JUN 11 1991

June 6/91

Hear Mr. Thompson →

Re - Proposed amendments
to the Smoking in Public Places
By Law.

We would like to voice our
agreement to these amendments.

We are both allergic to smoke
and go to an ear, nose and throat
doctor regularly - he always
stipulates to "stay away from
cigarette smoke". This is pretty
hard to do in places such as
hairdressers, barber shops, rest
rooms etc.

Please listen to the "silent
majority" rather than the "noisy
minority".

Thank you for the privilege
of voicing our opinion.

Yours truly
Mr. & Mrs. Gordon Rohr

Gordon & Bette Rohr
42 Chatham St.
Hamilton, Ont. L8P 2B4

JUN 11 1991

354 King Street West
Hamilton, Ont. L8P 1B
June 10, 1991

Mr. John Thompson
Secretary, Finance
& Administration Committee
Hamilton City Hall.

Dear Sir,

I wish to commend you on your proposed amendments to the "Smoking in Public Places By-law 80-258". It goes a long way in helping to keep our air free of pollutants. Could you consider the following:

- 1. No smoking in bus line-ups, even if it is outside. It's almost impossible to escape smoke in this situation.
- 2. No smoking on steps and entranceways to hospitals, schools and stores - Especially large grocery stores. What a disgrace.
- 3. The habit of dropping cigarettes, other than in designated places should be discouraged. Our sidewalks, roadways, parking lots and grass

seem to be the recipient of count-
less butts disposed of without
any thought of our environment
or for the person who might
be cleaning up. Perhaps this
might come under "littering";
but I don't think much is
being done to curtail this
bad habit.

Yours truly,
M. Masterdon

June 7, 1991.

JUN 11 1991

Mr. Thompson and Committee,

Please consider the following suggestions in response to the proposed amendments to the Smoking By-Law 80-258.

Section 1 :

Subsection A: Retail Shops

Why stop at prohibiting smoking in retail office space only, why not impose a total smoking ban in all parts of retail shops. This considers shop employees' and customers' comfort as well as ensuring merchandise marketability; not to mention shop cleanliness and care.

Subsection D: Restaurant Non-Smoking Areas

Legislation should not only increase designated non-smoking areas to 50% of the store capacity, but should also (perhaps more importantly), include strict specifications as to the location of non-smoking areas. Non-smoking areas should not bridge nor lay abreast of smoking areas. Further they should not be located where they can only be reached by passing through smoking areas.

Section 2

While I contend that smoking not be allowed in retail shops, I see no reason not to allow it in malls as long as there is ample (perhaps legislatable) ventilation.

Enforcement

While By-Law signs are often visible, so too are smokers blatantly disobeying them. In most cases they appear to be a joke. Why not create jobs for Hamiltonians by establishing a Smoking By-Law Enforcement Team, similar to Parking Enforcement Officers.

Further, to enforce this law and to set an example to the rest of the city it is necessary to begin enforcement at City Hall. I have worked several summers in City Hall as a student and witnessed dozens of employees successfully ignoring the By-Law. This By-Law could work and be fair to everyone.

Thank you for the opportunity to contribute my "two-bits".

Sincerely,

F.E. Missy Agro
HAMILTON.

JUN 10 1991

Box 2034,
Hamilton, Ontario, L8N 3T2
June 7, 1991

Finance and Administration Committee
City Hall
Hamilton, Ontario

Attention: John Thompson;

Please distribute a copies of our response to members of the
Finance and Administration Committee for their consideration.

Yours truly



Brian Reid,
President,
Hamilton-Wentworth Non-Smoker's Rights Association

cc Steve Dembe
Lorne Farr
Lloyd Staley

A RESPONSE TO THE RECOMMENDATIONS TO THE FINANCE AND
ADMINISTRATION COMMITTEE FROM THE STAFF REVIEW GROUP.

FROM THE HAMILTON-WENTWORTH NON-SMOKER'S RIGHTS ASSOCIATION

We have reviewed the list of recommendations dated 1991 May 17,
and offer the following comments:

Recommendation (1) We concur with all the recommendations.

Recommendation (2) It is obvious that the malls should be
included in the public places bylaw. The Eaton Centre
Mall is posted with no-smoking signs but is not reinforced
by the public places bylaw. We see no reason why the other
malls could not be included in the bylaw. We have heard arguments
that the Jackson Square Mall would experience difficulty because
this is where the employees from Stelco Tower smoke. It is clear
that Jackson Square should be smoke-free to protect the public
from the passive tobacco smoke.

Recommendation (3) We agree that smoking in places of public
assembly be restricted. However smoking should only be permitted
in rooms that are ventilated to the outdoors.

With respect to theatres and public places such as Copps
Coliseum, Hamilton Place, and the new Theatre Aquarius, smoking
should only be permitted in designated smoking rooms that are
ventilated to the outdoors.

Since the term of this council expires at the year end, there is
an urgency to draft an amended bylaw for approval before the term
of the council expires. For this very reason we urge that you
expedite the regulations controlling the sale of cigarettes to
minors. We have been made aware of some convenience stores that
are selling cigarettes to minors on an individual basis for \$.25
to \$.50 each.

It is obvious that there is an urgent need of a bylaw regulating
the sale of tobacco to minors.



Brian Reid, P.Eng.
President

Hamilton-Wentworth Non-Smoker's Rights Association

Box 2034
Hamilton L8N 3T2
(416) 575 2143
Fax 575 2379

HWICSH

Hamilton-Wentworth Interagency Council on Smoking and Health

123 Woodview Crescent, Ancaster, Ontario, L9G 1E8

Members

Canadian Cancer Society

Canadian Diabetes Association

City of Hamilton

City of Hamilton Fire Department

Girl Guides of Canada

Hamilton Academy of
Medicine

Hamilton Association of
Pharmacists

Hamilton Board of
Education

Hamilton Health Sciences
Public Relations Group

Hamilton Occupational
Health Nurses' Association

Hamilton-Wentworth
Non-Smokers' Rights Association

Hamilton-Wentworth
Roman Catholic School Board

Health and Welfare,
Canada

Heart and Stroke
Foundation of
Ontario

Lung Association of
Hamilton-Wentworth

McMaster University

Mohawk College

North End Children's Centre Inc.

Physicians for a
Smoke-Free Canada

Redeemer College

Regional Municipality of
Hamilton-Wentworth
Department of Public Health Services

Region of
Hamilton-Wentworth

Wentworth County Board of
Education

YMCA

YWCA

Written Report to: Mr. John Thompson
Secretary, Finance & Administration

From: Barbara A. Gowitzke, Ph.D.
President, HWCSH

Date: June 20, 1991

Subject: Smoking in Public Places By-Law

Following the Public Meeting of April 14, 1991 respecting proposed changes to By-Law 80-258, staff were instructed to prepare a report for the Finance and Administration Committee. That report, dated May 16, 1991, made several recommendations as well as providing information on financial/staffing/legal implications of new regulations, and background details.

Interested parties were invited to make written submissions on this report by June 28th.

Recommendations from the Hamilton-Wentworth Council on Smoking and Health (HWCSH):

Our response to recommendations (1) a), b), c), and d) has already been provided on pages 7 through 9 of the report of our Legislation Committee Chair, Dr. Michael Goodyear, in his written submission to the Public Meeting, April 24, 1991. A copy is appended to this report.

Recommendation (1) a): As is apparent from Dr. Goodyear's April 24th submission, our recommendation under 80-258 section on Retail Shops is to prohibit all smoking in retail shops, including lunch counters and refreshment stands.

Recommendation (1) b): Referring to Dr. Goodyear's report, hospitals should be made workplaces. Therefore, our recommendation is to prohibit all smoking in hospitals, including patient care areas and public areas, thus making hospitals smoke-free. It should be noted that Dr. Goodyear's report also recommends that sections 6 and 7 respecting banks, financial institutions and municipal offices be deleted, which effectively makes those smoke-free in keeping with federal policy.

BREAKfree

For a new generation of non-smokers

Recommendation (1) c): As is apparent from Dr. Goodyear's report, reception areas should be made workplaces. Therefore, our recommendation is to prohibit all smoking in reception areas in keeping with the regulation in the Workplace By-Law 89-370.

Recommendation (1) d): Referring to Dr. Goodyear's report, "restaurants constitute one of the most polluted workplaces". Also, increasing a no-smoking area of a restaurant does not mean that 50% of the restaurant is smoke-free unless a separate room, separately ventilated to the outside, is provided for the 50% allotted to smoking. Our recommendation is to include "an escalating clause such as in the Federal Non-Smokers' Health Act, e.g, (area allowed for smoking should not exceed) 50% in 1991, decreasing to 35% in 1992, 20% in 1993, 10% in 1994, and 0% in 1995". The 'bottom line' here is that restaurants, bars, and other establishments dispersing food and drink need to take even greater care in controlling tobacco smoke than other establishments for the simple reason that particles from environmental tobacco smoke (ETS) are ingested via food and drink as well as inhaled.

Recommendation (1) e): The HWCSH concurs fully with the recommendation to prohibit smoking in laundry rooms, common areas, meeting and recreation rooms in apartment buildings. Often, the residents of apartment buildings are older adults, for whom second-hand smoke has become a major health hazard. As well, there should be no smoking in day care centres, given that ETS is particularly harmful to children.

Recommendation (1) f): The HWCSH is pleased to see the recommendation to prohibit smoking in bus shelters. Recommendations from our group regarding bus shelters go back three or more years ago, and the Regional Municipality of Hamilton-Wentworth attempted placement of a selected number of no-smoking signs in bus shelters, all to no avail. Thirteen municipalities in Ontario have already prohibited smoking in transit shelters.

Recommendation (1) g): HWCSH concurs with the fine set by the Provincial Offences Act.

Recommendation (2): Smoking should be prohibited in shopping malls, areas which today have become important places of public assembly. If the concern for enforcement is the major stumbling block, the Committee needs to be aware of the fact that most Canadians will conform to signs, once they are posted. The few who choose to test the law will 'get the message' when a sample two or three are charged with infringement. In the absence of no-smoking signs, there is no hope of enforcement. The problem of 'food courts' in shopping malls is then solved -- no smoking in all parts of all malls, including food courts.

Recommendation (3): This recommendation needs clarification, and the recommendation of HWCSH is to treat places of public assembly the same as workplaces in that smoking should be restricted to well ventilated smoking rooms; every effort should be made to keep any smoking room at a negative pressure in relation to the non-smoking areas of the building. In the case of structures created after 01 January 1992, the smoking room should be fully enclosed and separately ventilated directly to the outside.

Two By-Laws:

The HWCSH discussed the problem of having two by-laws, particularly if there was the possibility of having an organization determine that neither by-law applied. An overall amendment to Public Places By-Law 80-258 is needed, indicating that any place not covered by 80-258 should be regarded as a workplace and is therefore covered by Workplace By-Law 89-370.

Overall Recommendation:

Finally, the Finance and Administration Committee is referred to the position paper written by me for the Public Meeting April 24th (appended). In addition to outlining the problem of tobacco and its smoke, the overall recommendation at the end of my report congratulates the Finance and Administration Committee as well as the staff for 'taking a step in the right direction' with the proposed amendments to 80-258. However, the amendments do not take into account the full range of problems associated with ETS. In fact, HWCSH views the amendments as minimal, and suggests that further revisions will be needed by 1992.

Not a matter of rights, but a responsible health policy:

It is very difficult to rationalize the position of "balancing the rights of both smoking and non-smoking people" taken by the Chamber of Commerce and indeed, the "980 companies in the Greater Hamilton area (which the Chamber represents) who employ in excess of 50,000 people". Why would these merchants persist in their insistence to allow smoking in their establishments when better than 75% of their customers do not smoke? (See 1989 Hamilton-Wentworth Health Survey which shows that only one in four residents of Hamilton-Wentworth, over the age of 15, smoke daily.) Why do these merchants prefer to cater to a small smoker minority (less than 25%) with complete disregard for the health of the majority of their customers? Their attitude is even more absurd when one considers that over 75% of the merchants themselves and in excess of 38,000 of their own employees do not smoke! The only rationale for such a stand is a complete lack of understanding of the serious health hazards of second-hand smoke.

It is time for the City Council of Hamilton to take further 'steps in the right direction'. Surely, Hamilton can manage to enact municipal smoking by-laws which are as wide-ranging as those unanimously passed by the Toronto Board of Health, namely, the prohibition of smoking in all public places. For those who have doubts about infringing on people's rights, the World Health Organization offers this 1991 quote:

SMOKING IS A CHOICE AND NOT A RIGHT, AND FREEDOM MEANS
BEING ALLOWED TO DO WHAT DOES NOT HARM OTHERS.

CREATING SMOKE-FREE PUBLIC AREAS IS NOT AN INFRINGEMENT
OF CIVIC RIGHTS, BUT A RESPONSIBLE HEALTH POLICY.

Long-Range Objective:

Hamilton should look 'down the road' and commit itself to an overall smoking policy -- a smoke-free society by the year 2000. This objective has been on the health community's agenda for several years, and is an objective which is increasingly realistic for the City of Hamilton. In fact, there are indications that many municipalities will be smoke-free by the year 1995 -- why not Hamilton?

A BRIEF
CONCERNING CERTAIN PROPOSED LEGISLATION
TO REGULATE SMOKING IN PUBLIC PLACES
IN THE CITY OF HAMILTON

FROM
THE LEGISLATION COMMITTEE
HAMILTON-WENTWORTH COUNCIL ON SMOKING AND HEALTH

To
FINANCE AND ADMINISTRATION COMMITTEE
CORPORATION OF THE CITY OF HAMILTON

Presented by:

Dr Michael D E Goodyear BMedSc MBBS FRACP FRCPC FACP,
Assistant Professor,
Department of Medicine,
Regional Cancer Centre,
McMaster University.

711 Concession Street,
Hamilton, Ontario L8V 1C3,
Tel: 416-387-9495.
Fax: 416-575-6326.

Wednesday April 24th 1991.

ENVIRONMENTAL TOBACCO SMOKE - AN UPDATE

We have appeared before this committee on a number of occasions to discuss issues relating to environmental tobacco smoke (ETS), most recently on October 25th, 1990. In this brief we will only highlight some of the information on ETS and update you on both scientific and legislative developments in this field.

Put quite simply, ETS is now the most important cause of avoidable death in non-smokers. The medical and scientific community consider that the importance of this issue cannot be over-emphasised. Passive smoking has been called the second greatest epidemic of the twentieth century after active smoking. Yet less than 10 per cent of the population are aware of the harmful effects of ETS. We intend to make sure that your committee are better informed.

It is becoming increasingly clear that there are few important differences between smoke that is inhaled directly and ETS in the effects on human organs and tissues. As with active smoking the first established links were with lung cancer, and these have slowly expanded to encompass the whole range of diseases including those of the heart, lungs and circulation. Because a much larger population is involved, including infants and children, the amount of damage is much greater. It was research done here in Hamilton, by my colleague Dr David Pengelly, which demonstrated that ETS in the home is a major factor in childhood illhealth, and this can now be shown to be linked with the risks of developing cancer in later life.

The extent of the problem is illustrated in very recent data from a nearby community, where Dr Michael Cummings performed a survey in Buffalo testing for evidence of chemical breakdown products of tobacco smoke in the body fluids of the general non-smoking population. He was only able to declare 1% of the population of Buffalo as being chemically non-smokers.

In an earlier draft we referred to a draft report from the US Environmental Protection Agency (1990) which assessed the weight of evidence concerning cancer and ETS and estimated the number of deaths occurring annually. Because of wide public concern about the implications of the report, a special scientific advisory board met in December 1990 to review the data and conclusions. The board not only upheld the findings but recommended that the estimates of mortality be substantially revised in an upwards direction to reflect the most recent research. And so as new evidence comes to hand, the magnitude of the problem increases almost daily.

We have previously indicated to you the major chemical constituents known to be contained in ETS which are known to be hazardous to man. The most recent finding, which can now be added to this list, is the group of chemicals known as polychlorinated biphenyls (PCBs) perhaps best known as lethal contaminants of Agent Orange, during the Vietnam War. It would be difficult to come up with a mixture of chemicals better designed to cause cancer, than the known components of ETS.

We have repeatedly stated the failure of all known ventilation systems to be able to deal with the problem.

LEGISLATIVE ASPECTS OF ETS CONTROL

We have repeatedly stressed to you the fairly obvious fact that almost everywhere in our society, including private residences, is someone's workplace, and the double standard that has arisen by enacting legislation protecting employees working in areas not exposed to the general public, but failing to provide protection to those workers employed in public areas. This is a common source of complaints directed to us.

Since our last presentation many jurisdictions, ironically encouraged by the publicity given to the issue by last October's meeting of the Finance and Administration Committee, have moved ahead with their own plans to control ETS.

At the provincial level, Manitoba became the third province to legislate in this area, when the Manitoba Non-Smokers' Health Act was proclaimed on April 22nd. This act essentially prohibits all smoking in public places. The final regulations, which have been tightened several times over the last few months, allow only a few exceptions to this, namely a small percentage of some buildings may be designated as smoking areas, including 25% of bingo premises, 50% of restaurant seating, and 70% of licensed premises. Specifically excluded from allowing any smoking areas are all day care centres, schools, educational or instructional institutions, retail stores and shopping malls. Municipalities are encouraged under the Act to pass more restrictive legislation. This Act is much more restrictive than earlier legislation in Quebec and Ontario.

In Ontario, the previous Government's goals were set out in regulations (Ministry of Health 1989), which would have restricted the exposure of the population to ETS to 30% by the year 2000. Government thinking on this issue has advanced rapidly. Last month, the Government accepted new policies (Premier's Council on Health Strategy 1991) which moved up these targets considerably. The minimum goal will now include 100% smoke-free workplaces, public places and schools by 1995. Ontario's Health Minister has gone on public record as saying that she favours a policy of a 100% smoke-free environment including all public places, workplaces, restaurants, hotels and bars. The Government's legislative agenda indicates that there is a possibility of the introduction of legislation to achieve this in the spring session. In meetings I have had with Ministry officials, and also with the Minister herself, these goals were confirmed and plans were well under way towards a comprehensive tobacco eradication programme. We discussed the role of municipalities, and it was indicated to me that municipalities would be encouraged to set the pace on such policies and could always, as with workplace policy, be more restrictive than minimal provincial guidelines or legislation.

There has already been considerable progress in municipal legislation in Ontario. I was invited to attend public meetings similar to this one in two of the Toronto boroughs recently. Both the cities of East York and Toronto have completed the public hearing process on their proposed public places legislation, and hence have now overtaken Hamilton.

In East York, a comprehensive bill addresses both the workplace (where Hamilton leads Ontario), and public places under an interesting new legislative concept called the reverse onus principle. Essentially this by-law declares the city smoke-free in principle. The only way that smoking will be allowed at all in the workplace is upon application to the Medical Officer of Health for a permit for the setting aside of a room, provided that this is fully enclosed and has a separate ventilation system venting directly to the outside. All ventilation and heating for that room must be completely self-contained, and the room must serve no other purpose than for smoking. All permits will have an expiry date. (These provisions are more restrictive than the Hamilton by-law). Similarly in public places smoking may be allowed by permit. The Medical Officer of Health informs me that there has been very little opposition to these proposals.

In Toronto, similarly sweeping recommendations are under consideration. One of the options there is a complete prohibition of smoking in all public places and workplaces, and the posting of signs warning of the health effects of smoking. Some concern has been expressed by the hospitality industry and by workers in shelters for the disadvantaged.

Thus many levels of government are working towards implementing the World Health Organisation's (WHO) mandate for 1991 of smoke-free public places and public transport, and the WHO goal for tobacco eradication by the year 2000.

PRINCIPLES OF ETS LEGISLATION

The rationale for ETS legislation are twofold. There is a need to regulate a significant environmental hazard, and control of smoking in public places and workplaces has been demonstrated to be an effective method to reduce overall tobacco consumption and to increase the ability of nicotine addicts to quit. It is for this last reason that the majority of smokers have always supported efforts to restrict smoking. In addition there are powerful economic arguments for the control of flammable substances, and corrosive chemicals in any environment, which we addressed in more detail in earlier briefs.

The tobacco industry has frequently attempted to confuse the issue by placing it in the context of civil liberties and the Charter of Rights. This considers any such legislation as social. This is incorrect for the simple reason that the health perspective addresses *smoke* not *smokers*. We are discussing the control of chemical substances, not of human behaviour, other than where that human behaviour directly results in risk to others, thereby limiting their rights to *security of the person* under Section 1 of the Charter. This is the reason why no challenge to the constitutionality of legislation on these grounds has been upheld (*Weir et al and the Queen* (1980), (102 D.L.R. (3d) 273). Such legislation is also protected under those provisions of Section 1 which allow infringement of rights and freedoms where such infringement is *reasonable* and can be *demonstrably justified in a free and democratic society*. This is the basis under which Federal tobacco legislation was passed, by stating that such legislation was to *redress a national health problem of substantial and pressing concern*.

The legal position of both employees and members of the public against employers and proprietors was considerably strengthened this year following a ruling by Mr Justice Morling in the Federal Court of Australia, on February 7th, that there was *"compelling scientific evidence that cigarette smoke causes cancer in non-smokers"*.

As will be evident from a discussion of more recent legislative trends, and the earlier Federal legislation, the issues that legislation of ETS should address involve the containment of ETS to avoid exposure of non-smokers. This has already been addressed in the workplace by-law using slightly more relaxed standards appropriate to 1989. This concept can be broadened by considering the environmental hazard posed by the solid waste residue from tobacco usage, as well as the immediate combustion products. The implications of the broader environmental issue is that designated smoking areas, or rooms, pose significant health hazards to cleaning and maintenance staff, as does the ventilation system itself, while the problem of the disposal of the toxic wastes raises new problems. Some of these concerns have already been addressed to your chairman and the Keep Hamilton Clean Committee.

It will be evident from the preceding arguments that the Council on Smoking and Health favours a policy of complete prohibition of ETS in the workplace and public places.

CURRENT TRENDS IN TOBACCO CONTROL IN CANADA

At the last meeting we presented projections on tobacco usage for 1990. We can now confirm that an overall reduction of 6.5% occurred during 1990 and that first quarter statistics for 1991 show a 10% decline relative to 1990. Federal taxation on tobacco products was just increased by 61%, and we are sure that the Ontario Budget, due on Monday 29th April will contain a further substantial increase, as have all

other provincial budgets this year. All these factors in a recessionary environment point to continuing decline in tobacco usage with an accelerating trend. We also presented results of surveys on the percentage of smokers in the community. Further surveys conducted since the last data in 1986, the most recent taken during 1990, confirm a steady continuing decline, with half of all people in Canada who have ever smoked reporting that they have quit.

We have held meetings with officials from National Health and Welfare, and with the staff of the Minister. We have received assurances of continuing pressure on tobacco consumption from a number of angles. Later this year manufacturers will have to use new labels with stronger health warnings in black and white, occupying more of the package surface, and placed in a more prominent position. There will probably also be package inserts about the harmful effects of tobacco. Justice department lawyers are working on legislation to restrict tobacco outlets. Advertising on billboards has now gone, and promotional signs in stores will follow within eighteen months.

We have also referred to Ontario Government plans for a major campaign to reduce tobacco usage. These are indicators that this is an optimal time to introduce further controls.

EVOLUTION OF HAMILTON LEGISLATIVE PROPOSALS

When we presented our proposals for completing the initial steps taken with the workplace by-law (89-370) and implicit in the amendments to that by-law leaving those areas legislated under 80-258 unregulated, there was unanimous agreement with the above goals.

There followed a short period of media-driven sensationalism culminating in a debate by the full council on October 30th. During that time a number of concerns were raised by a small number of people, but no consultation with the public took place, thereby producing a rather unbalanced input to decision makers.

I would like to specifically address the issues that were raised by various aldermen at the council meeting of October 30th, and which led to amendments to the recommendations of this committee. It was of interest that all speakers supported the broad aims of tobacco usage reduction, but specific concerns were focussed on the control of ETS. Again more was heard about the pace of implementation than the principle of control.

It was argued that implementation of the recommendations would spell economic ruin for Hamilton, and a destruction of its business and tourist industry. No data was brought forward to support these claims, and the economic benefits were ignored. Predictions of dire economic effects come from proprietors rather than from consumers, they ignore the remarkable acquiescence shown by smokers to progressive restrictions on smoking in the workplace, public transport and public places that no one would have thought of ten years ago. Proprietors have concentrated on the experience of individual establishments and failed to realise that when legislation affects every business across the board, the effects will be less noticeable, particularly against a rapidly changing national picture. These predictions are also based on experience with the current clientele and do not anticipate that many people who stayed away from their establishments before will now be more motivated to patronise their business. There was no discernible effect from earlier legislation. Even if the economic arguments were true, they are still no justification for risking the lives of many customers and employees.

We heard people pointing a finger at the steel industry as the cause of Hamilton's record breaking position in lung cancer rates. Dr Pengelly has dealt with this argument before with his very detailed studies on patterns of air pollution and illness in Hamilton. Only smoking habits were correlated with illness, not outdoor air pollution.

We have already addressed the civil liberty arguments, I don't think that anyone could still seriously consider us a "small vocal minority" now that that other speakers have described the Government appointed National Programme to Reduce Tobacco Usage, which we represent in this region.. Some aldermen have suggested that any policy must be for everybody or nobody - we are working our way steadily towards a uniform policy. ETS was described as a nuisance at best, and there was a quotation from an Editorial in the Globe and Mail of October 29th 1990 which suggested that the risks of ETS were greatly exaggerated. This has hopefully been dealt with. The statistics in the editorial dealt with asbestos use and the figures on ETS with which asbestos was contrasted were inadvertently quoted in error, which the Editor acknowledges.

Another argument often expressed was that of a market driven economy. This has never been the basis of occupational health and safety legislation or public health measures before. Clearly under market conditions we would never have had any control over the diseases that inflicted such devastation in the nineteenth and early twentieth centuries.

We do not believe that those aldermen who said that we do not represent public opinion have a very clear picture of what public opinion really does want. Hopefully meetings like this will give us a more realistic picture, but are still likely to under-represent the silent majority. When we have sat down across the table with those who have expressed opposite opinions in the community, we have found progressively more in common.

Following that council meeting draft legislation was prepared based on areas of the current public places by-law where the city staff have noted the most complaints.

RESPONSE TO PROPOSED LEGISLATION

We have no objection to any of the proposals in the draft by-law, and would be quite happy if Council proceeds to enact it as is.

Obviously from the viewpoint of the position we have consistently taken it is clear that we consider the proposed changes merely tinkering, and it is clear that they do not address the issues. However in the sense that the proposals will reduce exposure to the population, no matter how little, they should be put into place straight away, to facilitate dealing with the real issues.

We propose that consultative talks be held with ourselves, community organisations and staff to prepare a more realistic by-law to replace the proposed interim measure.

In so doing we draw your attention to the following considerations. Obviously we cannot deal with all these issues here tonight.

PROPOSED AMENDMENTS TO HAMILTON'S SMOKING IN PUBLIC AREAS BY-LAW

General

Any area is considered to be a workplace if it is not included in the Public Places by-law, 80-258. If it is covered in the Public Places by-law, then only the Public Places by-law applies. Any amendment which deletes reference to a site from the Public Places by-law means that the separate designated smoking room principle of the Workplace by-law (89-370) applies. Therefore there are two possible strategies. The first of these, (a) is to delete a public place from 80-258, so that it becomes a workplace for the purpose of control of ETS, or secondly (b) to amend it to provide stronger controls than are in the workplace by-law. An example of this would be to eliminate the possibility of setting up smoking rooms in schools by explicitly making schools smoke-free, as a number of other jurisdictions have done.

Other considerations include adopting a model like East York, which is psychologically attractive, or coming up with a completely new by-law to replace both the workplace and public place by-laws. An important consideration will be to ensure that the wording of the two by-laws is such that there can be no doubt that all public places and workplaces are covered by the respective by-laws, and which one applies in a specific case.

In the next section we suggest some fairly straightforward amendments to the proposals, which would strengthen it.

Proposed Amendments

1. Section 1 deals with sections 2 and 3 of by-law 80-258 titled **Retail Shops**, and deletes hairdressing parlours, barbershops, restrooms and offices from the list of exceptions. These will now be workplaces. However the remaining exceptions to the prohibition of smoking in retail shops are lunch counters and refreshment stands.

Recommendations:

- (a) Delete sections 2 and 3 from 80-258, and make all parts of all retail shops workplaces.
- (b) Amend section 2 of 80-258, by deleting all words subsequent to "retail shop", and deleting subsection 2(1), so that smoking is explicitly prohibited in all areas of retail shops. To be even more explicit, rather than delete the remainder of subsection 2(1), it might be preferable to replace "except" with "including but not limited to". This would avoid any misunderstanding that office spaces and lunch areas are not regulated. (See for comparison Ancaster by-laws 89-102, 89-75 which prohibit all smoking in retail shops).

2. Section 2 deals with sections 4 to 7 of 80-258 titled **Hospitals**. The subsection permitting patients to smoke with written permission will be deleted, which will not make any difference since this never happens.

Recommendations:

- (a) Delete sections 4 to 7 from 80-258, and make hospitals workplaces.
- (b) Amend subsection 4(1) by deleting the words prior to "no person", delete subsection 4(2), and paragraph 5(3)(b). This would make hospitals smoke-free.

3. Section 3 deals with sections 8 and 9 of 80-258 titled **Reception Areas**, and these are deleted making all reception areas workplaces. This removes the potential conflict which existed between these sections and section 6 of by-law 89-370, which specifically prevents smoking in reception areas.

Recommendations:

- (a) Delete sections 8 and 9 as proposed.

4. Section 4 deals with sections 17 and 18 of 80-258 titled **Restaurants**, and alters the proportion of smoking seats from 80% down to 50% (already in place in Ancaster, Brantford, Ottawa etc.). Many Ontario municipalities, eg. Brampton, Burlington, London are already down to 40%, Orillia is 33% (Canadian Cancer Society 1991). In the US, figures range from 50% to 25%, and are already at zero in some areas (US Dept Health 1989). This is the only part of the proposed changes to the current by-law that that does not extend smoke-free areas, as opposed to no-smoking areas, and therefore poses some difficulties. We would urge the adoption of the principle adopted in subsection 7(2) of 89-370, which places an onus on proprietors to make reasonable efforts to ensure that any designated smoking area or room is independantly ventilated to the outside. In the same spirit, any ventilation should try and keep any smoking area at a negative pressure in relation to the non-smoking area. Our suggestions include the provision of an escalating clause such as in the Federal Non-Smokers' Health Act, e.g 50% in 1991, decreasing to 35% in 1992, 20% in 1993, 10% in 1994, and 0% in 1995 to meet Provincial Government policy. We are concerned that restaurants constitute one of the most polluted workplaces. We also note that compliance with subsection 17(4) regarding moveable dividers appears to be poor. We note that no minimum dimensions apply. Markham prohibits any smoking seat from being closer than 2 metres from from any non-smoking seat, unless there is a wall or solid barrier having a height of at least 1.5 metres from the floor. A clause should be inserted that states that nothing in this section prevents the provision of separate rooms for smoking, provided that the total number of seats in such room(s) does not exceed _ % of the total seating.

Invited Comments

The terms of reference for this meeting invite comments on a number of related topics. We deal first with those specifically mentioned in the notice of the meeting.

1. **Theatres and Other Places of Public Assembly By-Law 80-258 Sections 15 and 16.** Currently a maximum of 40% of the area is allowed for smoking, which is better than restaurants. A decrease in smoking of the same proportion (37.5%) as proposed for restaurants would reduce this to 25%. Nevertheless we feel that these are workplaces and should be smokefree. It is unclear exactly what premises would fall in this area, we assume it covers bars and taverns since they are not explicitly addressed elsewhere. On the other hand it might be more reasonable to treat these as restaurants.

Recommendations: (a) Delete sections 15 and 16, and make all theatres and places of public assembly workplaces.
(b) Amend sections 15 and 16 to read "No person shall smoke in an enclosed indoor area being used as a place of public assembly".

2. **Shopping malls.** Not currently covered by legislation, but are covered in many other municipalities, eg Ancaster, Flamborough, Markham.

Recommendations: Shopping malls should be included as places of public assembly.

3. **Consolidation of the workplace and public places by-laws.** While this is a good idea symbolically, it would require a lot of work, and could delay progress for a long time. A better interim solution would be insertion of a clause which explicitly states that any workplace or public place not covered by the respective legislation is deemed to be covered by the complementary legislation. This will prevent the possibility of a venue deciding that it is not covered by either by-law. To do this efficiently will require the definition of public place and insertion of a clause prohibiting smoking in public places except as allowed under the two by-laws.

4. **Sunset clause.** It was felt that any clause that automatically made the by-law expire in a few years ran the danger of ending up with no by-law, although the rather interesting possibility remains that then everything would be a workplace! From a legal point of view it is unlikely that an automatic review can be built into a by-law.

5. Remaining areas of By-law 80-258. Examination of other areas in 80-258 shows that the remaining problem areas where smoking is allowed include retail shops selling tobacco (section 1), some elevators and escalators (section 10), and taxicabs (section 19). These should all be smoke-free.

6. Workplace By-Law 89-370. We feel that the major weaknesses in this by-law, are the omission of eating areas in section 6, this had originally been proposed by the City Solicitor in a report dated November 8, 1989. We are also aware of many problems relating to the provision of smoking rooms, especially those in buildings extant at the time of the passage of this legislation. Many employees feel that these rooms defeat the purpose of the legislation, and are an eyesore, and frequently "leak" smoke. We would like to these phased out as the Federal and Ontario Governments did, and a prohibition of the construction of further rooms.

7. Future directions. As implied above we would like to see the proposed by-law passed fairly rapidly, with or without the amendments we have suggested. We would then like to set up working meetings with the staff, and relevant stakeholders and come up with a consultative report. It is envisaged that the Department of Public Health Services would be an integral part of this process. We also note that this is the preferred route of other bodies, such as the Chamber of Commerce. Amongst the terms of reference of this committee would be to examine existing legislation in other jurisdictions to ensure that Hamilton is at least up with progress being made elsewhere.

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HWICSH

Hamilton-Wentworth Interagency Council on Smoking and Health

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Members

Canadian Cancer Society

Canadian Diabetes Association

City of Hamilton

City of Hamilton Fire Department

Girl Guides of Canada

Hamilton Academy of
Medicine

Hamilton Association of
Pharmacists

Hamilton Board of
Education

Hamilton Health Sciences
Public Relations Group

Hamilton Occupational
Health Nurses' Association

Hamilton-Wentworth
Non-Smokers' Rights Association

Hamilton-Wentworth
Roman Catholic School Board

Health and Welfare,
Canada

Heart and Stroke
Foundation of
Ontario

Lung Association of
Hamilton-Wentworth

McMaster University

Mohawk College

North End Children's Centre Inc.

Physicians for a
Smoke-Free Canada

Redeemer College

Regional Municipality of
Hamilton-Wentworth
Department of Public Health Services

Region of
Hamilton-Wentworth

Wentworth County Board of
Education

YMCA

YWCA

TO

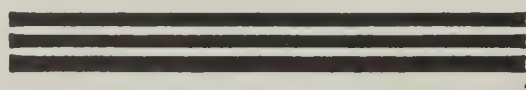
FINANCE AND ADMINISTRATION COMMITTEE
THE CORPORATION OF THE CITY OF HAMILTON

FROM

DR. BARBARA A. GOWITZKE,
CHAIR, H.W.I.C.S.H.

POSITION PAPER
RESPECTING THE DRAFT BY-LAW
TO REGULATE SMOKING IN PUBLIC PLACES
AND OTHER AREAS OF CONCERN
RELATIVE TO THE SMOKING ISSUE

April 24, 1991, 7:00 P.M.

 **BREAKfree**

. For a new generation of non-smokers

Introduction: What is the Hamilton-Wentworth Interagency Council?

The Hamilton-Wentworth Interagency Council on Smoking and Health (HWICSH) is a local voluntary health association of agencies and organizations working to create public awareness of the health hazards (including death) associated with the use of tobacco and its smoke. Currently, the local Council has a membership of 25 agencies (as seen on this letterhead) which represent approximately 60,000 people.

In addition, through its affiliation with the provincial body (The Ontario Council on Smoking and Health), and the federal organization (The Canadian Council on Smoking and Health), HWICSH is associated with over 60 additional agencies supporting the National Campaign for Action on Tobacco. These organizations are listed below for the purpose of emphasizing the substantial concern in this country regarding tobacco smoke.

Addiction Research Foundation
Alcohol and Drug Concerns
Allergy Foundation of Canada
Association of Local Official Health Agencies
Baptist Convention of Ontario and Quebec
Boy Scouts of Canada
Canadian Association for School Health
Canadian Association of Hospital Auxiliaries
Canadian Association of Medical Oncologists
Canadian Association of Occupational Therapists
Canadian Association of Optometrists
Canadian Association of Pathologists
Canadian Association of Radiation Oncologists
Canadian Cancer Society
Canadian Chiropractic Association
Canadian Council of Cardiovascular Nurses
Canadian Council on Children and Youth
Canadian Dental Association
Canadian Diabetes Association
Canadian Health Education Society
Canadian Haematology Association
Canadian Home and School & Parent-Teacher Federation
Canadian Hospital Association
Canadian Jewish Congress
Canadian Lung Association
Canadian Medical Association
Canadian Nurses Association
Canadian Oncology Association
Canadian Pharmaceutical Association
Canadian Public Health Association
Canadian Society of Respiratory Therapists
Canadian Society of Surgical Oncology
Canadian Teacher's Federation
College of Family Physicians of Canada

Federation of Home and School Associations
Hamilton Regional Cancer Centre
Hamilton-Wentworth Regional Police
Health and Welfare Canada (National Strategy to Reduce Tobacco Use)
Heart and Stroke Foundation of Canada
National Action Committee on the Status of Women
National Cancer Institute of Canada
Non-Smokers for Clean Air
Non-Smokers' Rights Association
Occupational Health Nurses Association
Ontario Cancer Treatment and Research Foundation
Ontario Dental Association
Ontario Federation of Home and School Associations
Ontario Hospital Association
Ontario Lung Association
Ontario Medical Association
Ontario Ministry of Education (Ont. Council Smoking & Health)
Ontario Ministry of Health (Ont. Council Smoking & Health)
Ontario New Democratic Youth
Ontario Pharmacists Association
Ontario Progressive Conservative Youth Association
Ontario Public Health Association
Ontario Teachers' Association
Ontario Young Liberals
Registered Nurses' Association of Ontario
Royal College of Physicians and Surgeons of Canada
Salvation Army
Seventh Day Adventist Church of Canada
Society of Gynecologic Oncologists of Canada
Student Movement Aimed at Restricting Tobacco
United Church of Canada

Representatives from some of the local Interagency Council member agencies will be speaking to the amendment this evening as part of the broad coalition which HWICSH signifies. These speakers will be followed by Dr. Michael Goodyear, the Chair of HWICSH Legislation Committee, who will present the specific recommendations of HWICSH by discussing the proposed amendment to By-Law 80-258 in detail, as well as other items of concern such as theatres and places of public assembly including shopping malls.

Program: What does the Interagency Council Do?

Education: The Hamilton-Wentworth Interagency Council on Smoking and Health is responsible for most of the activities which take place during National Non-Smoking Week each January. This past year, the theme was concerned with "Access of Tobacco Products to Minors". It is one time of the year when educational objectives of the Council are effectively met through a variety of programs in the schools, on radio and television, through the

written media, and at special events. In addition, the Council holds an Annual General Meeting each Spring, and sponsors "World No-Tobacco Day" in keeping with the declaration of this day by the World Health Organization. This year's theme is "Public Places and Transport: Better Be Tobacco Free".

Service: HWICSH is very concerned with nicotine addiction and all of the problems imposed on the smoker by this powerful drug. In this regard, HWICSH agencies offer smoking cessation programs designed to help the smoker through one of the most difficult and personal behaviour modifications ever encountered.

Legislation: The Council also takes an active advocacy role and is chiefly responsible for prompting changes in smoking legislation at all levels of government in the Hamilton-Wentworth area.

Brief Overview on Tobacco and its Smoke: What is the Problem?

The scientific evidence which links active smoking with coronary artery disease and with lung cancer has been well documented over the last ten years. But, it wasn't until 1986, with the report of the U.S. Surgeon-General, that the health consequences of involuntary smoking were fully appreciated (U.S. Public Health Service, 1986). The realization that environmental tobacco smoke (ETS) can kill not only the smoker, but his or her family, friends and colleagues, has led to an ever-increasing public demand for the control of ETS (Goodyear, 1990).

A 1989 U.S. Environmental Protection Agency (EPA) report concluded that ETS is the largest source of indoor air pollution and is also the major combustion source contributing to total human exposure to mutagens and carcinogens (EPA, 1989). Indeed, the EPA classified ETS as a Group A carcinogen, the most hazardous category of environmental pollutants. Such a classification emphasizes the fact that there is no safe level of exposure to tobacco smoke (OCSH, 1991). The toll of ETS-induced heart disease and lung cancer makes passive smoking the third leading preventable cause of death today, behind active smoking and alcohol (Glantz and Parmley, 1991).

It has been shown that 85% of smoke in a room results from side-stream smoke (Price, 1989). Side-stream smoke (ETS) contains higher concentrations of several chemicals than the smoke inhaled by the smoker (i.e., carcinogens such as 2-naphthylamine, N-nitrosodimethylamine, 4-aminobiphenyl, and carbon monoxide) (Price, 1989; Wigle, et al, 1987). Non-smokers absorb tobacco smoke constituents just as smokers do, and these substances, or their by-products, can be found in non-smokers' saliva, blood, and urine (Cullen, 1989).

The response of non-smokers to both active and passive smoking appears to be different from smokers, with non-smokers being more sensitive to lower exposures of side-stream smoke than are smokers. This observation indicates that the pharmacology of ETS in non-smokers is different than in smokers, with non-smokers being more sensitive to low doses of ETS (Glantz and Parmley, 1991). In addition, the prevalence of ETS in most public places makes it impossible for individuals with respiratory disease to participate in activities taken for granted by the rest of the population, whether that activity be shopping, attending the theatre, or having dinner at a restaurant.

There is not the time nor is it appropriate here to discuss the hundreds of scientific references on tobacco and its smoke. A recent updating of a fact sheet, including documentation, is appended to this report. Of all the facts, there is one which focuses on the local population and shows that less than 25% of the residents in the Hamilton-Wentworth area are smokers (Infowatch, 1990). This means that over 75% of the residents do not smoke, and therefore should not be subjected to the very serious health hazards of other people's smoke. It is clear that over 300,000 people in the Hamilton-Wentworth area deserve to have their public facilities smoke-free!

What attempts have been made to curb ETS?

It has now been established that one smoker can contaminate the air of an entire building. The simple separation of smokers and non-smokers within the same building does not eliminate non-smokers' exposure to tobacco smoke (Surgeon General's Report, 1989). In fact, a false sense of security is created that everything is being done to protect non-smokers by walling off smoking areas and establishing smoking rooms. ETS disperses rapidly in indoor air spaces, and ventilation systems are incapable of producing an acceptable level of air quality regardless of the sophisticated technology of the system.

One such system is called electrostatic ventilation, which is an expensive and ineffective way to remove the particulate matter from cigarette smoke; despite claims to the contrary, it does not remove the gaseous matter. This means that all forms of harmful gases are fed back into the air system and circulated to the entire building.

The only way to guarantee the protection of the public from ETS is to establish smoking rooms which are separately ventilated to the outside or to make the entire building smoke-free (Surgeon General's Report, 1989). To continue to allow smoking in an indoor area exposes all individuals to air contamination that far exceeds limits set by the Environmental Protection Agency for outdoor air quality (Cullen, 1989).

Even with separately ventilated rooms, the entrance(s) and exit(s) must be so constructed as to prevent smoke from moving into the remainder of the building. This means that the ventilation system must provide a negative pressure in the so-called smoking room. It should be noted also that serving staff and/or cleaning staff in the smoking room are being subjected to high smoke concentrations, and that this public room is the staff's workplace. Why should their health be put at risk?

Legislation in Hamilton: Recommendations

The proposed amendment to By-Law 80-258 certainly represents a step in the right direction, and the Interagency Council congratulates the Finance and Administration Committee and the City of Hamilton staff for taking steps in line with the World Health Organization's 1991 theme of "Smoke-Free Public Places and Transport". But, the amendment does not take into account the problems associated with ETS. The Interagency Council sees the amendment as a temporary measure until more comprehensive legislation can be adopted. In general, the recommendations of the Hamilton-Wentworth Interagency Council on Smoking and Health are to protect the non-smoker by establishing smoke-free buildings, either by enclosing and separately ventilating smoking rooms to the exterior of a building, or by banning smoking altogether. The specifics of the HWICSH recommendations are embodied in Dr. Michael Goodyear's paper.

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FACT SHEET ON TOBACCO

Prepared by: Barbara A. Gowitzke, Ph.D., Chair, Hamilton-Wentworth Interagency Council on Smoking and Health

Facts about tobacco and smoking:

Tobacco use is our LEADING cause of preventable death. (11)

Tobacco is a powerfully ADDICTIVE product. NICOTINE IS AS ADDICTIVE AS HEROIN AND COCAINE. (2)

Tobacco is a gateway drug: preventing tobacco use may REDUCE THE POTENTIAL for other forms of drug abuse. (2)

43 chemicals in tobacco smoke have been determined to be CARCINOGENIC (cancer-causing agents). (13)

Tobacco is the only legal consumer product that KILLS when used exactly as intended. (11)

There is NO SAFE LEVEL of tobacco consumption. (11)

Cigarettes are the LEADING cause of fatal fires. (11)

TOBACCO USE KILLS more Canadians annually than were killed in all of World War II. (8)

Cigarette smoking is a MAJOR cause of cerebrovascular disease (stroke), the THIRD leading cause of death in the United States. (13)

By 1986, LUNG CANCER CAUGHT UP WITH BREAST CANCER as the leading cause of cancer death in women. Women smokers' relative risk of lung cancer has increased by a factor of FOUR since the early 1960's and is now comparable to the relative risk identified for men in that earlier period. (13)

Cigarette smoking is associated with CANCER of the uterine cervix. (13)

A smoker of 20 cigarettes a day has TWICE the risk of getting lung cancer than a non-smoker. (5)

The risk of getting cancer after 20 years of smoking is 16 TIMES higher than after 10 years of smoking. (5)

Heavy smokers can expect to live SIX FEWER YEARS than non-smokers. (5)

Smoking is responsible for MORE THAN ONE OF EVERY SIX DEATHS in the United States. Smoking remains the single most important preventable cause of death in our society. (13)

In recent years, it has been shown that ONE-QUARTER OF ALL DEATHS among persons aged 35-84 in Canada were attributable to tobacco use. (3)

35,000 Canadians die ANNUALLY from tobacco use. (3)

Tobacco use results in 30% of all CANCER deaths (including 85% of all lung cancer deaths) -- 14,000 per year, 33% of all CORONARY ARTERY AND STROKE deaths -- 14,000 per year, and 90% of all CHRONIC LUNG DISEASE deaths -- 11,000 per year. (8) (11)

About 300 people die every year in CIGARETTE-CAUSED FIRES (about a third of all fire deaths), many of them babies and infants. (8)

Of 100,000 present 15-year old Canadian smokers, before the age of 70, 1200 will die from motor vehicle traffic accidents, 900 will succumb to suicide, 130 to murder, 70 will die of AIDS, 10 will die from drug abuse, BUT 18,000 WILL DIE DUE TO SMOKING. (16)

About 25% OF THE RESIDENTS of Hamilton-Wentworth, over the age of 15, smoke daily. Smoking among 65 year-olds and over is quite low at 7%, but 30% of young people (15-44) smoke. (10)

Facts concerned with second-hand smoke:

The dangers of tobacco use are not confined to smokers; 'second-hand' smoke is a KNOWN HEALTH HAZARD. (11)

Environmental tobacco smoke (ETS) is the LARGEST SOURCE OF INDOOR AIR POLLUTION, and is classed as a Group A carcinogen, along with tobacco smoke for the user. (6)

Most non-smokers prior to 1986, considered smoking 'unpleasant', but did not realize that TOBACCO SMOKE COULD KILL THE NON-SMOKER. (8)

Non-smokers who are exposed to tobacco smoke ABSORB nicotine, carbon monoxide, and other tobacco smoke constituents just as smokers do. These substances, or their by-products, can be found in non-smokers' saliva, blood, and urine. The amounts depend on the extent and length of exposure and the quality of ventilation. (4)

Exposure to environmental tobacco smoke (ETS) CAUSES LUNG CANCER. Non-smoking spouses have a nearly DOUBLED risk of developing lung cancer if their spouses are heavy smokers. (13)

About 3,000 people in Ontario die annually from INHALING OTHER PEOPLE'S SMOKE. (9)

A large proportion of ETS inhaled by the adult non-smoker becomes deposited on lung surfaces. Since the ETS particles are extremely small, it takes MUCH LONGER TO CLEAR THEM from the lungs as compared to larger-size smoke particles. (4)

The prevalence of smoking is GREATER AMONG CHILDREN WHOSE PARENTS SMOKE. There is three times as much risk of bronchitis among children whose mothers are smokers relative to those whose mothers never smoked. (15)

Side-stream smoke (ETS) contains HIGHER CONCENTRATIONS of several chemicals than the smoke inhaled by the smoker (i.e., carcinogens such as 2-naphthylamine, N-nitrosodimethylamine, 4-aminobiphenyl, and carbon monoxide). Both smokers and non-smokers may be similarly exposed to side-stream smoke and exhaled mainstream smoke; 85% of smoke in a room results from side-stream smoke. (12) (17)

Facts concerned with work-place health issues:

Smoking may increase both the amount of disease and the level of disability produced by hazardous occupational exposures. For example, asbestos workers who smoke have a FIFTY-FOLD RISK of lung cancer as opposed to a five-fold risk for non-smokers. (4)

Allowing smoking in an indoor work area exposes employees to air contamination that FAR EXCEEDS LIMITS SET BY THE Environmental Protection Agency FOR OUTDOOR AIR QUALITY. (4)

The dire effects of ETS on the health of children and infants MUST BE TAKEN INTO ACCOUNT when examining the issue of work-place smoking. This is particularly true where day care, nurseries, and related programs and services are involved. Smokers who care for children, whether in institutions or in private homes, POSE A REAL HEALTH THREAT to the children similar to the serious health threats parents who smoke impose on their own children. (4)

One smoker can CONTAMINATE THE AIR OF AN ENTIRE BUILDING. The simple separation of smokers and non-smokers within the same air space DOES NOT ELIMINATE non-smokers' exposure to tobacco smoke. ETS disperses rapidly in indoor air spaces, and most ventilation systems are unable to produce an acceptable level of air quality. The only way TO GUARANTEE the protection of non-smokers from ETS is to establish SEPARATELY VENTILATED SMOKING AREAS or to make the entire building smoke-free. (13)

Exposure to tobacco smoke WORSENS EXISTING PULMONARY SYMPTOMS for those suffering from asthma and chronic bronchitis, and it can make life miserable for people with allergic conditions. Even individuals who are not allergic can suffer eye irritation, sore throat, nausea, and hoarseness. (4)

Facts concerned with past initiatives in preventing smoking-related disease:

The prevalence of smoking among adults DECREASED from 40 percent in 1965 to 29 percent in 1987. Nearly half of all living adults who ever smoked have quit. (13)

Between 1964 and 1985, approximately THREE-QUARTERS OF A MILLION smoking-related deaths were avoided or postponed as a result of decisions to quit smoking or not to start. (13)

Smoking cessation has major and immediate HEALTH BENEFITS for men and women of all ages. Benefits apply to persons with and without smoking-related disease. (14)

FORMER SMOKERS LIVE LONGER than continuing smokers. For example, persons who quit smoking before age 50 have one-half the risk of dying in the next 15 years compared with continuing smokers. (14)

Smoking cessation DECREASES the risk of lung cancer, other cancers, heart attack, stroke, and chronic lung disease. (14)

WOMEN WHO STOP SMOKING before pregnancy or during the first three to four months of pregnancy reduce their risk of having a low birth-weight baby to that of women who never smoked. (14)

The health benefits of SMOKING CESSATION far exceed any risks from the average two to three kilogram (five pound) weight gain or any adverse psychological effects that may follow quitting. (14)

Facts which continue to cause concern:

The prevalence of smoking remains HIGHER among blacks, blue-collar workers, and less educated persons than in the overall population. The decline in smoking has been substantially slower among women than among men. (13)

Smoking is an IMPORTANT CAUSE of the sudden infant death syndrome (SIDS). (8)

About 20% of smokers have HIGH DEPRESSIVE SYMPTOM scores; smoking rates increased and success in quitting decreased as depression symptom scores increased. (1)

There is a strong association between cigarette smoking and a LIFETIME DIAGNOSIS OF MAJOR DEPRESSION, defined as persistent depressed mood for two weeks or more and at least four additional depressive symptoms; i.e., appetite, sleep disturbance. (7)

Virtually all NEW USERS of tobacco products are MINORS. (11)

Smoking begins primarily DURING CHILDHOOD AND ADOLESCENCE. The age of initiation has fallen over time, particularly among females. (13)

500 million people will die from smoking in the 25-year period 1990-2015 with 50,000 deaths per day; smoking will be the NUMBER ONE CAUSE OF DEATH by the turn of the century. (18)

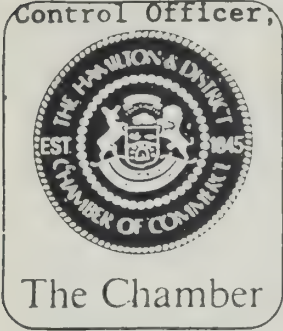
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2. Canadian Council on Smoking and Health (October 1989) Newsletter
3. Collishaw, N.E., W. Tostowaryk, W. and D.T. Wigle (May/June 1988) "Mortality Attributable to Tobacco Use in Canada", Canadian Journal of Public Health.
4. Cullen, J.W., (1989?) "The Health Effects of Environmental Tobacco Smoke", No. 1 in a series, Smoking Policy Institute, Division of Cancer Prevention and Control, National Cancer Institute, U.S.A.
5. Doll, Sir Richard (November, 1989) the British scientist and epidemiologist who first discovered that tobacco smoking causes lung cancer.
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Updated March 1991

JUN 28 1991



June 27, 1991

Mr. Brian Hinkley
Chairman
Finance & Administration Committee
City of Hamilton
71 Main Street West
Hamilton, Ontario
L8N 3T4

Dear Chairman Hinkley and members of the Finance & Administration Committee:

As you are aware, the Hamilton & District Chamber of Commerce, representing over 900 businesses in the Greater Hamilton area, has been monitoring the issue of changes to the Smoking in Public Places Bylaw since last fall. We have read the Staff Review Group recommendations presented to the committee on May 23, 1991 and are pleased to provide the following written comments regarding this report.

It is perhaps appropriate to indicate we continue to enjoy a good working relationship with staff and aldermen on this and other matters. What has been most productive from our point of view has been the ability to consult in the process of developing the proposed amendments to Bylaw #80-258 respecting Smoking in Public Places.

Our comments on the proposed changes fall into four main areas of concern:

- 1) We support the increase to 50% of non-smoking area in Restaurants but cannot support the requirement for non-smoking areas in bars, taverns and lounges. As discussed with staff at a public meeting on June 25th, 1991 this requirement for bars, taverns and lounges will put an unnecessary burden on those types of businesses which have not had problems in the smoking/non-smoking area nor have they had requests to implement a non-smoking area in their facilities. Patrons of these types of facilities are often mobile within the confines of the bar moving from the bar, to the tables, or to the dance floor and therefore cannot be as easily contained in a designated smoking/non-smoking area. Patrons of a restaurant would probably remain in their original seats during the course of their meal and would be far more easily contained in those designated areas.

As discussed with staff, we propose that the definition of a restaurant be "any facility in the food preparation business that does not derive the majority of its gross sales from the sale of alcoholic beverages". Therefore the burden of proof for exemptions to the 50% regulation for restaurants would be placed on bars, taverns and lounges and in some cases, restaurants to prove that their gross sales indeed do come from the sale of alcoholic beverages and therefore should be exempt from the bylaw.

Discussion also occurred at that meeting regarding a time restriction for restaurants who turn into a bar in the evening. Council members should be very cautious when considering such a restriction since most bars, taverns and lounges meet their peak capacities on Friday and Saturday nights and a time restriction on any other day would be pointless to enforce.

A reasonable bylaw is called for where the burden of enforcement is not going to be placed on the business person with the potential effect of a loss of business revenue for the operator who already faces a tough economic market.

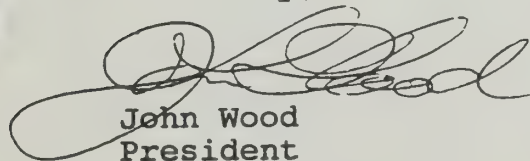
2) In the case of non-smoking policies in the concourses of shopping malls in the City, according to the Trespass Act, these areas are deemed under the control of the Mall operator and therefore should not fall under the Public Places definition. In most cases, mall operators prefer to regulate their own properties in light of their clientele. For instance, Eastgate Mall will be providing an area for smoking clients in the mall in the very near future on a test basis. Eaton's Centre has gone to a non-smoking policy as soon as the mall opened. Mall operators should be left to develop a non-smoking policy that will be operational and enforceable on an individual basis.

3) The staff report remains silent on the issue of signage and particularly the Chamber recommendation, which we believe to be supported by other proponents for this legislation, for generic signage for both bylaws. In discussions with staff prior to the meeting on May 25th, 1991, agreement was reached that generic signs were possible and that a grandfather clause could be incorporated into the new bylaw to protect those who have just purchased signs for the workplace bylaw as well as the smoking in public places bylaw. We would like to see further initiatives by staff in the recommendation on how this could be accomplished.

4) Amalgamation of the two Smoking bylaws (Bylaw #80-258 and #89-350) was also not dealt with in the staff report although our discussions with staff have lead to suggestions of an umbrella bylaw which would incorporate both pieces of legislation under one bylaw as Sections One and Sections Two. Ideally, the City should seek a single straightforward bylaw. This will be much more enforceable and understandable to the employers and proprietors in our community. To achieve this we recommended a sunset clause on the current bylaws. This is a way of ensuring that City Staff, politicians and the community groups continue to focus on the objective of one bylaw.

The Hamilton & District Chamber of Commerce is a strong proponent of the consultative process to develop legislation. Specific participation of interested and informed community groups aids in appropriate bylaw language and certainly helps to commit the parties to the legislation's goals and objectives. We believe this to be the best method in the case of Smoking legislation. We urge the City to continue this pattern in respect to preparing any and all language for the Smoking bylaws and we pledge our support in this consultative process.

Sincerely,

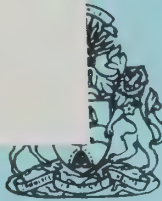


John Wood
President

URBAN/MUNICIPAL
CA4 ON HBL A05
C51F31

K.E. AVERY
CITY CLERK

J.J. SCHATZ
DEPUTY CITY CLERK



THE CORPORATION OF THE CITY OF HAMILTON
OFFICE OF THE CITY CLERK

Mrs. J. McAnanama, CEO
Hamilton Public Library

J. McAnanama

HAMILTON, ONTARIO
L8N 3T4

TEL: 546-2700
FAX: 546-2095

NOTICE OF MEETING

FINANCE AND ADMINISTRATION COMMITTEE

Thursday, 1991 September 19th

9:30 o'clock a.m.

Room 233, City Hall

URBAN MUNICIPAL

SEP 17 1991

GOVERNMENT DOCUMENTS

Tina Agnello

Tina Agnello
Acting Secretary

NOTE: HOT LUNCH WILL BE PROVIDED AT 12:30 P.M.

AGENDA

9:30 1. **DELEGATION**
a.m.

Hamilton Press Club - Lease Renewal

(a) Director of Property

(b) Football Hall of Fame and Museum Management Committee

9:45 2. CONSENT AGENDA
a.m.

10:45 3. ALDERMAN J. GALLAGHER
a.m.

Proposed amendment to By-law to Regulate Adult Viewing Material and Prohibit its Sale to Minors, By-law No. 84-235

4. POLICY AND PROCEDURES OF OTHER MUNICIPALITIES RELATING TO CIVIC AWARDS

5. DIRECTOR OF PROPERTY AND GENERAL MANAGER PARKING AUTHORITY

Purchase of property at 75 Catherine Street South/109 Hunter Street East for parking purposes

6. CITY CLERK

Draft By-law to Licence and Regulate Tobacco Shops

7. DELEGATIONS

11:05 (a) Mr. Frank Westaway, Noise Control Officer - Noise By-law
a.m. Enforcement and Regulations

11:20 (b) Reports regarding City Hall Grounds:
a.m.

(i) Director of Public Works, Director of Property and Director of Culture and Recreation

(ii) Art Gallery of Hamilton - Irving Zucker exhibit

(iii) Ukranian Canadian Congress, Hamilton Branch - Statue

11:30 BREAK
a.m.

11:35 a.m. 8. **TOW TRUCK SUBCOMMITTEE**

Draft Tow Truck By-law

9. **CITY OF HAMILTON LICENSING COMMITTEE**

(a) Sale of lottery tickets

(b) Revision to By-law 78-130 as amended respecting Lottery Schemes

10. **ENGLISH LANGUAGE SUBCOMMITTEE**

Hamilton Street Railway Student Bus Pass Program

11. **TAXI ADVISORY COMMITTEE**

Wheelchair Accessible Integrated Taxi Cabs

12:30 p.m. **LUNCH**

1:00 p.m. 12. **IN CAMERA AGENDA ITEM**

Commissioner of Human Resources - Item AA

1:30 p.m. 13. **COMPREHENSIVE AUDIT SUBCOMMITTEE**

Report on Comprehensive Audit of the City of Hamilton - Law Department

14. **CITY SOLICITOR**

Oath of Office - Citizen Appointees

15. **LEASE RENEWAL - CREDIT UNION LIMITED, 50 JACKSON STREET WEST**

(a) Director of Property

(b) Football Hall of Fame and Museum Management Committee

16. **GRANTS CO-ORDINATOR**

- (a) 1991 Previously tabled Grant - Hamilton Artists' Inc.
- (b) 1992 Grants

2:30 p.m. 17. **CORRESPONDENCE REFERRED FROM MAYOR'S OFFICE**

- (a) T. V. Hamilton - Cable 14 - request to purchase special anniversary advertising space
- (b) 1991 Pitch-in Week
- (c) Lincoln Alexander Appreciation Dinner

18. **CORRESPONDENCE AND RESOLUTIONS REFERRED FROM CITY COUNCIL**

City of Vancouver - Comprehensive Nuclear Weapons Test Ban

3:00 p.m. 19. **IN CAMERA AGENDA**

20. **OTHER BUSINESS**

21. **ADJOURNMENT**

1a)

CITY OF HAMILTON
- RECOMMENDATION -

DATE: 1991 September 10

REPORT TO: Mr. J. D. Thompson, Secretary
Finance and Administration Committee

FROM: Mr. D. W. Vyce
Director of Property

SUBJECT: **Hamilton Press Club Lease Renewal**
- 50 Jackson Street West
(Football Hall of Fame Building)

RECOMMENDATION:

- a) That the City of Hamilton renew the lease at 50 Jackson Street West with the Hamilton Press Club for a period of five (5) years commencing March 16, 1991 and terminating on March 15, 1996.
- b) That the Mayor and City Clerk be authorized to execute a lease document satisfactory to the City Solicitor.
- c) That the rent be established on the following basis:

1991

Rent payment will be adjusted and commence on the first day of April 1991 at a rental of \$849.45 per month or \$10,193.50 per year inclusive of realty taxes which are \$5,264.00 for 1991.

In addition to rent paid by the Hamilton Press Club, it is responsible for their proportionate share of the operating costs in every given year, plus 5% of all gross bar sales. For this lease renewal, we will also include the increase in realty taxes as an item that the Press Club will be required to pay.

All amounts payable shall be deemed to be additional rent.

- d) That in view of the uncertainty of when this space might be required by the Hall of Fame Committee, a one (1) year cancellation clause be included in the Lease Agreement.


D. W. Vyce

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

See above recommendation.

BACKGROUND:

City Council in adopting Item 2 on March 11, 1986 approved a five (5) year lease with the Hamilton Press Club for 1,406 square feet of the basement area of the Canadian Football Hall of Fame Building.

Prior to forwarding this report to the Committee, this Department advised the Director of the Football Hall of Fame that the Press Club lease was up for renewal and they requested that an independent outside opinion be obtained to provide the estimate of market rents for the Hamilton Press Club and the Civic Employees Credit Union. Mr. David Blanchard was retained and in his opinion the Press Club space should be leased at \$7.25 per square foot plus the 5% Bar Sales and operating costs already in existence in the Lease Agreement.

Upon forwarding this information to Mr. Dan McLean, President of the Hamilton Press Club, Mr. McLean advised that due to their limited membership and the impact of the G.S.T. on their prices, the proposed increase of \$7.25 per square foot (\$10,193.50 per annum, \$849.45 per month) over their previous 1990 rent of \$5.25 per square foot (\$7,381.44 per annum, \$615.12 per month) was too much for their association to absorb. Mr McLean proposed a phasing in of the rates.

This department upon review of this situation was prepared to support a recommendation which incorporates a phase in of the increase.

Subsequently, Mr. Michael Davidson became the new President of the Press Club and a proposal to phase in the rent increases was submitted to him for presentation to his Board of Directors.

I have attached a copy of a letter from Mr. Davidson which states that due to recent tax hikes their membership is down by almost 40% which impacts on their revenues. Mr. Davidson would like a further reduction in the rent then as proposed by this department.

In keeping the Hall of Fame Committee informed, a proposed "draft" of a report to the Finance and Administration Committee was also submitted to Mr. E. Chalupka. The Hall of Fame Committee wanted to make the Press Club responsible for the increase in realty taxes in order that their net revenues derived from this lease would be constant through the lease term.

In view of the fact that we were unable to recommend any further reduction in rent to assist the Press Club and in view of the Hall of Fame Committee's need to maximize revenues derived from this lease and the Credit Union lease, this department is recommending that we go back to the original rate as stated in Mr. Blanchard's report.

We have prepared a chart listing the positions taken during these negotiations (1990 Rates - \$7,381.44 per annum, \$615.12 per month).

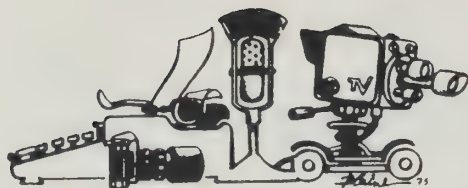
A	B	C
Original Rental Proposal prepared by independent rental expert	Our proposal to phase in rent increases	Press Club latest as position
\$10,193.50 per annum, \$849.45 per month plus 5% of all bar sales which averages \$350.00 per month	1st year \$8,119.58 per annum, \$676.63 per month, 2nd year \$8,931.53 per annum, \$744.29 per month, 3rd to 5th year \$10,193.50 per annum, \$849.45 per month plus 5% of all bar sales averages \$350.00 per month	Rent to increase based on % of increase in annual mill rate (if we use a factor of plus 5% for comparison purposes the rent for year 1991 would be \$7,750.51 per annum, \$645.87 per month), bar sales to be eliminated and substituted by an annual fund raising campaign for the Hall of Fame

It should be noted that the Hall of Fame Committee are looking to use this space at the end of the next term in any event.

This issue has become a very complex matter with the Hall of Fame Committee on one side looking for as much revenue as can be made and the Press Club on the other saying they cannot afford Proposal A or B.

This department supports the rates established by the independent rental expert as being fair and equitable. We would have recommended some sort of phasing in of the rental rate; however, with the difficulties expressed by Mr. Davidson in his letter that neither Proposal A or B is acceptable, we have no choice but to reject Proposal C which is unacceptable to this department.

c.c. - Alderman T. Murray, Alderman, Ward 8
- Alderman J. Gallagher, Alderman, Ward 7
- Mr. Lou Sage, Chief Administrative Officer
- Miss Tina Agnello, Secretary, Transport and Environment Committee
- Mrs. P. Noé Johnson, City Solicitor
- Mr. E. C. Matthews, Treasurer
- Mr. E. Chalupka, Managing Director
Football Hall of Fame



HAMILTON PRESS CLUB

58 JACKSON STREET WEST, HAMILTON, ONTARIO 525-3724

August 1 '91

Mr. Michael Watson,
Manager, Real Estate Division,
City of Hamilton.

Dear Mr. Watson:

I am writing upon the unanimous instruction of the Board of Directors concerning the lease renewal for the Hamilton Press Club. (Your file # 1.1.38).

While we appreciate your recommendation to phase in the 38 per cent rent increase over three years and understand the transmitted reasoning behind the rejection of our three counter offers, your proposal continues to present us with serious difficulties. In short, we don't know how to pay the bill.

In part, this is because of the dramatic nature of the rental increase. In part, this is because of the recession and recent tax hikes - our membership is down almost 40 per cent, driving our revenue with it, while our costs are escalating rapidly.

No interest could be served by driving the Press Club from it's current and well known location beside city hall. We would lose a home we like.

The city would lose the parking fees generated by our members and guests. If the space were rented to some other non-profit organization for storage or office space, the city would likely lose substantial tax payments. The vibrant downtown the city has worked so hard to build, would be diminished. An appropriately placed, free of charge, press conference facility for the community would be no longer.

The Canadian Football Hall of Fame, which recieves the net proceeds from our lease would not profit. A complimentary, frequently-used facility and reliable source of income would disappear. Further leasehold improvements (and many have already been made by the Press Club) would be threatened in this windowless corner of the basement.

Therefore, in the hope that all may profit, the Board of Directors puts forward a proposal which we believe to be in the very best interests of all concerned:

RENT - To be increased annually and identically with the City of Hamilton's mil rate, or property tax increase. In this way city costs are more than guaranteed while the Hall of Fame is assured of a reasonable increase with no directed zero increases in the latter years of a lease.

UTILITIES - The Press Club will continue to pay the cost accessed by the city.

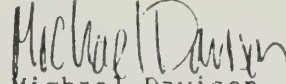
BAR - Rather than continuing with 5 per cent of a diminishing bar revenue this board will turn its effort to a major fundraising event for the Football Hall of Fame. This will be recommended as an annual event, intended to grow over the years and provide the Hall with much greater publicity and an enhanced profile.

TERM - 10 years, rather than 5 years. This security will allow the Press Club to plan for more leasehold improvements as these are capital costs which we cannot recover but which profit the city and the Hall.

We believe that it is important to keep the Press Club at the heart of the community. We believe this proposal to be reasonable and exciting. We hope it will break the impasse.

In the event that it does not we are willing to negotiate further. However, we understand that it may now be necessary for your department to make a recommendation to the city councillors. We will of course send a delegation to committee, upon your kind notice, if this proposal should, in whole or in part, prove unsatisfactory.

Yours most sincerely,


Michael Davison
President

Property Department
Real Estate Division

Date *Aug 6/91*

File No.	Init.	Act.
<input checked="" type="checkbox"/> Director		
<input type="checkbox"/> Asst. Dir.		
<input type="checkbox"/> Chief Clerk		
<input type="checkbox"/> Asst. Chief Clerk		
<input type="checkbox"/> Prop. Mgmt. Div.		
<input type="checkbox"/>		
<input type="checkbox"/> Secretary		

1b)

CITY OF HAMILTON

- RECOMMENDATION -

DATE: 1991 September 11

REPORT TO: Ms. Tina Agnello, Secretary
Finance and Administration Committee

FROM: Ms. Tina Agnello, Secretary
Football Hall of Fame & Museum Management Committee

SUBJECT: Press Club Lease

RECOMMENDATION:

- a) That the Finance and Administration be advised that the Football Hall of Fame & Museum Management Committee approve and endorse the report of the Director of Property regarding the Hamilton Press Club Lease Renewal - 50 Jackson Street West (Football Hall of Fame Building) dated September 1991 and that it respectfully requests approval of this report by the Finance and Administration Committee to Council.

T. Agnello

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

Refer to report of Director of Property.

BACKGROUND:

The Property Department has prepared a report regarding the Press Club Lease based on rates established by an independent rental expert. This report was referred to the Football Hall of Fame & Museum Management Committee for comment at the meeting of September 9, 1991. The Committee feels that the lease tenants of the Hall of Fame facility should pay a lease which is market value and that there should be no preferential treatment of one organization over the other.

cc: Alderman Murray, Chairman, Football Hall of Fame & Museum
Management Committee
E. Chalupka, Managing Director, Football Hall of Fame & Museum
Management Committee
D. Vyce, Director of Property

CITY OF HAMILTON

— RECOMMENDATION —

DATE:

SEP 10 1991

1991 September 10

REPORT TO:

Mr. J. D. Thompson, Secretary
Finance and Administration Committee

FROM:

Mr. D. W. Vyce
Director of Property

SUBJECT:

Hamilton Press Club Lease Renewal
- 50 Jackson Street West
(Football Hall of Fame Building)

RECOMMENDATION:

- a) That the City of Hamilton renew the lease at 50 Jackson Street West with the Hamilton Press Club for a period of five (5) years commencing March 16, 1991 and terminating on March 15, 1996.
- b) That the Mayor and City Clerk be authorized to execute a lease document satisfactory to the City Solicitor.
- c) That the rent be established on the following basis:

1991

Rent payment will be adjusted and commence on the first day of April 1991 at a rental of \$849.45 per month or \$10,193.50 per year inclusive of realty taxes which are \$5,264.00 for 1991.

In addition to rent paid by the Hamilton Press Club, it is responsible for their proportionate share of the operating costs in every given year, plus 5% of all gross bar sales. For this lease renewal, we will also include the increase in realty taxes as an item that the Press Club will be required to pay.

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- d) That in view of the uncertainty of when this space might be required by the Hall of Fame Committee, a one (1) year cancellation clause be included in the Lease Agreement.


D. W. Vyce

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

See above recommendation.

BACKGROUND:

City Council in adopting Item 2 on March 11, 1986 approved a five (5) year lease with the Hamilton Press Club for 1,406 square feet of the basement area of the Canadian Football Hall of Fame Building.

Prior to forwarding this report to the Committee, this Department advised the Director of the Football Hall of Fame that the Press Club lease was up for renewal and they requested that an independent outside opinion be obtained to provide the estimate of market rents for the Hamilton Press Club and the Civic Employees Credit Union. Mr. David Blanchard was retained and in his opinion the Press Club space should be leased at \$7.25 per square foot plus the 5% Bar Sales and operating costs already in existence in the Lease Agreement.

Upon forwarding this information to Mr. Dan McLean, President of the Hamilton Press Club, Mr. McLean advised that due to their limited membership and the impact of the G.S.T. on their prices, the proposed increase of \$7.25 per square foot (\$10,193.50 per annum, \$849.45 per month) over their previous 1990 rent of \$5.25 per square foot (\$7,381.44 per annum, \$615.12 per month) was too much for their association to absorb. Mr McLean proposed a phasing in of the rates.

This department upon review of this situation was prepared to support a recommendation which incorporates a phase in of the increase.

Subsequently, Mr. Michael Davidson became the new President of the Press Club and a proposal to phase in the rent increases was submitted to him for presentation to his Board of Directors.

I have attached a copy of a letter from Mr. Davidson which states that due to recent tax hikes their membership is down by almost 40% which impacts on their revenues. Mr. Davidson would like a further reduction in the rent then as proposed by this department.

In keeping the Hall of Fame Committee informed, a proposed "draft" of a report to the Finance and Administration Committee was also submitted to Mr. E. Chalupka. The Hall of Fame Committee wanted to make the Press Club responsible for the increase in realty taxes in order that their net revenues derived from this lease would be constant through the lease term.

In view of the fact that we were unable to recommend any further reduction in rent to assist the Press Club and in view of the Hall of Fame Committee's need to maximize revenues derived from this lease and the Credit Union lease, this department is recommending that we go back to the original rate as stated in Mr. Blanchard's report.

We have prepared a chart listing the positions taken during these negotiations (1990 Rates - \$7,381.44 per annum, \$615.12 per month).

A	B	C
Original Rental Proposal prepared by independent rental expert	Our proposal to phase in rent increases	Press Club latest as position
\$10,193.50 per annum, \$849.45 per month plus 5% of all bar sales which averages \$350.00 per month	1st year \$8,119.58 per annum, \$676.63 per month, 2nd year \$8,931.53 per annum, \$744.29 per month, 3rd to 5th year \$10,193.50 per annum, \$849.45 per month plus 5% of all bar sales averages \$350.00 per month	Rent to increase based on % of increase in annual mill rate (if we use a factor of plus 5% for comparison purposes the rent for year 1991 would be \$7,750.51 per annum, \$645.87 per month), bar sales to be eliminated and substituted by an annual fund raising campaign for the Hall of Fame

It should be noted that the Hall of Fame Committee are looking to use this space at the end of the next term in any event.

This issue has become a very complex matter with the Hall of Fame Committee on one side looking for as much revenue as can be made and the Press Club on the other saying they cannot afford Proposal A or B.

This department supports the rates established by the independent rental expert as being fair and equitable. We would have recommended some sort of phasing in of the rental rate; however, with the difficulties expressed by Mr. Davidson in his letter that neither Proposal A or B is acceptable, we have no choice but to reject Proposal C which is unacceptable to this department.

c.c. - Alderman T. Murray, Alderman, Ward 8
- Alderman J. Gallagher, Alderman, Ward 7
- Mr. Lou Sage, Chief Administrative Officer
✓ Miss Tina Agnello, Secretary, Transport and Environment Committee
- Mrs. P. Noé Johnson, City Solicitor
- Mr. E. C. Matthews, Treasurer
- Mr. E. Chalupka, Managing Director
Football Hall of Fame

2.

FINANCE AND ADMINISTRATION COMMITTEE

1991 SEPTEMBER 19

CONSENT AGENDA

A. ADOPTION OF THE MINUTES

Regular meeting held Thursday, 1991 August 22

B. CHAIRMAN, TAXI ADVISORY COMMITTEE

Taxi Regulation Conference

C. CITY CLERK

- (i) Civic Award - Provincial Junior Tenpin Bowling Alliance
- (ii) Civic Award - Hamilton Synchronized Swimming Club
- (iii) Hamilton Aids Network for Dialogue and Support (HANDS) - Use of City Facilities
- (iv) United Way Barbecue - use of City Hall Forecourt
- (v) Royal Canadian Legion - Annual Poppy Drive
- (vi) Justice for Women Coalition - use of City Hall Meeting Room
- (vii) Cancellation of City Council meeting scheduled for 1991 November 12 and preceding Standing Committee meetings.

D. COMMISSIONER OF HUMAN RESOURCES

Appointments to and Terminations from Permanent Positions within the Corporation of the City of Hamilton

E. CITY SOLICITOR

- (i) Smoke Alarms and Lighting - Special Legislation
- (ii) Revision to Smoking in Public Places By-law No. 80-258

F. GRANTS CO-ORDINATOR

1991 Convention/Reception Grants Report

G. CITY TREASURER

- (i) Financing the proposed construction of an independent concrete curb on the north side of Leaside Road between Brighton Avenue and Dunn Avenue
- (ii) Status of General Contingency Balance as of July 20, 1991 (Current Budget Only)
- (iii) Summary of Revenues and Expenditures for the seven months ended 1991 July 31
- (iv) Status of Unclassified Revenues and Expenditures as at August 31, 1991
- (v) Status of Hosting, Receptions and Related Accounts
- (vi) Draft By-law for the Authorization to Borrow Monies to Pay Off Bank Overdraft in Relation to Current Expenditures

A.

Thursday, 1991 August 22
9:30 o'clock a.m.
Room 233, City Hall

The Finance and Administration Committee met.

There were present: Alderman B. Hinkley, Chairman
Alderman D. Ross, Vice-Chairman
Mayor R. Morrow
Alderman T. Cooke
Alderman V. Agro
Alderman D. Agostino
Alderman T. Jackson
Alderman J. Gallagher

Absent: Alderman G. Copps - vacation

Also present: Alderman D. Drury
Alderman D. Wilson
Mr. L. Sage, Chief Administrative Officer
Mrs. D. Jones, Manager of Personnel Services
Ms. P. Noé Johnson, City Solicitor
Mr. P. Barkwell, Law Department
Mr. E. C. Matthews, City Treasurer
Mr. T. Bradley, Director of Purchasing
Mr. Gabe Macaluso, Managing Director/CEO, Copps Coliseum
Mr. J. J. Schatz, Deputy City Clerk
Mr. S. J. Dembe, Manager of Licencing
Mr. L. Staley, Smoking Control Officer
Mr. J. Thompson, Secretary

IN CAMERA AGENDA

The Committee met in camera to discuss litigation matters of a private and confidential nature.

The Committee then reconvened in open session and agreed to submit the following recommendations, as outlined in reports of the City Solicitor dated 1991 August 12, 14 and 15, to City Council for approval:

1. CITY OF HAMILTON ATS MICALLEF

- (a) That the City of Hamilton decline the Plaintiffs' Offer to Settle Ontario Court (General Division) Action No. 2732/87, dated 1991 June 5.
- (b) That the City of Hamilton offer to settle Ontario Court (General Division) Action No. 2732/87, on the following basis.
 - (i) That the City of Hamilton pay to the Plaintiffs, John and Salvina Micallef the \$4,000. inclusive of all claims for damages interest and costs.

- (ii) That the Plaintiffs, John and Salvina Micallef, provide to The Corporation of the City of Hamilton, a Full and Final Release with respect to any and all causes of actions now, or in the future, arising out of the lot grading on Lot 1 of Plan 62M-460 and the existence of a retaining wall between the addresses known municipally as 760 and 766 Upper Paradise Road in the City of Hamilton.
- (iv) That the Plaintiffs, John and Salvina Micallef, consent to the dismissal of Ontario Court (General Division) Action 2732/87 as against the City of Hamilton without costs.
- (v) That if the Third Party, DiCenzo Construction Limited, also pays to the Plaintiffs, John and Salvina Micallef, the sum of \$4,000, inclusive of all damages interests and costs; and further that if the Defendant, Steve Kozar Construction Limited also pays to the Plaintiffs, John and Salvina Micallef, the sum of \$4,000.00 inclusive of all interest and costs; and provided that DiCenzo Construction Limited and Steve Kozar Construction Limited, or either of them also repair the sunken portion of the Micallef's yard adjacent to the retaining wall by filling the depression, grading the area and re-sodding, and construct a fence of at least six feet in height along the lot line between the Micallef's and Lot 1, Plan 62M-460, that the City consent to the dismissal of the Third Party Claim against DiCenzo Construction Limited and all cross claims as between the City of Hamilton and Steve Kozar Construction Limited without costs.
- (vi) That this Offer remain open for acceptance until the commencement of trial or until withdrawn, whichever first occurs.
- (c) That upon DiCenzo Construction Limited or Steve Kozar Construction Limited obtaining from the registered owners of Lot 1, Plan 62M-460 a Full and Final Release in a form satisfactory to the Law Department of any and all rights or causes of action arising out of the lot grading on Lot 1, Plan 62M-460, or the existence of a retaining wall on Lot 1, Plan 62M-460, and between the properties known municipally as 760 and 766 Upper Paradise Road in the City of Hamilton, that the City deem the lot grading requirements of the Subdivision Agreement to be fulfilled with respect to Lot 1 on Plan 62M-460.
- (d) That, provided that all other requirements of the Subdivision Agreement have been complied with, the City consent to the discharge of the Subdivision Agreement and the Release of the securities held thereunder.
- (e) That the Building Department be instructed to inspect immediately the retaining wall between 760 and 766 Upper Paradise Road in the City of Hamilton and, if appropriate, take steps under the Property Standards By-law. That the building Department be further instructed to inspect said wall annually pursuant to the Property Standards By-law until the wall has been replaced.

2. CITY OF HAMILTON ATS PREUSS

That the City of Hamilton make an Offer to Settle Ontario Court (General Division) Action No. 16341/89 on the following basis:

- (a) That the City of Hamilton will pay to the Plaintiff, Steven Patrick Preuss, the sum of \$1,500, inclusive of all damages, interest and costs.

- (b) That the Plaintiff will execute a Full and Final Release satisfactory to the City of Hamilton's Law Department.
- (c) That the action will be dismissed without costs.
- (d) That this Offer remains open for acceptance until withdrawn or until the commencement of trial whichever first occurs.

3. CITY OF HAMILTON ATS JENSEN

- (a) That the City of Hamilton resolve Ontario Court (General Division) Action No. 15206/89 by payment of \$5,220. to Linda Jensen, personally, and as Litigation Guardian for Christine Jensen and Mark Jensen, in the amount of \$5,220. inclusive of legal costs and interests.
- (b) That the Plaintiffs be required to execute a Full and Final Release satisfactory to the City of Hamilton's Law Department.
- (c) That Ontario Court (General Division) Action No. 15206/89 be dismissed, as against the City of Hamilton, without costs.

4. CITY OF HAMILTON ATS MELHAM

- (a) That the City of Hamilton resolve Ontario Court (General Division) Action No. 15594A/90 by payment of \$12,250. to the Plaintiffs, Alia Melhem, Melhem Melhem and Nellie Melhem, inclusive of all damages, interests and costs.
- (b) That the Plaintiffs be required to execute a Full and Final Release satisfactory to the City of Hamilton's Law Department.
- (c) That Ontario Court (General Division) Action No. 15594A/90 be dismissed, as against the City of Hamilton, without costs.

CONSENT AGENDA

A. MINUTES

The minutes of the regular meeting of the Finance and Administration Committee held Thursday, 1991 July 25 were received and adopted as amended.

The Minutes were amended to indicate Alderman D. Drury in attendance at the meeting.

B. MANAGER OF PURCHASING

(i) REROOF CORONATION, EASTWOOD AND INCH RECREATION CENTRES

As outlined in a report dated 1991 August 14, the Committee agreed to submit the following recommendation to City Council for approval:

That a purchase order be issued to H & N Roofing & Sheet Metal Ltd., London in the amount of \$120,779.46, including all taxes, to reroof Coronation, Eastwood and Inch Recreation Centres, being the lowest acceptable of fourteen quotations received, in accordance with specifications

issued by the Manager of Purchasing and Vendor's quotation, and that this expenditure be financed through Major Maintenance Account No. CF5255 319141001.

C. CITY CLERK

(i) HELLENIC COMMUNITY OF HAMILTON AND DISTRICT FESTIVAL

As outlined in a report of the City Clerk dated 1991 August 8, the Committee agreed to submit the following recommendation to City Council for approval:

That the Council of the Corporation of the City of Hamilton deem that the Festival of the Hellenic Community of Hamilton and District to be held on 1991 August 31, September 1 and September 2, is an event of municipal significance and Council has no objection to the issuance of a Special Occasion Permit.

(ii) MAYOR'S RACE RELATIONS COMMITTEE SEMINAR - USE OF COUNCIL CHAMBERS

As outlined in a report of the City Clerk dated 1991 July 29, the Committee agreed to submit the following recommendation to City Council for approval:

That permission be granted to the Mayor's Race Relations Committee to use the City Hall Council Chamber on Monday, 1991 September 30 from 7:00 p.m. to 9:30 p.m. for a Race Relations Workplace Seminar.

(iii) MAYOR'S RACE RELATIONS COMMITTEE - PHOTO CONTEST - USE OF CITY HALL FACILITIES

As outlined in a report of the City Clerk dated 1991 July 29, the Committee agreed to submit the following recommendation to City Council for approval:

That permission be granted to the Mayor's Race Relations Committee to use the second floor east and west foyer area for a Photo Contest Display from 1991 September 23 to 27, with a reception to be held on Friday, 1991 September 27.

(iv) LIBERAL TASK FORCE ON THE STATUS OF DISABLED PERSONS - USE OF COUNCIL CHAMBERS

As outlined in a report of the City Clerk dated 1991 August 19, the Committee agreed to submit the following recommendation to City Council for approval:

That permission be granted to the Liberal Task Force on the Status of Disabled Persons to use Committee Room 233 on Thursday, 1991 September 05 from 9:00 o'clock a.m. to 4:00 o'clock p.m. for the purpose of holding hearings.

(v) TAKE BACK THE NIGHT COLLECTIVE - USE OF CITY HALL FACILITIES

As outlined in a report of the City Clerk dated 1991 August 19, the Committee agreed to submit the following recommendation to City Council for approval:

That permission be granted to the Take Back the Night Collective to use the following City Hall facilities and related equipment on Thursday, 1991 September 19 for a rally and coffee house in conjunction with the annual Take Back the Night March in Hamilton.

- (a) 7:00 p.m. to 8:00 p.m - Forecourt
- (b) 7:00 p.m. to 10:00 p.m. - Room 264
- (c) 8:00 p.m. to 10:00 p.m. - City Clerk's Foyer

(vi) PROJECT PLOUGHSHARES - USE OF COUNCIL CHAMBERS

As outlined in a report of the City Clerk dated 1991 July 24, the Committee agreed to submit the following recommendation to City Council for approval:

That approval be given to the action taken by the City Clerk in authorizing Project Ploughshares to use City Hall Council Chambers on Tuesday, 1991 August 06 for a ceremony commemorating "Peace Day: Hiroshima/Nagasaki".

(vii) MR. PAUL FENLON - USE OF CITY HALL FORECOURT FOR RALLY OF EMPLOYEES OF THE LOCAL INSURANCE INDUSTRY

As outlined in a report of the City Clerk dated 1991 August 19, the Committee agreed to submit the following recommendation to City Council for approval:

That approval be given to the action taken by the Finance and Administration Committee in authorizing Employees of the Local Industry to use the City Hall forecourt and related equipment on Tuesday, 1991 August 27 from 11:30 a.m. to 2:00 o'clock p.m. for a Rally concerning the proposed Nationalization of Automobile Insurance In Ontario.

(viii) PROPOSED INCORPORATION OF "HAMILTON PAYROLL SERVICES INC."

As outlined in a report of the City Clerk dated 1991 August 15, the Committee agreed to submit the following recommendation to City Council for approval:

That City Council consent to the use of the name "Hamilton" in the proposed incorporation of Hamilton Payroll Services Inc.

(ix) BY-LAW TO AUTHORIZE A MUNICIPAL QUESTION TO THE VOTE OF THE ELECTORS

As outlined in a report of the City Clerk dated 1991 August 14, the Committee agreed to recommend to City Council the enactment of a By-law to Authorize A Municipal Question to the Vote of The Electors, regarding Sunday and Holiday shopping.

D. COMMISSIONER OF HUMAN RESOURCES

(i) INCREASE IN STIPEND - CITY DOCTOR

As outlined in a report of the Commissioner of Human Resources dated 1991 August 14, the Committee agreed to submit the following recommendation to City Council for approval:

That the fees paid to the City Doctor be increased by 4% effective 1991 January 1.

(ii) CHILD CARE TASK FORCE

The Committee received a Status Report from Mr. John Johnston, Commissioner of Human Resources, dated 1991 August 09 dealing with the Child Care Task Force.

(iii) APPOINTMENTS TO AND TERMINATIONS FROM PERMANENT POSITIONS WITH THE CORPORATION OF THE CITY OF HAMILTON

As outlined in a report of the Commissioner of Human Resources dated 1991 August 14, the Committee agreed to submit the following recommendation to City Council for approval:

That the listing of Appointments to and Terminations from Permanent Positions with the Corporation to 1991 August 13, as summarized in Appendix "A", be approved.

E. CITY SOLICITOR

(i) BY-LAW TO AUTHORIZE THE CENTRAL/BEASLEY P.R.I.D.E. HOUSING INTENSIFICATION PROGRAM

As outlined in a report of the City Solicitor dated 1991 August 12, the Committee agreed to recommend to City Council the enactment of a By-law to Authorize The Central/Beasley P.R.I.D.E. Housing Intensification Program.

F. CITY TREASURER

(i) STATUS OF HOSTING, RECEPTIONS AND RELATED ACCOUNTS

The Committee received an Information Report of the Treasurer dated 1991 July 11 containing an analysis of accounts related to hostings and receptions as at 1991 June 30.

(ii) STATUS OF UNCLASSIFIED REVENUE AND EXPENDITURES AS AT 1991 JUNE 30

The Committee received an Information Report of the Treasurer dated 1991 July 11 containing an analysis of the Unclassified Revenue and Expenditures for the period ending 1991 June 30.

REGULAR AGENDA

3. (a) The Committee had before it a letter from Alderman Dominic Agostino dated 1991 June 5 proposing that all citizen appointees to the various boards and commissions be required to file a financial disclosure statement as members of City/Regional Council are required to do under the current guidelines.

In discussion it was noted that the application of the same guidelines to all citizen appointments might discourage well qualified people from applying to serve on a board or commission.

Following considerable discussion, the committee approved the following recommendations:

- (a) That citizen appointees to boards and commissions be required to take the same Oath of Appointed Office as members of City Council rather than be required to file financial disclosure statement.
- (b) That the City Clerk be authorized and directed to circularize copies of the code of Conduct for Members of Council and The Municipal Conflict of Interest Act when citizens are appointed to board and commission so that they will be aware of and understand the legislative guidelines.
- (c) That the City Solicitor be requested to report back to the Finance and Administration Committee with recommendations for final approval and implementation of items (a) and (b) above.

3. (b) CONFLICT OF INTEREST LEGISLATION

The Committee had before it a copy of a letter from Alderman Dominic Agostino dated 1991 August 9 dealing with an article that appeared in the August 4, 1991 edition of the Globe & Mail regarding Conflict of Interest Legislation.

The article indicated that there appears to be a major loophole in the Conflict of Interest Legislation whereby Members of Council in Ontario do not have to declare any conflict of interest at a committee meeting but only at council meetings.

Following discussion and as outlined in Alderman Agostino's letter of 1991 August 9, the Committee agreed to submit the following recommendations to City Council for approval, as amended:

- (a) That the City of Hamilton petition the Province of Ontario to change the Legislature to include the declaration of Conflicts of Interest at all Committee meetings in which they may have a conflict;
- (b) That the City of Hamilton's Code of Conduct be amended to make it clear that the Conflict of Interest Legislation applies to Committees as well as Council meetings;
- (c) That City Council reaffirm its current practice of declaring conflict of interest at committee meetings.

3. (c) JUNK MAIL

The Committee had before it a letter from Alderman Dominic Agostino dated 1991 August 9, recommending that the Finance and Administration Committee should once again review the matter of Junk Mail with the possibility of helping area residents who do not want junk mail delivered to their home.

He indicated in his letter that one of the options the committee discussed at a previous meeting was the possibility of the City of Hamilton launching some type of program whereby residents who do not want junk mail can send a message loud and clear to the Minister in charge of Canada Post by sending junk mail to that ministry.

Alderman Ross submitted that Alderman Agostino's recommendation is not properly before the Finance and Administration Committee and said the matter should be ruled out of order.

The Chairman ruled that Alderman Agostino's request was in order as he is proposing an action which is different from what City Council dealt with. He explained that Alderman Agostino's proposal is another initiative and does not relate to the original recommendations of the Finance and Administration Committee.

At this point Alderman Ross challenged the ruling of the chair.

The ruling of the Chair was not sustained by a majority vote and consequently the Committee ruled Alderman Agostino's proposal out of order.

4. (a) POLICY AND PROCEDURES OF OTHER MUNICIPALITIES RELATING TO CIVIC AWARDS

At the request for the Mayor this report was tabled until the September meeting of the Finance and Administration Committee.

(b) ADDED ITEM - CIVIC AWARD - MR. DAVID ORMEROD

At the request of Alderman Cooke the committee agreed to recommend to City Council the Mr. David Ormerod of the City of Hamilton be awarded a civic gold ring in recognition of winning the National Basketball Championship which was held at the University of Western Ontario in March 1991.

5. ADDITIONAL PROVINCIAL AUTHORITY TO ENFORCE NOISE REGULATIONS

The committee had before it a copy of a letter dated 1991 July 24 from Alderman Dave Wilson to Alderman Brian Hinkley, Chairman, Finance and Administration Committee, dealing with noise enforcement.

Alderman Wilson is recommending that staff investigate the possibility of getting additional provincial authority to enforce the noise regulations as they currently stand and to implement some restrictive noise directives.

The secondary issue raised by Alderman Wilson is the question of staff for noise by-law enforcement. He advises that there is only one enforcement officer who quite literally works around the clock, on weekends and on vacation in a sometimes futile effort to enforce the current standards. He suggested that this may be the time to raise the issue with staff so they are aware that additional staff are necessary and appropriate during the budget process.

Mr. Sage commented that a comprehensive audit recently conducted on the Regional Engineering Department includes a recommendation that noise by-law enforcement revert back to the City of Hamilton.

Following consideration, direction was given that the necessary arrangements be made for Mr. Frank Westaway, Noise Control Officer, to attend the next meeting of the Finance and Administration Committee to discuss Alderman Wilson's proposal's further.

6. H.E.C.F.I. - BOARD OF DIRECTORS - COMPOSITION/POLICY

As outlined in a report of the City Solicitor dated 1991 August 13, the committee agreed to submit the following recommendation to City Council for approval.

That the Province be requested to amend the City of Hamilton Act, 1985 by deleting sections 9 and 13, and substituting the following therefore:

"s.9 (1) (a)The corporation shall have a board of directors who shall set policy and guide the corporation, its officers, employees, agents and servants according to the purposes and objects of the corporation.

(b)The officers of the corporation shall administer and manage the general operation and affairs of the corporation in accordance with the policies of the board and with the practices and procedures of the City as specified in this Act.

(2) The Board shall be composed of the Mayor of the City, and such other members as Council may be by-law determine, of whom not more than four shall be members of Council.

(3) The council members appointed as directors under this section shall be appointed for a term not exceeding their term of office as members of council.

(4) The directors, other than council members, shall be appointed for a term of three years or such lesser number of years so that one-third of the directors retires at the end of each year.

s.13 (a)The Board may appoint committees that it determines necessary to conduct the business of the Board; and

(b)Each committee appointed shall be composed of not less than three members of the Board and shall perform such duties and undertake such responsibilities as the Board specifies; and further each committee shall report to the Board.

7. CORRESPONDENCE REFERRED FROM THE MAYOR'S OFFICE

- (a) Hamilton Theatre Inc. - 35th Anniversary - request for City to host "Gala Open House Reception".

The committee had before it a copy of a letter dated 1991 August 1 from Mr. C. R. Harris to Mayor R. M. Morrow requesting a grant from the City of Hamilton in the amount of \$4,000. to assist Hamilton Theatre Inc. with their celebration costs in connection with their 35th Anniversary.

Following consideration, the committee agreed to submit the following recommendations to City Council for approval:

That a Convention/Reception Grant be approved in the amount of \$2,000. to be used to assist in defraying expenses to be incurred in providing a Gala Open House Reception on the occasion of the 35th Anniversary of Hamilton Theatre Inc to be held on 1991 September 14.

That this expenditure be funded from account CH55314 84010 Special Civic Receptions and Dignitary Hosting.

(b) **Famous People Players - request for City to host Reception.**

The committee had before it a copy of a letter dated 1991 July 24 from Ms. Diane Lynn Dupuy, Order of Canada, President and Founder, Famous People Players, to Mayor R. M. Morrow requesting that the City of Hamilton host a Reception at Hamilton Place following their second show to be held 1991 October 12.

Following consideration, the committee agreed to submit the following recommendations to City Council for approval:

That a Convention/Reception Grant in the amount of \$1,500. be made to Famous People Players to be used to assist in defraying expenses to be incurred in providing a reception following their performances at Hamilton Place on 1991 October 12.

That this expenditure be funded from account CH55314 84010 Special Civic Receptions and Dignitary Hosting.

(c) **Christian Children's Fund of Canada - request for financial contribution to relief and recovery efforts in Bangladesh.**

The committee had before it a copy of a letter dated 1991 July 2 from Mr. Harry Veldstra, Senior Program Officer, Christian Children's Fund of Canada, to Mayor R. M. Morrow requesting a donation from the City of Hamilton in the amount of approximately \$155,000. towards relief and recovery efforts in the country of Bangladesh which was struck recently by a cyclone.

Following consideration, the committee agreed to submit the following recommendations to City Council for approval:

(a) That pursuant to City Council's policy with respect to requests received for contributions/donations to relief funds, the request of the Christian Children's Fund of Canada dated 1991 July 02 for a donation of approximately \$155,000. towards relief and recovery efforts in the country of Bangladesh which was struck by a cyclone on 1991 April 29, be referred to the Regional Municipality of Hamilton-Wentworth for consideration.

(b) That before a decision is made in this matter Regional Council be requested to canvass major municipalities throughout Canada to determine if they have contributed to the Bangladesh Relief Fund through the Christian Children's Fund of Canada.

(c) That Mr. L. Sage, C.A.O., be instructed to obtain the necessary information on the availability of Federal funding through the Federation of Canadian Municipalities to send municipal employees with specific expertise to Bangladesh to assist in relief efforts.

(d) **Hamilton Film Liaison Committee/Commission.**

The committee had before it a copy of a letter dated 1991 July 24 from Alderman Don Drury addressed to Mayor R. M. Morrow, Mr. Reg Whynott, Regional Chairman, Mr. L. Sage, C.A.O. for the City of Hamilton, and Mr. Mac Carson, C.A.O. for the Region, to which was attached a proposal incorporating the need, composition, costs and benefits of the creation of a Hamilton Film Commission located in the Hamilton-Wentworth Region.

Direction was given that this matter be referred to the Region's Planning and Economic Development Committee.

8. ONTARIO PROVINCIAL AND NATIONAL KARATE CHAMPIONSHIPS
CONVENTION/RECEPTION GRANT APPEAL

The committee was in receipt of a report of the Grants Co-ordinator dated 1991 August 15, advising that at the July 25th meeting of the Finance and Administration Committee the subject convention/reception grant appeal was tabled by the committee as the applicant was unable to attend the meeting to make his appeal presentation.

The Grants Co-ordinator advised that unfortunately the applicant most likely would not be in attendance for this meeting, however, the applicant has requested that the committee consider the appeal and forward a decision to City Council at this point to facilitate his planning of the championships.

Convention/Reception Grant Policy authorizes the Grants Review Group to process Convention/Reception Grant Applications which are complete and comply with the policy. Applying the funding formula of \$4. per participant to a maximum of \$1,500. the Grants Review Group through the Grants Co-ordinator advises the applicant of the recommended grant amount. Should this amount be unacceptable, the applicant can appeal this recommendation to the Finance and Administration Committee.

Based on the application and consistent with the Policy the Grants Review Group is recommending a maximum grant of \$1,500. The applicant has applied for a grant in the amount of \$4,500.

Following discussion, the committee agreed to submit the following recommendations to City Council for approval:

- (a) That a Convention/Reception Grant in the amount of \$4,500. be approved to offset costs associated with the Ontario Provincial Karate Championships, Canadian Grand National Team Championships and the Canadian Junior Karate Championships to be held in the City of Hamilton 1992 February 22.
- (b) That this expenditure be funded from within the grants budget and appropriate Grant Account No. CH5AXXX 200XX.

9. CITY TREASURER

(a) Update G.S.T. Implementation Requirements

As outlined in a report of the Treasurer dated 1991 August 12, the committee agreed to submit the following recommendations to City council for approval:

- (a) That the two temporary full-time positions created in the Finance Division of the Treasury Department in December 1990 as a result of the implementation of the G.S.T. be disposed of as follows:
 - (i) That the G.S.T. Financial Analyst position be deleted and the duties of the position be assigned to other positions, as required.
 - (ii) That the Accounts Payable Input Clerk be retained as a full-time permanent position, and
- (b) that, as a trade-off to retaining one additional position as above, the Treasury Department reduce the full-time staff complement by one other position by the end of 1991, so that the resultant staff complement remains the same, and

- (c) that the cost of the above additional position continue to be financed in 1991 from the provision established for this purpose until such time as one other position has been eliminated from the complement.
- (b) **Write Off of Outstanding Business Taxes**

As outlined in a report of the Treasurer dated 1991 August 13, the committee agreed to submit the following recommendations to City council for approval:

That the schedule outlining outstanding business taxes in the amount of \$84,492.33, a copy of which is available from the Treasurer or the Secretary of the Finance and Administration Committee for review upon request, be written-off in accordance with Section 495 of The Municipal Act, R.S.O., 1980, and charged to Account CH15401-00001, Tax Write-Offs.

10. RESOLUTIONS

- (a) **City of Oshawa re: Financial Support - Rolling Thunder Theatre Group**

The committee agreed to submit the following recommendation to City council for approval:

That the following resolution from the City of Oshawa regarding Financial Support for the Rolling Thunder Theatre Group be received.

"WHEREAS the welfare of a community is measured by its ability to meet the needs of all its citizens, including those persons with special needs,

AND WHEREAS The Rolling Thunder Theatre Group is comprised of members with special needs,

AND WHEREAS The Rolling Thunder Theatre Group of Ontario has provided a valuable service to citizens of this community through their performances in educating the public to the needs of our community special populations groups,

AND FURTHER The Rolling Thunder Theatre Group will no longer be able to continue in providing theatre productions because of the lack of financial resources,

THEREFORE BE IT RESOLVED that Oshawa City Council, on behalf of its citizens, recognize, support and pay tribute to this Theatre Group by requesting all Provincial Ministries, whose mandate includes persons with special needs, to financially support the continuation of The Rolling Thunder Theatre Group, and, furthermore, that correspondence be sent to all Ontario municipalities over 10,000 population for their support of this resolution with encouragement to all communities to provide support to this organization."

- (b) **City of Nepean - Royal Commission Enquiry into Air India Tragedy**

The committee agreed to submit the following recommendation to City council for approval:

That the following resolution from the City of Nepean pertaining to the calling of a Royal Commission Inquiry into the circumstances surrounding the Air India Tragedy be received.

WHEREAS Air India Flight 182, a 747 passenger jet carrying 329 people including 295 Canadians from Toronto to London, crashed 110 miles west of the Irish coast on June 23, 1985,

AND WHEREAS all of the 329 passengers and crew, including six infants, 82 children and more than a dozen families perished;

AND WHEREAS after six years of investigation many of the families and friends of these victims have not been satisfied that the Federal Government has done everything in their power to discover the truth about Flight 182 and to ensure that such a tragedy never occurs again,

THEREFORE, BE IT RESOLVED THAT the City of Nepean call on the Federal Government to immediately initiate a Royal Commission of Inquiry into the circumstances surrounding the Air India tragedy including recommendations aimed at ensuring that a similar incident does not re-occur;

AND BE IT FURTHER RESOLVED THAT the Federation of Canadian Municipalities be notified of this request, and that the City of Nepean encourages other municipalities to pass similar motions calling for a Royal Commission of Inquiry into the Air India Tragedy.

(c) Regional Municipality of Waterloo re: Development Charges Act

The committee agreed to submit the following recommendation to City council for approval:

That the following resolution from the Regional Municipality of Waterloo regarding The Development Charges Act, be received.

THAT the Regional Municipality of Waterloo request the Province of Ontario, in conjunction with the appropriate municipal organizations, to establish a Task Force to review and standardize the administrative implications of the Development Charges Act, S.O., 1989 and Ontario Regulation 725/89.

And that the Region request the Province of Ontario to delay the 23 November, 1991 implementation date for Development Charge By-Laws until the aforementioned review and standardization has been completed;

And further that this resolution be circulated to the Regional Chairmen's group; the Association of Municipalities of Ontario; Municipal Finance Officers Association; Regional Planning Commissioners group; and all municipalities having a population of 50,000 or more.

11. SMOKING IN PUBLIC PLACES BY-LAW 80-258

Alderman Jackson declared a personal interest in this matter because he owns a coffee shop, took no part in the debate and refrained from voting on this matter.

The committee had before it a report of the City Clerk dated 1991 August 15 containing recommendations for amendments to by-law 80-258 respecting smoking in public places.

Mr. Dembe, Manager, Licensing Division proceeded to give a brief overview of the report.

Mr. Marcel Mongeon, Chairman of the Hospitality and Tourism Committee of the Hamilton and District Chamber of Commerce and President of the Royal Connaught Hotel and Ms. Cathy Drewitt, appeared before the Committee to comment on the report.

Mr. Mongeon stated that his committee and the Chamber support the increase to 50% of non-smoking area in restaurants, but cannot support the requirement for non-smoking areas in bars, taverns and lounges. He stated that this requirement for bars, taverns and lounges will put an unnecessary burden on those types of businesses which have not had problems in the smoking/non-smoking area nor have they had requests to implement a non-smoking area in their facilities.

Ms. Kathryn Lickley, Nursing Supervisor, Department of Public Health Services and Mr. Jim Ford, Health Department appeared before the Committee in support of the recommendations to amend Smoking in Public Places By-law 80-258.

Doctor Michael D. E. Goodyear, Assistant Professor, Department of Medicine, Regional Cancer Centre McMaster University, appeared before the committee to reiterate his position on the promotion of a tobacco free society and the purposes of the legislation under consideration.

Ms. Barbara A. Gowitzke, President, Hamilton-Wentworth Inter-Agency Council on Smoking and Health was also in attendance. She explained that she was speaking on behalf of the Hamilton-Wentworth Council on Smoking represented by 25 agencies.

She proceeded to explain that they are in agreement with all of the report's recommendations numbered (i) a), b), c), d), f), g) and i) which are identical to those recommended by Staff Review Group in their May 16th Report. However, they have some concern that bars, taverns, lounges would be treated differently from restaurants as suggested in recommendation (i) e). She also explained that the Hamilton-Wentworth Council has never favoured a "sunset clause" recommendation (i) h) which in this case will require review of the by-law within two years of the date the by-law comes into effect for the simple reason that the Municipality may be left with no by-law if, after two years have elapsed, for whatever reason, no review is undertaken.

She also explained that reference to "places of public assembly" is made only in paragraph 5 of the "background" section and has been removed from the "recommendation" section.

Following considerable discussion, the committee agreed to submit the following recommendations to City Council for approval:

- (1) That the City Solicitor be authorized and directed to prepare a by-law to amend By-law 80-258, respecting Smoking in Public Places to:
 - (a) (i) Prohibit smoking in Rest Rooms in a Retail Shop and parts of a Retail Shop used as Offices;
 - (ii) Prohibit smoking in Hairdressing Parlours and Barbershops;
 - (b) Prohibit smoking in a Patient Care Area of a Hospital;
 - (c) Prohibit smoking in Reception Areas;
 - (d) Increase the no smoking area in a Restaurant from 20% to 50% of its seating capacity;

- (e) (i) Prohibit smoking in laundry rooms and common areas,
 - (ii) Prohibit smoking in meeting and recreation rooms in apartment buildings. Should there be more than one meeting or recreation room, provision could be made for one designated smoking room;
 - (f) Prohibit smoking in Bus Shelters;
 - (g) Prohibit smoking in common areas of shopping malls with the exception of food courts where the 50% smoking restriction will apply.
 - (h) Change the maximum fine from \$2,000. to \$5,000. which is now set by the Provincial Offenses Act.
 - (i) Provide a clause which will require review of the By-law within two years of the date the By-law comes into effect; and to require that the by-law will remain in effect until a subsequent by-law is enacted.
 - (j) Provide a clause to require that this by-law will not take effect until 1992 January 1.
- (2) That By-law 80-258 not be amended to prohibit smoking in 20% of the seating capacity of Bars, Lounges and Taverns.

The above matter was lost due to a tie vote at the Finance and Administration Committee meeting and in accordance with policy is now being submitted to City Council for consideration and disposition.

- (3) That the City Clerk be directed to review smoking restrictions in Places of Public Assembly and report back to the Finance and Administration Committee with recommendations for compliance.
- (4) That upon passage of this by-law and prior to the 1992 January 1 implementation date the City Clerk be authorized and directed to place advertisements in local newspapers advising the public of this new legislation.

The committee also agreed to submit the following recommendation to City Council as a separate item:

That the City of Hamilton establish an official target of achieving the goal of a smoke free community by the year 2000 in accordance with the World Health Organization.

12. DEVELOPMENT CHARGES 303-307 KING STREET EAST AND 929-931 FENNELL AVENUE EAST

The Committee was in receipt of a report from Mr. L. King, Building Commissioner dated 1991 August 21, advising that the above two development proposals have been reviewed by the Staff Committee and it was determined that a development charge should not have been applied to either of these properties in that they are both located in mature, previously established areas of the city where services are in place and hence the proposed conversions would have little or no effect on the existing demand for services.

Mr. King also advised that the staff committee with the help of the Law Department will be reviewing the Development Charges By-law to determine whether the by-law

should include a general exemption for small developments involving conversions or in-fill developments.

13. RECEPTION RELIEF ALDERMEN'S OFFICES

The committee met in closed consultation to discuss concerns regarding relief for the Aldermen's Receptionist Desk. Following deliberation the committee agreed on a relief "pooling" arrangement as follows:

That the City Clerk be authorized and directed to proceed to take the necessary steps to retain the services one-half F.T.E. (Full Time Equivalent) to provide relief on a regular basis for the Aldermen's Receptionist Desk, the Telephone Receptionist Desk in the City Clerk's office and the Information Desk on the first floor and that this unbudgeted expenditure be financed through the utilization of the casual help fund for the balance of 1991.

The meeting then adjourned.

Taken as read and approved,

ALDERMAN B. HINKLEY, CHAIRMAN
FINANCE AND ADMINISTRATION COMMITTEE

John Thompson, Secretary
Finance and Administration Committee

SEP 12 1991

B.

CITY OF HAMILTON
- RECOMMENDATION -

DATE: 1991 September 12

REPORT TO: Mr. J. Thompson
Secretary, Finance and Administration Committee

FROM: Alderman D. Drury
Chairman, Taxi Advisory Committee

SUBJECT: Conference - Taxi Regulation

RECOMMENDATION:

That Alderman D. Drury, Chairman, Taxi Advisory Committee, and a representative of the Licence Division be authorized to attend the Canadian Association of Taxicab Regulatory Administrators conference to be held in Ottawa on September 26-28, 1991.

Drury

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

Total Estimated Cost: \$1,400.00

BACKGROUND:

This is the founding conference of the Canadian Association of Taxicab Regulatory Administrators and is the only meeting of this type to be held in Canada.

The City of Hamilton communicates with a number of municipalities of a similar size, or larger, and has, in the past, found the exchange of information respecting taxicab operations to be invaluable. This will be the first opportunity to meet with many of the individuals who are involved in taxicab regulation. I am attaching a copy of the Agenda and would point out that most of the items that will be covered at the conference are areas currently being dealt with by the Taxi Advisory Committee. These subjects are all considered to be of high priority to members of the Committee.

The information gained at this Conference could be helpful in many of the discussions of the Taxi Advisory Committee.

CANADIAN ASSOCIATION OF TAXICAB REGULATORY ADMINISTRATORS

Conference

September 26, 27, and 28, 1991
Lord Elgin Hotel - Ottawa, Ontario

A G E N D A

Thursday, September 26, 1991

- | | |
|-------------|--|
| 8:15-9:00 | Registration |
| 9:00-9:10 | 1. Opening Remarks - J.D. Cameron |
| 9:10-10:10 | 2. Responsibilities of Regulatory Body |
| 10:10-10:50 | 3. Form of Regulatory Body and Manner of Enforcement |
| 10:50-11:05 | Coffee Break |
| 11:05-11:50 | 4. Goods and Services Tax - Post Implementation Issues |
| 11:50-12:20 | 5. Promotion of Dialogue with Public and Taxi Industry |
| 12:20-2:00 | Lunch |
| 2:00-2:45 | 6. Driver Training and Driver Standards |
| 2:45-3:30 | 7. Immigration and Multi-culturalism |
| 3:30-3:45 | Coffee Break |
| 3:45-4:30 | 8. Security for Taxi Drivers |

Friday, September 27, 1991

- | | |
|-------------|---|
| 9:00-9:45 | 1. Access for the Disabled - Promotion of the Use of Accessible Vehicles |
| 9:45-10:40 | 2. Airport Services - Approaches to Service |
| 10:40-10:55 | Coffee Break |
| 10:55-11:40 | 3. Impact of Technology on Taxi Service |
| 11:40-12:20 | 4. Promotion of Competition and Service Improvements in a Regulated Environment |
| 12:20-1:30 | Lunch |

1:30-2:30	5. Limitation of the Number of Taxicabs and Market Value of Licences
2:30-3:30	6. Fares - Rate Setting Models
3:30-3:45	Coffee Break
3:45-4:30	7. Financial Reporting from the Taxi Industry

Saturday, September 28, 1991

9:30-10:45	1. Establishment and Structure of Association <ul style="list-style-type: none">- Review of Constitution- Relationship of Association to NATR- Creation of Regional Chapters
10:45-11:00	Coffee Break
11:00-12:00	2. Election of Officers

C (i)

CITY OF HAMILTON
- RECOMMENDATION -

AUG 21 1991

DATE: 1991 August 21

REPORT TO: Mr. J. D. Thompson, Secretary
Finance and Administration Committee

FROM: Mr. K. E. Avery
City Clerk

SUBJECT: CIVIC AWARD - PROVINCIAL JUNIOR TENPIN
BOWLING ALLIANCE

RECOMMENDATION:

That Civic Gold Pins be awarded to Kimberly Shea and Derek Lohnes for winning gold medals for the Province of Ontario in the National Junior Bowling Championships.



FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

Approximately \$47.00

BACKGROUND:

Confirmation of this championship has been received in writing from the President of the Ontario Provincial Junior Tenpin Bowling Alliance.

C(ii)

CITY OF HAMILTON
- RECOMMENDATION -

DATE: 1991 August 21

REPORT TO: Mr. J. D. Thompson, Secretary
Finance and Administration Committee

AUG 21 1991

FROM: Mr. K. E. Avery
City Clerk

SUBJECT: CIVIC AWARD - HAMILTON SYNCHRONIZED
SWIMMING CLUB

RECOMMENDATION:

That Civic Silver Pins be awarded to Kim Beveridge and Elly Kowalczyk for winning the 1991 Ontario Age Group Championship in the Duet 10 and Under category.



FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

N/A. Awards are available from on-hand stock

BACKGROUND:

Confirmation of this championship has been received in writing from the Co-President of the Hamilton Synchronized Swimming Club.

C (iii)
AUG 26 1991

CITY OF HAMILTON
- RECOMMENDATION -

DATE: 1991 August 26

REPORT TO: Mr. J. D. Thompson, Secretary
Finance and Administration Committee

FROM: Mr. J. J. Schatz
Deputy City Clerk

SUBJECT: Hamilton Aids Network for Dialogue and Support
(HANDS) - Use of City Facilities

RECOMMENDATION:

- a) That permission be granted to the Hamilton Aids Network for Dialogue and Support (HANDS) to use the City Hall forecourt and related equipment to begin and end a 10-kilometre Walk-a-thon on Sunday, 1991 October 06 from 12:30 p.m. until approximately 4:30 p.m.
- b) That permission be granted to the Hamilton Aids Network for Dialogue and Support (HANDS) to use the City Hall forecourt and related equipment for a Campaign Kick Off on Friday, 1991 October 04 from 12:00 noon until 1:00 p.m.

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

Sufficient funds are available in Account No. CH55222 10034 - Use of City Hall by Outside Groups for staff overtime associated with this event.

cc: Mayor's Office
Mr. R. Swan, Manager
Property Maintenance Division
Mrs. R. Morrison
City Clerk's Office
Information Desk
File

C (iv)

CITY OF HAMILTON
- RECOMMENDATION -

AUG 23 1991

DATE: 1991 August 22

REPORT TO: Mr. J. D. Thompson, Secretary
Finance and Administration Committee

FROM: Mr. J. J. Schatz
Deputy City Clerk

SUBJECT: United Way Barbecue

RECOMMENDATION:

- a) That approval be given to the action taken by the City Clerk in authorizing the use of the City Hall forecourt and related equipment on Thursday, 1991 September 12 from 12:00 o'clock noon - 2:00 p.m. for a United Way Barbecue.



FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

N/A

cc: Mayor's Office
Mr. J. Thoms, Economic Development Dept.
Mr. R. Swan, Manager, Property Maintenance Division
Mrs. R. Morrison, City Clerk's Office
Information Desk
File

C (v)

CITY OF HAMILTON
- RECOMMENDATION -

DATE: 1991 August 22

AUG 23 1991

REPORT TO: Mr. J. D. Thompson, Secretary
Finance and Administration Committee

FROM: Mr. J. J. Schatz
Deputy City Clerk

SUBJECT: Royal Canadian Legion - Annual Poppy Drive

RECOMMENDATION:

That permission be granted to the Royal Canadian Legion Hamilton Branches to distribute Remembrance Poppies in the City of Hamilton during the Annual Poppy Drive from November 1-11, 1991.

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

N/A

cc: Mayor's Office
Mr. R. Swan, Manager
Property Maintenance Division
Mrs. R. Morrison
City Clerk's Office
Information Desk
File

C(Vi)

CITY OF HAMILTON
- RECOMMENDATION -

DATE: 1991 September 10

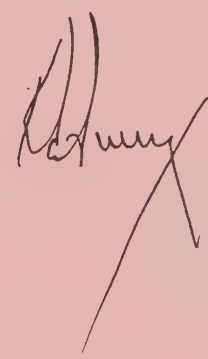
REPORT TO: Mr. J. D. Thompson, Secretary
Finance and Administration Committee

FROM: Mr. K. E. Avery
City Clerk

SUBJECT: Use of City Hall Meeting Room

RECOMMENDATION:

That approval be given to the action taken by the City Clerk in authorizing the use of City Hall Meeting Room #219 on Monday, 1991 September 16 from 7:00 - 9:30 p.m. for a meeting of the Justice for Women Coalition.



FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

N/A

cc: Mayor's Office
Mr. R. Swan, Manager
Property Maintenance Division
Mrs. R. Morrison
City Clerk's Office
Information Desk
File

Sexual Assault Centre (Hamilton and Area)

P.O. BOX 955, STATION "A", HAMILTON, ONTARIO L8N 3P9

September 3, 1991.

Mr. J.D. Thompson
Secretary of Finance and Administration Committee
City Hall
71 Main Street West
Hamilton, Ontario
L8N 3T4

Dear Mr. J.D. Thompson:

On behalf of the Justice for Women Coalition, I am requesting a meeting room for the evening of Monday, September 16, 1991, between 7:00 to 9:30 p.m. I understand that room 219 has already been booked in advance for us.

Thank-you for allowing us to use the facilities of City Hall.

Sincerely,



Vilma Rossi,
Director of
Sexual Assault Centre

C (vii)

CITY OF HAMILTON
- RECOMMENDATION -

DATE: 1991 September 13

REPORT TO: Mr. J. D. Thompson, Secretary
Finance and Administration Committee

FROM: Mr. K. E. Avery
City Clerk

SUBJECT: CANCELLATION OF CITY COUNCIL MEETING
SCHEDULED FOR 1991 NOVEMBER 12 AND
PRECEDING STANDING COMMITTEE MEETINGS

RECOMMENDATION:

- (a) That the Finance and Administration Committee recommend to City Council that the regular meeting of City Council scheduled for 1991 November 12 be cancelled because of Municipal Election Day.
- (b) That, in adopting (a) above, consideration also be given to cancelling the regular meetings of the Standing Committees scheduled for the previous week of November 4th.

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

N/A

BACKGROUND:

The regular meeting of City Council scheduled for November 12th conflicts with the 1991 Municipal Election to be held on the same day. In addition, cancellation of the regular meetings of the Standing Committees scheduled for the previous week of November 4th would be consistent with the City's current summer meeting schedule when the Standing Committees and City Council meet once a month.

c.c. Mr. L. Sage, Chief Administrative Officer
Management Team
Committee Secretaries

SEP 12 1991

CITY OF HAMILTON
- RECOMMENDATION -

D.

DATE: 1991 September 11


REPORT TO: Mr. J. D. Thompson, Secretary
Finance and Administration Committee

FROM: Mr. John Johnston
Commissioner of Human Resources

SUBJECT: Appointments To and Terminations From Permanent
Positions with the Corporation of the City of Hamilton.
(C-048-091)

RECOMMENDATION:

That the attached listing of Appointments To and Terminations From Permanent positions with the Corporation to September 6, 1991, be approved.



John Johnston

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

n/a

BACKGROUND:

Attached.

APPOINTMENTS TO PERMANENT POSITIONS

NAME	CLASSIFICATION	DEPARTMENT	REASON HIRED	SALARY SCHEDULE	EFFECTIVE DATE
Mr. Charles Gibbs	Foreman/Woman II (12-C)	Public Works	Replacing Mr. R. Farthing - promoted	\$34,232.64 to \$40,881.36	15/07/91
Ms. Elizabeth Isajiw	Solicitor (H)	Law	Replacing Mr. K. Thompson - resigned	\$55,605.68 to \$65,539.24	12/08/91
Mr. Anthony Mancini	Foreman/Woman II (12-C)	Public Works	Replacing Mr. R. Wells - retired	\$34,232.64 to \$40,881.36	01/07/91
Mr. Michael McGaw	Captain (C-8)	Fire	Additional Staff - Approved 1991 budget	\$55,339.83	28/07/91
Mr. Glen Peace	Platoon Chief (C-12)	Fire	Replacing Mr. G. Smith - promoted	\$65,210.46	11/08/91
Mr. Art Zuidema	Solicitor (K)	Law	Replacing Mr. K. Thompson - resigned	\$45,154.72 to \$53,153.36	12/08/91

Prepared 06/09/91

TERMINATIONS FROM PERMANENT POSITIONS

<u>NAME</u>	<u>CLASSIFICATION</u>	<u>DEPARTMENT</u>	<u>REASON</u>	<u>LENGTH OF SERVICE</u>	<u>EFFECTIVE DATE</u>
Mr. Arle den Otter	Fleet Superintendent	Public Works	Retired	26 years, 9 months	30/08/91
Mr. Thomas Durney	Sign Painter	Traffic	Deceased	11 years, 3 month	17/08/91
Mr. Mark Franco	Supervisor of Cashiers	Treasury	Resigned	2 years, 9 months	12/08/91
Mr. Bob Murphy	Supervisor Traffic Study	Traffic	Retired	32 years, 3 months	30/08/91
Mr. John Oliver	Operator Central Utilities	Property	Resigned	1 year, 1 month	16/08/91

Prepared 06/09/91

E (i)

CITY OF HAMILTON

- INFORMATION -

DATE: 1991 September 12

REPORT TO: Mr. J. D. Thompson, Secretary
Finance and Administration Committee

FROM: P. Noé Johnson
City Solicitor

SUBJECT: Smoke Alarms and Lighting -
Special Legislation

BACKGROUND:

At the June 20, 1991 Committee meeting the Committee agreed to hold The Corporation of the City of Hamilton request for special legislation in abeyance for three months. The Committee requested a status report on the province's proposed changes to the Fire Code for the September, 1991 meeting.

DISCUSSION:

The Law Department has contacted the Solicitor General's Office on the proposed changes to the Fire Code. The Solicitor General's Department has replied that the Fire Marshal is continuing to consult with municipalities and other concerned parties on the changes to the Fire Code. It does not appear that the changes to the Fire Code will be passed before the end of the year. The City of Hamilton can proceed with the request for special legislation by taking the next step, which is appearing before the Special Legislation Committee at Queen's Park. We anticipate opposition from the Ministry of Housing and the Solicitor General. Given the opposition, the Legislature will probably not grant the special legislation. Unless instructed to proceed with the Application, we will continue to monitor the Solicitor General's progress and report back in November or December. The Fire Department has been consulted on this action and has nothing further to add.

LEF:as

E (ii)

CITY OF HAMILTON
- RECOMMENDATION -

DATE: 1991 September 11

REPORT TO: Mr. J. D. Thompson, Secretary
Finance and Administration Committee

FROM: P. Noé Johnson,
City Solicitor

SUBJECT: Revisions to the Smoking in Public Areas By-law No. 80-258

RECOMMENDATION:

That the attached by-law be enacted by City Council.



P. Noé Johnson

FINANCIAL/STAFFING/LEGAL IMPLICATIONS: N/A

BACKGROUND:

On August 27, 1991, City Council adopted Section 24 of the 16th Report of the Finance and Administration Committee, **as amended**, which authorized and directed the preparation of the attached proposed amending by-law.

Subjoined is a certified true copy of Item 24 of the SIXTEENTH Report of the Finance and Administration Committee as adopted by City Council at its meeting held 1991 August 27.

- (1) That the City Solicitor be authorized and directed to prepare a by-law to amend By-law 80-258, respecting Smoking in Public Places to:
 - (a) (i) Prohibit smoking in Rest Rooms in a Retail Shop and parts of a Retail Shop used as Offices;
 - (ii) Prohibit smoking in Hairdressing Parlours and Barbershop;
 - (b) Prohibit smoking in a Patient Care Area of a Hospital;
 - (c) Prohibit smoking in Reception Areas;
 - (d) Increase the no smoking area in a Restaurant from 20% to 50% of its seating capacity;
 - (e) (i) Prohibit smoking in laundry rooms and common areas in apartment buildings,
 - (f) Prohibit smoking in Bus Shelters;
 - (g) Prohibit smoking in common areas of shopping malls with the exception of food courts where the 50% smoking restriction will apply.
 - (h) Change the maximum fine from \$2,000. to \$5,000. which is now set by the Provincial Offenses Act.
 - (i) Provide a clause which will require review of the By-law within two years of the date the By-law comes into effect; and to require that the by-law will remain in effect until a subsequent by-law is enacted.
 - (j) Provide a clause to require that this by-law will not take effect until 1992 January 1.

(2)

- (2) That By-law 80-258 be amended to prohibit smoking in 20% of the seating capacity of Bars, Lounges and Taverns.

The above matter was lost due to a tie vote at the Finance and Administration Committee meeting and in accordance with policy is now being submitted to City Council for consideration and disposition.

- (3) That the City Clerk be directed to review smoking restrictions in Places of Public Assembly and report back to the Finance and Administration Committee with recommendation for compliance.

- (4) That upon passage of this by-law and prior to the 1992 January 1 implementation date the City Clerk be authorized and directed to place advertisements in local newspapers advising the public of this new legislation.

CERTIFIED TRUE COPY


DEPUTY CITY CLERK

Bill No.

The Corporation of the City of Hamilton

BY-LAW NO. 91-

To Amend:

By-law No. 80-258

Respecting:

SMOKING IN PUBLIC AREAS

WHEREAS the Council of The Corporation of the City of Hamilton enacted By-law No. 80-258 on the 30th day of September 1980;

AND WHEREAS Section 210 of paragraph 27 of the Municipal Act, R.S.O. 1980, Chapter 302, as amended, provides as follows:

210. By-laws may be passed by the councils of local municipalities:

27. For regulating smoking in retail shops in which ten or more persons are employed, or in any class or classes thereof, and for prohibiting smoking in such shops or any class or classes thereof, or in any part or parts thereof;

AND WHEREAS it has been determined that environmental tobacco smoke (ETS) is irritating and discomforting and a hazard to the health of the residents of Hamilton;

AND WHEREAS Section 104 of the Municipal Act provides as follows:

104. Every council may pass such by-laws and make such regulations for the health, safety, morality and welfare of the inhabitants of the municipality in matters not specifically provided for by this Act as may be deemed expedient and are not contrary to law, and for governing the proceedings of the council, the conduct of its members and the calling of meetings;

AND WHEREAS the Council of The Corporation of the City of Hamilton, in adopting Section 24 of the 16th Report of the Finance and Administration Committee at its meeting held on the 27th day of August 1991, authorized the preparation of a by-law to amend By-law No. 80-258.

NOW THEREFORE the Council of The Corporation of the City of Hamilton enacts as follows:

1. Section 1 of By-law No. 80-258 is amended by adding the following clause:

(aa) "bar, lounge or tavern" shall mean a building or structure or part of a building or structure which is licensed to sell liquor under the Liquor Licence Act, 1990, and which derives 51 percent or more of its revenue from the sale of alcohol, wine, spirits or beer;

2. Section 1 of the said by-law is amended by adding the following clause:

(ff) "shopping mall" means any enclosed area that is open to the general public for the purpose of access to one or more retail shops;

3. Subsection 1 of section 2 of the said by-law is amended by striking out the words "hairdressing parlour, barber shop, restroom, or a part used as offices by members of the staff".

4. The said by-law is further amended by adding the following section:

Shopping Malls

3a. (1) Except as provided in subsection 2, no person shall smoke in the common areas of a shopping mall.

(2) The owner of the shopping mall may designate not more than 50% of the area where seating is provided for the consumption of food as a smoking area.

(3) The owner of the shopping mall shall post or cause to be posted one or more signs in accordance with the requirements of section 20 or section 21.

(4) The sign or signs shall be conspicuously posted so as to be clearly visible to the users of the shopping mall.

5. (1) Section 4 of the said by-law is amended by repealing subsection 4.

(2) Subsection 3 of section 4 of the said by-law is repealed and the following is substituted in lieu thereof:

(3) No person shall smoke in a patient care area in a hospital.

6. Sections 8 and 9 of the said by-law are repealed in their entirety.

7. The said by-law is further amended by adding the following section:

Apartments

11a. (1) In this section, "common area" means any part of the building normally open to the residents of the building and includes any hallway, corridor, mailroom or other amenity area in the building.

(2) No person shall smoke in the common area or the laundry room of any apartment building which contains more than 2 residential units.

(3) Where smoking is prohibited in a common area or a laundry room, the owner shall post or cause to be posted one or more signs in accordance with the requirements of section 20 or section 21.

(4) The sign or signs shall be conspicuously posted so as to be clearly visible to users of the common area or laundry room.

8. The said by-law is further amended by adding the following section:

Bus Shelters

14. (1) No person shall smoke in a bus shelter.

(2) The owner of the bus shelter shall post or cause to be posted one or more signs in accordance with the requirements of section 20 or section 21.

(3) The sign or signs shall be conspicuously posted so as to be clearly visible to the users of the bus shelter.

9. Subsection (2) of section 17 of the said by-law is repealed and the following is substituted in lieu thereof:

(2) Subject to the Fire Marshals Act, the proprietor may designate not more than 50% of the eating area for the purpose of smoking.

10. The said by-law is further amended by adding the following section:

Bars, Lounges and Taverns

17a. (1) Except as provided in subsection 2, no person shall smoke in a bar, lounge or tavern.

(2) Subject to the Fire Marshals Act and subsection 4, the proprietor may designate not more than 80% of the seating capacity and serving area for the purpose of smoking.

(3) The seating capacity and servicing area designated under subsection 2 shall be composed of a contiguous area of the bar, lounge or tavern.

(4) The proprietor shall provide financial statements satisfactory to the Manager of Licensing, which must indicate that the bar, lounge or tavern derives 51 percent or more of its revenue from the sale of alcohol, wine, spirits or beer.

(5) If the proprietor does not provide the financial statements required by subsection 4, the bar, lounge or tavern shall be deemed to be a restaurant and shall be subject to the requirements of section 17.

(6) Where smoking is prohibited in a bar, lounge or tavern, the proprietor shall,

(a) place or cause to be placed one or more tent signs or stand-up signs on the table or other surface on which food is served for consumption therefrom; or

(b) post or cause to be posted one or more signs in accordance with the requirements of section 21.

(7) Where a sign is placed in accordance with clause (a) of subsection 6, it shall be conspicuously placed,

(a) so as to be clearly visible on the table or other surface; and

(b) so as to clearly identify the table or other surface as being in the area in which smoking is prohibited.

(8) Where a sign is posted in accordance with clause (b) of subsection 6, it shall be posted,

(a) so as to be clearly visible from all parts of the area occupied by seating capacity designated under subsection 2 of section 17;

(b) so as to clearly identify the area occupied by the seating capacity not so designated.

(9) Where a proprietor of a bar, lounge or tavern or his employee or any other person on his behalf,

(a) directs patrons to a seating or waiting area; or

(b) takes advance reservations by telephone,

the proprietor or his employee or any other person shall determine in advance of seating, the preference of the patron or prospective patron for an area in which smoking is permitted or an area in which smoking is prohibited and shall direct the patron to the preferred area.

11. Paragraph 1. of subsection 2 of section 21 of the said by-law is amended by striking out "\$2,000" in the second line and substituting in lieu thereof "\$5,000".

12. Section 23 of the said by-law is amended by striking out the words "and on summary conviction is liable to a fine of not more than \$2,000.00, exclusive of costs" and substituting in lieu thereof, "and shall be liable to the penalty as specified in the Provincial Offences Act."

13. In all other respects, By-law No. 80-258, as amended, is hereby confirmed, unchanged.

14. This by-law comes into effect on January 1, 1992.

PASSED this day of A.D. 1991.

City Clerk

Mayor

F.

CITY OF HAMILTON

- INFORMATION -

DATE: 1991 September 13

REPORT TO: Ms. T. Agnello, Acting Secretary
Finance and Administration Committee

FROM: Mr. D. K. Beattie
Grants Co-Ordinator

SUBJECT: 1991 CONVENTION/RECEPTION GRANTS

BACKGROUND:

For the Committee members information attached is a listing of the 1991 Convention/Reception grants authorized by the Grants Review Group in accordance with the Convention/Reception Grant Policy. (Please note that item 4, 16 and 2, were approved by City Council after appealing the grant to the Finance and Administration Committee.) The policy provides that the Grants Review Group authorize Convention/Reception grants by applying the funding formula of \$4.00 per participant to a maximum of \$1,500. Payment of grant funds is upon receipt of a report from the applicant on the success of the event after its conclusion.

The total recommended amount of \$33,694 is financed from the Convention/Reception \$47,000 allocation of the grants budget.


D.K. Beattie, Grants Co-ordinator

1991 CONVENTION/RECEPTION GRANTS

<u>No.</u>	<u>Applicant</u>	<u>Requested Amount</u>	<u>Recommended Amount</u>	<u>Date of Event</u>	<u>No. of Participants</u>	<u>Purpose of Event/ Request and Comments</u>	<u>App. Rec'd</u>	<u>Rep. Rec'd</u>	<u>Grant Payment Details</u>
1	Association of Administrative Assistants	\$400	\$400	May 24-26	100	Hosting the 1991 Annual Meeting	Y	N	
2	Barbados Canadian and Friends (Hamilton) Association	\$1,500	\$1,500	May 17-19	350-400	Reception to host Annual Conference	Y	Y	
3	Black Women's Small Business Association	\$1,500	\$1,500	May 16	600	Travelling fashion show for benefit of charities	Y	Y	Paid \$1,500
4	74th Canadian Chemical Conference and Exhibition	\$5,000	\$1,500 ^A	June 2-6	1,500-2,000	Hosting of Annual Conference	Y	N	Appealed
5	CAN AM 91	\$1,244	\$1,244	May 2-4	450-550	Annual Convention of all Sertoma Clubs	Y	Y	
6	Famee Furlane Club of Hamilton	\$1,500	\$1,500	Aug. 31, Sept. 1-2	400+	Reunion of all the Friuli residents in Canada	Y	N	
7	Hamilton Association of the Deaf	\$1,500	\$1,500	Nov. 14-16	800	First Annual Canadian Deaf Darts Tournaments	Y	N	
8	Hamilton Lacrosse Association	\$800	\$800	Aug. 17, 18	200	First Annual Paper-Weight Hamilton Classic Lacrosse Tournament	Y	N	
9	Hamilton and District Five Pin Bowlers Association	\$500	\$500	Mar. 27-30	600	Annual Provincial Tournament	Y	Y	Paid \$500

A - Amount after Appeal

1991 CONVENTION/RECEPTION GRANTS

<u>No.</u>	<u>Applicant</u>	<u>Requested Amount</u>	<u>Recommended Amount</u>	<u>Date of Event</u>	<u>No. of Participants</u>	<u>Purpose of Event/ Request and Comments</u>	<u>App. Rec'd</u>	<u>Rep. Rec'd</u>	<u>Grant Payment Details</u>
10	Hamilton Minor Football Association	\$2,000	\$1,500	Nov. 15-17	600	Wilson Bowl - Football Ontario Championship for Atom, Pee wee, Bantam and Midget tackle football	Y	N	
11	Hamilton Seekers Volleyball	\$1,000	\$1,000	Feb. 16	250	Bantam Ontario Volleyball Championships	Y	Y	Paid \$2,500
	Hamilton Seekers Volleyball	\$1,500	\$1,500	Mar. 23,24	500	Midget Ontario Volleyball Championships	Y	Y	
13	Huskies International Invitational AAA Tournament	\$1,500	\$1,500	Oct. 11-14	1,200+	Sixth Annual Minor Hockey Tournament	Y	N	
14	McMaster University Labour Studies Certificate Programme	\$1,000	\$1,000	Sept. 21	250	Conference on the Impact of Free Trade In Canada	Y	N	
15	Mission Services	\$2,500	\$ 0	Apr. 15	175	To raise money for renovations and an addition to "Inasmuch House for Women in Crisis"	N	N	

1991 CONVENTION/RECEPTION GRANTS

<u>No.</u>	<u>Applicant</u>	<u>Requested Amount</u>	<u>Recommended Amount</u>	<u>Date of Event</u>	<u>No. of Participants</u>	<u>Purpose of Event/ Request and Comments</u>	<u>App. Rec'd</u>	<u>Rep. Rec'd</u>	<u>Grant Payment Details</u>
16	1991 National Lawn Bowling Championships	\$2,500	\$2,500 ^A	Aug. 18-23	200	Hosting the National Championships	Y	N	
17	O.F.S.A.A. (Ontario Federation School Athletic Association)	\$1,500	\$1,500	May 30	400	Sporting Provincial Championship and Banquet	Y	Y	
18	Ontario Fencing Association	\$1,500	\$1,500	May 16-20	550-575	1991 Canadian National Fencing Championships	Y	N	
19	Ontario Garden & Flower Festival	\$1,500	\$1,500	Feb. 21-24	400	Reception for Garden Festival volunteers	Y	Y	
20	Ontario Gerontology Association	\$1,000	\$ 0	Apr. 25,26	400	Tenth Annual Ontario Gerontology Association Annual Conference	Y	Y	Regional Grant Approval
21	Ontario Provincial Karate Championships	\$4,500	\$4,500 ^A	Feb. 22/92	5,000	Ontario Provincial Karate Championships	Y	N	
22	Parent's Without Partners, Chapter 73	\$1,500	\$1,500	Aug. 3,4	400	Regional baseball tournament	Y	N	

A - Amount after Appeal

City of Hamilton

1991 CONVENTION/RECEPTION GRANTS

<u>No.</u>	<u>Applicant</u>	<u>Requested Amount</u>	<u>Recommended Amount</u>	<u>Date of Event</u>	<u>No. of Participants</u>	<u>Purpose of Event/ Request and Comments</u>	<u>App. Rec'd</u>	<u>Rep. Rec'd</u>	<u>Grant Payment Details</u>
23	President's Committee on Native Students	\$1,500	\$1,500	May 17-20	450	Drum Beat Conference	Y	Y	Paid \$1,500
24	Conqueror II Drum & Bugle Corps. (Ridge Raiders Youth Organization Inc.)	\$1,500	\$1,500	Aug. 17	500	Drum Corps Show	Y	N	
25	St. Jean de Brebeuf Secondary School	\$250	\$250	Feb. 2,3	450	14th Annual Basketball Tournament	Y	Y	
26	Vasco Da Gama F.C.	\$ 845	\$ 500 ¹	June 1-16		Staging and hosting Lusofest '91 Portuguese cultural festival	N	N	
Total		<u>\$41,539</u>	<u>\$33,694</u>						

1 - Approved by City Council May 28, 1991
grants.lis

G (i)

CITY OF HAMILTON
- RECOMMENDATION -

DATE: 1991 September 12

REPORT TO: Ms. T. Agnello, Acting Secretary
Finance and Administration Committee

FROM: Mr. E. C. Matthews
Treasurer

SUBJECT: FINANCING THE PROPOSED CONSTRUCTION OF
AN INDEPENDENT CONCRETE CURB ON THE
NORTH SIDE OF LEASIDE ROAD BETWEEN
BRIGHTON AVENUE AND DUNN AVENUE

RECOMMENDATION:

That the City Treasurer be authorized to allocate \$40,850.00 from 1991 capital levy to construct an independent concrete curb on the north side of Leaside Road between Brighton Avenue and Dunn Avenue under the Local Improvement Act at an estimated gross cost of \$40,850.00 being the city's share.


for E. C. Matthews, Treasurer

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

See above recommendation. This project is included in the 1991-1995 Capital Budget Program under Project No. 45.0.

BACKGROUND:

This item will be considered by the Transport and Environment Committee on September 16, 1991.

c.c. Ms. T. Agnello, Secretary, Transport and Environment Committee
Mr. J. G. Pavelka, P.Eng., Director of Public Works
Attention: Mr. R. Meirs

G(ii)

CITY OF HAMILTON
- INFORMATION -

DATE: 1991 August 21

AUG 22 1991

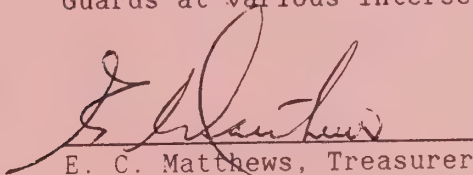
REPORT TO: Mr. J. D. Thompson, Secretary
Finance and Administration Committee

FROM: Mr. E. C. Matthews
Treasurer

SUBJECT: STATUS OF GENERAL CONTINGENCY BALANCE AS OF
JULY 20, 1991 (CURRENT BUDGET ONLY)

BACKGROUND:

In accordance with past practice, the City Treasurer is reporting the status of the General Contingency. On June 26, 1991, Council approved \$72,670 to provide financing for Wesley Urban Ministries (\$25,000) and reinstatement of Crossing Guards at various intersections (\$47,670). The new balance is now \$27,330.


E. C. Matthews, Treasurer

G (iii)

CITY OF HAMILTON

- INFORMATION -

DATE: 1991 August 21

AUG 22 1991

REPORT TO: Mr. J. D. Thompson, Secretary
Finance and Administration Committee

FROM: Mr. E. C. Matthews
Treasurer

SUBJECT: SUMMARY OF REVENUES AND EXPENDITURES FOR THE SEVEN
MONTHS ENDED JULY 31, 1991 COMPARED WITH BUDGET

BACKGROUND:

Attached is a Summary of Revenues, (Pages 1 and 2) and a Summary of Expenditures by Standing Committee (Page 3) for the period ended July 31, 1991, comparing budget actual for 1991 and also comparing the current percentage of actual to budget with the previous year's percentage.

The financial position appears satisfactory but the potential impact of additional costs such as Pay Equity, Rightsizing, G.S.T., increase to the U.I.C. rate and the Local 2 Fire contract have not as yet been measured. Once more accurate numbers have been attached to these costs, we will be in a better position to express an opinion on the financial situation for 1991. I will be advising the committee as these costs become known.

I am sending a copy of this report along with the appropriate financial information to the respective secretaries of the other three standing committees, and other committees, for their review. Each committee report contains Treasury comments.

REVENUES

Pages 1 and 2 - Page 2, Revenues in total for 1991 are slightly higher than 1990, 95.4% vs. 94.2%, however, the position through to year end appears to be stable.

EXPENDITURES

Page 3, Total City Expenditures for 1991 expressed as a percentage of the total approved budget are slightly higher than 1990, 60.7% vs. 57.8%, however, the position through to year end appears to be stable.


E. C. Matthews, Treasurer

Att'd.

c.c. Ms. C. Coutts, Secretary, Planning and Development Committee
Mr. K. Christenson, Secretary, Parks and Recreation Committee
Ms. T. Agnello, Secretary, Transport and Environment Committee
Mr. S. Dembe, Secretary, Hamilton-Scourge Committee
Mr. D. Carson, Executive Assistant to the Mayor
Mr. K. Christenson, Secretary, Information Systems Committee

CITY OF HAMILTON

SUMMARY OF THE CITY REVENUES FOR THE PERIOD ENDED JULY 31, 1991

DESCRIPTION (1)	APPROVED BUDGET (2)	REVENUE TO-DATE (3)	PERCENT		BALANCE (6)
			REVENUE TO-DATE CURR YR (4)	REVENUE TO-DATE PREV YR (5)	
PREVIOUS YEAR SURPLUS	750,000	750,000	100.0	100.0	0
TAXATION					
1991 LEVY	404,668,320	404,671,664	100.0	100.0	(3,344)
SUPPLEMENTARY	4,793,800	2,251,098	47.0	32.6	2,542,702
SPECIAL ASSESSMENTS	7,970,540	6,065,818	76.1	75.5	1,904,722
TOTAL TAXATION	417,432,660	412,988,580	98.9	98.6	4,444,080
OTHER REVENUES					
GRANTS, SUBSIDIES	34,386,450	25,650,972	74.6	76.0	8,735,478
TRANSFER FROM RESERVES	1,168,240	1,168,240	100.0	100.0	0
FINANCIAL	607,590	589,188	97.0	87.5	18,402
TOTAL OTHER REVENUES	36,162,280	27,408,400	75.8	75.7	8,753,880

CITY OF HAMILTON

SUMMARY OF THE CITY REVENUES FOR THE PERIOD ENDED JULY 31, 1991

DESCRIPTION (1)	APPROVED BUDGET (2)	REVENUE TO-DATE (3)	PERCENT REVENUE TO-DATE CURR YR (4)	PERCENT REVENUE TO-DATE PREV YR (5)	BALANCE (6)
USER FEES					
CITY CLERK	1,474,940	980,912	66.5	66.7	494,028
TREASURY-Interest, Tax Penalty	9,179,460	6,840,212	74.5	80.1	2,339,248
PLANNING	115,500	64,005	55.4	54.8	51,495
REAL ESTATE AND PROPERTY AND MAINTENANCE	774,440	520,001	67.1	61.2	254,439
FIRE	80,500	56,377	70.0	54.1	24,123
BUILDING	3,155,500	1,303,975	41.3	50.1	1,851,525
LOCAL ROADS - REGION	46,250	19,759	42.7	31.0	26,491
STREETS AND SANITATION	466,070	320,246	68.7	77.7	145,824
CEMETERIES	1,199,140	567,463	47.3	39.3	631,677
FLEET SERVICES	34,810	1,334	3.8		33,476
RECREATION & COMMUNITY SERVICES	3,642,000	2,381,289	65.4	73.7	1,260,711
CULTURE	286,400	152,807	53.4	55.4	133,593
TRAFFIC	2,885,940	1,399,680	48.5	51.5	1,486,260
TOTAL USER FEES	23,340,950	14,608,060	62.6	63.2	8,732,890
REPORT TOTAL	477,685,890	455,755,040	95.4	94.2	21,930,850

CITY OF HAMILTON
TREASURY

FINANCE AND ADMINISTRATION COMMITTEE

FINANCIAL REPORT OF CURRENT ESTIMATES FOR THE FINANCE AND ADMINISTRATION COMMITTEE
FOR THE PERIOD ENDED JULY 31, 1991

DESCRIPTION (1)	APPROVED BUDGET (2)	OUTSTANDING COMMITMENTS (3)	EXPENDITURES TO DATE (4)	TOTAL (5)	PERCENT EXPENDED CURR YR (6)	PERCENT EXPENDED PREV YR (7)	BALANCE (8)
FINANCE AND ADMINISTRATION COMMITTEE	99,545,500	602,366	63,344,467	63,946,833	64.2	65.3	35,598,667
PARKS AND RECREATION	23,846,290	316,477	12,204,954	12,521,431	52.5	53.7	11,324,859
PLANNING AND DEVELOPMENT	6,288,380	10,480	3,456,261	3,466,741	55.1	56.3	2,821,639
TRANSPORT AND ENVIRONMENT	25,930,310	107,174	14,903,915	15,011,089	57.8	54.9	10,979,221
TOTAL STANDING COMMITTEES	155,610,480	1,036,497	93,909,597	94,946,094	61.0	57.6	60,724,386
OTHER SPECIAL COMMITTEES							
HAMILTON SCOURGE PROJECT	156,800		49,523	49,523	31.6	38.9	107,277
INFORMATION SYSTEMS	3,639,670	51,764	1,738,033	1,789,797	49.2	54.2	1,849,873
MAYOR'S RACE RELATIONS COMMITTEE	12,500		2,872	2,872	23.0	34.5	9,628
TOTAL SPECIAL COMMITTEES	3,808,970	51,764	1,790,428	1,842,192	48.4	42.5	1,966,778
TOTAL CITY EXPENDITURES	159,419,450	1,088,261	95,700,025	96,788,286	60.7	57.8	62,691,164
REGIONAL COUNCIL AND EDUCATIONAL BOARDS							
REGION	117,768,030	49,068,030	68,700,000	117,768,030	100.0	100.0	0
BOARD OF EDUCATION	162,315,510	67,635,510	94,680,000	162,315,510	100.0	100.0	0
SEPARATE SCHOOL BOARD	38,122,900	15,882,900	22,240,000	38,122,900	100.0	100.0	0
TOTAL REGIONAL COUNCIL AND EDUCATIONAL BOARDS	318,206,440	132,586,440	185,620,000	318,206,440	100.0	100.0	0
	477,685,890	133,674,701	281,320,025	414,994,726	86.9	84.9	62,691,164

TREASURY COMMENTS: The amounts and percentages shown above are consistent with the normal operations of the departments on a basis comparative to that of the prior year. Note the percentage comparisons in columns (6) and (7).

CITY OF HAMPTON
TREASURY

FINANCE AND ADMINISTRATION COMMITTEE

FINANCIAL REPORT OF CURRENT ESTIMATES FOR THE FINANCE AND ADMINISTRATION COMMITTEE
FOR THE PERIOD ENDED JULY 31, 1991

DESCRIPTION (1)	APPROVED BUDGET (2)	OUTSTANDING COMMITMENTS (3)	EXPENDITURES TO DATE (4)	TOTAL (5)	PERCENT EXPENDED CURR YR (6) PREV YR (7)	BALANCE (8)
LEGISLATIVE	1,388,970	13,707	820,743	834,450	60.1	554,520
CLERK	2,791,230	10,626	1,487,675	1,498,301	53.7	1,292,929
CHIEF ADMINISTRATIVE OFFICE	185,760	35	103,116	103,151	55.5	82,603
FIRE	30,918,880	50,990	15,800,211	15,851,201	51.3	15,067,679
HUMAN RESOURCES	2,191,680		1,236,445	1,236,445	56.4	955,235
PROPERTY - REAL ESTATE	623,600	235	348,797	349,032	56.0	274,568
- ARCHITECTS	463,830	369	211,125	211,494		252,336
- PROPERTY	6,446,880	271,515	3,275,172	3,546,687	55.0	2,900,193
- CENTRAL UTILITIES PLANT	2,880,950	185,637	1,490,758	1,676,395	58.2	1,204,555
LAW DEPARTMENT	1,762,880	3,435	794,518	797,953	45.3	964,927
- FINANCE	3,010,030	41,602	1,570,581	1,612,183	53.6	1,397,847
- PURCHASING	391,010	1,391	204,752	206,143	52.7	184,867
- CITY GARAGE	0	12,293	(25,786)	(13,493)	0.0	13,493
TOTAL DEPARTMENTS	52,591,870	591,466	27,106,982	27,698,448	52.7	24,893,422
LOCAL BOARDS						
LIBRARY	12,406,870		7,257,426	7,257,426	58.5	5,149,444
PARKING	77,920		72,942	72,942		4,978
H.E.C.F.I.	2,645,040		1,484,730	1,484,730	56.1	1,160,310
TOTAL LOCAL BOARDS	15,051,910		8,742,156	8,742,156	58.1	6,309,754

CITY OF HAMILTON
TREASURY

FINANCE AND ADMINISTRATION COMMITTEE

FINANCIAL REPORT OF CURRENT ESTIMATES FOR THE FINANCE AND ADMINISTRATION COMMITTEE
FOR THE PERIOD ENDED JULY 31, 1991

DESCRIPTION (1)	APPROVED BUDGET (2)	OUTSTANDING COMMITMENTS (3)	EXTENDITURES TO DATE (4)	TOTAL (5)	PERCENT EXPENDED CURR YR (6)	PERCENT EXPENDED PREV YR (7)	BALANCE (8)
OTHER BUDGETS							
H.S.P.C.A.	850,890		484,686	484,686	57.0	59.2	366,204
MUNDIALIZATION COMMITTEE	7,790		759	759	9.7	12.8	7,031
STATUS OF WOMEN COMMITTEE	10,950		6,700	6,700	33.0	34.2	4,250
PUBLIC RELATIONS	151,000		75,820	75,820	50.2	40.0	75,180
RECEPTIONS AND PUBLIC EVENTS	89,210	10,800	42,042	52,842	59.2	87.0	36,368
GRANTS	600,000		379,370	379,370	63.2	89.5	220,630
TOTAL OTHER BUDGETS	1,709,840	10,800	989,376	1,000,176	58.5	59.2	709,664
SUBTOTAL	69,353,620	602,266	36,838,514	37,440,780	54.0	57.6	31,912,840
FINANCIALS							
DEBT CHARGES - LOCAL IMPROVEMENTS	401,720		401,720	401,720	100.0	100.0	
CAPITAL LEVY	6,004,000		6,004,000	6,004,000	100.0	100.0	
PROVISION FOR DEBT RESERVE	15,075,000		15,075,000	15,075,000	100.0	100.0	
PROVISION FOR OTHER RESERVES	2,635,100		1,751,589	1,751,589	66.5	78.5	883,511
FINANCIAL - VARIOUS	4,134,400	100	2,767,621	2,767,721	66.9	60.0	1,366,673
CONTINGENCY	1,306,880						1,306,880
MISCELLANEOUS	448,130	0	272,434	272,434	60.8	50.3	175,696
TOTAL FINANCIALS	30,005,230	100	26,272,370	26,272,470	87.6	89.4	3,732,760

CITY OF HAMILTON
TREASURY

FINANCE AND ADMINISTRATION COMMITTEE

FINANCIAL REPORT OF CURRENT ESTIMATES FOR THE FINANCE AND ADMINISTRATION COMMITTEE
FOR THE PERIOD ENDED JULY 31, 1991

DESCRIPTION (1)	APPROVED BUDGET (2)	OUTSTANDING COMMITMENTS (3)	EXPENDITURES TO DATE (4)	TOTAL (5)	PERCENT EXTENDED CURR YR (6)	PERCENT EXTENDED PREV YR (7)	BALANCE (8)
TOTAL FINANCE & ADMINISTRATION COMMITTEE	99,545,500	602,366	63,110,883	63,713,249	64.0	65.3	35,645,601

TREASURY COMMENTS: The amounts and percentages shown above are consistent with the normal operations of the departments, local boards and other accounts on a basis comparative to that of the prior year. Note the percentage comparisons in columns (6) and (7).

G(iv)

CITY OF HAMILTON

- INFORMATION -

DATE: 1991 September 12

REPORT TO: Ms. T. Agnello, Acting Secretary
Finance and Administration Committee

FROM: Mr. E. C. Matthews
Treasurer

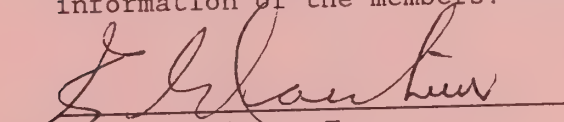
SUBJECT: STATUS OF UNCLASSIFIED REVENUE AND EXPENDITURES
AS AT AUGUST 31, 1991

BACKGROUND:

Attached are the analyses of the Unclassified Revenue account and the Unclassified Expenditures account for the period ending August 31, 1991:

<u>Centre</u>	<u>Description</u>	<u>Budget</u>	<u>Actual to date</u>	<u>Balance Available (to come)</u>
CH 24201	Unclassified Revenue	\$(50,000.00)	\$19,959.82	\$(30,040.18)
CH 24210	Unclassified Expenditures	75,000.00	54,755.56	20,244.44

These accounts will be forwarded to this Committee on a monthly basis for the information of the members.


E. C. Matthews, Treasurer

Attachment

CITY OF HAMILTON
TREASURY

UNCLASSIFIED REVENUE
AS AT AUGUST 31, 1991

CENTRE NUMBER: CH 24201
Appropriation: \$ 50,000.00

COMMISSIONS:

Bell Telephone	4,439.07
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SALES:

Photocopier Revenue	594.29
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MISCELLANEOUS:

Witness Fees	103.00
Recycling Revenue	379.88
Sales Tax	3,578.46
Reimbursement of Employee Absences	
due to Union Business	27,647.59
Less: Streets & Sanitation Portion	(18,128.70)
	9,518.89
Cheques Written Off/Reinstated	952.65
Other Revenue	393.58

Total Revenue To Date	19,959.82
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Less: Appropriation	50,000.00
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Surplus (Deficit)	(30,040.18)
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CITY OF HAMILTON
TREASURY

UNCLASSIFIED EXPENDITURES
AS AT AUGUST 31, 1991

Centre Number: CH 24210
Appropriation: \$ 75,000.00

LUNCHEONS, DINNERS, SANDWICHES, COFFEES, ETC.

City Council	1,525.20
Transport and Environment Committee	2,282.51
Keep Hamilton Clean Citizen's Committee	311.48
Health & Safety Committee	16.87
Parks and Recreation	2,997.70
Crystal Palace Subcommittee	643.56
Golf Subcommittee	290.84
Hamilton Historical Board	3,080.13
Second Stage For Battered Women	131.37
Advisory For Equitable Representation	76.64
Planning and Development	2,365.55
Committee of Adjustment	863.15
C.A.I.P. Subcommittee	213.28
Downtown Action Plan	97.15
Non-Profit Housing	882.91
Hamilton Housing Corp	91.69
Legislation Committee	202.51
License Subcommittee	624.83
Farmers Market Subcommittee	277.00
English Subcommittee	131.32
French Subcommittee	379.00
2nd Level Lodging Home	43.75
Taxicab Taskforce-Subcommittee	1,012.66
Insurance Advisory Subcommittee	142.42
Property Standards-Subcommittee	48.29
Finance and Administration Committee	4,897.97
Information Systems	46.07
Mundialization Committee	624.31
Football Hall of Fame	1,000.39
Carusa Games Committee	1,482.18
Civic Charity Committee	107.30
Management Team	261.03
Hamilton Arts Award	2,615.58

CITY OF HAMILTON
TREASURY

UNCLASSIFIED EXPENDITURES
AS AT AUGUST 31, 1991

Centre Number: CH 24210
Appropriation: \$ 75,000.00

MISCELLANEOUS

Cashiers Over and Short	39.25
Bell Telephone - Miscellaneous	9.54
258 Beach Blvd. - Maintenance Charges	1,085.08
Flowers and Wreaths	598.37
By-law Registration	825.00
Parking and Cab expenses	438.00
Hydro Charges - Road Sign	107.01
T.H. & B. Railway Realty Taxes	3,662.67
Public Address Systems	428.03
President Advisory Committee	2,000.00
Corporate Challenge	2,260.00
ISC Paper Recycling	6,050.03
Strategic Plan	425.01
Donation-Kurdish Relief Fund	1,000.00
Smoking Cessation Program	1,226.65
Encore-Fundraising	30.00
Ontario Arts Council	2,385.75
City Hall Tours	90.00
Association of Municipalities of Ontario	700.00
Miscellaneous Charges	128.52
	<hr/>
Total Expended	53,255.56
Add: Commitments	
FCM Board of Directors	1,500.00
	<hr/>
Adjusted Total:	54,755.56
	<hr/>
Less: Appropriation	75,000.00
	<hr/>
Balance - Surplus (Deficit)	<u>20,244.44</u>

G.(v)

CITY OF HAMILTON

- INFORMATION -

DATE: 1991 September 12

REPORT TO: Ms. T. Agnello, Acting Secretary
Finance and Administration Committee

FROM: Mr. E. C. Matthews
Treasurer

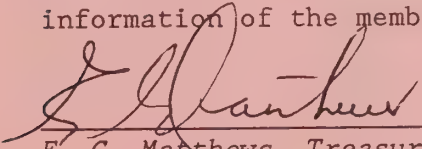
SUBJECT: STATUS OF HOSTING, RECEPTIONS AND RELATED ACCOUNTS

BACKGROUND:

Attached are the following analyses of accounts related to hostings and receptions as at August 31, 1991:

<u>Account</u>	<u>Description</u>	<u>Budget</u>	<u>Amount Spent & Committed</u>	<u>Balance Available</u>
CH 55307 80040	Hosting of Conference with Municipal Subject Content	\$ 50,000.00	\$34,000.00	\$16,000.00
CH 55313 84010	Receptions - City Hall	10,000.00	5,268.64	4,731.36
CH 55314 84010	Special Civic Receptions and Delegation Hosting	48,000.00	32,512.38	15,487.62
CH 56126 84010	Civic Pins, Medals and Rings	15,000.00	9,820.24	5,179.76
CH 55222 10034	Use of City Hall - Outside Groups	<u>3,910.00</u>	<u>6,355.60</u>	<u>(2,445.60)</u>
		<u>\$126,910.00</u>	<u>\$87,956.86</u>	<u>\$38,953.14</u>

These accounts will be forwarded to this Committee on a monthly basis for the information of the members.


E. C. Matthews, Treasurer

Attachment

City of Hamilton
HOSTING OF CONFERENCES WITH MUNICIPAL SUBJECT CONTENT
Account CH 55307 80040
for the period ended August 31, 1991

COUNCIL MEETING	DESCRIPTION	AMOUNT \$	TOTAL \$
90/10/09	1991 Ontario Recreation Society Conference February 6 - 8	4,000.00	
90/06/26	Co-Host 1991 Canadian Museum Association Conference June 20-24, 1991	20,000.00	
91/06/25	Canadian Parking Association 7th Annual Conference October 27-30, 1991	10,000.00	
	Total Actual Expended to Date		34,000.00
	LESS: Appropriation		50,000.00
	SURPLUS (DEFICIT)		16,000.00

City of Hamilton
 RECEPTIONS - CITY HALL
 Account CH 55313 84010
 for the period ended August 31, 1991

REFERENCE NUMBER	DATE	DESCRIPTION	AMOUNT \$
127042	91/01/12	Coalition Against War in Middle East	524.59
127042	91/01/16	Mayor's Office	69.71
127042	91/01/10	Peace Demonstration	23.31
127042	91/01/17	Sarasota Delegation	19.43
127042	91/01/20	Mayor's Office	46.62
127703	91/01/21	Russian Delegation	8.33
128125	91/01/26	Freedom & Indpendance Day Proclamation	233.10
129351	91/02/20	Redbirds Press Conference	93.24
131196	91/03/01	World Day of Prayer	106.01
131196	91/02/25	Meeting - Ferguson & Young Development	18.87
132244	91/03/28	Mayor's Office	18.87
132244	91/04/02	Mayor's Office	115.88
132244	91/04/05	Mayor's Office	17.99
133307	91/04/12	Mayor's Office	290.27
133307	91/04/10	Mayor's Office	24.19
136309	91/05/04	Polish Week	545.29
136309	91/04/28	Mayor's Office	149.02
136309	91/05/06	Mayor's Office	9.32
136309	91/04/21	Mayor's Office	69.93
137752	91/06/07	Mayor's Office	1,928.35
137752	91/06/07	Mayor's Office	44.93
137752	91/06/07	Mayor's Office	44.63
137752	91/06/07	Boy Scouts/Girl Guide Parade	28.31
139984	91/06/21	Mayor's Office	217.01
139984	91/06/17	Mayor's Office	185.93
139984	91/06/18	Mayor's Office	61.38
139984	91/06/14	Mayor's Office	47.01
139984	91/06/17	Mayor's Office	45.51
139984	91/06/17	Mayor's Office	20.42
141148	91/07/05	Mayor's Office	30.20
141148	91/07/03	Little World Cup	18.32
143849	91/07/17	Mayor's Office	81.59
143849	91/07/17	Mayor's Office	8.65
145522	91/07/30	Mayor's Office	37.51
145522	91/08/01	Mayor's Office	15.54
145522	91/08/06	Mayor's Office	69.38
Total Actual Expended to Date			5,268.64
LESS: Appropriation			10,000.00
SURPLUS (DEFICIT)			4,731.36

City of Hamilton
CIVIC PINS, MEDALS AND RINGS
Account CH 56126 84010
for the period ended August 31, 1991

REFERENCE NUMBER	DESCRIPTION	AMOUNT \$
131992	10K Ladies Civic Ring	565.77
131992	1 - 10k Man's Civic Ring & 1 - 10k Ladies Ring	409.42
131992	5PT "C" Diamond	97.24
133702	S/S & GF Provincial Champs Pinette	740.48
133702	1-10K Man's Civic Ring & 1-10K Ladies Civic Ring	409.42
133702	10K Ladies Ring	565.77
133702	5PT 'C' Diamond	97.24
135402	2 - Provincial Champs Pinette	740.48
135674	2 - Genuine Ruby & 2 - 'C' Diamond	786.55
136223	1 - MD S/S Ladies Ring & 1 - LA S/S Man's Ring	2,172.94
136910	3 - Genuine Ruby & 2 - 'C' Diamonds	380.29
141546	5 - 10k Champ Rings & 1 - 10k Ladies Ring	1,814.85
141546	3 - 2.5mm Genuine Ruby & 6 - 5PT Diamond	718.17
146103	5PT - Genuine Ruby & 5PT - 'C' Diamond	114.33
146103	9 - Provincial Champs Pinette	207.29
	Total Actual Expended to Date	9,820.24
	Less: Appropriation	15,000.00
	SURPLUS (DEFICIT)	5,179.76

City of Hamilton
SPECIAL CIVIC RECEPTIONS AND DELEGATION HOSTING
Account CH 55314 84010
for the period ended August 31, 1991

COUNCIL MEETING	DESCRIPTION	AMOUNT \$	TOTAL \$
-----		-----	-----
91/01/11	Visit of the President of Buffalo City Council	475.03	
91/02/12	Ontario Federation of Symphony Orchestras Festival	1,400.00	
91/01/29	Lions International M.D. "A" Convention '91	5,000.00	
91/01/29	Canadian Pharmaceutical Association Conference '91	3,000.00	
91/01/29	Classical Association of Middle West and South	1,000.00	
91/01/29	Science Teachers' Association of Ontario	500.00	
90/09/25	Canadian Football League Draft	5,814.57	
91/04/09	Ontario Municipal Employees Coordinating Council Annual Conference	1,200.00	
91/04/30	Hosting Post-Game Reception - Football	1,000.00	
90/11/27	Reception - Hamilton International Airshow	7,722.78	

	Total Expended		27,112.38
	ADD: Commitments		
91/08/27	35th Anniversary of Hamilton Theatre Inc.	2,000.00	
91/08/27	Famous People Players	1,500.00	
91/08/27	The Royal Hamilton Yacht Club	1,200.00	
91/08/27	Theatre Aquarius	700.00	

	Total Committed		5,400.00
	Adjusted Total Actual Expended to Date		32,512.38
	LESS: Appropriation		48,000.00

	SURPLUS (DEFICIT)		15,487.62
			=====

City of Hamilton
USE OF CITY HALL-OUTSIDE GROUPS
Account CH 55222 10034
for the period ended August 31, 1991

REFERENCE NUMBER	DATE	DESCRIPTION	AMOUNT \$
JV01130	91/01/12	Overtime-P. Carte, Coalition Against War Middle East	75.02
JV02047	91/03/07	Overtime - T. Mountain	175.06
JV02048	91/03/07	Overtime - R. Morrison	73.92
JV02049	91/03/07	Overtime - D. Geroux	131.81
JV02050	91/03/07	Overtime - T. Mountain	150.05
JV02051	91/03/07	Overtime - S. Glover	110.86
JV02052	91/03/07	Overtime - Paul Carte	75.02
JV04073	91/04/15	Overtime - M. Langille	104.03
JV04143	91/04/26	Overtime - T. Mountain	116.83
JV04144	91/04/26	Overtime - D. Geroux	137.08
JV04144	91/04/26	Overtime - M. Langille	156.05
JV05088	91/05/15	Overtime - Property & Maintenance	402.79
JV05089	91/05/15	Overtime - D. Geroux	281.16
JV06000	91/05/24	Overtime - T. Mountain	97.36
JV06001	91/06/07	Overtime - M. Langille & T. Mountain	389.92
141158	91/06/18	Racalmutese Reviewing Stand & Canada Day Flag Event	377.40
JV08016	91/08/07	Overtime - M. Langille	122.11
JV08017	91/08/07	Overtime - M. Langille	344.61
JV08018	91/08/07	Overtime - D. Geroux	155.38
JV08019	91/08/07	Overtime - S. Glover & T. Mountain	164.11
JV08290	91/08/23	Overtime - T. Mountain	105.83
JV08305	91/08/30	Royal Canadian Air Cadet Parade-Erect reviewing stand	565.40
JV08305	91/08/30	Boy Scout Parade - Erect reviewing stand	576.40
JV08305	91/08/30	Communita Racalmutese Maria S.S. Delegation	
		Set up reviewing stand	730.40
JV08305	91/08/30	Lions Club Convention Parade - Erect reviewing stand	737.00
Total Actual Expended to Date			6,355.60
LESS: Appropriation			3,910.00
SURPLUS (DEFICIT)			(2,445.60)

6 (vi)

CITY OF HAMILTON
- RECOMMENDATION -

SEP 13 1991

DATE: 1991 September 12

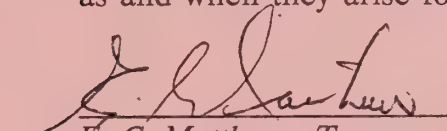
REPORT TO: Mr. J. D. Thompson, Secretary
Finance and Administration Committee

FROM: Mr. E. C. Matthews
Treasurer

SUBJECT: DRAFT BY-LAW FOR THE AUTHORIZATION TO
BORROW MONIES TO PAY OFF BANK
OVERDRAFTS IN RELATION TO CURRENT
EXPENDITURES

RECOMMENDATION:

That the Finance and Administration Committee submit to City Council, for their approval, the draft by-law for the authorization to borrow monies to pay off bank overdrafts for 1991, as and when they arise for current expenditures to a maximum of \$8,000,000.


E. C. Matthews, Treasurer

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

N/A

BACKGROUND:

Attached is a draft borrowing by-law for current expenditures.

The Municipal Act, Revised Statute of Ontario, 1980, Chapter 302, as amended under Subsection (1) of Section 189, authorizes as follows:

"A council may by by-law either before or after the passing of the by-law for imposing the rates for the current year authorize the head and treasurer to borrow from time to time by way of promissory note such sums as the council considers necessary to meet, until the taxes are collected, the current expenditures of the corporation for the year, including the amounts required for sinking fund, principal and interest falling due within the year upon any debt of the corporation, school purposes, special rates purposes, and for any board, commission or body and other purposes for which the corporation is required by law to provide."

Mr. J. Thompson, Secretary
Finance & Administration Committee
1991 September 12 - Page 2

During the course of conducting the City business, it is necessary from time to time to overdraw bank accounts to pay for approved amounts as the City funds were fully invested at that time. It is also more economical to borrow monies to pay off these accounts than to cash short term investments at a lower rate of return.

Attached

The Corporation of the City of Hamilton

BY-LAW NO. 91 -

To Authorize the Borrowing of \$8,000,000.00 to
Finance Bank Overdrafts as and when
they Arise from Current Expenditures

Whereas the Council of The Corporation of the City of Hamilton (hereinafter called the "Municipality") deems it necessary to borrow the sum of \$8,000,000.00 or lesser amount not cumulative subject to the cumulative total of 70% of the annual uncollected balance of the estimated revenue to pay for temporary bank overdrafts as and when they arise in relation to the current expenditures of the Municipality for the year;

And Whereas the total amount of the estimated revenues of the Municipality as set forth in the preliminary estimates adopted for the year 1991, is \$159,479,450.00,

And Whereas the total of amounts heretofore may be borrowed for the purposes mentioned in Subsection (1) of Section 189 of the Municipal Act, R.S.O. 1980, Chapter 302, as amended;

Therefore the Council of The Corporation of the City of Hamilton hereby enacts as follows:

1. The Mayor and the Treasurer are hereby authorized on behalf of the Municipality to borrow from time to time by way of promissory note from the CANADIAN IMPERIAL BANK OF COMMERCE a sum or sums not exceeding the aggregate \$8,000,000.00 at one time to pay off temporary bank overdrafts for the current expenditures of the Municipality for the year, including the amounts required for the purposes mentioned in Subsection(1) of Section 189 of the Municipal Act, and to give on behalf of the Municipality to the Bank a promissory note or notes sealed with the Corporate Seal and signed by the Mayor and Treasurer for the monies so borrowed with interest at such rate as may be agreed upon from time to time with the Bank.
2. All sums borrowed pursuant to the authority of this by-law, as well as all other sums borrowed in this year and in previous years from the said Bank for any or all of the purposes mentioned in the said Section 189, shall, with interest thereon, be a charge upon the whole of the revenues of the Municipality for the current year and for all preceding years as and when such revenues are received.
3. The Treasurer is hereby authorized and directed to apply in payment of all sums borrowed as aforesaid, together with interest thereon, all of the monies hereafter collected or received either on account or realized in respect of taxes levied for the current year and preceding years or from any other sources which may lawfully be applied for such purpose.

PASS this

day of September

A.D. 1991

City Clerk

Mayor



CITY COUNCIL
HAMILTON, CANADA

Alderman John Gallagher

71 MAIN STREET WEST L8N 3T4 • (416) 546-2730 • RES. (416) 388-3089 - WARD 7

12 September 1991

SEP 12 1991

Mr. John Thompson, Secretary
Finance and Administration Committee
City of Hamilton

Dear Mr. Thompson: Re: THE SALE OF PORNOGRAPHIC MATERIALS TO
CHILDREN

Please include this request on the agenda for the September 19,
1991 meeting of the Finance and Administration Committee.

BY-LAW #84-235 currently regulates the method of display for sale
of adult magazines in the City of Hamilton. I am requesting that
this by-law be amended to include ALL ADULT MATERIALS.

A constituent recently brought to my attention that her nine year
old son was able to purchase a pack of playing cards displaying
totally nude women in various questionable poses. (The cards are in
the possession of the City Clerk if you want to view them) The
boys mother, upon complaint to police, was advised that there is no
law prohibiting the sale of such material to children.

A review of By-Law 84-235 reveals that the display of adult
magazines is controlled to make it difficult for children to see or
gain access to them. As this By-Law does not mention materials
other than magazines, no action could be taken against the store
that sold these cards to my constituents son.

The City Solicitor has advised that the City has no jurisdiction
over the actual sale of these materials but we can require that an
area be set aside for this purpose and minors be prohibited from
access or we can require that they be kept from view.

I am requesting that the Committee ask the City Solicitor to
prepare an amendment to By-Law 84-235 to include all adult
materials.

Yours sincerely

John Gallagher, Alderman Ward 7

LAW DEPARTMENT

MEMORANDUM

TO: Alderman J. Gallagher
Ward 7
Aldermen's Office

FROM: Ron A. Sabo
Solicitor

130-0/90.1.15
OUR FILE: 60-8/91.0
PHONE: 546-4638

SUBJECT: **Proposed Amendment to Regulate
Adult Viewing Material and Prohibit
Its Sale to Minors - By-law 84-235**

DATE: 1991 September 13

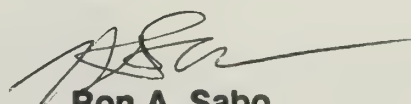
City of Hamilton By-law No. 84-235 was passed to regulate the display of magazines with adult content. The proposed amendment is a request that the by-law be changed to cover adult viewing materials not strictly magazines, and that the sellers of such materials be prohibited from selling to minors.

Currently By-law No. 84-235 requires that magazines be displayed at least 1.5 metres above floor level, and that all but the titles be covered by an opaque barrier while they are on display. Amendment would require that the by-law apply to all adult viewing materials including magazines. An exception must be made for films (including video tapes) and film advertising which is regulated and controlled under the provisions of the Theatres Act. A draft by-law is being circulated through the department for comment, which uses the definitions from By-law No. 84-235, and applies them to all adult viewing materials (those which display a picture designed to appeal to erotic or sexual appetites, and specifically defined by reference to body areas or sexual acts). The requirement to display materials 1.5 metres above floor level and to cover the adult pictures to keep them from view by the public are applied to all adult viewing materials in the draft by-law.

The proposal to prohibit sale to minors cannot be incorporated into the by-law. The City of Hamilton has already litigated the effect of that exact provision before the Ontario Court of Appeal and lost [Hamilton Independent Variety and Confectionary Stores Inc. and The Corporation of the City of Hamilton (1983), 143 D.L.R.(3rd) 490 (Ont. C.A.)]. The Court in that case specifically decided that the City did not have the authority to pass a by-law

prohibiting the sale of goods or services of an adult nature to persons under the age of 18 years(minors), under the provisions of the Municipal Act. The relevant provisions of the Municipal Act have not changed since that decision was made. It is possible to prohibit an operator from allowing minors to enter or remain in a licensed adult entertainment parlour (Such a provision is in effect to prevent minors from entering the adult entertainment parlours which the City does licence). The City had previously decided not to licence places where adult magazines are sold, partly as a result of the above litigation, and partly because of the enforcement cost and complexity of inspecting and enforcing a by-law which would apply to a majority of the City's retail establishments. In effect, such a provision would prevent minors from entering a place where adult materials are sold, such as convenience stores and some grocery and department stores.

The requirement for a licence, and the provision to keep minors from entering or remaining in a place where adult viewing materials are sold, has not been incorporated into the draft by-law. Provisions of the Criminal Code of Canada apply where the material is obscene, and as stated above, films and film advertising (including videos) are separately regulated. Attached for reference is section 222 of the Municipal Act, along with the return of your file. Additional alternatives for the by-law would include increased regulation on display, or requiring a (defined) separate area to be provided for sale of adult materials from which persons under the age of 18 years could be prohibited. Requiring a separate area may pose problems in definition and the practicalities of enforcement.



Ron A. Sabo
Solicitor

RAS/mm
Attach.

c.c. Ms. P. Noé Johnson
 City Solicitor

laws of the Province of Ontario. ("salon de massage") R.S.O. 1980, c. 302, s. 221.

Licensing,
regulating,
etc., adult
entertainment
parlours

222.—(1) By-laws may be passed by the councils of all municipalities for licensing, regulating, governing, classifying and inspecting adult entertainment parlours or any class or classes thereof and for revoking or suspending any such licence and for limiting the number of such licences to be granted, in accordance with subsection (3).

Signs,
advertising,
etc.

(2) A by-law passed under this section may provide for regulating the placement, construction, size, nature and character of signs, advertising, and advertising devices, including any printed matter, oral or other communication or thing, posted or used for the purpose of promoting adult entertainment parlours or any class or classes thereof or for the prohibition of such signs, advertising or advertising devices.

Defined
areas,
limitation on
numbers

(3) Notwithstanding subsection 110 (7), a by-law passed under this section may define the area or areas of the municipality in which adult entertainment parlours or any class or classes thereof may or may not operate and may limit the number of licences to be granted in respect of adult entertainment parlours or any class or classes thereof in any such area or areas in which they are permitted.

Construction
and
equipment of
premises

(4) A by-law passed under this section may provide that no premises in which an adult entertainment parlour is located shall be constructed or equipped so as to hinder or prevent the enforcement of the by-law.

Entry

(5) Where a medical officer of health or a public health inspector acting under his direction, or a peace officer, has reason to suspect that a breach of any provision of a by-law passed under this section has occurred in respect of an adult entertainment parlour, he may enter such adult entertainment parlour, at any time of the night or day, for purposes of carrying out the enforcement of a by-law passed under this section.

Hours of
operation

(6) Notwithstanding subsection 110 (3) and section 211, a by-law passed under this section may regulate the hours of operation of adult entertainment parlours or any class or classes thereof.

Age
restriction

(7) A by-law passed under this section may prohibit any person carrying on or engaged in the trade, calling, business or occupation for which a licence is required under this section from permitting any person under the age of eighteen years to enter or remain in the adult entertainment parlour or any part thereof. R.S.O. 1980, c. 302, s. 222 (1-7).

Non-applica-
tion of by-
laws

(8) By-laws passed under this section do not apply to premises or trades, callings, businesses or occupations carried on in premises licensed under a by-law passed under section 221 of this Act. R.S.O. 1980, c. 302, s. 222 (8); 1984, c. 56, s. 23 (1).

Definitions

(9) In this section,

- (a) "adult entertainment parlour" means any premises or part thereof in which is provided, in pursuance of a trade, calling, business or occupation, goods or services appealing to or designed to appeal to erotic or sexual appetites or inclinations; ("local de divertissement pour adultes")
- (b) "goods" includes books, magazines, pictures, slides, film, phonograph records, prerecorded magnetic tape and any other reading, viewing or listening matter; ("biens")
- (c) "to provide" when used in relation to goods includes to sell, offer to sell or display for sale, by retail or otherwise such goods, and "providing" and "provision" have corresponding meanings; ("fournir", "fournissant", "fourniture")
- (d) "to provide" when used in relation to services includes to furnish, perform, solicit, or give such services and "providing" and "provision" have corresponding meanings; ("fournir", "fournissant", "fourniture")
- (e) "services" includes activities, facilities, performances, exhibitions, viewings and encounters but does not include the exhibition of film approved under the *Theatres Act*; ("services")
- (f) "services designed to appeal to erotic or sexual appetites or inclinations" includes,
 - (i) services of which a principal feature or characteristic is the nudity or partial nudity of any person,

R.S.O. 1980,
c. 498

- (ii) services in respect of which the word "nude", "naked", "topless", "bottomless", "sexy" or any other word or any picture, symbol or representation having like meaning or implication is used in any advertisement. ("services conçus pour s'adresser aux appétits ou aux tendances sexuels ou érotiques") R.S.O. 1980, c. 302, s. 222 (9); 1984, c. 56, s. 23 (2).

Prima facie
proof

(10) For the purpose of any prosecution or proceeding under a by-law passed under this section, the holding out to the public that goods or services described in this section are provided in premises, or any part thereof, is admissible in evidence as *prima facie* proof that the premises or part thereof is an adult entertainment parlour.

Other powers
not affected

(11) Nothing in this section affects the power that may be exercised by a municipality under this or any other general or special Act to license, regulate or govern any other trade, calling, business or occupation. R.S.O. 1980, c. 302, s. 222 (10, 11).

223. By-laws may be passed by the councils of cities:

Public bath
premises

1. For licensing, regulating and governing owners or keepers of any class or classes of public bath premises operated for profit, and for revoking any such licence. R.S.O. 1980, c. 302, s. 223.

224. By-laws may be passed by the councils of cities and of local municipalities, other than cities, situate within ten miles of a city having a population of not less than 100,000:

Licensing,
regulating
and
governing pet
shops

1. For licensing, regulating and governing the keepers of shops or places where animals or birds for use as pets are sold or kept for sale. R.S.O. 1980, c. 302, s. 224.

225. By-laws may be passed by the councils of counties:

Aid for
animal losses
due to rabies

1. For granting aid to owners of cattle, horses, goats, sheep or swine for losses caused by rabies, not in excess of the following rates for each animal:

CITY OF HAMILTON
- INFORMATION -

DATE: 1991 June 12

REPORT TO: Chairman and Members
Finance and Administration Committee

FROM: Mr. J. D. Thompson, Secretary
Finance and Administration Committee

**SUBJECT: POLICIES AND PROCEDURES OF OTHER
MUNICIPALITIES RELATING TO CIVIC AWARDS**

BACKGROUND:

You will recall that at the Budget Review meeting of the Finance and Administration Committee on 1991 February 7, the Secretary was requested to prepare a report on the Policies and Procedures of other municipalities for recognizing athletic achievements. I believe the information was to assist the Finance and Administration Committee in determining the amount to be provided in this regard for 1992 and subsequent years.

Accordingly, I arranged with the City Clerk and Charlene Coutts, Legislative Assistant, to send a letter to the municipalities in Ontario with a population greater than 100,000 persons and I have compiled a comparative statement (attached) comprising the replies that were received. From this statement you will observe the majority of the municipalities do not have an official policy.

The Finance and Administration Committee presently has an appropriation from which they approve funding for civic awards. The 1991 budget for the purchase of civic awards is \$15,000.

1991 June 20 - Deferred to July 25th meeting as unfinished business

1991 July 25 - Deferred to August 22nd meeting

1991 August 22 - Deferred to September 19th meeting at request of the Mayor

Listed below is a summary of the actual cost of civic awards since 1980:

<u>YEAR</u>	<u>ACTUAL</u>	<u>ESTIMATE</u>
1980	8,187	8,500
1981	18,244	17,000
1982	2,242	20,000
1983	4,417	5,000
1984	13,956	5,200
1985	7,000	5,700
1986	19,195	10,000
1987	17,375	16,300
1988	10,672	18,000
1989	5,489	11,000
1990	14,200	11,000
1991	n/a	15,000

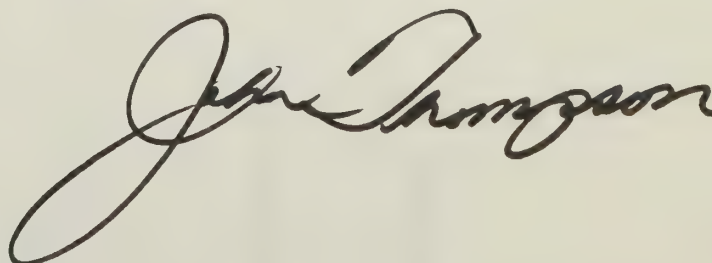
The Legislation Committee at its meeting held 1988 February 1, established a Task Force to review the City's policy respecting the granting of civic awards. The following recommendations were made; however, according to our records it would appear that due to an oversight, they were never brought forward to the Legislation Committee for consideration:

- a) That no professional teams receive rings as Civic Awards
- b) That all Civic Awards be in the form of a framed Citation presented by the Mayor at City Council meetings.
- c) That the Citation named in (b) be gold-coloured for a National Award and silver-coloured for a Provincial Award
- d) That should a Civic Award be won by the same person/team more than once, that the original citation be returned to the City in order that a sticker/seal may be affixed to the original document, reframed and presented at City Council.

If it is the intent of the Finance and Administration Committee to follow through with the aforementioned recommendations of the Task Force, considerable savings could be realized.

If the above recommendations are approved I would suggest that the new policy and regulations be implemented and phased in commencing with championships won in 1992. Those now in receipt of a civic championship ring would continue to receive the maximum allowable awards (diamond and ruby inserts) under the existing regulations, thereby effectively phasing out the existing program over a period of time.

In reviewing the policies received, large municipalities with an organized Civic Award Policy tend to hold an annual banquet and their award presentations for athletic achievement are made at that time. The City of Hamilton, through the Hamilton Sports Council holds a similar event to recognize volunteer achievement in the area of sport. The Hamilton Sports Council, has expressed interest in reviewing the applications of potential Award recipients and forwarding the necessary recommendations for the presentation of Civic Awards to the Committee for approval.

A handwritten signature in dark ink, appearing to read "John Thompson". The signature is fluid and cursive, with a large loop at the end.

Comparative Statement of Various Municipalities on Their Civic Awards Policies and Procedures

<u>Municipality</u>	<u>Official Policy</u>	<u>Comments</u>	<u>Municipalities' Annual Cost or Budget</u>
Halton Region	No	Recognize Athletic Achievement by presentation of plaque/certificate if request made	No amount stated
Sudbury	No	Citizens who achieve national or provincial awards are recognized by Council with the presentation of City of Sudbury medals	No amount stated
North York	Yes	Individuals who reside in North York or any club/team in North York who have won Provin- cial, Canadian or world championships would qualify for presentation of a framed scroll and an appropriate presentation item according to the level of athletic excellence at a City Council meeting. All presentations would be made by the Mayor, assisted by a controller and an Alderman representing the honoured guest's ward.	No amount stated

All arrangements associated with presentations are the responsibility of the Director of Information Services

Regional Municipality of Hamilton Wentworth	No	Congratulations are extended by the Regional Chairman either at Council or at other functions as required	Nil
Toronto	Yes (currently suspended for 1991 for review)	Athletes aged 8-18 years residing in Metropolitan Toronto who have won individual honours or have been a member of a team in the current year will be recognized for the following: Classification with the presentation of a plaque: a) Winner of a national or International Championship b) Winner of an Ontario or Canadian Zone or Divisional Championship c) Winner of a Metropolitan Toronto or Ontario Zone or Divisional Championship	No amount stated

Teams or individuals recognized must be clasified as a Tyke, Minor Atom, Atom, Pee Wee, Minor Bantam, Bantam, Minor Midget, Midget, Juvenile or Junior

To be eligible, a team must be be Metropolitan Toronto based with at least 50% for 2 member teams; 75% for 4 member teams and 75% for all other teams. A team comprised of both minors and seniors (over 18 years of age) is not eligible.

All members of teams qualifying will be recognized, as well as a maximum of three team officials

No amount stated

City recognition will be given to individuals or teams whose involvement in sports has had a significant impact on the recreation at the provincial, national or international level. For the purpose of this award, sports and fitness are defined as those activities requiring physical conditioning and/or refinement of motor skills so that competitive excellence may be achieved.

Yes

Brampton

Nominations are submitted each year. Each nomination must be endorsed by one nominator and will be reviewed by a Committee of elected officials and Parks and Recreation staff members.

Individuals receiving an award must have been a resident of Brampton during the time of the accomplishment and teams must operate as a Brampton organization of which the majority of team members must reside in Brampton. Individuals and teams must be not-for-profit.

Championships recognized for eligibility must be accepted by the governing body as the highest competition available to that sport.

Individuals and teams may only receive the Sports Achievement Award once unless a higher level is attained (i.e. Provincial to National; Junior to Senior; or, level of competition from "AA" to "AAA")

Award winners are honoured at a special presentation ceremony at City Hall during the month of January

Region of Niagara	No	None	Nil
Metropolitan Toronto	Yes	See City of Toronto	No Amount Stated
Regional Municipality of Waterloo	No	None	Nil
Burlington	Yes	<p>A Burlington resident or a Burlington resident of a Burlington team who wins an athletic, cultural, educational or scientific competitive non-invitational championship event recognized by a sanctioning body which is of provincial, national or international title is eligible.</p> <p>Provincial and national awards are presented at City Council meetings and recipients of an International Award or Citation may be introduced to members of Council prior to the commencement of the meeting.</p>	No amount stated

Etobicoke	Yes	<p>A Medal of Distinction will be awarded annually to the international or national sports championships. This Award is also given for acts of bravery; a special recognition for a particular activity in the field of social welfare, sports or other endeavours while acting as a volunteer; in other areas where a person has obtained high distinction and reknown in such fields as business, music, art, education, labour, press or other professional or community endeavours.</p>	No amount stated
Ottawa	No	<p>Athletic achievement is recognized through its association with the Associated Canadian Travellers who hosts an annual banquet to honour athletes and teams of all ages. Award recipients are chosen by a Committee composed of members of the Ottawa Sports Media.</p>	No amount stated

Awards are given in recognition of prominent achievements in their respective field of sport. Athletes must be a resident of Ottawa or a native son or daughter.

The event is held at the Ottawa Congress Centre and each person honoured is presented with a medal. The City pays for the medals and the design and publication of the programme, in addition to a grant for the staging of the banquet. Proceeds from the dinner are used to support the Ottawa Boys and Girls Club Summer Camp.

In addition to individual and team sports awards, one person is selected as Sportsman of the year.

Regional Municipality of York	No	None	Nil
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Windsor	No	The Mayor provides token gifts for deeds of outstanding citizens and accomplishments such as civic, athletic or academic endeavours and arrange small receptions for such occasions. The Mayor makes arrangements for the presentation of City mementos.	No amount stated
Regional Municipality of Peel	No	None	Nil
Thunder Bay	Yes	A copy of the Selection Criteria and Recommendation Form is sent out in December each year to all sports, cultural and public service groups in the City who may wish to submit recommendations for consideration by the official Recognition Committee. The Committee receives the nominations and invites successful candidates to an awards dinner at a local hotel. Small certificates in leather folders are presented by City Council members to individuals and large framed certificates are presented to organizations and teams.	No Amount Stated

Individuals or teams which have achieved first, second or third place in events at National or International Championships; individuals who have achieved National or International world records at Nationally or Internationally sanctioned events; individuals who have been chosen for or appointed to a position of prominence at a National or International level; and, individuals who have made significant volunteer contributions to the development of opportunity in the area of sport, sport research or administration, are eligible for this award.

St. Catharines	Yes	\$25.00 given to each award recipient (no total amount stated)
Individuals or teams who win sports or recreational championships at the Provincial, National or International level receive \$25.00 per registered team member. The individual or team shall be required to provide a letter from the appropriate governing body verifying the event and the results.		
Team members are provided with a Mayor's Certificate honouring their achievement.		

York	No	See Toronto	Nil
County of Wellington	No	None	Nil
Markham	No	All Markham teams travelling outside of North America will receive a grant for 50% of the cost of jackets (or equivalent apparel) up to a maximum of \$1,000 and to defending championship teams at a National or International level.	Town offers grants up to \$1,000 for teams travelling outside North America and to defending championship teams at the National or International level
Oshawa	Yes	The City of Oshawa hosts an Annual Civic Sports Award Dinner to recognize athletes who represent and/or are residents of the City who have won, either as individuals or team members, World, Olympic, National or Provincial championships.	Actual figures for Sports Award Reception 1986 - \$ 7,612 1987 - \$11,183 1988 - \$10,696 1989 - \$13,542 1990 - \$14,465 1991 - \$16,300* *(Estimate)

The City Clerk's Department in consultation with the Community Services Department organizes this event.

An application form is mailed to all sports groups in the City and are reviewed by a Selection Committee.

To be eligible, the event must be governed by an International, National or Provincial sports body; sponsored by an organization authorized to hold such a competition; and, held at a location where it is possible and feasible for contestants from all participating areas to enter. The type of award shall be determined by the Selection Committee based upon the level of competition involved. The type of award to be distributed at the Annual Civic Sports Award Dinner will be a City of Oshawa medallion as follows:

- a) World (or Olympic) championship
 - Gold medallion with printed ribbon
- b) International Championship
 - Silver medallion with printed ribbon (for National level competition championship)
 - Bronze medallion with printed ribbon (for Provincial level competition championship)
- c) National Championship
 - Silver medallion with printed ribbon
- d) Provincial Championship
 - Bronze medallion with printed ribbon

One coach and a maximum of two championship officials are eligible.

Specially framed citations are presented to individuals who merit particular recognition

Regional Municipality Durham	No	None	Nil
London	Yes	<p>London's policy provides for the annual hosting of a Sports Awards Banquet for individuals and teams that have won a Provincial, National or International championship; the individual or team must have won a bronze, silver or gold medal in an International sport championship such as North America, World Cup or World Championship; or an individual must have qualified as a member of a Canadian Team in a games such as Pan-American, Commonwealth, F.I.S.U. World Student Games or the Olympics.</p> <p>Walnut and bronze plaques identifying the achievement are presented to individuals and teams (not individual members of teams) along with City of London sports awards pins.</p>	<p>Approximately \$15,000 each year</p>

County of Brant	No	None	Nil
Regional Municipality of Peel	No	None	Nil
Hamilton	Yes	<p>Applicants must live in the City of Hamilton or represent a Hamilton Club</p> <p>The Championships which are won must be governed by a National or Provincial Sports Body; sponsored by an organization authorized to hold such a competition; held at a location where it is possible and feasible for contestants to participate from all sections of the Province or Dominion; and, on request, a statement must be obtained from the governing sports body stating that the event was recognized as an International, Dominion or Provincial Championship.</p>	\$15,000 budgeted for 1991 (Figures from 1980-1991 detailed in report)

Competition

- a) Canadian or International Competition
 - (i) The Civic Gold Ring will be awarded to all participants who win a Canadian or International Championship in Junior or Senior Sports Competition.
 - (ii) A diamond will be mounted in the Civic Gold Ring of a participant who wins a second Canadian or International Championship in Junior or Senior Competition
 - (iii) A ruby will be mounted in the Civic Gold Ring of a participant who wins a third Canadian or International Championship in Junior or Senior Competition.
 - (iv) Only playing members plus a maximum of three team or club officials who win a Canadian or International Championship in Junior or Senior Competition will receive Civic Awards.
 - (v) The Civic Sterling Silver Ring will be awarded to all participants who win a Canadian or International Championship

other than in Senior or Junior Competition.

b) Ontario (Provincial) Competition

(i) The Civic Gold Pin will be awarded to participants who win a Provincial Junior or Senior Championship in sports competition.

(ii) The Civic Sterling Silver Pin will be awarded to participants who win a Provincial Championship other than in Senior or Junior Competition.

Note: A second award of the same class shall not be given to any person.

CITY OF HAMILTON

- RECOMMENDATION -

DATE: 1991 September 12

REPORT TO: Mr. J. D. Thompson, Secretary
Finance and Administration Committee

FROM: Mr. D. W. Vyce
Director of Property

Mr. P. G. Baker, General Manager
Hamilton Parking Authority

SUBJECT: Purchase of Property at 75 Catharine Street
South/109 Hunter Street East for Parking Purposes

RECOMMENDATION:

- a) That an Option to Purchase executed by the representatives of Paul Sherlock Homes Inc., In Trust on September 12, 1991 and scheduled for closing on or before November 29, 1991, for the purchase of part of Lot 77, Registered Plan 1431, shown as Parts 2, 3 and 4 on Reference Plan 62R-808 and part of Lot 78, Registered Plan 1431, shown in heavy outline on the attached plan, be approved and completed. The said lands comprise 17,466 square feet (1,622.71 square metres), more or less, with frontage along the east side of Catharine Street South of 95.67 feet, more or less, and the north side of Hunter Street East of 76.48 feet, more or less. The purchase price of \$938,000.00, subject to adjustments pursuant to Schedule "B" of the Agreement be charged to Account Number CH 5X323 00202 (Reserve for Offstreet Parking).
- b) That the final purchase price be calculated by applying a rate of \$53.70 for each square foot of land purchased as defined by the aforesaid registered Reference Plan. This may result in an upward or downward adjustment to the approximate purchase price stated on the face page of this Option.
- c) That the Mayor, City Clerk and Commissioner of Finance be authorized to execute the necessary documents.


D. W. Vyce


P. G. Baker

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

See above recommendation.

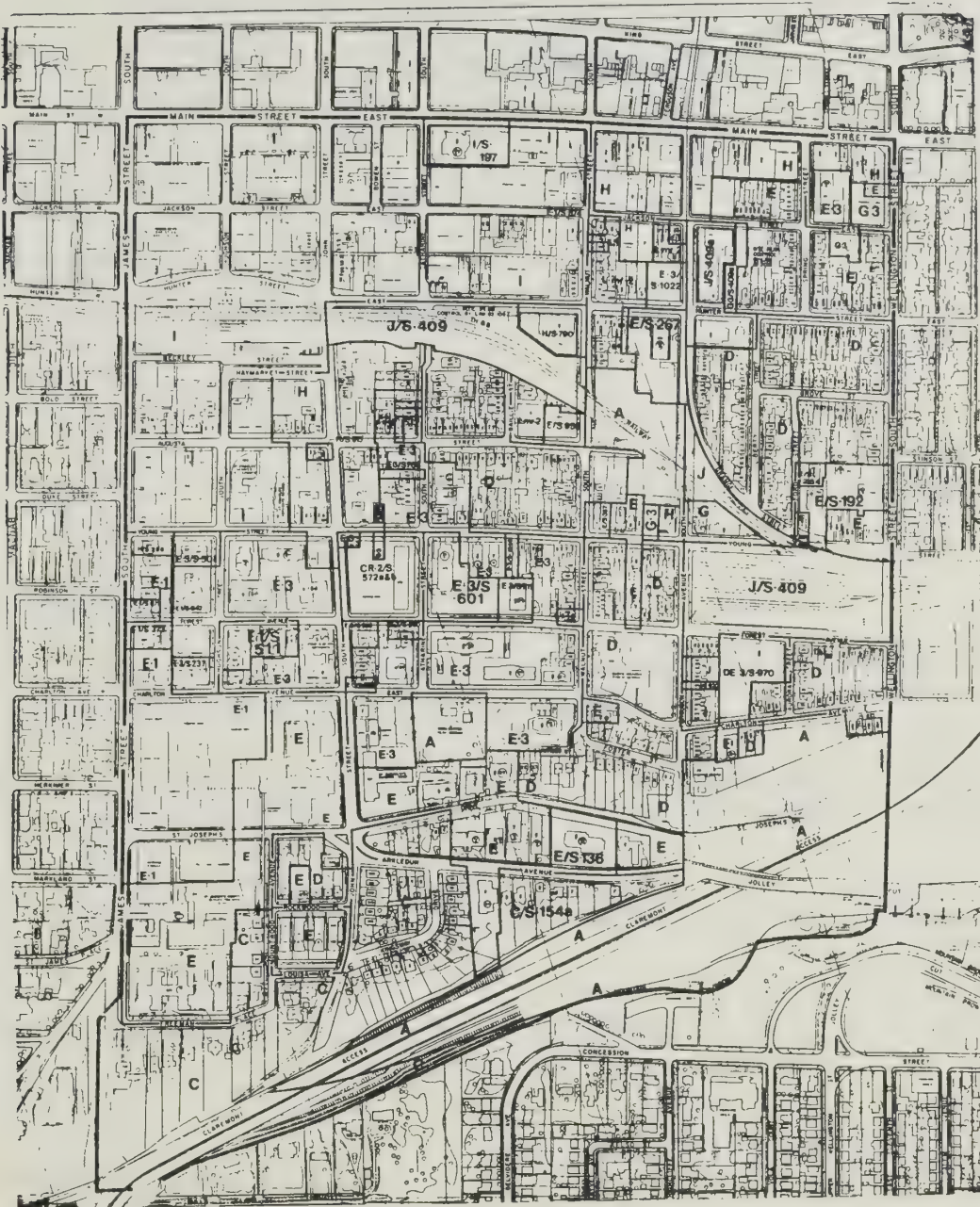
BACKGROUND:

The Board of the Parking Authority agreed to the purchase of this property, subject to Council approval, at its meeting of August 19, 1991. The Authority has been seeking property in the south-east quadrant of the Central Business District for several years; further, it has had a study done on the area bounded by James, Walnut, Hunter, and Main Streets which has confirmed the need for municipal parking in this area.

Attach.

c.c. ✓ Mrs. P. Noé Johnson, City Solicitor
- Mr. E. C. Matthews, Treasurer
- Ms. L. MacNeil, Property Clerk, Surveys

(4509)



21	10	96
41	31	125
123	22	88

This is not a Legal Document
For Zoning Verification Please
Contact City Building Department

Prepared for The City of Hamilton
by the Planning and Development Department
of The Regional Municipality of Hamilton Wentworth

CITY OF HAMILTON
CORKTOWN
ZONING

Neighbourhood Boundary
Zoning Boundary

Scale 1:5000
JUNE 1988

PAGE NO
31

CITY OF HAMILTON
- RECOMMENDATION -

DATE: 1991 September 13

REPORT TO: Mr. J. Thompson
Secretary, Finance and Administration Committee

FROM: Mr. K. E. Avery
City Clerk

SUBJECT: Draft By-law To License And Regulate Tobacco Shops

RECOMMENDATION:

- a) That the attached Draft By-law to license and regulate the keepers of tobacco shops be circulated to the industry for comment,
- b) That a Public Meeting of the Finance and Administration Committee be scheduled on October 10, 1991 to consider submissions from the public respecting the Draft By-law,
- c) That a large advertisement be placed in The Spectator and Brabant Newspapers.

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

N/A

BACKGROUND:

On October 30, 1990, City Council authorized the Law Department to prepare the attached Draft By-law.

On October 25, 1990, the Committee requested a report from the Licence Division of the City Clerk's Department on the cost of enforcing this By-law and appropriate licence fees to cover these costs. A Preliminary Report was prepared at that time, but will be updated for the Public Meeting.

Attached is an information report from the City Solicitor which sets out details of the proposed legislation and the implications, scope and enforcement of the By-law.

Direct communication to all food shops (includes variety stores), all of whom sell tobacco products, and restaurants can be undertaken, in addition to any newspaper advertisements which may be placed.

During the period of review of this issue, the number of complaints respecting the sale of cigarettes to minors has increased. Currently, 10 incidents have been documented.

The disposition of a number of these complaints by Federal regulators is unknown at this time.

CITY OF HAMILTON

- INFORMATION -

DATE: 1991 January 29

REPORT TO: Mr. J. D. Thompson, Secretary
Finance and Administration Committee

FROM: Ms. P. Noé Johnson
City Solicitor

SUBJECT: Licensing By-law - amendment
Sale of Tobacco

BACKGROUND:

Council at its meeting October 30, 1990 authorized the Law Department to prepare a draft By-law to regulate the sale of tobacco products to minors. Council further authorized subsequent submission of the draft by-law to a public meeting.

The Finance and Administration Committee at its meeting October 25, 1990 requested a report from the Licensing Division of the Clerk's Department on the cost of enforcing such a by-law, including a recommended license fee to cover the estimated cost.

FINANCIAL/LEGAL/STAFFING IMPLICATIONS: The financial and staffing implications will be addressed by the report from the Clerk's Department. The legal implications are set out below.

DISCUSSION:

The draft by-law attached proposes to amend the City of Hamilton License Bylaw by replacing Schedule 20 "Retail Shops Selling Tobacco, Cigars or Cigarettes" as revised. The provincial legislation, Minors' Protection Act RSO 1980 c.293, governs the sale of tobacco products to persons under 18 years of age and requires written consent of a parent or guardian. The draft by-law proposes to require the retention of such written consents by the licensee, for production to license inspectors on demand. This provision will ensure compliance with the Provincial legislation. In addition, the By-law would require that signs be posted, indicating the provincial and federal restrictions on the sale of tobacco.

There are options for regulation set out in the by-law. Variables include the location and size of the required sign. Signage can be required without the imposition of a license; however this would not regulate the sale of tobacco.

Application of legislation:

The City Licensing Bylaw as amended would control the sale of tobacco products through its licensing provisions. As is the case with all license and renewal applications, any contravention of Municipal, Provincial and/or Federal laws is considered by the licensing body. The provisions in the amended schedule are similar to standard licensing procedures.

Scope of Authority:

The scope of the City's bylaw is limited to the powers to license granted by the Municipal Act. The regulation applies only to the keepers of shops where tobacco products are for sale by retail. The sale of tobacco products can be prohibited unless the appropriate license is obtained. Complete prohibition of tobacco sales is not possible, since this is a field of higher government jurisdiction. In addition, the Municipal Act exempts hotel keepers from the municipal license requirement. This is reflected in the draft by-law.

The Municipality's ability to regulate under the provincial statute is constrained by the fact that the Provincial and Federal Governments have entered the field, comprehensively legislating the sale of tobacco to minors. These laws prohibit tobacco sales, possession and use of tobacco by and to minors. The Municipality cannot deviate from the legislation. A synopsis of the Provincial and Federal legislation in place is attached to this report. **Concerns raised in the Public submissions to Council on the enforcement and content of provincial and federal laws can not be effectively addressed by a municipal bylaw.** Council can recommend to the appropriate levels of government that existing legislation which prohibits and controls the sale of tobacco to minors, the possession and use of tobacco by minors and the use and location of vending machines be enforced and strengthened.

Cigarette vending machines **in shops or stores** can be regulated, and the by-law provides for this. While the machines could be prohibited from shops or stores, once removed from the premises they could not be regulated under the by-law.

Enforcement of By-law:

The by-law is similar to other licensing by-laws. Failure to obtain a license and failure to post the required sign may be prosecuted under the by-law. Sales of tobacco to minors would be prosecuted under the provincial and federal laws. The public meeting can be used by police to address concerns raised over lack of enforcement of these other laws.

APPENDIX TO REPORT ON TOBACCO RETAILERS LICENSING AMENDMENT

Existing Laws Controlling Sales of Tobacco to Minors

Generally the laws which already exist were specifically passed to prohibit tobacco sales to minors, and make illegal possession and use of tobacco by minors. The City's ability to control tobacco use by minors is considerably limited by the content of these Acts, as both the Provincial and Federal Governments have comprehensively addressed the issue.

Minors' Protection Act, Revised Statutes of Ontario 1980, c. 293, as amended;

Prohibits, directly or indirectly, the sale, gift or furnishing of cigars, cigarettes or tobacco to a person under 18 years of age. A child may purchase tobacco products for their parent or guardian, if the parent or guardian supplies the child with a written request or order. Fines for an individual are a minimum of \$50 and a maximum of \$500. Corporations are subject to fines between \$200 and \$25,000.

The Tobacco Restraint Act, Revised Statutes of Canada 1985, c. T-12;

Prohibits, directly or indirectly, the sale, gift or furnishing of cigarettes or cigarette papers, to persons under the age of 16, whether or not for the child's use. Similarly prohibits sales of other tobacco products for the use of the minor. Also allows seizure from persons under 16 using or about to use tobacco in a public place. Also creates offence of possession by such persons, and they must disclose who they purchased from if found guilty, otherwise its deemed contempt of court. Information so supplied could be used by the City to take action under a licensing by-law, to deny, revoke or suspend the license.

The Act provides the ability to control vending machine use by order or removal, and allows an occupier of premises where a vending machine is located to seize tobacco products purchased therefrom, and about to be used by a child.

The Tobacco Products Control Act, Revised Statutes of Canada 1985, c. 14 (4th Supplement);

Prohibits advertising of tobacco, and prevents free distribution of tobacco products, or lotteries based on the purchase of tobacco products. This Act also imposes the requirement for health warnings and toxic contents on packaging.

It has been suggested that some of the fines for breaking such laws are minor, however prosecutions result in an offence record and may be considered as a reason for refusal of a municipal license.

The Corporation of the City of Hamilton

BY-LAW NO. 91-

To Amend By-law No. 79-323 Respecting:

RETAIL SHOPS SELLING TOBACCO, CIGARS OR CIGARETTES

WHEREAS Paragraph 2 of Section 231 of the Municipal Act, R.S.O. 1980, c. 302, as amended, provides that by-laws may be passed to license, regulate and govern keepers of stores and shops where tobacco, cigars or cigarettes are sold by retail, and for revoking any such license;

AND WHEREAS Section 160 of the Regional Municipality of Hamilton-Wentworth Act, R.S.O. 1980, c. 437 provides that the council of the City of Hamilton may pass any by-law that a board of commissioners of police of a city is authorized to pass under the Municipal Act.

AND WHEREAS Schedule 20 of City of Hamilton By-law 79-323 provided for the licensing of tobacconists;

AND WHEREAS it is considered desirable and expedient to replace the said license provisions to add regulations governing the keepers of stores and shops where tobacco, cigars or cigarettes are sold by retail;

AND WHEREAS the Council of The Corporation of the City of Hamilton in adopting Item of the Report of the Finance and Administration Committee at its meeting held on the day of 1991 directed that By-law No. 79-323 be amended, as hereinafter provided;

NOW THEREFORE the Council of The Corporation of the City of Hamilton enacts as follows:

1. Schedule 20 to City of Hamilton By-law No. 79-323, is hereby repealed and the following substituted therefor:

SCHEDULE 20

RETAIL SHOPS SELLING TOBACCO, CIGARS OR CIGARETTES

Definitions

1.(1) For the purposes of this Schedule, the following definitions apply:

(a) "keeper" shall mean a person responsible for the care and management of a business operating as a store or shop.

(b) "License Holder" means a person licensed under this Schedule to be the keeper of a shop or store where tobacco, cigars or cigarettes are sold by retail.

(c) "Minors' Protection Act (Ontario)" shall be deemed to be a reference to the Minors' Protection Act, R.S.O. 1980, c. 293.

(d) "shop" shall include a building, booth, or stall, or a portion thereof, where goods are exposed or offered for sale by retail.

(e) "store" shall include a shop, and any building, booth, or stall, or a portion thereof, where goods are kept for sale by retail and to which the public are invited for the purposes of buying such goods.

(2) The provisions of this Schedule are not applicable to a vending machine containing tobacco, cigars or cigarettes, unless the machine is located within a shop or store.

Requirement for License

2.(1) Subject to subsection (3), every keeper of any store or shop where tobacco, cigars or cigarettes are offered for sale by retail shall obtain, and maintain in good standing, a license from the City under this Schedule, authorizing the carrying on, or engaging in, the trade, business or occupation of keeping such shop.

(2) Subject to subsection (3), no person shall operate any store or shop where tobacco, cigars or cigarettes are offered for sale by retail, unless they first obtain a license from the City under this Schedule.

(3) Pursuant to the Municipal Act, R.S.O. 1980, c. 302, subsection 213(2), the keeper of a hotel is exempt from the provisions of this Schedule, including the requirement for a license.

(4) The owner of the shop or store may obtain a license as a keeper under this Schedule, in which case only one keepers' license is required for the shop or store.

Regulations

3.(1) A License Holder shall display at all times a sign immediately next to the cash register or registers, in Form 1, as set out in Appendix "A" hereto annexed, which appendix is included in, and forms a part of this Schedule.

(2) The sign mentioned in subsection (1) shall be displayed so that the message is in plain view to customers approaching the register or registers, containing the only the prescribed messages in black characters at least 1 centimetre in height on a background of white.

(3) The sign mentioned in subsection (1) shall be in English, and the License Holder may display like signs in any language suitable for customers.

(4) Where tobacco, cigars or cigarettes are dispensed from a vending machine in a store or shop, the sign mentioned in subsection (1) shall be placed on top of, or on the front of the machine or machines, so that the message is in plain view to customers operating the machine, and shall otherwise comply with the requirements of subsections (2) and (3).

4.(1) Where a person under the age of eighteen years seeks to purchase tobacco, cigars or cigarettes, the License Holder shall obtain from the prospective purchaser the requisite written permission of a parent or guardian, pursuant to the provisions of the Minors' Protection Act (Ontario), prior to supplying said product.

(2) The License Holder shall record the date of purchase on a written permission obtained under subsection (1), immediately after the purchase is completed.

(3) The License Holder shall retain the written permission supplied by the customer under subsection (1) for two years from the date of receipt, and shall make such materials available on demand to persons entitled to enforce the provisions of this Schedule.

(4) The License Holder shall be responsible for any non-compliance with the provisions of this section, by an employee during the course of such employment.

Fee

5. The license fee for keepers of stores or shops where tobacco, cigars or cigarettes are sold by retail, for each calender year shall be \$_____.
2. Appendix "A" hereto annexed is included in, and forms a part of Schedule 20 as enacted by this by-law.
3. This by-law comes into force and effect on the date of its passing and enactment.

PASSED this day of A.D. 1991.

City Clerk

Mayor

(1991)

APPENDIX "A"

To Schedule 20 of By-law 79-323, as amended.

FORM 1

Persons under 16 years of age will not be sold cigarettes or cigarette papers.

Persons under 18 years of age may not purchase cigarettes, cigars or tobacco for their own use.

Persons being 16 or 17 years of age must supply the written permission of a parent or guardian to purchase cigarettes, cigars or tobacco.

Proof of age may be required.



JUL 24 1991

7a)

CITY COUNCIL

HAMILTON, CANADA

Alde

71 MAIN STREET WEST L8N 3T4 • (416) 546-2730 • RES. (416) 575-2993 - WARD 4

1991 July 24

Alderman Brian Hinkley, Chairman,
Finance and Administration Committee

Dear Chairman:

During my brief time on Council, one of the most frustrating issues to be raised by my constituents has been that of Noise Enforcement.

On a regular basis, I receive calls from people who are being acoustically assaulted. It seems to me that this is one area that requires further enforcement. Could we please have staff investigate the possibility of getting additional Provincial authority to enforce the noise regulations as they currently stand and to implement some restrictive noise directives.

The secondary issue is the questions of staff for Noise By-Law enforcement. As you are well aware, we have only one enforcement officer who quite literally works around the clock, on weekends and on vacation in a sometimes futile effort to enforce the current standards. While I recognize that this will have to be dealt with during the budget process, this may be the time to raise the issue with staff so they are aware that additional staff are necessary and appropriate.

I appreciate your kind consideration to this matter and thank you for your co-operation.

Yours sincerely,

Dave Wilson, Alderman,
Ward 4

DW:tb

7bii)

CITY OF HAMILTON
- RECOMMENDATION -

DATE: 1991 September 12

SEP 13 1991

REPORT TO: John Thompson, Secretary
Finance and Administration Committee

FROM: Mr. J.G. Pavelka, P. Eng.
Director of Public Works

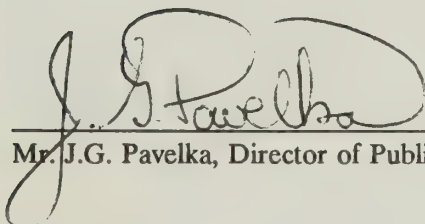
Mr. D. Vyce
Director of Property


Mr. R. Sugden
Director of Culture and Recreation

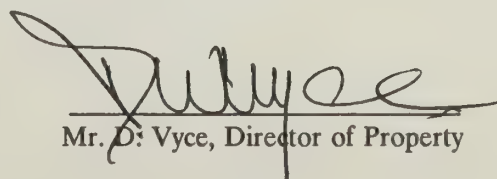
SUBJECT: City Hall Grounds

RECOMMENDATION:

- a) That Staff be authorized to dismantle the floral clock located on the City Hall forecourt and to reinstate a floral clock at T.B. McQuesten Park in concert with the development master plan for the park and the interests of Hamilton Follies Incorporated.
- b) That Staff be authorized to remove the dying Fir tree from the City Hall forecourt and to consult with the Zonta Club of Hamilton regarding the location and type of a replacement tree.
- c) That the Directors of the Property, Culture and Recreation, and Public Works Departments be authorized to jointly undertake a Grounds feasibility study for City Hall.


Mr. J.G. Pavelka, Director of Public Works


Mr. R. Sugden, Director of Culture and Recreation


Mr. D. Vyce, Director of Property

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

The dismantling of the floral clock, removal and replanting of the dying tree, and the City Hall grounds feasibility study will all be completed jointly within the existing budgets of the Property, Culture and Recreation, and Public Works Department. The total cost for this work will not exceed \$18,500.00.

City Staff have negotiated the implications of relocating both the floral clock and the dying tree to the satisfaction of the Hamilton Follies Incorporated and the Zonta Club of Hamilton, who have respectively donated to the City the original items that are now to be removed.

BACKGROUND:

The floral clock was originally constructed through the generous donation of \$25,000.00 by the Hamilton Geritol Follies Organization. Since its inception this clock has had a history of very poor performance. The problems are largely associated with the location of the clock which restricts the height and viewing angle, and an inferior quality time-keeping mechanism.

City Staff have reviewed the specific problems associated with the clock in its existing form and location with the Hamilton Follies Incorporated, and both parties agree that this feature should be dismantled and reinstated at T.B. McQuesten Park. The floral clock has been given a position of prominence within the T.B. McQuesten Park Master Plan, and this park will provide an ideal setting for the clock. The new time-piece will be reinstated with the appropriate plaquing and re-dedication ceremonies recognizing the valuable contribution of the Hamilton Geritol Follies organization.

The dying Fir tree was donated by the Zonta Club of Hamilton. City Staff and the Zonta group have not completed the final details with respect to a suitable site for a replacement tree, however, due to the tree's rapid state of decline, it should be removed before there is a serious safety problem.

The City Hall grounds are an important public space for the City and the Region. With the removal of the floral clock, the loss of a number of trees in the last few years, some deteriorating walkways and horticultural areas, and a host of pressures to place memorials and dedications on the grounds, a comprehensive review of the City Hall grounds in terms of the feasibility of this area to absorb additional developments is considered appropriate and timely.

CFE/pw



7b ii)

September 12th, 1991

MEMO TO: Alderman Brian Hinkley, Chairman
Finance and Administration Committee

FROM: Mayor Robert Morrow

Would you please place on the next agenda of the Finance and Administration Committee an item concerning the outstanding gift to the Art Gallery of Hamilton and, obviously, to the people of Hamilton, by a prominent Hamilton philanthropist.

Ms. Cheryl York, along with representatives of other affected groups, is arranging for plans for the placement of sculpture for this project and a presentation should be made now to the Committee.

RMM:tt

cc. Mr. John Thompson, Secretary, Finance and Administration Committee



September 12, 1991

~~DRAFT~~

Mayor Robert Morrow
Corporation of the City of Hamilton
71 Main St. West
Hamilton, Ontario

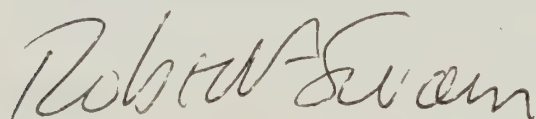
Dear Mayor Morrow:

The Art Gallery of Hamilton is in the process of receiving a significant number of works of art from the Hamilton businessmen and benefactor, Irving Zucker. Among these items are a number, approximately five, that could if conditions were appropriate, be considered for placement in exterior settings. Obviously, Mr. Zucker is a sharing man and is supportive of an initiative to exhibit and thereby share some of these works in an outdoor and readily accessible environment.

Subject to the normal curatorial concerns for preservation and security of the art works, the AGH is willing to assist in enhancing some of our neighbouring outdoor and public spaces. Obvious sitings are City Hall plaza and environs, Commonwealth Square, and Summer's Lane.

Mr. Zucker has expressed interest in adding to his collection with the 'open air' in mind if agreement in principle can be arrived at for such a proposal between the City and the AGH. We feel this would extend our collection, which we have a mandate to do, and has the potential of enhancing the significance of our major public spaces and adding to the enjoyment and quality of life of the citizens of this great City.

Yours sincerely,



Robert F. Swain
Director

gb

76iii)

CITY OF HAMILTON
— RECOMMENDATION —

DATE: 1991 September 12

REPORT TO: Mr. J. D. Thompson, Secretary
Finance and Administration Committee

FROM: Mr. D. W. Vyce
Director of Property

SUBJECT: Ukrainian Canadian Congress
Hamilton Branch - Statue on City Hall Property

RECOMMENDATION:

That the specific site selection for the erection of a bronze life size statue on City Hall grounds commemorating the centennial of the settlement of Ukrainians in Canada be tabled until a study of the grounds of City Hall by an Urban Design Consultant has been completed which is expected to be in 2-3 months time.


D. W. Vyce

FINANCIAL/STAFFING/LEGAL IMPLICATIONS: N/A

BACKGROUND:

City Council at its meeting held August 28, 1990 on the recommendation of the Finance and Administration Committee approved of the erection of a bronze life size statue at a location west of the City Hall building near Bay and Main Streets, the installation and specific location of which would be subject to the consideration and approval of the Finance and Administration Committee and City Council.

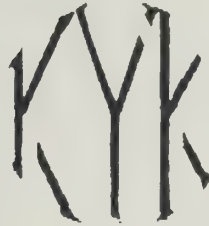
The site originally contemplated for the sculpture was west of the building in the vicinity of the Engineering Commemorative Time Capsule. However due to the size of the sculpture that has been selected (seven life size figures of people on a base measuring 12 feet x 6 feet), more space is required.

While I can appreciate the Ukrainian Canadian Congress, Hamilton Branch is anxious to proceed with this project, it is the opinion of a number of City Departments involved in developing and maintaining the grounds of City Hall that a specific site selection be delayed for the next 2-3 months until a study of the grounds by an Urban Design Consultant has been completed. A proposal to conduct this study is the subject of a separate recommendation which will be presented to the September 19th meeting of the Finance and Administration Committee.

There have been a number of proposals to place monuments, signs and statues upon the grounds of City Hall in the past couple of years. Staff and members of Council alike have expressed the opinion that a development plan of City Hall grounds setting out the most appropriate location for these works of art should be created rather than simply reacting to each request. Furthermore, Members of Council will be apprised shortly of a very unique and generous offer to enhance the grounds of City Hall with certain other works of art. Substantial space will be required.

In order not to compromise any development of the grounds and in order to select the best location possible for the benefit of all concerned, we believe the site selection for the Ukrainian Congress statue should be delayed for this brief period of 2-3 months.

- c.c. - Mr. J. G. Pavelka, P.Eng., Director of Public Works
- Mr. R. Sugden, Director of Culture & Recreation
Attention: Ms. C. York
- Mr. J. G. Pavelka, P.Eng., Director of Public Works
Attention: Mr. R. Chrystian
- Mr. K. Nutley, Senior Property Officer, Real Estate Division
- Mr. R. Swan, Manager, Building Operations and Maintenance Division

UKRAINIAN CANADIAN CONGRESS
HAMILTON BRANCHLE CONGRÈS UKRAINIEN DU CANADA
SECTION DE HAMILTONКОНГРЕС УКРАЇНЦІВ КАНАДИ
ВІДДІЛ У ГАМІЛЬТОНІ

1991 09 11

Mr. John Thompson, Secretary
Finance & Administration Committee
City Clerk's Office
71 Main Street West
Hamilton, Ontario L8N 3T4

Dear Mr. Thompson:

In reference to our letter dated 1991 08 15 regarding the location at City Hall for the placement of a sculpture commemorating the centennial of the settlement of Ukrainians in Canada we are presenting for your consideration a change in our request.

This change arose as a result of a visit to Hamilton and specifically to City Hall by William Epp of Saskatoon, the sculptor we have engaged for this project. Mr. Epp visited the City Hall site on Sunday morning, September 8th with a view to observing the chosen and proposed new location for light reflection, direction the sculpture would be facing, etc. After considering all the factors involved he suggested 3 other locations that would, in his opinion, be more appropriate for the sculpture. He and the committee very strongly feel that the new proposed location or suggested alternatives would greatly enhance City Hall property as well as the sculpture itself. William Epp is a well know Canadian sculptor and has vastly contributed to the arts in various cities in Canada, especially in the city of Saskatoon. He is highly respected in his field across Canada and other countries as well as at the University of Saskatchewan where he is a faculty member. We, therefore have great trust in his recommendations and expertise and respectfully ask for your consideration of our request.

With this letter we are enclosing 3 exhibits as follows:

- Exhibit 1 - the approved proposed location
- Exhibit 2 - the proposed location as requested 1991 08 15
- Exhibit 3 - the new proposed location with 2 alternatives, numbered consecutively 1, 2 and 3

The Ukrainian community appreciates the opportunity to work with you in having the sculpture placed in the best possible location for all concerned, and ask for your consideration in dealing with our latest request. We would be pleased to meet with you to further discuss our proposal.

Thank you for your assistance in this matter.

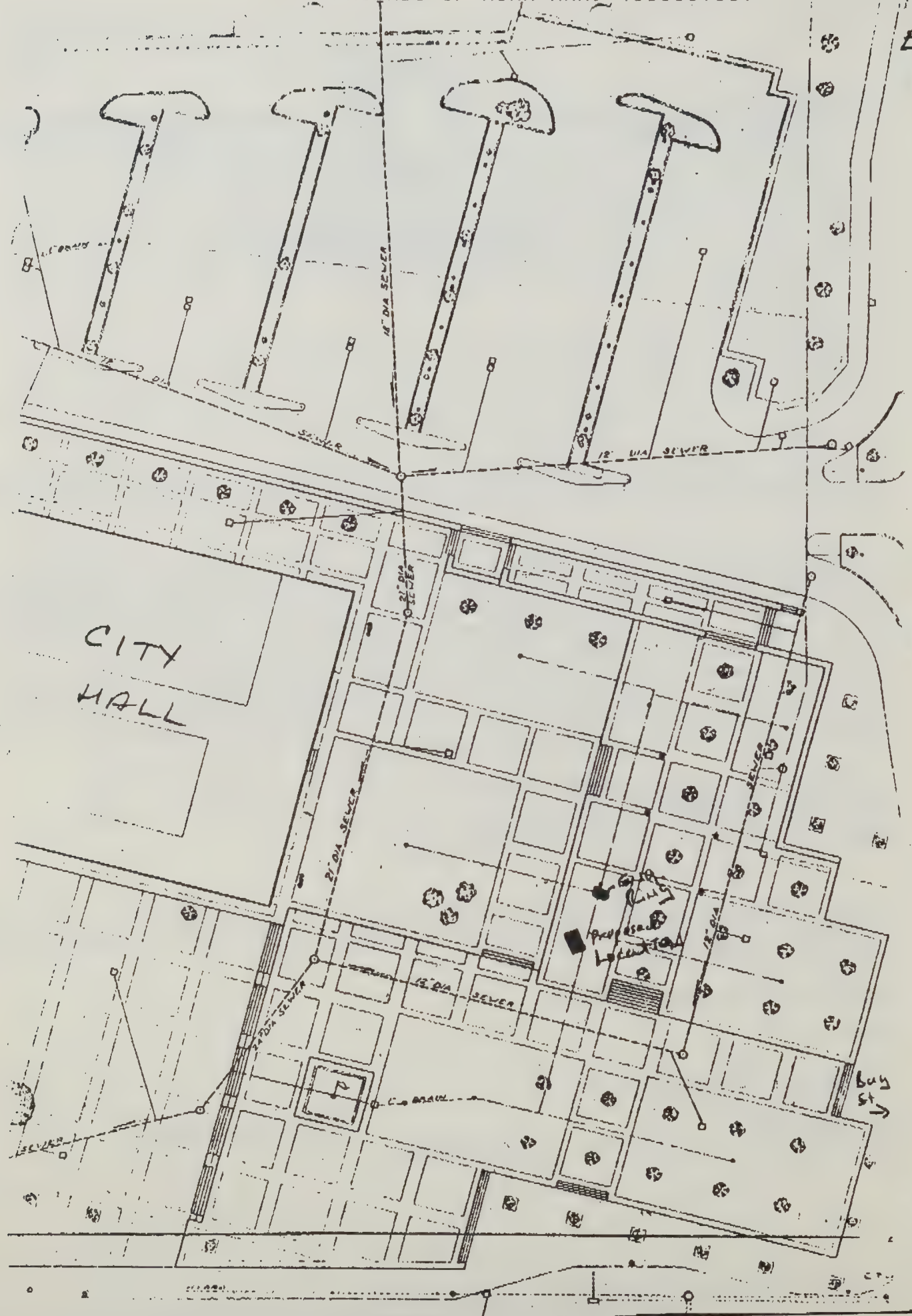
Sincerely

Irene Sushko, Chairman
Celebration Committee, UCC, Ham. Br.

UCC, Hamilton Branch

Prof. Ihor Chorneyko, President

EXH



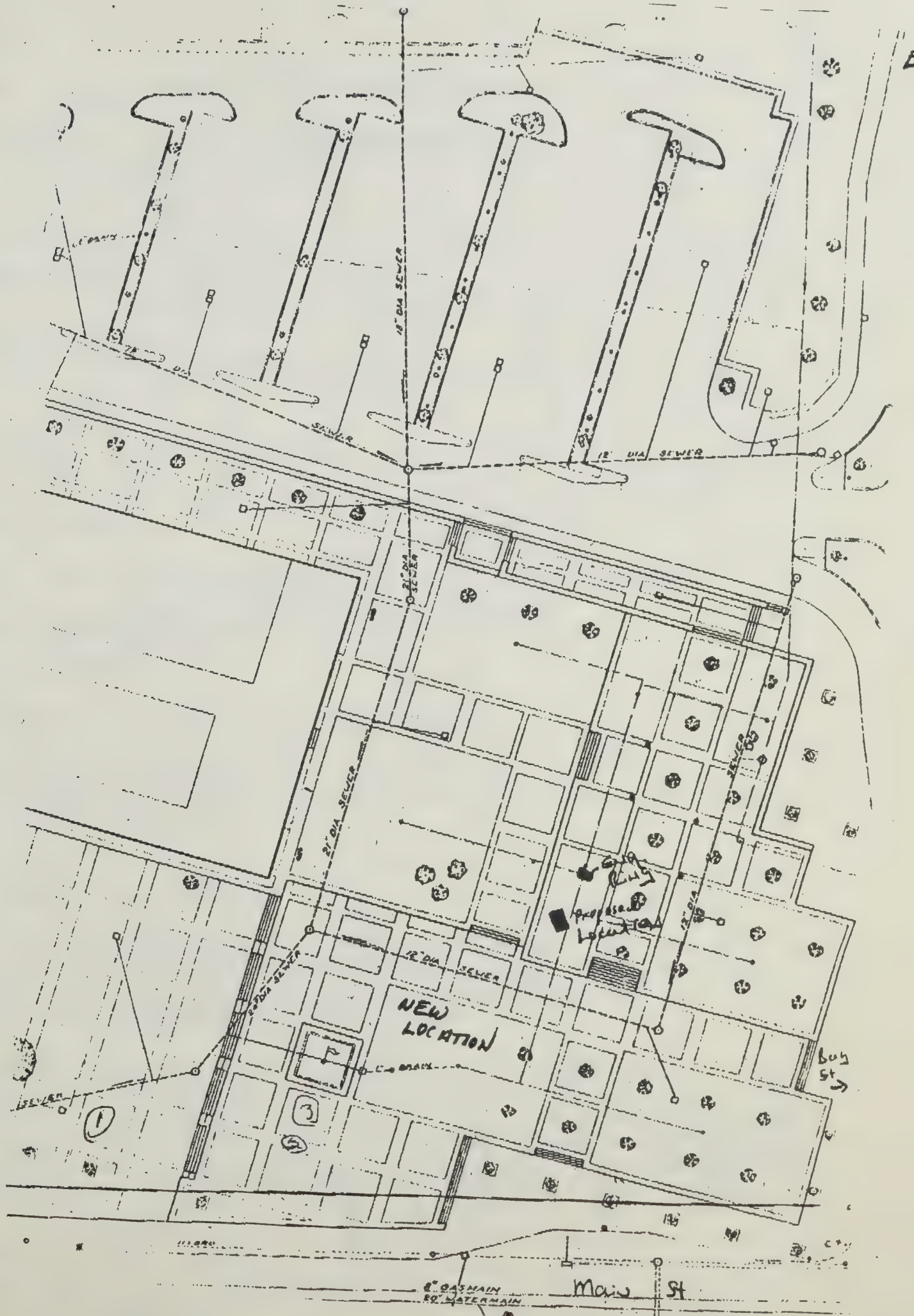
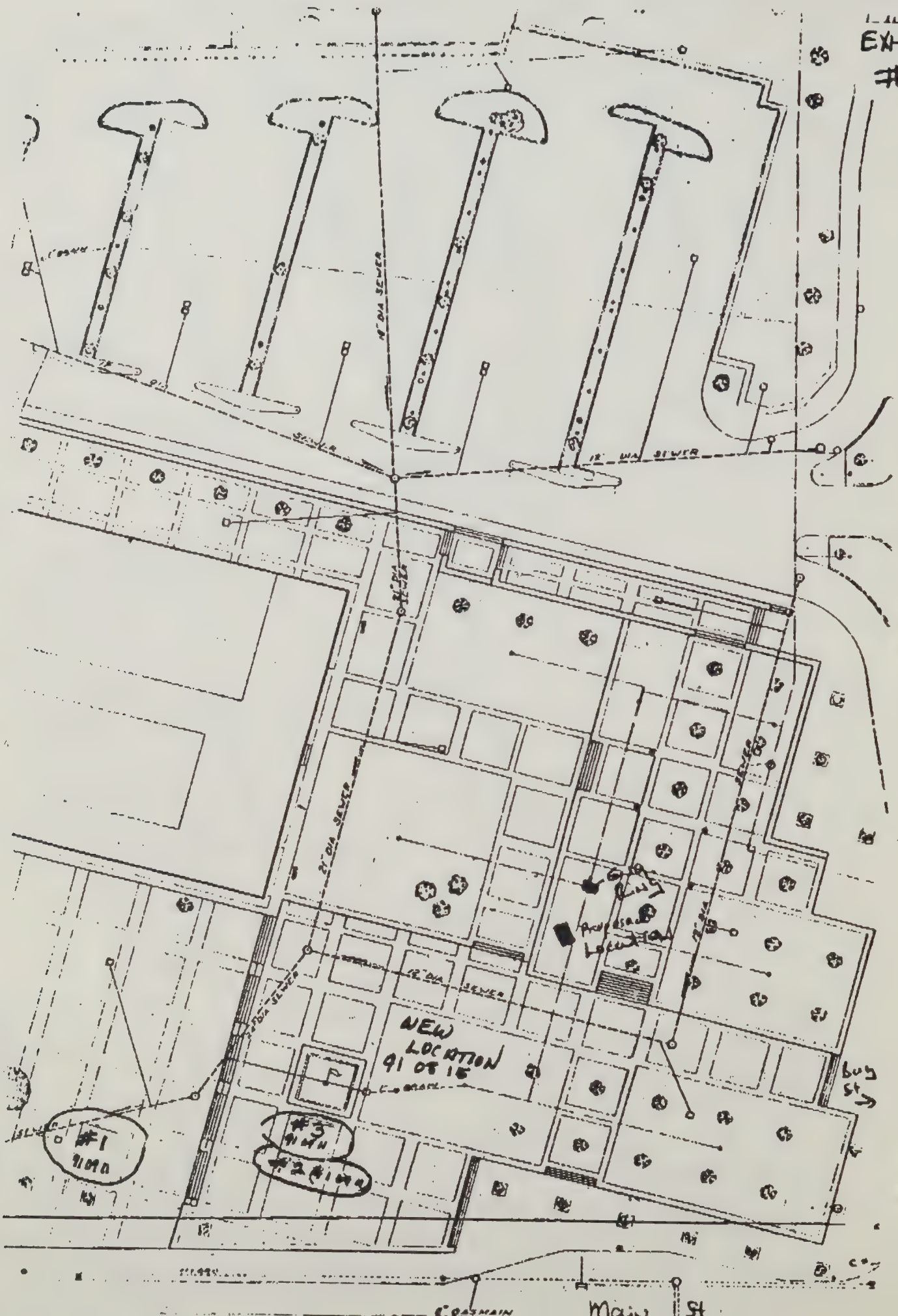


EXHIBIT
#7



CITY OF HAMILTON
- RECOMMENDATION -

DATE: 1991 September 13

REPORT TO: Mr. J. Thompson
Secretary, Finance and Administrative Committee

FROM: Mr. S. J. Dembe
Acting Secretary, Tow Truck Subcommittee

SUBJECT: Draft Tow Truck By-law



RECOMMENDATION:

- (a) That the attached Draft Tow Truck By-law be enacted by City Council.
- (b) That the By-law come into force on January 1, 1992.

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

Estimated 1992 Revenue: \$7,250.00

An increase in administrative and enforcement staff time for processing new licences and yearly vehicle inspections.

BACKGROUND:

On July 25, 1991, the Finance and Administration Committee gave approval to the circulation of the attached Draft By-law to members of the Tow Truck Industry. As a result of circularization, three submissions were received. Two of these approved of the Draft By-law, while the third suggested only minor changes.

Members of the Committee will recall that the Tow Truck Subcommittee, chaired by Alderman W. McCulloch with Aldermen T. Murray and H. Merling as members, met with the Industry at a Public Meeting on March 20, 1991. At that time, there was general agreement that a licensing and regulatory by-law would be desirable. A number of concerns from the Industry were noted at that time and, where possible, were incorporated into this final draft. The proposed licence fees, \$100.00 for owners and \$30.00 for drivers, reflect

fees that cover yearly inspection and administrative costs.

An area of concern which many members of the Industry have revolves around the H.W.R.P. Towing Services Contract. This issue will be placed before the Police Services Board in the near future.

While members of the Committee feel that the Industry has been well consulted on his subject, if desired, however, notice can be sent to the Tow Truck Owners so that any representation can be made when the by-law is being considered.

Bill No.

The Corporation of the City of Hamilton

BY-LAW NO. 91-

To Amend By-law No. 79-323

To Add **SCHEDULE 10** respecting the:

OWNERS AND DRIVERS OF TOW-TRUCKS

WHEREAS Section 227 of the Municipal Act, R.S.O. 1980, c. 302, provides that by-laws may be passed for the licensing, regulating and governing of owners and drivers of vehicles used for hire or any class or classes thereof, and for revoking any such licence.

AND WHEREAS Paragraph 115 of Section 210 of the said Municipal Act, R.S.O. 1980, c. 302, provides that by-laws may be passed for prohibiting persons from soliciting or importuning, on a highway or in a public place, others to travel in or employ any vessel or vehicle, or for regulating persons so employed.

AND WHEREAS Section 160 of the Regional Municipality of Hamilton-Wentworth Act, R.S.O. 1980, c. 437, provides that the council of the City of Hamilton may pass any by-law that a board of commissioners of police of a city is authorized to pass under the Municipal Act.

AND WHEREAS it is considered desirable and expedient to license and regulate tow-trucks;

AND WHEREAS the Council of The Corporation of the City of Hamilton in adopting Item of the Report of the Finance and Administration Committee at its meeting held on the day of 1991 directed that By-law No. 79-323 be amended to provide for the licensing and regulation of tow-trucks, as hereinafter provided;

NOW THEREFORE the Council of The Corporation of the City of Hamilton enacts as follows:

1. By-law No. 79-323 is amended by adding thereto as Schedule 10, the following:

SCHEDULE 10 : TOW-TRUCKS

DEFINITIONS

1. For the purposes of this Schedule, the following definitions apply:

(a) "highway" means a highway as defined in the Municipal Act, but does not include a King's Highway as defined in the Highway Traffic Act, or a road, street, bridge or highway laid out but not assumed for public use or established by by-law, whether built by a private person or body corporate.

(b) "Highway Traffic Act" shall be deemed to be a reference to the Highway Traffic Act, R.S.O. 1980, c. 198.

(c) "Licence Holder" means a person licensed under this Schedule as an owner or driver of a tow-truck.

(d) "motor vehicle" means motor vehicle as defined in the Highway Traffic Act.

DRAFT
FOR DISCUSSION PURPOSES
CITY SOLICITOR
THE CITY OF HAMILTON

(e) "owner" of a tow-truck includes a purchaser or person entitled to operate, possess, or use the tow-truck, under a lease or conditional purchase agreement.

(f) "tow-truck" means a motor vehicle, which is designed, modified, or used, for the towing, carrying, or lifting of disabled or inoperative motor vehicles, with or without the assistance or use of lifts, winches, dollies, trailers or like equipment, and operated as such for a fee.

(g) "towing service" shall mean the provision or use of a tow-truck, the assistance of the driver, and the use of the equipment carried or available for use in conjunction with the tow-truck for the pulling, carrying or lifting of a motor vehicle, at a place located within the City of Hamilton.

LICENCE

2. (1) Subject to (3), every owner or driver of a tow-truck, using the tow-truck to provide towing services at the scenes of accidents, shall obtain, and maintain in good standing, a licence from the Corporation of the City of Hamilton, authorizing the carrying on or engaging in the business or occupation of offering or providing such towing services.

(2) Subject to (3), no person shall carry on, or engage in, the business or occupation of towing motor vehicles from the scenes of accidents as a tow-truck owner or driver in the City of Hamilton, without first having obtained a licence under this Schedule.

(3) For the purposes of (1) and (2) the towing of motor vehicles from accidents located outside the boundaries of the City of Hamilton, is deemed not to be a business or occupation which requires a licence under this Schedule.

3. (1) In addition to the application, an applicant for a tow-truck owner's licence, upon first application or renewal, shall provide:

(a) proof of a valid provincial drivers' licence, along with the licence number, authorizing the applicant to operate the tow-truck to be licensed, unless the owner indicates on the application that he will not personally drive the tow-truck;

(b) proof that the tow-truck is registered and licensed with the Ministry of Transportation, along with the vehicle identification number and licence number;

(c) proof that the tow-truck is insured for operation on public roadways, the name of the insurance company, policy number and date of expiry, the insurance supplying a minimum coverage of \$1,000,000.00 for third party liability, which insurance also fully compensates for loss or damage to towed motor vehicles;

(d) a current Safety Standards Certificate for the vehicle to be licensed, issued under the Highway Traffic Act; and

(e) the address of any storage yard operated by the owner, and the address of the owner's office from which the business is operated, if different from the address of the storage yard.

(2) An owner who has indicated he will be a driver of the tow-truck and who has otherwise complied with the requirements of being licensed as a driver, may be issued a tow-truck driver's licence in addition to the owner's licence without being required to pay the fee for such driver's licence.

(3) A tow-truck owner licensed under this section, shall hold such licence and rights thereunder subject to the requirement that all insurance and required provincial licences are not suspended, cancelled or otherwise revoked, and shall return the licence to the City immediately upon any such suspension, cancellation or revocation.

(4) A tow-truck owner's or driver's licence given to the City under subsection (3), shall be returned to the owner, upon the owner supplying the City with proof of reinstatement of the insurance or provincial licences, along with the particulars thereof required by subsection (1).

4. (1) In addition to the application, an applicant for a tow-truck driver's licence shall provide:

- (a) where available, the full name and address of his employer;
- (b) where available, the name of the owner and municipal licence number, respecting the tow-truck to be driven;
- (c) proof of a valid provincial driver's licence, along with the licence number; and
- (d) three recently taken passport sized photos with a head and shoulders view, clearly showing the applicant's face.

(2) A tow-truck driver licensed under this section, shall hold the licence and rights thereunder subject to the requirement that the provincial driver's licence is not suspended, cancelled or otherwise revoked, and shall return the tow-truck driver's licence to the City immediately upon any such suspension, cancellation or revocation.

(3) A tow-truck driver's licence given to the City under subsection (2), shall be returned to the driver, upon the driver supplying the City with proof of reinstatement of the provincial licence, along with the particulars thereof required by subsection (1).

REGULATION

5. (1) No person shall solicit the hiring of a tow-truck or offer towing services, while that person is within 200 metres of,

- (a) the scene of a motor vehicle accident or apparent accident; or
 - (b) a motor vehicle involved in an accident,
- on a highway.

(2) No Licence Holder shall park or stop a tow-truck on a highway within 200 metres of,

- (a) the scene of a motor vehicle accident or apparent accident; or
- (b) a motor vehicle involved in an accident.

(3) Subsections (1) and (2) do not apply to a person who is at the scene of the accident at the request of a police officer, a municipal fire fighter, an officer appointed for carrying out the provisions of the Highway Traffic Act, a person engaged in highway maintenance, or a person involved in the accident.

6. (a) An owner of a tow-truck shall not permit the operation of the tow-truck within the City of Hamilton by a driver who does not have a valid and current licence issued under this Schedule.

(b) A tow-truck owner shall supply the City of Hamilton Licence Division with a current written list of all tow-truck drivers' names, addresses and telephone numbers, within seven days of obtaining a tow-truck owner's licence, and shall also supply the City with any further additions or deletions to such list.

7. While operating a tow-truck, the driver shall carry the photo identification and licence supplied by the City and shall produce such documentation on demand, to a police officer or other persons authorized to enforce by-laws of the City.

8. (1) No licensed tow-truck owner shall drive or operate any tow-truck, or permit to be driven or operated any tow-truck, without first ensuring the tow-truck has:

(a) the licence plate issued by the City, affixed on the outside of the tow-truck and facing the rear, prominently displaying the identifying licence number, in such a manner that the number is visible from behind the truck and without obscuring the provincial licence plate;

(b) the name of the owner, or a registered trade name, painted on the outside of each door in letters at least 5 centimetres in height, in a colour contrasting to that of the doors, so that the name is prominently displayed;

(c) the address and telephone number of the owner, painted on the outside of each side of the body or door, in letters of at least 4 centimetres in height, in a colour contrasting to that of the body or door, so that the address and telephone number are prominently displayed; and

(d) the municipal licence number, painted on the side of the tow-truck on the outside of each front quarter panel, in letters at least 12 centimetres in height in a colour contrasting to that of the quarter panel, so that the number is prominently displayed.

(2) A tow-truck owner, prior to driving or operating, or permitting the driving or operation of the tow-truck, shall outfit the tow-truck with the following equipment in working order, which shall be considered a minimum standard for the purposes of safe operating condition:

(a) one 5 pound capacity, multi purpose A,B,C rated portable fire extinguisher, listed by Underwriters Laboratories of Canada, capable of functioning at -40 degrees celsius, mounted in the cab or under protective covering, and maintained in accordance with manufacturers specifications;

(b) a flashlight, broom, shovel and heavy duty pry bar;

(c) a reflective safety vest for the driver and any assistant;

- (d) a device for securing the steering wheel of a motor vehicle to be towed;
- (e) two safety chains, each comprised of links of at least 5/16 of an inch of steel;
- (f) road flares in sufficient quantity for thirty minutes of use;
- (g) a light bar capable of being used on a towed vehicle if necessary;
- (h) a revolving light visible from the front and rear of the tow-truck; and
- (i) a lift, winch, dolly, trailer or like equipment for the towing, carrying, or lifting of motor vehicles, with the manufacturers or other tested ratings for weight capacity posted near the operators controls, and sufficient equipment to secure the towed vehicle to the tow-truck, trailer and dolly, and where the tow-truck is equipped with more than one device for towing, carrying or lifting motor vehicles all such equipment shall comply with the requirements of this paragraph.

(3) A tow-truck owner shall maintain, and by regular inspection ensure, that the tow-truck is kept in safe operating condition and in compliance with the applicable standards imposed by the Highway Traffic Act, failing which the tow-truck shall be removed from service.

(4) A tow-truck owner or driver shall comply with the request of a police officer or licence inspector to produce the tow-truck and allow it to be examined for the purposes of compliance with the requirements of subsections (1) and (2).

(5) A tow-truck owner or driver shall comply with the request of a police officer or licence inspector to take the tow-truck to a Ministry of Transportation vehicle inspecting facility, or to an Ministry of Transportation authorized inspector, and return with a current Safety Standards Certificate or any deficiency report obtained, for the purpose of ensuring compliance with the applicable requirements of subsections (1), (2) and (3).

9. The fees for issuance or renewal of licences under this Schedule shall be as follows:

- (a) For a tow-truck owner's licence, per vehicle\$100.00;
- (b) For a tow-truck driver's licence\$ 30.00.

2. This by-law comes into force and effect on January 1, 1992.

PASSED this day of A.D. 1991.

City Clerk

Mayor

(1991)

9a)

CITY OF HAMILTON
- RECOMMENDATION -

AUG 23 1991

DATE: 1991 August 23

REPORT TO: Mr. J. D. Thompson, Secretary
Finance and Administration Committee

FROM: Mrs. S. Glover, Secretary
City of Hamilton Licensing Committee

SUBJECT: Sale of Lottery Tickets

RECOMMENDATION:

That the Finance and Administration Committee consider requesting the Provincial Government to review their policy which requires that lottery monies or goods purchased with lottery monies must remain in the Province of Ontario.

Stella Glover

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

N/A

BACKGROUND:

The City of Hamilton Licensing Committee at its meeting held 1991 August 21 was in receipt of an application from Tools for Peace to sell lottery tickets in the City of Hamilton, the proceeds of which were to be used to purchase rubber boots to be sent to Nicaragua.

Finance and Administration Committee
Re: Sale of Lottery Tickets

.... 2

The Licensing Committee were unable to grant this request on the grounds that Provincial legislation requires that lottery monies, or goods purchased with lottery monies, must remain in the Province of Ontario.

However, in view of the many organizations which raise money for worthwhile causes that is spent outside Ontario, the Licensing Committee is recommending to the Finance and Administration Committee that they consider petitioning the Provincial government to review this policy.

cc: Mayor R.M. Morrow
Alderman T. Cooke, Licensing Committee Chairman
Mr. S. Dembe, Licence Division Manager
file

CITY OF HAMILTON
- RECOMMENDATION -

DATE: 1991 September 13

REPORT TO: Ms. T. Agnello
Acting Secretary, Finance & Administration Committee

FROM: Mrs. S. Glover
Secretary, Licensing Committee

SUBJECT: Revision to By-law 78-130 as amended respecting
Lottery Schemes

RECOMMENDATION:

- (1) That Lottery Licence By-law 78-130, as amended, be further amended to eliminate the following provisions:
 - (a) Section 21 which requires each bingo lottery licensee to carry on a minimum of 24 and a maximum of 26 bingo lottery events in a calendar year.
 - (b) Section 22 (2) where total prizes for an occasion is between \$1,500.00 and \$3,500.00, a bingo lottery licence may be issued only every two weeks.
 - (c) Section 1 (3) which requires every occasion of a bingo lottery to be carried on only the following time periods: 8:00 a.m. - 12:00 noon; 12:00 noon - 6:00 p.m; 6:00 p.m. - 10:00 p.m.; 10:30 p.m. - 1:00 a.m.
 - (d) All references to limiting the number of bingo lotteries.
 - (e) All antiquated provisions which are no longer relevant to the management and conduct of bingo.
- (2)
 - (a) That By-law 78-130 be further amended to include a provision of one-half hour between bingo events.
 - (b) That the City of Hamilton Licensing Committee give written notice to all bingo charities that a one-month written notice to the Bingo Hall be required for a change in hall location.

- (c) That the City of Hamilton Licensing Committee give written notice to Bingo Hall Owners that one month's written notice to a bingo sponsor be given should a Hall Owner wish to cancel a bingo lottery event. Such notice must include reasons for cancellation.
 - (d) That reference be made to the Provincial Terms and Conditions in lieu of the antiquated provisions which are to be removed.
 - (e) That Lottery Licence By-law 78-130 be consolidated.
3. That the Licence Division be asked to review Section 32, Sub. Sec. 3, of By-law 78-130 pertaining to "not less than 20% of the total receipts (for each bingo lottery) shall be paid to the charitable organization to whom the licence was issued" with a view to complying with the Provincial Law.
4. That the City Solicitor be directed to prepare the appropriate By-law.



FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

N/A

BACKGROUND:

The Licensing Committee, at their meeting of 1991 September 11, were in receipt of the following report from the Manager of the Licence Division and made the foregoing recommendation.

On 1991 August 20 a meeting of the Bingo Sponsors' Association was held to consider a number of antiquated or outdated provisions which were contained in the Lottery Licence By-law. Mr. Jack Robson, Chairman of the Bingo Sponsors' Association conducted the meeting and approximately 100 persons were in attendance.

A very open and lively discussion ensued and covered many facets of the bingo industry. This resulted in the above recommendations. The thrust of these recommendations is to remove a number of provisions in the By-law which no longer have relevance to Hamilton's bingo industry.

Recommendations 1(a), (b), (c) and (d) deal with a number of sections of the By-law which were originally implemented when there was a cap on the total number of bingo licences issued in the community. At a very recent Ontario Court trial respecting bingo which involved the City of Hamilton, the panel of three judges also expressed concern about a number of these provisions. A report is now being prepared by the Law Department on this matter. The judges' concerns, in part, relate to the above recommendations.

There was also considerable discussion at the Association's meeting about the provisions and policies which were put in place immediately following the difficulties which occurred in the Fall of 1988 with respect to adherence to the 15% maximum Administrative Expense Law.

Members of the Committee will recall that a number of policies respecting the submission by each charity of game formats were put into place in the latter part of 1988 at a time when there were common abuses by hall owners and organizations who would, without notice, alter bingo games. These policies have prevented further abuses from occurring. The overwhelming majority of those present at the Public Meeting felt that these By-law and policy provisions were now hindering the charities.

These provisions have stifled the ability of Hall Owners and charities to seek new markets. The inability to change game formats has also resulted in loss of interest by some bingo players. The bingo market has not grown in Hamilton and many bingo patrons now leave the municipality to play elsewhere due to the City's current policies. Those involved in bingo need the flexibility to conduct bingo events when the demand warrants it and these recommendations should assist in this area and could promote increased spending and attendance by bingo players.

It was stated at the Public Meeting that any changes to eliminate these once important safeguards would only be recommended on the basis of continued adherence to traditional prices which have been in effect since the Fall of 1988. An average level of spending per person in excess of \$15.00 per bingo event (1991 6-month average \$19.16) at the current \$3,500.00 prize level has been assured by both Bingo Hall Owners and charities. Should the above recommendations be approved, there would be close monitoring by staff to ensure continued compliance. It should also be mentioned that the Licensing Committee has the authority under Lottery By-law 78-130, as amended by By-law 89-280 (copy attached), to regulate the rates to be charged for bingo cards.

Recommendations 2 (a) (b) (c) and (d) were also widely accepted by those present at the meeting. These changes should eliminate a number of problems with organizations changing hall locations without sufficient notice, thereby leaving Hall Owners in a precarious position

Re: Revision to By-law 78-130 as amended
respecting lottery Schemes

... 4

while at the same time providing some protection to the charities in the event of cancellation of their events.

The Lottery Licence By-law 78-130 has been amended numerous times and should now be consolidated into one by-law. This will clarify all provisions contained in the By-law.

Following the above discussions, the Bingo Sponsors' Association and Hall Owners entered into a discussion about the 20% minimum profit required by both the By-law and Provincial Law, which has never been enforced by the City of Hamilton.

At this time the 20% Provincial Law is not being enforced in many Ontario municipalities, including Hamilton, and this has been condoned by the Province. It should also be noted that the Entertainment Standards Branch is still planning to introduce new bingo regulations, which will change the current structure with respect to the minimum profit and maximum expenses. Should new legislation be approved, the Province will clarify their position on the 20% Law at that time.

It was the overwhelming consensus of the individuals at the Public Meeting that the 20% Law now be strictly adhered to. It was indicated that the 20% Law could only be enforced when the Provincial legislation on "Variable Prizeboard" is implemented. This is commonly referred to as the 60/40 split (60% -Prize; 15% - Expenses; 2% - Licence; and the remainder to the charity).

The Variable Prizeboard concept would permit prizeboards to be elevated to a maximum of \$5,500.00 where the market dictates. Similarly, prizeboards currently at \$3,500.00 would be reduced where the market could not support this amount.

This proposal, however, would likely affect the "marginal" time slots and the charities who currently play in them. It has been requested by the Organizations and the Hall Owners that a report be prepared on implementation of the 20% Law and the Variable Prizeboard concept. Further meetings of the Association will be planned in this regard.

cc: Alderman T. Cooke, Chairman
Licensing Committee
Mr. S. Dembe
Licence Division Manager

CITY OF HAMILTON
- RECOMMENDATION -

DATE: 1991 September 9

REPORT TO: Mr. J. D. Thompson, Secretary
 Finance and Administration Committee

FROM: Mrs. S. Glover, Secretary
 English Language Sub-Committee

SUBJECT: Hamilton Street Railway Student Bus Pass
 Programme

RECOMMENDATION:

That City Council be requested to ask the Regional Transportation Services Committee to consider expanding the Hamilton Street Railway Student Bus Pass Programme to enable English as a Second Language students to qualify for such passes.

Stella Glover

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

N/A

BACKGROUND:

In an effort to fulfil their mandate and to promote the English language, the English Language Sub-Committee recently met with representatives of School Boards and organizations which provide English Language classes. At this meeting the Committee was made aware of the English Language services provided by these organizations and of some of the problems faced by students wishing to take these courses.

Mr. J.D. Thompson, Secretary
Finance and Administration Committee
Re: Hamilton Street Railway Bus Pass Programme

... 2

Financial difficulties were cited as one obstacle, particularly in the case of new immigrants. The Committee was advised that the Hamilton Street Railway Student Bus Pass Programme was only available to students taking credit courses and that a large number of citizens wishing to take English as a Second Language Courses were therefore unable to avail themselves of this service.

In order to make English Language Courses more accessible to all members of the community, the English Language Sub-Committee therefore made the foregoing recommendation.

cc: Mr. T. Tarpos, Chairman
English Language Sub-Committee

Mr. B. Lyne, Supervisor
Fare and Revenue Administration
Hamilton Street Railway

11.

CITY OF HAMILTON
- RECOMMENDATION -

SEP 10 1991

DATE: 1991 September 9

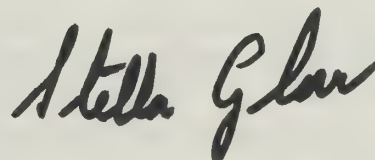
REPORT TO: Mr. J. D. Thompson, Secretary
Finance and Administration Committee

FROM: Mrs. S. Glover, Secretary
Taxi Advisory Committee

SUBJECT: Wheelchair Accessible Integrated Taxicabs

RECOMMENDATION:

That City Council amend Sections 14 (b) and (c) of the Eighteenth Report of the Finance and Administration Committee, adopted by City Council at its meeting of 1991 May 29, to provide for the issuance of three (3) Special Wheelchair Accessible Integrated Taxicab Licences instead of five (5).



FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

N/A

BACKGROUND:

Early in 1991 the Taxi Advisory Committee was requested to consider the issuance of Wheelchair Accessible Integrated Taxicab Licences and on 1990 April 6, received a report from the Manager of the Licence Division recommending that five (5) Integrated Taxicab Licences be created.

After consideration, the Taxi Advisory Committee recommended that the City's Taxi Cab Owner's be encouraged to convert their Taxi Licences to Wheelchair Accessible Integrated Taxi Owner Licences.

Mr. J. Thompson, Secretary
Finance and Administration Committee
Re: Wheelchair Accessible Integrated Taxicabs

.... 2

This recommendation was ultimately referred back by Council for further consideration by the Taxi Advisory Committee.

As the Taxi Advisory Committee failed to make a further recommendation, the Finance and Administration Committee recommended to City Council that five (5) Integrated Wheelchair Accessible Taxicab Licences be issued. This recommendation was adopted by City Council on 1990 May 29.

Since that time there have been significant changes in the taxi industry resulting in the Taxi Advisory Committee at their meeting of 1991 August 20, making the foregoing recommendation.

When considering this recommendation, the Taxi Advisory Committee is requesting that members of the Finance & Administration Committee take into account the following significant factors which have occurred since Council's decision:

- In the past two years there has been a large increase in the issuance of Taxi Owner licences which, coupled with the downturn in the economy, has created economic hardship in the industry.
- At the present time, a special regional Committee has been appointed to examine and make recommendations with regard to the entire question of transportation for the disabled. Decisions from this Committee may have an adverse financial impact upon potential holders of these proposed Wheelchair Accessible Integrated Taxicab Licences.

In view of the foregoing the Taxi Advisory Committee is of the opinion that only three (3) Wheelchair Accessible Integrated Taxicab Licences would be desirable at this time.

cc: Alderman D. Drury, Chairman
Taxi Advisory Committee

Mr. S. Dembe, Manager
Licence Division

13.

CITY OF HAMILTON
- RECOMMENDATION -

DATE: 1991 August 27 **AUG 27 1991**

REPORT TO: Mr. J. D. Thompson, Secretary
Finance and Administration Committee

FROM: Ms. T. Agnello, Secretary
Comprehensive Audit Subcommittee

SUBJECT: Report on A Comprehensive Audit of the City of Hamilton Law
Department

RECOMMENDATION:

That the Final Report on a Comprehensive Audit of the City of Hamilton Law department, as prepared by Price Waterhouse Consultants, June 1991, be approved and forwarded to Council for approval.

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

W. Smith

N/A

BACKGROUND:

At the August 26, 1991 meeting of the Comprehensive Audit Subcommittee, the Law Department Audit as prepared by Price Waterhouse, attached hereto, was approved. Subsequent review and approval is now required by the Finance and Administration Committee and Council.

CITY OF HAMILTON
- INFORMATION -

DATE: 1991 September 9

REPORT TO: J. D. Thompson, Secretary
Finance and Administration Committee

FROM: P. Noé Johnson
City Solicitor

SUBJECT: Oath of Office - Citizen Appointee

BACKGROUND:

The Finance and Administration Committee at its regular meeting August 22, 1991 approved the recommendations that citizen appointees to Boards and Commissions be required to take a similar Oath of Office as Members of City Council.

DISCUSSION:

The Municipal Act s. 96(2) mandates that certain appointed officers take an oath in the form prescribed by Statute before performing the duties of their office.

Where the appointments are made by Council to Special, Ad Hoc, or other Committees of Council, Council can require that an oath be administered by the presiding officer of the relevant committee at the member's inaugural session of that committee.

The rules/procedure to avoid conflicts of interest as enunciated in the provincial legislation, may be deemed applicable to the citizen appointees as well as the Council representatives on various Council Committees. To accomplish this, Council can include these rules in the Terms of Reference of Council's committees or in the Procedure By-law, which is currently under review. When advertisements for citizen appointments are published, the Conflict of Interest rules and their application must be included.

An explanation/orientation can be available to all Committee/Board members on the procedure for ensuring no conflict between a member's personal interest and that of the public.

Where appointments are made by Council to Boards and Commissions created by **Provincial** Statute such as the Public Library Board, the Municipal Conflict of Interest Act will apply by law provided the Board or Commission comes within the Provincial jurisdiction and definition in that Act of a "Local Board". The Private legislation creating HECFI exempts it from the definition of a "local board" but conflict of interest guidelines apply to it given the specific relationship with the City of Hamilton. Therefore the members on this Board are already accustomed to following the same rules on "conflict of interest" that apply to the Council representatives. The same oath of appointed office may be administered to Board members with minor adjustment noted in the sample Oath as noted, that of reference to the Board (and its goals and objectives) and not the municipal corporation per se.

The Oath of Appointed Office, pursuant to the Municipal Act is as follows:

I,..... do solemnly promise and declare that I will truly, faithfully and impartially, to the best of my knowledge and ability, execute the office of (insert name of office, eg. Member of Council committee), to which I have been appointed in this municipality, that I have not received and will not receive any payment or reward, or promise thereof, for the exercise of any partiality or malversation or other undue execution of such office, and that I have not by myself or partner, either directly or indirectly, any interest in any contract with or on behalf of the corporation (or the specific Board) except that arising out of my office as (insert name of office).

15 a)

CITY OF HAMILTON
- RECOMMENDATION -

DATE: 1991 September 6

REPORT TO: Mr. J. D. Thompson, Secretary
Finance and Administration Committee

FROM: Mr. D. W. Vyce
Director of Property

SUBJECT: Hamilton Municipal Employees'
Credit Union Limited
- 50 Jackson Street West - Basement Level
(Football Hall of Fame Building)

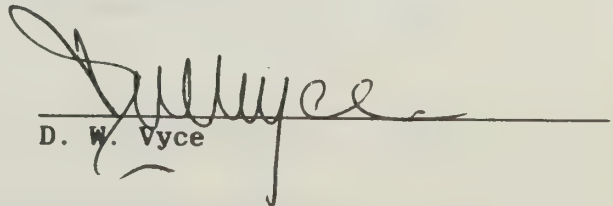
RECOMMENDATION:

- a) That the City of Hamilton renew the lease at 50 Jackson Street West with the Hamilton Municipal Employees' Credit Union Limited for a period of five (5) years commencing November 2, 1991 and terminating on November 1, 1996.
- b) That the Mayor and City Clerk be authorized to execute a lease document satisfactory to the City Solicitor.
- c) That the rent be established on the following basis:

Rent payment will be adjusted and commence on the second day of November 1991 at a rental of \$6,666.66 per month or \$80,000.00 per year inclusive of realty taxes which are \$19,254.00 for 1991.

In addition to rent paid by the Hamilton Municipal Employees' Credit Union Limited, they are also responsible for their share of the operating costs over the base year 1991.

All amounts payable shall be deemed to be additional rent.


D. W. Vyce

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

See above recommendation.

BACKGROUND:

City Council in adopting Item 17 on January 27, 1987 approved a five (5) year lease with the Hamilton Municipal Employees' Credit Union Limited for 5,000 square feet of the basement area of the Canadian Football Hall of Fame Building.

Prior to forwarding this report to the Committee, this Department advised the Director of the Football Hall of Fame that the Hamilton Municipal Employees' Credit Union Limited lease was up for renewal and they requested that an independent outside opinion be obtained to provide the estimate of market rents for the Hamilton Press Club and the Civic Employees' Credit Union. Mr. David Blanchard was retained and in his opinion the Hamilton Municipal Employees' Credit Union Limited space should be leased at \$16.00 per square foot (gross) plus operating costs already in existence in the Lease Agreement.

This department met with the representatives of the Hamilton Municipal Employees' Credit Union Limited and negotiated an amount based on Mr. Blanchard's report with the exception that the base year was amended to 1991 as opposed to 1990. The Hamilton Municipal Employees' Credit Union Limited was surprised by the large increase in the rent from \$9.50 per square foot to \$16.00 per square foot.

As the Hall of Fame Committee requires as much revenue as possible to assist their operation, we were unable to offer any rent reduction nor could it be justified. The amendment of the base year will assist the Credit Union slightly.

- c.c. - Alderman T. Murray, Alderman, Ward 8
- Alderman J. Gallagher, Alderman, Ward 7
- Mr. Lou Sage, Chief Administrative Officer
- Miss Tina Agnello, Secretary, Transport and Environment Committee
- Mrs. P. Noé Johnson, City Solicitor
- Mr. E. C. Matthews, Treasurer
- Mr. E. Chalupka, Managing Director
Football Hall of Fame

156)

CITY OF HAMILTON

- RECOMMENDATION -

DATE: 1991 September 12

REPORT TO: Ms. Tina Agnello, Secretary
Finance and Administration Committee

FROM: Ms. Tina Agnello, Secretary
Football Hall of Fame & Museum Management Committee

SUBJECT: Hamilton Municipal Employees Credit Union Limited Lease

RECOMMENDATION:

- a) That the Finance and Administration be advised that the Football Hall of Fame & Museum Management Committee approve and endorse the report of the Director of Property regarding the Hamilton Municipal Employees Credit Union Limited Lease Renewal - 50 Jackson Street West (Football Hall of Fame Building) dated September 6, 1991 and that it respectfully requests approval of this report by the Finance and Administration Committee to Council.

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

Refer to report of Director of Property.

D. Murray

BACKGROUND:

The Property Department has prepared a report regarding the Hamilton Municipal Employees Credit Union Limited Lease. This report was referred to the Football Hall of Fame & Museum Management Committee for comment at the meeting of September 9, 1991. The Committee concurs that the lease tenants of the Hamilton Municipal Employees Credit Union Limited facility should pay a market value rate.

cc: Alderman Murray, Chairman, Football Hall of Fame & Museum
Management Committee
E. Chalupka, Managing Director, Football Hall of Fame & Museum
Management Committee
D. Vyce, Director of Property

16 a)

CITY OF HAMILTON
- RECOMMENDATION -

DATE: 1991 September 13


REPORT TO: Ms. T. Agnello, Acting Secretary
Finance and Administration Committee

FROM: Mr. D.K. Beattie
Grants Co-Ordinator

SUBJECT: 1991 PREVIOUSLY TABLED GRANT - HAMILTON
ARTISTS' INC.

RECOMMENDATION:

- a) That the previously tabled 1991 General Grant to Hamilton Artists Inc. with a recommended grant amount of \$9,000 be approved and funded within the Grants budget, specifically account CH 5A018 20004.


D. K. Beattie, Grants Co-Ordinator

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

- See above recommendation.

BACKGROUND:

At the Finance and Administration Committee meeting of April 4, 1991, the 1991 Grant recommendations were presented and approved by the Committee. Within that report there were ten general grants tabled pending receipt of satisfactory financial statements and other information.

Item a) addresses the last remaining (of the original ten) tabled general grant. Hamilton Artists Inc. had requested \$12,000. The recommendation was tabled pending acceptable financial statements which have now been received. In 1990 the applicant had received a \$9,500 grant.

Hamilton Artists Inc. has relocated due to a change in the ownership of their former landlord. As a result the applicant is experiencing relocating costs in addition to higher rental costs.

Ms. T. Agnello, Acting Secretary
Finance and Administration Committee
1991 September 13 - Page 2

The Grants Review Group is recommending the \$9,000 grant in light of the above factors. For the information of the Committee members, the applicant agrees with the recommended amount, and should the Committee approve the recommendation, this will then be forwarded to City Council for final approval. Attached are the application, financial statements and other supporting material.

Attachments

Hamilton Artists' Inc.

January 22, 1991

To: D. Kevin Beattie, Grants Coordinator
Treasury Department
City of Hamilton,
City Hall
71 Main Street West,
Hamilton, Ontario
L8N 3T4

Dear Mr. Beattie,

Please find enclosed the Hamilton Artists' Inc. General Grant Application for 1990. I have also included the required report concerning the use of the previous years funding of \$9500.00. Our request for 1991 is \$12,000.00 which is approximately 12% of our annual operating budget of \$99543.00 and 8% of our total budget, programming and operating, of \$133,383.00. Also enclosed is a copy of the HAI's most recent audited statement. Though I feel the application has been fully completed, there are several items I would like to highlight.

The most important issue facing the Hamilton Artists' Inc. in the coming year will be our relocation. Our landlord, Mr. Herman Levy, passed away this past year so, unfortunately, a very positive relationship has come to an end. Furthermore, the membership voted, at our last General Meeting on November 18, 1990, to have the gallery relocate by the 1991 A.G.M. if possible. We are now actively searching for a new home, however, the prospect of paying full market rates is highly discouraging. As I have noted in this application, I intend to spend a good deal of time lobbying our major funders, the Canada Council and the Ontario Arts Councils, for substantial increases. I am hopeful that by this time next year the HAI will be in the same funding category as other artist-run centres serving similar sized communities.

On a more positive note, I would like to draw your attention to the newly developed Kid Inc. program. This program extends our commitment to the nurturing of the arts in the Hamilton region. We have participated for several years in the Sir John A. Macdonald Co-op program in an effort to create a dialogue with students in the Public School system. The Kid Inc. program expands on this concept by introducing artists into both Separate and Public schools in the role of instructors for special programs and workshops. Furthermore, it draws students into the gallery environment through specific exhibitions, lectures and projects. At this time two Kid Inc. exhibitions have been scheduled to run from March 22 to April 20, 1991, at the gallery. A number of artists will also be presenting workshops in area schools this spring. I am very excited about the opportunity for local artists to get involved with arts education in Hamilton.

In 1990 our commitment to the arts in this region was well illustrated. Exhibitions such as the "Artists of Influence", "The Split-Subject" and "Third Space Month" continued the HAI's tradition of producing rigorous and innovative programs which focus on the

..2

143 James Street North, Hamilton, Ontario. L8R 2K8
Telephone: (416) 529-3355

production of Hamilton artists. Our continued participation in the Bay Area Arts Collective, an active organization of arts professionals from Grimsby, Hamilton, Dundas and Burlington, along with our representation on the Arts Advisory and Art in Public Places Sub-Committees have given the HAI a strong voice in the community. The programs and commitments we have planned for the future will, I believe, only serve to further establish the importance of our organization to the community as a whole.

The Hamilton Artists' Inc. is committed to supporting and nurturing the culture of the Hamilton area. I believe this commitment is evident in our programs and activities. I am confident that the City of Hamilton will continue to support our organization and through it Hamilton's cultural community.

I would like to take this opportunity to thank you for your on going support. Should you require any further information or if there are any problems with this application, please feel free to contact me at the gallery, 529-3355, or at home, (519)647-3359.

Sincerely,

A handwritten signature in dark ink, reading "Andrew T. Hunter". The signature is fluid and cursive, with a long horizontal stroke at the end.

Andrew T. Hunter
Co-Director (Administration)

GENERAL GRANT APPLICATION

(Rev. 12/90)

Each organization applying for a grant is required to complete this form annually and forward same to Mr. D. K. Beattie, Grants Co-ordinator, Treasury Department, City Hall, 71 Main Street West, Hamilton, L8N 3T4 (telephone 546-2739), together with their supporting information indicated.

THE DEADLINE FOR SUBMISSION IS EXTENDED TO JANUARY 31, 1991

THE GRANTING OF ASSISTANCE IN ANY ONE YEAR OR OVER SEVERAL YEARS IS NOT TO BE INTERPRETED AS A COMMITMENT TO FUTURE YEARS' FUNDING.

In the event that more space is required in replying to any question, please use a supplementary sheet and attach to the application.

A. NAME, ADDRESS AND TELEPHONE NUMBER OF ORGANIZATION:

Hamilton Artists' Inc.

Phone: 529-3355

143 James Street North,

Hamilton, Ontario

L8R 2K8

LIAISON PERSON

Andrew T. Hunter

PHONE NO. 529-3355 (Home (519)
(During Business Hours) 647-3359)

B. AMOUNT OF GRANT REQUEST: \$ 12,000.00

C. PURPOSE OF GRANT: (Indicate)

X CONTINUING GENERAL ACTIVITIES (OPERATING)
 CAPITAL
 ONE TIME - SPECIFIC PURPOSE

D. IF OPERATING GRANT, CALCULATE THE CITY'S CONTRIBUTION
AS A PERCENTAGE OF YOUR TOTAL OPERATING BUDGET:

	AMOUNT	%
- OPERATING BUDGET - NOT INCLUDING GRANT REQUEST.....	\$ 87,543.00	
- CITY'S CONTRIBUTION (GRANT REQUEST).....	\$ 12,000.00	12%
 TOTAL OPERATING BUDGET	 \$ 99543.00	 100%
	=====	=====

NOTE: In most cases the approved grant may be limited to a maximum of 25% of the total operating budget after the initial grant year. The total operating budget must include any relevant charges for City property rentals and cost recovery of services.

FOR CITY USE ONLY

RECOMMENDATION

*1) GRANTS REVIEW GROUP	2) FINANCE AND ADMIN- ISTRATIVE COMMITTEE	3) APPEAL	4) CITY COUNCIL
\$ _____	\$ _____	\$ _____	\$ _____
CATEGORY _____	CATEGORY _____	CATEGORY _____	CATEGORY _____
DATE _____	DATE _____	DATE _____	DATE _____

GRANT PAYMENT

- UPON CITY COUNCIL APPROVAL	\$ _____	/	(date/cheque #)
- OTHER DATE OR INSTALMENTS	\$ _____	/	
	\$ _____	/	
	\$ _____	/	

*NOTE: Arts organizations' applications will be reviewed initially by the Arts Advisory Sub-Committee.

1. Provide a brief history of your organization (Constitution, Charter, By-laws) and indicate if it is incorporated as a non-profit or charitable organization. (NOTE: That to be eligible for a grant applicants must be in operation for at least one year.)

PLEASE SEE ATTACHED

2. What are the general objectives and/or services of your organization?

PLEASE SEE ATTACHED

3. Is there a local organization that provides similar services to those stated above. If yes, how are your services different from this other organization?

The Hamilton Artists' Inc. exists as the only Artist-Run Centre in the Hamilton Region with the exception of N.I.I.P.A. (The Native Indian and Inuit Photographer's Association) which deals with work by native photographers exclusively.

1. A Brief History of the Hamilton Artists' Inc.

Excerpt from Letters Patent, drafted in 1975:

Hamilton Artists' Inc. exists "to encourage the development of art and to foster a positive and ongoing relationship between the artist and the community by a) providing a centre (which will be a social backdrop) for the purposes of exhibitions, cultivation of ideas and continuing appraisal of skills and concepts and b) sponsoring projects/events which will invite community participation to advance awareness of art in the community."

Hamilton Artists' Inc. was founded in 1975 by a group of artists concerned with the limited exhibition space in this region. The founding members initiated HAI as an arena for artists to meet regularly with their peers, view and critique work, and to encourage and support art production in this city. The organization became incorporated in 1975 and is a non-profit organization with charitable status. The gallery has, and has had throughout its history, a strong regional focus and initiates programming which promotes Hamilton artists in a variety of contexts. Programming over the years has included theme shows, salon-style exhibitions, solo and group shows by local artists, and a historical survey of Hamilton art. An average 50% of the gallery's programming originates from Hamilton artists. Media art presentations, including film, video, performance and poetry are sponsored under the title "Zone Programming". In 1986, HAI opened a printmaking studio-facility at the request of the membership. User-fees are charged to cover expenses and full-time technicians have been employed there for the last three years. In 1990 the HAI began the Kid Inc. program which, in collaboration with local school boards, brings practicing professional artists into the schools to work with students. Since 1975, the gallery has been governed by a Board of Directors comprised of active, working artists. As well, staff members, over the years, have all been working artists. HAI takes seriously its identity as an artist-run centre; all administrative and programming decisions are, consequently, made by artists.

Founding Members include:

Bryce Kanbara, painter and sculptor; **Jewel Foster**, filmmaker; **Bob Yates**, painter, sculptor. All of the above founding members are consulted regularly by the current board when formulating new policies for the gallery. In this way, HAI retains its original roots, focus and membership.

Other important contributors were/are:

Jocelyne Bellcourt Salem, sculptor, installation artist; **Teri Freeman**, painter; **Donna Ibing**, painter and printmaker; **Joan Urquhart**, printmaker; **Frank Francalanza**, printmaker; **Marla Panko**, painter; **Sam Robinson**, mixed media artist.

2. General Objectives and Services of the Hamilton Artists' Inc.

The Mandate

Hamilton Artists' Inc. seeks to reflect the processes of artists in Hamilton, both to the local community and to the larger arts community. It sets out to enhance these personal and creative processes by providing resources and opportunities for professional development of artists. It arranges a dialogue between artist by providing a place for the exchange of ideas. It focuses on the acceptance and presentation of work in all media including programmes in sound, video, film and performance art.

As an artist-run centre, Hamilton Artists' Inc. provides a forum for contemporary art exhibitions by promoting works emerging and established artists from our community and across the country. the gallery promotes two areas of exhibition programming, those being: exhibitions proposed by contemporary artists and curators which are selected or sought out by our Selection Committee, and, "process installation" which are presented by our members. The latter is part of a programme entitled "Third Space", which provides opportunities for our members to receive "feedback" from our visiting audience regarding works-in-progress or new areas of exploration for exhibiting artists. Hamilton Artists' Inc. arranges artist-talks, whenever possible, which allow exhibiting artists to present slides of past and current work. These talks offer insight into a particular artists' method of production, area of interest, and professional history, and, they stimulate dialogue among other practicing artists in attendance. HAI is also committed to presenting work in a wide range of media as noted in our mandate above. As the only gallery of its kind in Hamilton-Wentworth, serving a community of half a million people, HAI provides this region with programming which is not offered in local commercial or public galleries.

Hamilton Artists' Inc. programming is generated by the Selection Committee which, four times a year, considers proposals for solo shows, curated touring exhibitions, or exchanges with other galleries. Proposals are selected through a democratic system in which the final decision is made by the majority of favourable responses by committee members. All submissions must contain a clear statement of intent, curriculum vitae, ten slides with a corresponding slide-list and any other pertinent information.

The Selection and Curatorial Committees also meet four times a year to attend workshops and develop curatorial ideas for the HAI. It has developed a keen interest in alternative work and meets regularly to consider proposals in performance, film, music, lectures, poetry and workshops. A selection of alternative work is made with an intent to integrate it with exhibitions in the gallery; this enables Hamilton Artists' Inc. to build an audience for alternative programming. In view of the diversity of proposals received, it is important to give the selection process a curatorial focus. This allows HAI to introduce a regional perspective on proposals from within or outside the Hamilton Bay area.

GENERAL GRANT APPLICATION

(Rev. 12/90)

4. Do volunteers participate in your program?

No ☐ Yes ☒ If yes, please indicate number of volunteers and number of volunteer hours of work contributed annually.

Hamilton Artists' Inc. relies on the volunteer support of it's 200 members. Approximately 20% of the membership are actively involved in fundraising, gallery sitting, hosting special events and openings as well as participating in a number of H.A.I. Committees including the Curatorial, Selection, Newsletter and Printspace Committees. These committees are responsible for, among other things, the installation of exhibitions, preparing newsletters, distributing information, selecting and developing exhibitions and programming events. The H.A.I. Board of Directors, which presently consists of twelve individuals, are required to attend twelve monthly meetings annual plus the Annual General Meeting.

Approxiametely 1800 hours of Volunteer work are contributed annually.
5. Is your organization local in nature or is it a branch or segment of a provincial or national organization?

Hamilton Artists' Inc. serves the artists and general public of this region by promoting the work of local artists and bringing in relevent exhibitions and programs from outside the community, both national and international.

We are affiliated with a national organization of Artist-Run Centres (A.N.N.P.A.C.) through which we network information and keep abreast of issues that affect all Canadian Artists.

6. Does your organization provide a service to:

(Yes/No)

(a) All citizens

YES

(b) A specific group (which group; explain in detail below)

(c) A specific area (which area; explain in detail below)

(d) If (b) or (c) are yes, is participation at any function or event limited to your specific group/area explained below

As a public gallery, our audience is the general community. We encourage our audience to take an interest in our exhibitions by providing didactic information, and by circulating a quarterly newsletter which features information of interest to the community at large.

The Hamilton Artists' Inc. strives to represent all members of the community,

7. In what geographical area does your organization operate?

We serve the City of Hamilton and the surrounding area, and are the only Artist-Run centre between Oakville and St. Catherines, aside from the Native Indian/Inuit Photographers' Association. Many of our members are from throughout the region, and because of this, we have pursued a program which will unite artists and galleries in the region. We have been instrumental in the formation of the Bay Area Arts Collective, a group of artists and administrators in this region, who work together to promote the arts in the bay area. The H.A.I. is also represented on such committees as the Art in Public Places Committee and the Arts Advisory Sub-Committee.

GENERAL GRANT APPLICATION

(Rev. 12/90)

8. For what purpose are the requested grant funds to be utilized within your organization? Be specific. (Note: Funds will not be provided to offset costs representing the City at events outside of Hamilton.)

PLEASE SEE ATTACHED

9. For what reason does your organization merit the use of public funds for the purpose indicated above?

PLEASE SEE ATTACHED

10. a) Has the organization requested financial assistance in the last twelve months from other organizations, e.g. federal, Provincial, or Municipal Governments, Private Corporations, Foundations, etc? YES X NO

If Yes, complete the following:

<u>Date of Application</u>	<u>From Whom Requested</u>	<u>Amount Requested</u>	<u>Approved or Denied Amount</u>
January 15, 91	Canada Council	\$30,000.00	under review
August 15, 90	Ontario Arts Council	\$37,740.00	\$32,240.00

If No, please advise why other sources of funding have not been explored.

NOTE: YOU ARE ADVISED THAT CONSIDERATION WILL NOT BE GIVEN TO AN APPLICATION FOR FINANCIAL ASSISTANCE IF A SIMILAR APPLICATION HAS ALSO BEEN SUBMITTED TO THE REGIONAL MUNICIPALITY OF HAMILTON-WENTWORTH AND/OR AN ORGANIZATION THAT RECEIVES A SUBSIDIZED RENTAL RATE FOR USE OF A FACILITY OR FACILITIES UNDER THE JURISDICTION OF THE HAMILTON ENTERTAINMENT AND CONVENTION FACILITIES INC.

- b) Are any funds outlined above conditional upon City assistance. If yes, what are the ramifications of the City denying a Grant?

None of the above grants are conditional upon City assistance.

8. Purpose of the requested grant funds

Our request of \$12,000.00 will be allocated as follows:

- a) \$6000.00 will be used to supplement the increased rent and utilities costs we project for the upcoming programming year.
- b) \$3000.00 will be put towards maintenance and renovation costs of a new facility.
- c) \$3000.00 will be used to support the publication of Pen & Inc. (newsletter), catalogues and other didactic print materials which will document and disseminate the activities and concerns of the HAI.

9. Reasons of merit for public funds.

The Hamilton Artists' Inc. has an established history of nurturing and enhancing the culture of this community. We have developed numerous exhibitions and programmes, throughout our 16 year history, which have promoted the City and its cultural interests. Our exchange shows, featuring Hamilton artists, have toured extensively in Canada, as well as internationally. These touring projects serve to show-case and disseminate the works of Hamilton artists in other regions while cultivating provincial, national and international audiences for their work. We continue to support emerging local artists through solo and group exhibitions and, with projects like the biannual "Artists of Influence" exhibition, recognize established artists who have contributed substantially to the community. Our major projects such as the "Hamilton Now Show", "Climbing the Cold White Peaks", "Shikata Ga Nai" and "Art Under A Clear Blue Sky: Curating Outside the Umbrella of Metropolitan Toronto" have proven to be catalysts in revitalizing public appreciation of our City's artists. With the development of the Kid Inc. program this past year, the HAI, in collaboration with Seperate and Public School Boards, become actively involved in the education of young Hamiltonians. The HAI has also participated in the Sir John A. Macdonald Secondary School Co-op program for several years.

The Hamilton Artists' Inc. is devoted to supporting artists and culture in Hamilton and to inspiring dialogue between our community and others, regionally, provincially, nationally and internationally. With this in mind, we are confident that the HAI merits substantial support from the City of Hamilton, which will, in turn, allow us to continue our programming with consistent high quality.

GENERAL GRANT APPLICATION

(Rev. 12/90)

11. a) What other steps are being taken to increase revenues? Examples should be given such as increasing your membership or admission fees.

SEE ATTACHED

- b) If your organization is experiencing a financial deficit situation, please explain and detail your plans for addressing the deficit.

The H.A.I. is not in a financial deficit situation.

12. Does this organization provide a service for which a charge is made? Some examples are admission fees, membership fees and rental charges. If answer is "yes", please detail your organization's admission fees, membership fees, rental charges and audience statistics.

Our Membership rates are as follows: Active Artist Member \$25.00, Active Member \$25.00, Supporting Member \$15.00, Institutional Member \$25.00 (min.), Donor \$50.00 (min.).

Noni hall admission fees are charged for specific performances and events which are not funded by the arts councils.

13. a) Have you received Grant funding from the City in prior years? If so, when and how much?

<u>Year</u>	<u>Requested Amount</u>	<u>Approved Amount</u>
<u>1990</u>	\$ <u>9500.00</u>	\$ <u>9500.00</u>
<u>1989</u>	\$ <u>4500.00</u>	\$ <u>2000.00</u>
<u>1988</u>	\$ <u>4500.00</u>	\$ <u>2000.00</u>
<u>1987</u>	\$ <u>3000.00</u>	\$ <u>2000.00</u>

- b) Have you received an Interest-free loan from the City? If yes provide details including amount of loan, repayment schedule, and outstanding balance.

NO

11 a) Steps being taken to increase revenues

The Hamilton Artists' Inc. continues to search for funding from various granting bodies. In 1990 we were successful in obtaining support from the Canada Council (\$30,000.00 annually over three years). We plan to continue with our practice of applying to private foundations for financial assistance for specific projects, materials and equipment. With projected high increases in our rent and utilities costs due to our relocation, we will be lobbying the Ontario Arts Council for a substantial increase in funding. We are pushing for an increase which would put us on the level with other artist-run centres who serve a similar population base. We will continue to run bi-weekly bingos and schedule our Annual Print and Works-On-Paper Show and Sale which have been highly successful. A new, larger and more adequate facility will allow us to mount larger events and we can look forward to increased revenues from admission and fundraising events. We are hopeful our future landlord will be as supportive as our previous benefactor, we are actively encouraging this matter. The potential for corporate sponsorship of specific events is being explored.

14. What are your estimated grant requests from the City of Hamilton for the next three years (exclusive of the present grant application year)?

<u>Year</u>	<u>Amount</u>
<u>1992</u>	\$ <u>12,500.00</u>
<u>1993</u>	\$ <u>13,000.00</u>
<u>1994</u>	\$ <u>13,500.00</u>

THE GRANTING OF ASSISTANCE IN ANY ONE YEAR OR OVER SEVERAL YEARS IS NOT TO BE INTERPRETED AS A COMMITMENT TO FUTURE YEARS' FUNDING.

NOTE: An organization receiving a grant will NOT automatically qualify for continuing funding, and will be subject to annual evaluation.

15. What are the consequences to your organization of receiving no funding from the City of Hamilton?

Many community oriented and proposed educational programmes such as workshops, demonstrations and lectures would be curtailed in event of defunding. Funding from the City has been used in the past to produce the H.A.I. newsletter Pen & INC. The loss of funding would have a serious affect on the quality of what has become a respected publication.

Programmes and projects are scheduled into a three year plan to satisfy requirements from the arts councils. Substantial re-working of this schedule would be a detriment to our services and mandate.

16. What are your organization's plans for becoming more financially self-sufficient? If you do not foresee an increase in financial self-sufficiency, what are your organization's goals for the future (Please provide a five year financial plan)?

SEE ATTACHED

17. Please note successful applicants who receive a grant, subject to your availability and if requested by the City, will be expected to perform or otherwise provide your services at public functions or events, free of charge.

16. Financial Self-Sufficiency

Due to the nature of our mandate, and our commitment to promoting non-commercial art, the Hamilton Artists' Inc. cannot rely on commercial revenues. Though our fundraising efforts are strong and we are continuously searching for additional projects, we can only project a maximum of 30% of our funding from these sources. We will continue to rely on the Canada Council and the Ontario Arts Council for the main portion of our revenue.

Five Year Plan

At the time of this request we are still actively searching for a new facility and are therefore not able to give an exact rent and utility cost to project from. In the past the HAI was subsidized by a very generous landlord, Mr. Herman Levy. Though we are confident that some form of subsidized arrangement can be made in the future, we must project paying rent and utility costs much closer to current market rates. Of priority for the organization will be an increase in funding which reflects these added operating costs. The following is a fairly accurate projection of our financial plans for the next five years.

Canada Council

In 1991 and 1992 the HAI will receive \$30,000.00 annually to support general operations and programming. Funding from the Canada Council is granted to cover a three year period. In December of 1992 we will be applying for funding to cover the 1993-96 period. We will be lobbying for a substantial increase in funding, approximately 50%, which would put us at the same level as other artist-run centres presently serving a similar population base.

The Canada Council also awards funding on an annual basis for Visiting Canadian Artists and other Special Projects. In 1990 the HAI received roughly \$2000.00 in assistance from these sources. In 1991 we will request approximately \$3500.00 in Visiting Artist and Special Project funding. Though this type of funding will fluctuate due to the nature of individual programs (ie. scale of project, artists' travel costs, etc.,) we can use our 1991 request as an average for future funding. We can anticipate continued support from the Canada Council over the next five years.

Ontario Arts Council

The HAI's received an Operating Grant of \$32,240.00 from the OAC for the 1990-91 fiscal year. Our strategy for approaching the OAC is similar to our Canada Council strategy. We will continue to lobby for an increase that will put us on par with similar sized centres. For example; Artspace in Peterborough and SAW gallery in Ottawa received Operating Grants of \$61,000.00 and \$63,000.00 respectively in 1989.

The HAI also received approximately \$3500.00 in additional funding from the OAC for specific projects this past year. As with certain types of Canada Council funding, amounts will fluctuate due to the nature and number of programs. We can project a similar commitment from the OAC over the next five years.

City of Hamilton

Our request for 1991 is \$12,000.00. Because we feel that the HAI will continue to contribute to and serve the community, we would like to project a long term commitment from the City of Hamilton. Based on our 1991 request, we can project a contribution from the City equal to 12% of our annual operating costs over the next five years.

Membership Fees

Membership fees generated \$2385.00 in revenue in 1990. 1991 will be a transitional year for the HAI, primarily due to our relocation. We cannot project a significant increase in the membership in 1991, however, we feel that a successful relocation will serve to promote and rejuvenate the organization. The well planned membership drive to be implemented following our move, the positive changes in programming being developed and the bright future for arts education in the City (ie. Kid Inc. and the McMaster University/Dundas Valley School of Art Cooperative venture) will hopefully be positively reflected in a healthy increase in HAI memberships. We can project an annual increase of approximately 10% in revenue from this source between 1992 and 1995.

Fundraising

Bingo and the Annual Print and Works-On-Paper Show and Sale are our two main fundraising ventures. approximately \$17,000.00 was generated through these activities in 1990. We can project an average increase of 10% per year from these sources over the next five years. Corporate sponsorship for specific projects is being researched, however due to the present nature of the Canadian economy most cultural organizations have not been able to rely on the corporate sector for significant funding. Though we will continue to pursue this avenue of support, an accurate projection cannot be made at this time.

Employment training and assistance programs

In 1990 four Hamilton Artists' Inc. employees were supported through either provincial or federal employment programs. Our Financial and Printspace coordinators were supported by U.I.C.'s Section 25 program, the Kid Inc. has been organized primarily by a Futures employee and the Ontario Arts Council's Experience '90 program provided us with the funds to hire a summer student.

We will continue to search for assistance through these types of programs when a specific need arises. In 1991 we intend to apply for funding through the U.I.C. Canadian Job Strategies program, in collaboration with the Native Indian/Inuit Photographer's Association, to support an administrative assistant to help with Kid Inc. and the Printspace. We are also requesting assistance from the Ontario Skills program, through Mohawk College, to hire a computer/accounting consultant to train staff.

Private Foundations

Private foundations such as the Hamilton Foundation will be approached for assistance with specific projects and equipment purchases when the need arises. In 1991 the HAI will be requesting funds from the Hamilton Foundation to go towards the purchase of additional computer equipment.

Ministry of Culture and Communications

In the past the Ministry has provided matching grants for the aquisition of necessary equipment. In 1989 we received money for the purchase of audio and video equipment. As with private foundations, the Ministry of Culture and Communications will be approached when specific needs arise and applicable programs are available. We will be in contact with the Ministry in 1991 regarding additional office equipment.

18. List the Executive Officers of your organization.

<u>Name and Title</u>	<u>Address</u>	<u>Telephone Number</u>	
		<u>Business</u>	<u>Home</u>

SEE ATTACHED

19. To complete this application please provide financial statements (balance sheets and statement of revenues and expenditures) for the latest fiscal year end. In addition please provide an operating budget for the fiscal year end that is applicable to this grant request. To assist you in presenting this information are the attached forms: Exhibit 1 - Balance Sheet; Exhibit 2 - Statement of Revenues and Expenditures; Exhibit 3 - Details of Salaries and Benefits. (Note: Any organization which has an approved City grant of \$5,000 or more must supply an audited financial statement of their prior year's operations before any grant payments are made.)

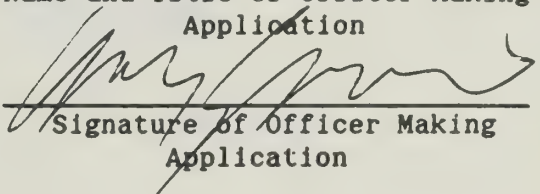
January 25, 1991

Date

NOTE: I understand by signing this application that the City of Hamilton makes no commitment to the payment of any grant prior to final City Council approval. I also agree to submit a report including financial statements outlining the success of the organization and the allocation of grant monies.

Gary Spearin, President

Name and Title of Officer Making
Application


Signature of Officer Making
Application

627-4246

Telephone Number

**THE DEADLINE FOR SUBMISSION IS EXTENDED
TO JANUARY 31, 1991
GRANT APPLICATIONS RECEIVED AFTER THE
DEADLINE WILL NOT BE CONSIDERED.
SEE LATE APPLICATIONS SECTION
WITHIN THE GENERAL GRANT POLICY.**

**Board of Directors
Hamilton Artists' Inc.
1991**

**Gary Spearin - President
Cees Van Gemerden - Vice President / Secretary
Robert Mason - Past President
V. Jane Gordon - Selection / Curatorial Chairperson
Donna Ibing - Printspace
Renee Johnston - Treasurer
Lorie Callander - Pen & Inc. (Newsletter)
Diane Cizek
Mary Ebos
Sarah Hodgson
Fiona Kinsella
Danyob Yang**

STAFF

**Andrew T. Hunter - Co-Director (Administration)
Ray Cinovskis - Co-Director (Programming)
Sandy Mason - Financial Coordinator

Fiona Kinsella - Kid Inc. Coordinator - Futures Program
Mary Anthony - Co-op Student (Sir John A. Macdonald)**

THE CORPORATION OF THE CITY OF HAMILTON
GENERAL GRANT APPLICATION

Exhibit 1
(12/90)

Balance Sheet
(all amounts to nearest dollar)

	Fiscal Year Ended	
	Current Year Sept. 30 19 90	Preceding Year Sept. 30 19 89
<u>Assets</u>		
Bank	27,675	8838
Accounts Receivable	403	335
Investments		
Prepaid Expenses		
Equipment (net of depreciation)		
Building (net of depreciation)		
Other Assets - please specify		
 Total Assets	<u>28,078</u>	<u>9173</u>
<u>Liabilities</u>		
Accounts Payable	7,386	7008
Bank Loan		
Deferred Revenue		
Other Liabilities - please specify		
 Total Liabilities	<u>7,386</u>	<u>7008</u>
<u>Surplus</u>	26,602	2165
 Total Liabilities and Surplus	<u>28,078</u>	<u>9173</u>

(Note: Any organization which has an approved City grant of \$5,000 or more must supply an audited financial statement of their prior year's operations before any grant payments are made.)

NOTE: The figures for the year ended Sept. 30/90 may be adjusted somewhat in preparation for audit - listed above are the amounts available at this time.

**THE CORPORATION OF THE CITY OF HAMILTON
GENERAL GRANT APPLICATION**

**Exhibit 2
(12/90)**

**STATEMENT OF REVENUES AND EXPENDITURES
(all amounts to nearest dollar)**

Description (1)	Fiscal Year Ended		Increase+ Decrease- over Preceding Fiscal Year	
	Current Year	Preceding Year	Amount	%
	September 30 1991 (2)	September 30 1990 (3)	(4)	(5)
REVENUES				
Memberships	\$ 3,500	\$ 2,385	\$1,115	146
Donations	1,400	1,254	146	11
Fundraising	26,000	27,704	-1704	-06
Rentals	400	1,251	-851	-68
Commissions	700	601	99	-16
Bank Interest	200	814	-614	-75
Other	2,300	1,923	377	19
Insurance Claims		1,000	-1,000	
GRANT RECEIPTS				
Government of Canada	42,410	31,850	10,560	33
Government of Ontario	35,240	36,732	-1492	-33
Other Municipalities				
Employment Programs	4,000	7,942	-3942	-49
City of Hamilton	12,000	9,500	2500	26
Ministry of Cit.&Cult.	2,500		2500	
Hamilton Foundation	1,000		1000	
United Way Grants				
OTHER (Specify)				
Print sales	2,000	1,687	313	18
TOTAL REVENUES	<u>\$133,650</u>	<u>\$124,643</u>	<u>9007</u>	<u>.07</u>
EXPENDITURES				
Salaries and Benefits (detail on Exhibit 3)	52,500	38,104	14,396	37
Other (Specify)				
Administrative	47,043	49,092	-2,049	-04
Programming	34,295	16,755	17,540	104
TOTAL EXPENDITURES	<u>\$133,838</u>	<u>\$103,951</u>	<u>29,887</u>	<u>, 28</u>
SURPLUS OR (DEFICIT)	<u>(188)</u>	<u>20,692</u>	<u>*****</u>	<u>***</u>

(Note: Any organization which has an approved City grant of \$5,000 or more must supply an audited financial statement of their prior year's operations before any grant payments are made.)

NOTE: The figures in Sept. 90 are actual pre audit year end figures. The amounts for Sept. 91 are estimated budget figures. The surplus in 1990 is due to Canada Council funds that were left to spend in their fiscal year which ends in March 91.

THE CORPORATION OF THE CITY OF HAMILTON
GENERAL GRANT APPLICATION

Exhibit 3
(12/90)

DETAILS OF SALARIES AND BENEFITS
(as listed on Exhibit 2)

Name and Position (1)	Fiscal Year Ended		Increase+ Decrease- over Preceding Fiscal Year	
	Current Year September 30 19 91 (2)	Preceding Year September 30 19 90 (3)	Amount (4)	% (5)
Andrew T. Hunter - Co-Director (Administration)	\$16,500.00	\$8951.00*	-	0
Ray Cinovskis - Co-Director (Programming)	\$16,500.00	\$18,544.00**	-	0
Sandy Mason - Financial Coordinator	\$7563.00***	--		N/A
Keith Sills Summer Student	--	\$1888.00		N/A
Other benefits WCB, EHT and Receiver General	\$11,937.00	\$8721.00		

* The Hamilton Artists' Inc. was without an Administrator for the first half of the 1989-90 fiscal year.

**this figure represents a temporary increase in Programming director's salary due to the absence of an Administrator

***The Financial Coordinator's position is a temporary position.

TOTAL SALARIES AND
BENEFITS
per Exhibit 2

\$52,500.00

\$38,104.00

=====

===

REPORT
City of Hamilton General Grant. 1990

In 1990 the Hamilton Artists' Inc. received a grant of \$9500.00 from the City of Hamilton. In the General Grant Application dated December 31, 1989, it was projected that the funds would be used as follows:

1. \$5000.00 - Contribute to the operating costs of the gallery which include rent, utilities and maintenance.
2. \$2500.00 - To launch and administrate a large scale membership drive involving printed material and direct mail strategies.
3. \$2000.00 - Allocated for Pen & Inc. (newsletter), will feature issue-oriented articles by local writers and artists.

How the funding was actually used:

1. \$5000.00 - Used to supplement actual rent and utility cost of \$5896.00.
2. \$4500.00 - Put towards the production, including mailings, printing, photography, editing and writer's fees, of the Pen & Inc. and to the development and improvement of other HAI catalogues and didactic materials.

Actual cost of Pen & Inc. = \$4880.00

NOTE: The membership drive projected in the 1989 application has been developed and designed by George Wale, from the Burlington Cultural Centre, on a volunteer basis. No printing or distribution costs have yet been incurred due to the fact that the drive has been put on hold until after our planned relocation. The materials necessary for this direct mail campaign will be produced and distributed after we have moved when the proper information can be listed (ie. address, telephone, etc.,).

HAMILTON ARTISTS' INC.

FINANCIAL STATEMENTS

FOR THE YEAR ENDED SEPTEMBER 30, 1990

HAMILTON ARTISTS' INC.
INDEX TO THE FINANCIAL STATEMENTS
SEPTEMBER 30, 1990

AUDITORS' REPORT

BALANCE SHEET

STATEMENT OF REVENUE AND EXPENSES

NOTES TO THE FINANCIAL STATEMENTS

SCHEDULE 1 - SCHEDULE OF REVENUE

SCHEDULE 2 - SCHEDULE OF ADMINISTRATIVE EXPENSES

SCHEDULE 3 - SCHEDULE OF IN HOUSE EXHIBITION EXPENSE

SCHEDULE 4 - "ART SOUND' PROGRAM

SCHEDULE 5 - "SHIKATA GA NAI PROGRAM"

VINE and PARTNERS
Chartered Accountants

To the Board of Directors
of Hamilton Artists' Inc.

945 King Street East,
Hamilton, Ontario
L8M 1C1
Tel. (416) 549-8463
Fax (416) 549-6020
Offices also in Kitchener

AUDITORS' REPORT

We have audited the balance sheet of Hamilton Artists' Inc. as at September 30, 1990 and the statement of revenue and expenses for the year then ended. These financial statements are the responsibility of the organization's management. Our responsibility is to express an opinion on these financial statements based on our audit.

Except as explained in the following paragraph, we conducted an audit in accordance with generally accepted auditing standards. Those standards require that we plan and perform an audit to obtain reasonable assurance whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation.

In common with many non-profit organizations, the organization derives a portion of its revenue from the general public in the form of donations, membership dues and fund raising sales, the completeness of which is not susceptible to satisfactory audit verification. Accordingly, our verification of these revenues was limited to the amounts recorded in the records of the organization and we were not able to determine whether any adjustments might be necessary to donation revenues, excess of revenue over expense or the capital balances.

In our opinion, except for the effect of adjustments, if any, which we might have determined to be necessary had we been able to satisfy ourselves concerning the completeness of the revenue referred to in the preceding paragraph, these financial statements present fairly, in all material respects, the financial position of the organization as at September 30, 1990 and the results of its operations for the year then ended in accordance with generally accepted accounting principles.

Vine and Partners
Chartered Accountants.

Hamilton, Ontario.
May 1, 1991.

Henry Vine, C.A. Rick Makins, C.A. John Leanage, C.A.
Larry Matlow, B.A., C.A. Walter Williams, B.Comm., C.A.
Jared E. Gateman, B.Comm., C.A.

HAMILTON ARTISTS' INC.
BALANCE SHEET
AS AT SEPTEMBER 30, 1990

ASSETS

	<u>1990</u>	<u>1989</u>
CURRENT ASSETS		
Cash and Term Deposits	\$ 33,715	\$ 13,873
Accounts Receivable	4,000	618
	<u>\$ 37,715</u>	<u>\$ 14,491</u>

LIABILITIES AND CAPITAL ACCOUNT

CURRENT LIABILITIES

Accounts Payable and Accruals	\$ 6,972	\$ 9,437
Deferred Revenue and Grants (Note 2)	21,750	2,665
	<u>\$ 28,722</u>	<u>\$ 12,102</u>

CAPITAL ACCOUNT

Capital Account, Beginning of the Year	\$ 2,389	\$ 1,598
Excess of Revenue over Expense	6,604	791
Capital Account, End of Year	<u>\$ 8,993</u>	<u>\$ 2,389</u>
	<u>\$ 37,715</u>	<u>\$ 14,491</u>

(See accompanying notes to the financial statements)

HAMILTON ARTISTS' INC.
STATEMENT OF REVENUE AND EXPENSES
FOR THE YEAR ENDED SEPTEMBER 30, 1990

	1990	1989
REVENUE (Schedule 1)	<u>\$138,942</u>	<u>\$135,348</u>
OPERATING EXPENSES		
Administrative (Schedule 2)	\$116,683	\$114,857
Exhibitions (Schedule 3)	10,007	17,580
Print Studio	3,844	611
Film and Video Programmes	<u>1,804</u>	<u>1,509</u>
	\$132,338	\$134,557
NET OPERATING INCOME BEFORE PROGRAM CONTRIBUTIONS	<u>\$ 6,604</u>	<u>\$ 791</u>
PROGRAM CONTRIBUTIONS		
"Artsound" (Schedule 4)	\$ -	\$ -
"Shikata Ga Nai" (Schedule 5)	<u>-</u>	<u>-</u>
	\$ -	\$ -
EXCESS REVENUE OVER EXPENSE FOR THE YEAR	<u>\$ 6,604</u>	<u>\$ 791</u>
	=====	=====

(See accompanying notes to the financial statements)

HAMILTON ARTISTS' INC.

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED SEPTEMBER 30, 1990

NOTE 1 - Significant Accounting Policies

(a) Contributions

It is the policy of the organization to account only for monetary contributions. Non-monetary donations are not reflected in the financial statements.

(b) Fixed Assets

All fixed assets are expensed in the year of purchase.

NOTE 2 - Deferred Revenue and Deferred Grants

This amount represents funds allocated for specific projects to be completed during the 1991 fiscal year.

SCHEDULE 1

HAMILTON ARTISTS' INC.

SCHEDULE OF REVENUE

FOR THE YEAR ENDED SEPTEMBER 30, 1990

	1990	1989
Grants	\$100,567	\$ 88,379
Memberships	2,385	1,345
Donations	542	1,838
Fundraising	28,288	37,196
Net Sales (A)	-	281
Other Income	7,160	6,309
Total Revenue	<u>\$138,942</u>	<u>\$135,348</u>

(A) Represented by:

Gross Sales	\$ -	\$ 1,876
Payments to Artists	-	(1,595)
	<u>\$ -</u>	<u>\$ 281</u>

(See accompanying notes to the financial statements)

HAMILTON ARTISTS' INC.

SCHEDULE OF ADMINISTRATIVE EXPENSES

FOR THE YEAR ENDED SEPTEMBER 30, 1990

	1990	1989
Salaries and Benefits	\$ 62,210	\$ 62,261
Telephone	1,195	1,149
Office and General	7,079	5,932
Directors' Travel	-	72
Subscriptions and Dues	625	171
Utilities	2,186	2,114
Rent	5,601	3,720
Repairs and Maintenance	-	64
Bank Charges	464	242
Fundraising Expense	13,932	16,763
Newsletter	1,487	873
Documentation	183	362
Insurance	1,989	1,649
Professional Fees	3,621	1,760
Equipment Purchases and Rentals	7,873	11,732
Hospitality and Volunteer Development	3,906	775
Curatorial Development	552	(100)
Staff Development	3,746	4,703
Royalties	34	34
	<u>\$116,683</u>	<u>\$114,857</u>

(See accompanying notes to the financial statements)

HAMILTON ARTISTS' INC.

SCHEDULE OF IN HOUSE EXHIBITION EXPENSES

FOR THE YEAR ENDED SEPTEMBER 30, 1990

	1990	1989
Artist Fees	\$ 6,275	\$ 8,200
Travel	1,342	4,100
Shipping	263	126
Publicity	1,030	1,391
Materials and Supplies	28	159
Installation and Rentals	225	594
Honorarium	-	2,050
Documentation	844	960
	<u>\$ 10,007</u>	<u>\$ 17,580</u>

(See accompanying notes to the financial statements)

HAMILTON ARTISTS' INC.

"ART SOUND" PROGRAM

FOR THE YEAR ENDED SEPTEMBER 30, 1990

	<u>1990</u>	<u>1989</u>
REVENUE		
Canada Council Grant	\$ 1,045	\$ 2,500
Ontario Arts Council Grant	<u>1,250</u>	<u>1,091</u>
	<u>\$ 2,295</u>	<u>\$ 3,591</u>
EXPENSES		
Artists' Fees	\$ 1,505	\$ 2,525
Coordinator's Fee	425	643
Equipment Rental	50	30
Professional Fees	-	150
Publicity	15	109
Miscellaneous	<u>300</u>	<u>134</u>
	<u>\$ 2,295</u>	<u>\$ 3,591</u>
EXCESS OF EXPENSES OVER REVENUE	<u>\$ -</u>	<u>\$ -</u>

(See accompanying notes to the financial statements)

HAMILTON ARTISTS' INC.

"SHIKATA GA NAI PROGRAM"

FOR THE YEAR ENDED SEPTEMBER 30, 1990

	<u>1990</u>	<u>1989</u>
REVENUE		
Canada Council Grant	\$ -	\$ 9,679
EXPENSES		
Artists Fees	\$ -	\$ 6,450
Shipping	-	1,355
Materials	-	258
Documentation	-	1,616
	<u>\$ -</u>	<u>\$ 9,679</u>
EXCESS OF REVENUES OVER EXPENSES	\$ -	\$ -
	=====	=====

(See accompanying notes to the financial statements)

166)

CITY OF HAMILTON
- RECOMMENDATION -

DATE: 1991 September 12

REPORT TO: Ms. T. Agnello, Acting Secretary
Finance and Administration Committee

FROM: Mr. D.K. Beattie
Grants Co-Ordinator

SUBJECT: 1992 GRANTS

RECOMMENDATION:

The Grants Review Group has met and respectfully recommends:

- a) that the 1992 General and Convention/Reception Grant applications and policy remain unchanged at this time and be made available as outlined in the policy;
- b) that the deadline for the 1992 General Grants be December 31, 1991 and appropriately advertised as such;
- c) that the Grants Review Group review the 1992 Grants process early in 1992 to determine what revisions would be required to address changes in the grant process for submission to the Finance and Administration Committee.


D. K. Beattie, Grants Co-Ordinator

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

None

BACKGROUND:

At the Finance and Administration Committee meeting of April 25, 1991, the Committee directed the Grants Review Group to review and recommend revisions to the General Grant Policies.

A review was undertaken with a comparison to the Regional Social Services grants. In Addition two of the three Group members will be leaving the Group by December 31, 1991.

Ms. T. Agnello, Acting Secretary
Finance and Administration Committee
1991 September 12 - Page 2

BACKGROUND: - Continued

In consideration of the original direction, and the developments noted above, the Group has respectfully recommended that the deadline be advanced one month to December 31, 1991, however the applications should remain unchanged at this time. When the Group complement is replaced, the grant process will be reviewed at that time.

Attached is a copy of the direction given the Grants Review Group on revisions. For the Committee members information, the present policy requires that a complete listing of all general grant requests be submitted to the Committee at the same time for their consideration.

Attached

CORPORATION OF THE CITY OF HAMILTON

MEMORANDUM

.....

TO: Mr. K. Beattie
Grants Co-ordinator
Treasury Department

FROM: Mr. John Thompson, Secretary
Finance & Administration Committee

PHONE: 546-2747

SUBJECT: GRANTS REVIEW PROCESS

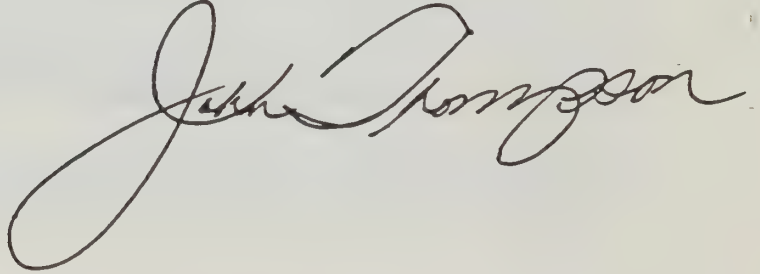
DATE: 1991 April 30

This memo is intended to serve as a reminder that the Finance and Administration Committee at its meeting held 1991 April 25, at the request of Alderman W. McCulloch, directed that the Grants Review Group undertake to review and recommend revisions to the General Grant Policies and report back in sufficient time for implementation in the 1992 budget process. Proposed revisions should reflect the following changes:

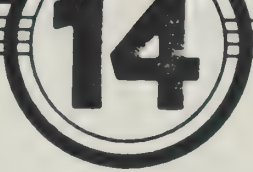
1. The administrative process for receiving grant applications to be implemented possibly a month earlier with the view to presenting a single global report to City Council on grant recommendations. This new procedure would then give City Council a total picture of all grant requests in order to allow for possible revisions to the recommended amounts by City Council. It would also provide an equal opportunity to all appellants in the grant appeal process.
2. Clarify the role of the Arts Advisory Sub-Committee such that comments submitted to the Grants Review Group do not refer to the level of funding of proposed grants.

In this regard, a separate memorandum has been forwarded to the Arts Advisory Sub-Committee advising that their mandate and guidelines for the Arts Grants Consideration Process should clearly indicate that grant applications are reviewed on the basis of artistic merit only and should not address funding levels.

3. Membership on the Arts Advisory Review Group should be limited to individuals who do not have a vested interest in securing a grant. This particular recommendation may also require a revision to the Application Review Process for Arts Grants of the Arts Advisory Sub-Committee.

A large, stylized handwritten signature in dark ink, appearing to read "John Thompson". The signature is written in a cursive style with a large loop at the beginning and end.

- c.c. Alderman B. Hinkley, Chairman, Finance and Administration Committee
Alderman W. McCulloch
Mr. L. Sage, Chief Administrative Officer
Mr. E. C. Matthews, Treasurer
Mr. R. Sugden, Director, Culture and Recreation Department
✓ Mrs. S. Reeder, Secretary, Arts Advisory Sub-Committee



TV HAMILTON

JOHN THOMPSON
F&A. SECRETARY

July 24, 1991

AUG 19 1991

Mayor Bob Morrow
Corporation of the
City of Hamilton
71 Main Street West
Hamilton, Ontario
L8N 3T4

17.a)

Dear Mayor Morrow,

This September, TV Hamilton-Cable 14 celebrates our twentieth anniversary, and we'd love to have you share in the celebration with us!

As one of our partners in programming on Cable 14, I'd like to invite you to become part of our special anniversary advertising feature in The Hamilton Spectator on Tuesday September 24, 1991.

Enclosed you will find an information package, as well as the participation levels available. As a valued partner in Community Programming on TV Hamilton-Cable 14, we sincerely hope you will join us in making this special advertising feature something very special.

Sincerely,

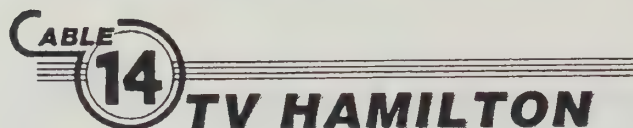
A handwritten signature in cursive script, appearing to read "Bill J. Custers".

Bill J. Custers
Manager

cc file

BC/sd

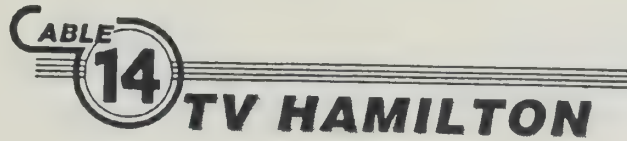
150 DUNDURN STREET SOUTH, HAMILTON, ONTARIO L8P 4K3
TELEPHONE (416) 523-1414 FAX (416) 645-3234



CELEBRATING 20 YEARS OF COMMUNITY SERVICE



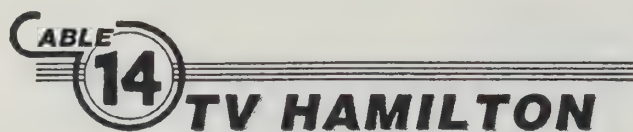
SPECIAL COMMEMORATIVE
ADVERTISING FEATURE
FALL 1991



OUR OBJECTIVES

- Increase awareness of the type of programming and services that TV Hamilton - Cable 14 provides.
- Increases share of audience for TV Hamilton - Cable 14.
- Increase awareness of your company and the products/services provided.
- Continue to generate greater customer satisfaction.





YOUR BENEFITS

- Association with community broadcasting shows a commitment to the people of Hamilton.
- Exposure to the 9th largest market in Canada and the 3rd largest in Ontario.
- Increased visibility of your company name and the products/services provided.





Ad sizes available for the
proposed advertising feature are:

1/8 Page
2-1/2" x 6-1/4"
\$402.37

Quarter Page
5" x 6-1/4"
\$804.75

Half Page Vertical
5" x 12-1/2"
\$1,609.50

Half Page Horizontal
10" x 6-1/4"
\$1,609.50

Full Page
\$3,219.00





PARTICIPATION AGREEMENT

YES, we agree to participate in TV Hamilton - Cable 14's high impact advertising feature to appear on September 24th, 1991 in The Hamilton Spectator. We agree to purchase space as per the following options (please check one):

- | | | |
|--------------------------|-----------|------------|
| <input type="checkbox"/> | Full Page | \$3,219.00 |
| <input type="checkbox"/> | 1/2 Page | \$1,609.50 |
| <input type="checkbox"/> | 1/4 Page | \$804.75 |
| <input type="checkbox"/> | 1/8 Page | \$402.37 |

BILLING INFORMATION:

Company Name: _____

Address: _____

City, _____

Province, _____

Postal Code: _____

Authorized by: _____

Title: _____

Date: _____

PLEASE SUPPLY ANY AD MATERIAL THAT YOU WOULD LIKE US TO USE.

Please return this agreement no later than Friday, August 24, 1991 to:

**TV Hamilton - Cable 14
150 Dundurn Street South
Hamilton, Ontario
L8P 4K3**

Attention: Bill J. Custers

TV Hamilton - Cable 14 is willing to be reimbursed by cheque or credit note after submitting proof of performance.

All placement of ads will be done by TV Hamilton - Cable 14.

Space & Copy Deadline: August 30, 1991



PITCH-IN ONTARIO

Waste management . . . in action!

AUG 20 1991

17.6)
AUG 27 1991

✓ 7077A

DATE: 13 August 1991
TO: Mayor and Members of Council
FROM: Allard van Veen
President
PITCH-IN ONTARIO
RE: 1991 PITCH-IN WEEK

We thank you and the many individuals and organizations in your community that supported the 1991 PITCH-IN WEEK campaign and are pleased to enclose a report on the campaign. We would also like to alert you to a situation which requires your support. But first, information about the campaign: It involved approximately 1.5 million volunteers and saved Ontario taxpayers \$43 million in clean-up costs.

As you know, PITCH-IN WEEK is a program of The Ontario Federation of Anglers & Hunters in cooperation with PITCH-IN ONTARIO. As a result of the efforts of citizens in your community, the campaign has become, over the past 13 years, the largest environmental public participation program and the only province-wide litter clean up program in Ontario. It deserves everyone's support.

No one argues with PITCH-IN WEEK's success yet the program is facing difficulties and may be cancelled in 1992 as a direct result of a funding cutback by the Ministry of the Environment. In 1991, the Ministry reduced its funding from \$75,000 to \$35,000 or two cents for every volunteer who participated.

Even though our corporate sponsors, our volunteers and, we suspect, your community will be prepared to continue to support the program in 1992, we will not be able to continue PITCH-IN WEEK without a meaningful contribution from the Ministry of the Environment.

We recognize that Ontario's economy is facing severe financial difficulties. But can the Government of Ontario afford to turn its back on the 1.5 million volunteers who are prepared to go to work in your community and other communities throughout the province? We know that residents overwhelmingly support this grass roots program in every community in Ontario. They have made that clear to us. They want PITCH-IN WEEK to continue.

... 2/



500 - 6 Adelaide Street East, Toronto, Ontario, M5C 1H6
PITCH-IN is a registered trademark in Canada

13 August 1991
Mayor and Members of Council
Page Two

We will soon be meeting with The Honourable Ruth Grier to discuss the current crisis and to, hopefully, obtain the Ministry's renewed commitment to providing the minimum funding required for the 1992 campaign. If your Council believes, like we do, that the efforts of the volunteers in your community are worth more than two cents then your active support of PITCH-IN WEEK, particularly at this time, is appreciated.

A handwritten signature in dark ink, consisting of a series of loops and a long horizontal stroke.

Enclosure

P.S. It will be useful if your Council could convey to the Hon. Bob Rae and the Hon. Ruth Grier, its support for the **PITCH-IN WEEK PROGRAM** and encourage the Ministry of the Environment to continue funding at the \$75,000 level. Both support the program but would welcome your encouragement.

P.P.S. Please send us a copy of any correspondence you may send.

**THE
1991 PITCH-IN WEEK PROGRAM
IN
ONTARIO**

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THE 1991 PITCH-IN WEEK PROGRAM IN ONTARIO

I EXECUTIVE SUMMARY

1991 marked the 13th year during which PITCH-IN WEEK was organized in Ontario. PITCH-IN WEEK is the only province-wide litter clean up program in Ontario. It is a program of The Ontario Federation of Anglers and Hunters in cooperation with PITCH-IN CANADA. The program continues to be an overwhelming success when measured against the objectives established for the program. These objectives are to:

- **involve a large number of Ontarians in environmental enhancement activities**
- **clean up litter from urban, rural and wilderness areas**
- **encourage voluntary action as a means of resolving the littering problem**
- **make Ontarians aware of the value of waste as a resource**
- **encourage the reduction/re-use/recycling of waste**

The results of the 1991 campaign are:

- **3,491 projects were undertaken** throughout the Province
- **1,563,500 volunteers were involved** in the projects undertaken, some in more than one activity
- **1,200 volunteer coordinators directed programs** at a local level
- **56% of all projects recycled** the waste collected
- **67% of all participants separated the waste** into recyclable and non-recyclable material
- **projects took place in 495 communities**
- **donated labour totalled \$44 million** (this excludes donations of equipment, supplies, etc.) This was a direct saving to taxpayers.
- **Public Service Advertising donated** by print and electronic media towards making Ontarians aware of their responsibility toward maintaining a clean and healthy environment totalled hundreds of thousands of dollars

The total cost of the 1991 PITCH-IN WEEK program was \$185,000. This includes the cost of organizing and coordinating the province-wide program, producing and printing information kits for thousands of organizations, producing and distributing free garbage bags to participating groups, liaising with individual volunteer coordinators in communities, conducting a province-wide media relations program to make Ontarians aware of the litter problem and a volunteer recognition program.

For every \$1 spent on organizing the provincial program, \$255 were contributed by volunteers, the media and local government.

Funding for the 1991 program was provided by:

**NOVA Corporation of Alberta
Ontario Ministry of the Environment
Ontario Multi-Material Recycling Inc.
Local Governments in Ontario
PITCH-IN CANADA**

In addition to direct cash donations to offset the cost of the provincial campaign, local governments also contributed hundreds of thousands of dollars in support of local projects undertaken by volunteers in their community. This support was provided by means of cash donations, free pick up of debris, donated labour and equipment, free dumping privileges and other support services.

II DETAILED OVERVIEW OF THE 1991 PITCH-IN WEEK PROGRAM

In this section we will provide a detailed review of the program, including information on:

- activities which were undertaken
- the participants in the program
- the number of projects which involved the separation/recycling of waste

1. ACTIVITIES WHICH WERE UNDERTAKEN

The following chart provides specific data on the type of activities which were undertaken, the number of volunteers involved in each activity and the total number of projects in each activity category. Statistics in this chart reflect only those activities reported to PITCH-IN WEEK organizers. Many activities took place without the provincial office being notified as this was not a requirement. Furthermore, a number of communities did not report the total number of volunteers involved in their projects.

<u>Project Description</u>	<u>*No. of Participants</u>	<u>No. of Projects</u>
Schoolyard	341,310	891
Neighbourhood	224,754	678
Park/Playground/Churchyard	249,550	685
Ravine	151,528	175
River/Stream	146,786	223
Highway	71,605	194
Cemetery	9,186	64
Entire Community	209,379	195
Lakeshore	13,571	108
Business	63,480	87
Beach	49,407	94
Other	<u>33,017</u>	<u>97</u>
	1,563,573	3,491

*The number of participants and participating groups is understated considerably due to the fact that some organizations, especially Scouts Canada and The Girl Guides of Canada, do not provide full details on the number of units participating in their project. Furthermore, some coordinators of major community-wide projects do not provide a breakdown of the number of organizations and volunteers involved in their programs.

2. THE PARTICIPANTS IN THE PROGRAM

The participants in the PITCH-IN WEEK program included a cross-section of the community but, once again, young people played a major role. Local governments also continued to provide an ever-increasing "support" function for voluntary agencies involved in projects in their communities. This support was in the form of:

- equipment and supplies
- municipal pick up of debris collected
- free dumping facilities
- recognition
- coordination

The following organizations or agencies participated in the 1991 PITCH-IN WEEK campaign:

<u>Participating Organization</u>	<u>No. of Projects Undertaken</u>
Cottagers' Association	35
Business	13
Community Group	51
Other	39
School	2,193
College	4
4-H Club	1
Cubs	149
Scouts	154
Beavers	37
Venturers/Rovers	14
Local Government	256
Fish & Game Organization	129
Women's Institute	24
Chamber of Commerce	34
Conservation Authority	12
Daycare/Preschool	1
Recreation Board	39
Sparks	2
Brownies	37
Guides	107
Pathfinders	3
Museum/Library	4
Outdoor/Naturalist/Hiking Club	6
Athletic Organization	5
Ratepayer/Resident Organization	51
Service Club	44
Environment Group	47
	<u>3,491</u>

Activities took place in 495 communities. A complete list of communities, in alphabetical order, can be found in Appendix 1.

3. THE SEPARATION/RECYCLING OF WASTE

In order to determine if PITCH-IN WEEK has been successful in encouraging participants to examine how they may be able to conserve resources, PITCH-IN WEEK organizers undertook a survey of all coordinators of PITCH-IN WEEK projects in Ontario in 1991.

Coordinators of projects were first asked to indicate if their community had an organized, regular, door-to-door community-wide recycling program (ie: blue box), other recycling programs or no recycling program. The results were:

<u>Type of Recycling Program</u>	<u>% of Coordinators</u>
Regular, door-to-door program	63
Other recycling program	13
No recycling program	18
Not aware of any program	2
No answer	4

NOTE: All coordinators responded. Above represents a 100% return rate on questionnaire.

PITCH-IN WEEK organizers asked both those coordinators who reported that their community had an organized, regular door-to-door community-wide recycling program (**door/door**) and those who indicated their community had another type of recycling program (**other**) whether their volunteers would **separate** the waste collected during PITCH-IN WEEK into recyclable and non-recyclable material. The respondents, combined, represented 76% of all coordinators in the Province. The results were:

	<u>Door/Door</u>	<u>Other</u>
Planned to separate waste collected during PITCH-IN WEEK into recyclable/non-recyclable.	80%	72.5%
Did not plan to separate waste.	8%	10%
Did not know.	10%	12%
No answer received.	2%	5.5%

Coordinators who planned to separate their waste into recyclable and non-recyclable material were then asked if, after separation, they would recycle the material collected or whether the material would be separated only as an educational tool to make participants aware of the value of the litter collected.

	<u>Door/Door</u>	<u>Other</u>
Planned to recycle waste collected.	94%	90%
Separated material for educational purpose only.	4%	3%
No answer.	2%	7%

In comparing the number of coordinators who planned to recycle the waste collected during PITCH-IN WEEK with all respondents, it was determined that:

Coordinators who recycled the waste during PITCH-IN WEEK	56%
---	------------

4. **APPENDICES**

Appendix I	Alphabetical listing of the communities in Ontario that participated in the 1991 PITCH-IN WEEK Program.
Appendix 2	Sampling of print media coverage received of the 1991 PITCH-IN WEEK Program.

APPENDIX I

Alphabetical listing of the communities
in Ontario that participated in the 1991
PITCH-IN WEEK Program.

The following communities in Ontario participated in the 1991 PITCH-IN WEEK Program:

ACTON	BRADFORD	COLDWATER
AGINCOURT	BRAMPTON	COLLINGWOOD
AIRY	BRANTFORD	CONISTON
AJAX	BRESLAU	COOKSTOWN
ALBAN	BRIDGENORTH	COPETOWN
ALEXANDRIA	BRIGHTON	COPPER CLIFF
ALGOMA MILLS	BRITT	CORNWALL
ALMA	BROCKVILLE	CORUNNA
AMHERSTBURG	BRUDENELL & LYNDON	COURTRIGHT
ANCASTER	BRUSSELS	CREEMORE
ANGUS	BURFORD	CRYSTAL BEACH
APSLEY	BURGESSVILLE	DEEP RIVER
ARNPRIOR	BURLEIGH & ANSTRUTHER	DELTA
ARTHUR	BURLINGTON	DESBARATS
ASTORVILLE	BURNT RIVER	DESERONTO
ATHENS	CALABOGIE	DEVLIN
ATIKOKAN	CALEDONIA	DON MILLS
ATWOOD	CALLANDER	DORCHESTER
AURORA	CAMBRIDGE	DORION
AYLMER	CAMPBELL CROFT	DOUGLAS
AYR	CANNINGTON	DOVER CENTRE
AZILDA	CAPREOL	DOWLING
BALTIMORE	CARAMAT	DOWNSVIEW
BANCROFT	CARDIFF	DRESDEN
BARRIE	CARLETON PLACE	DRUMBO
BARRY'S BAY	CARP	DRYDEN
BASTARD and SOUTH	CARRICK	DUBREUILVILLE
BURGESS	CASSELMAN	DUNCHURCH
BATAWA	CAYUGA	DUNDALK
BATH	CHALK RIVER	DUNDAS
BAYSVILLE	CHAPLEAU	DUNNVILLE
BEAMSVILLE	CHATHAM	DUNROBIN
BEARDMORE	CHATSWORTH	DUNTROON
BEAVERTON	CHELMSFORD	DURHAM
BEETON	CHELTENHAM	EAR FALLS
BELFOUNTAIN	CHERRY VALLEY	EAST YORK
BELLE RIVIERE	CHESLEY	ECHO BAY
BELLEVILLE	CHESTERVILLE	ELGINBURG
BELWOOD	CHISHOLM	ELLIOT LAKE
BETHANY	CHUTE-A-BLONDEAU	ELMA
BLENHEIM	CLARENCE CREEK	ELMIRA
BLIND RIVER	CLINTON	ELMVALE
BOBCAYGEON	COBALT	ELORA
BOLTON	COBDEN	
BONFIELD	COBOURG	
BORDEN	COCHRANE	
BOTHWELL	COCKBURN ISLAND	
BOURGET	COE HILL	
BOWMANVILLE	COLCHESTER SOUTH	

Communities in Ontario which participated in the 1991 PITCH-IN WEEK program
(continued)

EMBRUN
EMERYVILLE
EMOEMSDALE
ENGLEHART
ESPANOLA
ESSEX
ETOBICOKE
EVERETT
EXETER
FENELON FALLS
FENWICK
FERGUS
FEVERSHAM
FIELD
FLESHERTON
FOLEYET
FORMOSA
FORT ERIE
FORT FRANCES
FORT HOPE
GARSON
GANANOQUE
GEORGETOWN
GERALDTON
GILMOUR
GLEN MORRIS
GLENBURNIE
GLENCOE
GLOUCESTER
GODERICH
GOGAMA
GORE BAY
GORRIE
GOWANSTOWN
GRAFTON
GRAVENHURST
GREEN VALLEY
GREENSVILLE
GRIMSBY
GUELPH
HAGERSVILLE
HAILEYBURY
HALEY STATION
HALIBURTON
HALLEBOURG
HAMILTON
HAMMOND
HAMPTON
HANMER

HANOVER
HARROW
HARROWSMITH
HASTINGS
HAVELOCK
HAWKESBURG
HEAD, CLARA and MARIA
HEARST
HEIDELBERG
HENSALL
HEPWORTH
HERSCHEL
HICKSON
HIGHLAND GROVE
HILLIARDTON
HILLSBURGH
HOLLAND LANDING
HUNTA
HUNTSVILLE
HURON PARK
HYDE PARK
IGNACE
INGERSOLL
IROQUOIS FALLS
ISLINGTON
JOYCEVILLE
KAKABEKA FALLS
KANATA
KAPUSKASING
KARS
KEENE
KEEWATIN
KEMPTVILLE
KENORA
KERWOOD
KETTLEBY
KILLALOE
KILLARNEY
KINBURN
KINCARDINE
KING CITY
KINGSTON
KINGSVILLE
KINTORE
KIRKLAND LAKE
KITCHENER
KLEINBURG
KOMOKA
L'ORIGNAL

LAFONTAINE
LAKEFIELD
LANSDOWNE
LARDER LAKE
LEAMINGTON
LEFAIVRE
LIMEHOUSE
LIMERICK
LIMOGES
LINDSAY
LISTOWEL
LIVELY
LOCHIEL
LONDON
LUCAN
LUCKNOW
MACHAR
MACTIER
MADOC
MALLORYTOWN
MANITOUWADGE
MANVERS
MARATHON
MARKDALE
MARKHAM
MARKSTAY
MARYSVILLE
MASSEY
MATACHEWAN
MATHESON
MATTAWA
MATTICE
MEAFORD
MELBOURNE
MERLIN
MERRICKVILLE
MERYVILLE
METCALFE
MIDLAND
MILDMAY
MILLBROOK
MILTON
MINDEN

Communities in Ontario which participated in the 1991 PITCH-IN WEEK Program
(continued)

MISSANABIE
MISSISSAUGA
MITCHELL
MONO
MOONBEAM
MOONSTONE
MOOSE FACTORY
MOOSOWEE
MOUNT PLEASANT
MOUNT HOPE
NAIRN CENTRE
NAKINA
NANTICOKE
NAPANEE
NEPEAN
NESTOR FALLS
NEW DUNDEE
NEW HAMBURG
NEW LISKEARD
NEW LOWELL
NEWBURGH
NEWCASTLE
NEWMARKET
NIAGARA FALLS
NIAGARA-ON-THE-LAKE
NOBEL
NOELVILLE
NORTH BAY
NORTH GOWER
NORTH SHORE
NORTH YORK
NORWICH
NORWOOD
OAKVILLE
ODESSA
OIL SPRINGS
OMEMEE
ONAPING FALLS
ORANGEVILLE
ORILLIA
ORLEANS
OSGOODE
OSHAWA
OTTAWA
OWEN SOUND
PAKENHA
PALGRAVE
PARIS
PARRY SOUND

PAWTIK
PEPPERLAW
PEMBROKE
PENETANGUISHENE
PERTH
PETAWAWA
PETERBOROUGH
PETROLIA
PICKERING
PICTON
PLANTAGENET
POINT EDWARD
PONTYPOOL
PORCUPINE
PORT BURWELL
PORT COLBOURNE
PORT ELGIN
PORT HOPE
PORT MCNICOLL
PORT PERRY
PORT STANLEY
PORTLAND
POWASSAN
PRESCOTT
PRINCETON
QUADEVILLE
QUEENSVILLE
RAINY RIVER
RAMORE
RED LAKE
RED ROCK
RENFREW
REXDALE
RICHARDS LANDING
RICHMOND HILL
RIDGETOWN
RIPLEY
RIVER VALLEY
ROBLIN
RODNEY
ROSENEATH
ROUND LAKE CENTRE
SARNIA
SAUBLE BEACH
SAULT STE MARIE
SAVANT LAKE
SCARBOROUGH
SCHREIBER
SEAFORTH

SEARCHMONT
SELBY
SEVERN BRIDGE
SHAKESPEARE
SHANTY BAY
SHEDDEN
SIDNEY
SIMCOE
SIOUX LOOKOUT
SMITHS FALLS
SOUTH RIVER
SOUTH PORCUPINE
SOUTHAMPTON
SPANISH
SPARTA
ST. ALBERT
ST. CATHARINES
ST. CHARLES
ST. CLEMENTS
ST. GEORGE
ST. ISIDORE
ST. JOACHIM
ST. MARYS
ST. THOMAS
STEVENSVILLE
STIRLING
STITTSVILLE
STONECLIFFE
STONEY POINT
STONEY CREEK
STRATFORD
STRATHROY
STRATTON
STREETSVILLE
STURGEON FALLS
SUDBURY
SUNDERLAND
SUNDRIDGE
SWASTIKA
TAMWORTH
TARA
TAVISTOCK
TECUMSEH

Communities in Ontario which participated in the 1991 PITCH-IN WEEK Program
(continued)

TEESWATER
TEMAGAMI
TERRACE BAY
THAMESFORD
THESSALON
THOMPSON
THORNBURY
THORNHILL
THORNTON
THOROLD
THUNDER BAY
TILBURY
TILLSONBURG
TIMMINS
TIVERTON
TORONTO
TOTTENHAM
TRENT RIVER
TRENTON
TURKEY POINT
TWEED
TYRONE
UNIONVILLE
UTTERSON
UXBRIDGE

VAL CARON
VAL THERISE
VAL-GAGNE
VANIER
VERMILION BAY
VERNER
VICKERS HEIGHTS
VICTORIA HARBOUR
VILLAGE OF BRAESIDE
VINELAND
WALDEN
WALKERTON
WALLACEBURG
WALSINGHAM
WARSAW
WASHAGO
WATERDOWN
WATERFORD
WATERLOO
WATFORD
WAUBAUSHENE
WAWA
WELLAND
WEST GARAFRAXA
WEST CARLETON

WEST HILL
WESTON
WESTPORT
WHEATLEY
WHITBY
WHITE RIVER
WHITEFISH
WHITNEY
WIARTON
WILLIAMSBURG
WILLIAMSTOWN
WILLOWDALE
WILSONVILLE
WINDSOR
WINONA
WOLFE ISLAND
WOODBIDGE
WOODSTOCK
WOODVILLE
WYEVALE
WYOMING
YORK
ZURICH



THE REGIONAL MUNICIPALITY
OF HAMILTON-WENTWORTH

Chairman Reg Whynott



THE CORPORATION OF
THE CITY OF HAMILTON

Mayor Robert M. Morrow

17.C)

Dear Friends of Linc and Yvonne Alexander:

We are writing to you to extend a cordial invitation for you and your organization to participate in the Dinner being organized on behalf of the Regional Municipality of Hamilton-Wentworth and the City of Hamilton to express appreciation to Their Honours Lincoln and Yvonne Alexander on the completion of their outstanding service to their Province and country as Her Majesty the Queen's representative for and in the Province of Ontario.

The dinner is being held on October 3rd, 1991, at The Hamilton Convention Centre at 6:30 p.m. for 7:00 p.m. In the initial period tickets are being sold by table units of ten at \$65.00 each, or \$650.00 per table. It is the desire of the organizing committee to have the event as representative as possible of the total community.

Your cheque for \$650.00 should be sent payable to the City of Hamilton marked "Re: Alexander Appreciation Dinner" to reserve your table. Please mark clearly your organization and your address and telephone number on the attached form.

Alexander Appreciation Dinner
City Treasurer's Department
Attention: Mr. Bill Gilchrist
City Hall, 71 Main Street West
Hamilton, Ontario. L8N 3T4

The Committee will issue tickets numbered by your table when the final hall and entertainment plan has been determined. When your organization buys a table you will be given programme recognition.

We look forward to being with you on a most memorable occasion in the history of our community.

Yours very truly,

R. J. (Reg) Whynott, Chairman
Regional Municipality of
Hamilton-Wentworth

Robert M. Morrow, Mayor
City of Hamilton

/pb.

CORPORATION OF THE CITY OF HAMILTON

MEMORANDUM

18.
AUG 28 1991

TO: Mr. J. Thompson, Secretary
Finance and Administration Committee

YOUR FILE:


FROM: Mr. J. J. Schatz
Deputy City Clerk

OUR FILE:
PHONE: 546-2727

SUBJECT: Resolution - City of Vancouver
Re: Comprehensive Nuclear Weapons
Test Ban

DATE: August 28, 1991

Attached please find a letter dated July 15, 1991 from the Office of the City Clerk, City of Vancouver respecting Comprehensive Nuclear Weapons Test Ban which City Council at its meeting held August 27, 1991 referred to the Finance and Administration Committee.



att.



CITY OF VANCOUVER
BRITISH COLUMBIA

RECEIVED

AUG 6 1991

JUL 22 1991

CITY CLERKS
OFFICE OF THE CITY CLERK

CITY HALL • 453 WEST 12th AVENUE, VANCOUVER, BRITISH COLUMBIA V5Y 1V4

(604) 873-7011
FAX No. 873-7419

REPLY ATTN: Mr. Gil Mervyn

FILE NO. 3058-3

MARIA KINSELLA
CITY CLERK

DENNIS BACK
DEPUTY CITY CLERK

*✓ To Clerk
for C.C.
r. comm's*

July 15, 1991

Mayor and Council Members
P.O. Box 2040
Hamilton, Ont.
L8N 3T4

Dear Mayor and Council Members:

Re: Comprehensive Nuclear Weapons Test Ban

The Vancouver City Council Special Advisory Committee on Peace has, as part of its mandate, the responsibility to collect and exchange information and to network with other Canadian Municipalities involved in peace initiations.

The Special Council Advisory Committee on Peace therefore wishes to advise that Vancouver City Council, during its meeting held on April 9, 1991, after considering a report of the Special Advisory Committee on Peace, passed the following motion:

"THAT WHEREAS Vancouver City Council on September 26, 1989, unanimously requested the Government of Canada to change the policy and henceforth actively support negotiations for a Comprehensive Nuclear Weapons Test Ban (CNWTB) in every appropriate international forum, including the United Nations and the Conference on Disarmament;

.../2

July 15, 1991
Page Two

AND WHEREAS the City Councils of Ottawa, London, Toronto, Winnipeg, Calgary and Red Deer made similar requests to the Federal Government during 1990;

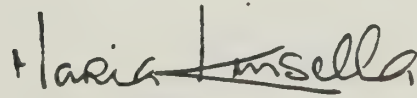
AND WHEREAS there has still been no favourable response to these requests from the Government of Canada;

THEREFORE BE IT RESOLVED THAT Vancouver City Council renew its September 1989 request to Ottawa."

Vancouver City Council, during its September 12, 1989 meeting, passed a resolution which urged the Federal Government to change its policy and henceforth actively support negotiations for a comprehensive nuclear weapons test ban in every appropriate international forum, including the United Nations, and the Conference on Disarmament.

The Committee also urges you to consider giving your support to this resolution and expressing the same to the Federal Government.

Yours truly,


CITY CLERK

K.E. AVERY
CITY CLERK

J.J. SCHATZ
DEPUTY CITY CLERK



Mrs. J. McAnanama
CEO
Hamilton Public Library

2140
2140 STREET WEST
HAMILTON, ONTARIO
L8N 3T4

TEL: 546-2700
FAX: 546-2095

THE CORPORATION OF THE CITY OF HAMILTON
OFFICE OF THE CITY CLERK

NOTICE OF MEETING

FINANCE AND ADMINISTRATION COMMITTEE

Thursday, 1991 October 3

9:30 o'clock a.m.

Room 233, City Hall

Tina Agnello
Tina Agnello
Acting Secretary

AGENDA

9:30 1. **CONSENT AGENDA**
a.m.

2. **CORRESPONDENCE REFERRED FROM CITY COUNCIL**

Regionalization of the Taxi Industry

3. **MAYOR R. M. MORROW**

- (a) Civic Ceremony and Luncheon for the President of Hungary
- (b) Civic Ceremony and Luncheon for the Drama Group from Siauliai, Lithuania
- (c) Subscription for a Congratulatory Message for the Hamilton & District Multicultural Humanitarian & Merit Awardee
- (d) Purchase of page space in and volumes of the "Allegiance" publication

4. **DELEGATIONS**

- | | |
|---------------|---|
| 10:00
a.m. | (a) Hamilton Status of Women Sub-Committee - Policy on Non-Sexist Language |
| 10:20
a.m. | (b) Advisory Committee on Equitable Representation on Committees/Boards/Commissions - Process for Appointing Members to Committees/Boards/Commissions |
| 10:40
a.m. | BREAK |
| 10:45
a.m. | (c) Public Meeting Re: Wheelchair Accessible Integrated Taxicabs (previously tabled) |

5. **OTHER BUSINESS**

6. **ADJOURNMENT**

FINANCE AND ADMINISTRATION COMMITTEE

THURSDAY, 1991 OCTOBER 3

CONSENT AGENDA

A. ADOPTION OF THE MINUTES

Regular meeting held Thursday, 1991 September 19

B. CITY CLERK

- (i) Civic Awards - Hamilton-Wentworth Aquatic Club
- (ii) Justice for Women Coalition - Use of City Hall Meeting Room

C. ACTING SECRETARY, FINANCE AND ADMINISTRATION COMMITTEE

Hamilton Gallery of Distinction - Request for City to Purchase Dinner Table

**D. SECRETARY, CANADIAN FOOTBALL HALL OF FAME AND MUSEUM
MANAGEMENT COMMITTEE**

Grey Cup Float

E. DIRECTOR OF PUBLIC WORKS AND CITY SOLICITOR

Damage Claims against the City

F. CITY TREASURER

- (i) Status of Hosting, Receptions and Related Accounts (previously tabled)
- (ii) Status of Unclassified Revenue and Expenditures as at 1991 August 31 (previously tabled)
- (iii) Status of General Contingency Balance as of September 23, 1991 (Current Budget Only)
- (iv) Summary of Revenues and Expenditures for the Eight Months ended August 31, 1991 Compared with Budget
- (v) Financing the Acquisition of property known as 25 Tecumseh Street (forthcoming)
- (vi) Draft By-law for the Authorization to Borrow Monies to Pay Off Bank Overdrafts in Relation to Current Expenditures (previously tabled)
- (vii) Appointment of an External Auditor

A.

Thursday, 1991 September 19
9:30 o'clock a.m.
Room 233, City Hall

The Finance and Administration Committee met.

There were present: Alderman B. Hinkley, Chairman
Alderman D. Ross, Vice-Chairman
Mayor R. Morrow
Alderman T. Cooke
Alderman V. Agro
Alderman G. Copps
Alderman D. Agostino
Alderman T. Jackson
Alderman J. Gallagher

Also present: Alderman Wm. M. McCulloch
Alderman D. Wilson
Alderman T. Murray
Mr. D. A. Carson, Executive Assistant to the Mayor
Mr. L. Sage, Chief Administrative Officer
Mr. John Johnston, Commissioner of Human Resources
Ms. P. Noé Johnson, City Solicitor
Mr. R. Sugden, Director of Culture and Recreation
Ms. Cheryl York, Department of Culture and Recreation
Mr. D. Vyce, Director of Property
Mr. M. Watson, Manager, Real Estate Division
Mr. J. Pavelka, Director of Public Works
Mr. D. Lobo, Manager of Streets and Sanitation
Mr. R. Hammel, Manager of Accounting
Mr. E. Chalupka, General Manager, Canadian Football Hall
of Fame and Museum
Mr. S. J. Dembe, Manager of Licensing
Mr. L. Staley, Smoking Control Officer
Ms. T. Agnello, Acting Secretary

1. HAMILTON PRESS CLUB - LEASE RENEWAL

Mr. Dan McLean of CHCH TV, former President of the Hamilton Press Club appeared before the committee in regard to the Press Club's lease renewal and gave a brief history of the Press Club's lease with the City.

He explained that a 30% base increase in one year is high and cannot be absorbed by the membership. With regard to the membership, Mr. McLean advised that it is not exclusive. They have recently lost 40% of the membership and it has been difficult to keep costs down.

The Director of Property advised that the rates were developed from an independent appraiser and he feels they are fair and reasonable.

Alderman Murray, Chairman of the Canadian Football Hall of Fame and Museum Management Committee stated that the Press Club should pay fair market value rent as does the Credit Union. He felt that the City should not subsidize the membership of a private social club. The Hall of Fame is also experiencing economic hardship and is having difficulty in obtaining grants. In addition, the Press Club space will be required for use of the Football Hall of Fame within 2 years.

Alderman Agostino did not agree with rent based on market value and as such suggested that alternate agreement be arranged.

Alderman Gallagher felt that taxes should be waived in order that the Hall of Fame is not required to pay.

Alderman Copps, Alderman Agro and Alderman Ross agreed that a 30% increase in one year is high and that the increase should be "phased-in".

A motion that municipal taxes paid by the Press Club be granted to the Canadian Football Hall of Fame and Museum by the City was placed on the floor and defeated.

After considerable discussion, the committee agreed to submit the following to City Council for approval:

That a lease contract be entered into between the City of Hamilton and the Hamilton Press Club as follows:

- (a) That a 5% increase per year or the rate of inflation, whichever is higher, be charged, to be based on the current rent being paid,
- (b) That the lease be for a period of three years commencing March 16, 1991 and terminating on March 15, 1994 with a one year termination clause for either party,
- (c) That the current 5% payment of bar sales be maintained.
- (d) That the Mayor and City Clerk be authorized to execute a lease document satisfactory to the City Solicitor.

2. CONSENT AGENDA

A. ADOPTION OF THE MINUTES

The minutes of the regular meeting of the Finance and Administration Committee of August 22, 1991 were adopted as circulated.

B. CHAIRMAN, TAXI ADVISORY COMMITTEE

As recommended by the Chairman of the Taxi Advisory Committee in a report dated September 12, 1991 the Committee recommended to Council as follows:

That Alderman D. Drury, Chairman, Taxi Advisory Committee, and a representative of the Licence Division be authorized to attend the Canadian Association of Taxicab Regulatory Administrators Conference to be held in Ottawa from 1991 September 26 to 28.

C. CITY CLERK

(i) Civic Award - Provincial Junior Ten Pin Bowling Alliance

As recommended by the City Clerk in a report dated August 21, 1991 the Committee recommended to Council as follows:

That Civic Gold Pins be awarded to Kimberly Shea and Derek Lohnes for winning gold medals for the Province of Ontario in the National Junior Bowling Championships.

(ii) **Civic Award - Hamilton Synchronized Swimming Club**

As recommended by the City Clerk in a report dated August 21, 1991 the Committee recommended to Council as follows:

That Civic Silver Pins be awarded to Kim Beveridge and Elly Kowalczyk for winning the 1991 Ontario Age Group Championship in the Duet 10 and Under Category.

(iii) **Hamilton Aids Network for Dialogue and Support (H.A.N.D.S.) Use of City Facilities**

As recommended by the City Clerk in a report dated August 26, 1991 the Committee recommended to Council as follows:

- (a) That permission be granted to the Hamilton Aids Network for Dialogue and Support (HANDS) to use the City Hall forecourt and related equipment to begin and end a 10 kilometre Walk-A-Thon on Sunday, 1991 October 6 from 12:30 p.m. until approximately 4:30 p.m.
- (b) That permission be granted to the Hamilton Aids Network for Dialogue and support (HANDS) to use the City Hall forecourt and related equipment for a Campaign Kick Off on Friday, 1991 October 4 from 12:00 noon until 1:00 p.m.

(iv) **United Way Barbecue - Use of City Hall Forecourt**

As recommended by the City Clerk in a report dated August 22, 1991 the Committee recommended to Council as follows:

That approval be given to the action of the City Clerk in authorizing the use of the City Hall forecourt and related equipment on Thursday, 1991 September 12 from 12:00 noon until 2:00 p.m. for a United Way Barbecue.

(v) **Royal Canadian Legion - Annual Poppy Drive**

As recommended by the City Clerk in a report dated August 22, 1991 the Committee recommended to Council as follows:

That permission be granted to the Royal Canadian Legion Hamilton Branch to distribute Remembrance Poppies in the City of Hamilton during the Annual Poppy Drive from 1991 November 1 to 11.

(vi) **Justice for Women Coalition - Use of City Hall Meeting Room**

As recommended by the City Clerk in a report dated September 10, 1991 the Committee recommended to Council as follows:

That approval be given to the action taken by the City Clerk in authorizing the use of City Hall meeting room 219 on Monday, 1991 September 16 from 7:00 p.m. to 9:30 p.m. for a meeting of the Justice for Women Coalition.

(vii) **Cancellation of City Council Meeting scheduled for 1991 November 12 and preceding Standing Committee Meetings**

As recommended by the City Clerk in a report dated September 13, 1991 the Committee recommended to Council as follows:

- (a) That the Finance and Administration Committee recommend to City Council that the regular meeting of City Council scheduled for 1991 November 12 be cancelled because of Municipal Election Day.
- (b) That, in adopting (a) above, consideration also be given to cancelling the regular meetings of the Standing Committees scheduled for the previous week of November 4th.

D. **COMMISSIONER OF HUMAN RESOURCES**

Appointments to and Terminations from Permanent Positions within the Corporation of the City of Hamilton.

As recommended by the Commissioner of Human Resources in a report dated September 11, 1991 the Committee recommended to Council as follows:

That the listing of Appointments to and Terminations from Permanent Positions with the Corporation to 1991 September 6th, attached hereto as Appendix "A", be approved.

E. **GRANTS CO-ORDINATOR**

1991 Convention/Reception Grants Report

The Committee was in receipt of a report from the Grants Co-ordinator dated September 13, 1991.

F. **CITY TREASURER**

(i) **Financing the proposed Construction of an independent concrete curb on the north side of Leaside Road between Brighton Avenue and Dunn Avenue.**

As recommended by the City Treasurer in a report dated September 12, 1991 the Committee recommended to Council as follows:

That the City Treasurer be authorized to allocate \$40,850. from the 1991 Capital Levy to construct an independent concrete curb on the north side of Leaside Road between Brighton Avenue and Dunn Avenue under The Local Improvement Act, at an estimated cost of \$40,850. being the City's share.

(ii) **Status of General Contingency Balance as of July 20, 1991 (Current Budget Only)**

The Committee was in receipt of a report from the City Treasurer dated August 21, 1991.

(ii) **Summary of Revenues and Expenditures for the Seven Months Ended July 31, 1991, compared with budget**

The Committee was in receipt of a report from the City Treasurer dated August 21, 1991.

3. **ALDERMAN J. GALLAGHER**

Alderman J. Gallagher appeared before the committee in regard to the selling of adult playing cards to minors. In this regard Alderman Gallagher requested that the committee recommend to Council that the by-law regulating adult viewing material and its sale be amended to include all adult material and that access to this material be regulated.

After discussion, the committee agreed to submit the following recommendation to City Council for approval:

- (a) That the City Solicitor be directed to prepare amendments to bylaw 84-235 being a by-law to regulate adult viewing material and prohibit its sale to minors, in order to provide for sale of all adult materials in separate areas with restricted access to adults only, and
- (b) That the public be invited to make written and verbal representations to the Finance and Administration Committee.

4. **POLICY AND PROCEDURES OF OTHER MUNICIPALITIES RELATING TO CIVIC AWARDS.**

The committee agreed to submit the following recommendation to City Council for approval:

That no professional teams receive City of Hamilton Rings as Civic Awards

5. **DIRECTOR OF PROPERTY AND GENERAL MANAGER PARKING AUTHORITY**

Purchase of property at 75 Catharine Street South/109 Hunter Street East for parking purposes

The committee agreed to submit the following recommendation to City Council for approval:

- (a) That an Option to Purchase executed by the representatives of Paul Sherlock Homes Inc., In Trust, on September 12, 1991 and scheduled for closing on or before November 29, 1991, for the purchase of part of Lot 77, Registered Plan 1431, shown as Parts 2, 3, and 4 on Reference Plan 62R-808 and part of Lot 78, Registered Plan 1431, shown in heavy outline on the attached plan, be approved and completed. The said lands comprise 17,466 square feet (1,622.71 square metres), more or less, with frontage along the east side of Catharine Street South of 95.67 feet, more or less, and the north side of Hunter Street East of 76.48 feet, more or less. The purchase price of \$938,000. subject to adjustments pursuant to Schedule "B" of the Agreement be charged to Account Number CH 5X323 00202 (Reserve for Off Street Parking).
- (b) That the final purchase price be calculated by applying a rate of \$53.70 for each square foot of land purchased as defined by the aforementioned

- (iii) That the City of Hamilton Licensing Committee give written notice to Bingo Hall Owners that one month's written notice to a bingo sponsor be given should a Hall Owner wish to cancel a bingo lottery event. Such notice must include reasons for cancellation.
- (vi) That reference be made to the Provincial Terms and Conditions in lieu of the antiquated provisions which are to be removed.
- (v) That Lottery Licence By-law 78-130 be consolidated.
- (c) That the Licence Division be asked to review Section 32, Sub. Sec. 3, of By-law 78-130 pertaining to "not less than 20% of the total receipts (for each bingo lottery) shall be paid to the charitable organization to whom the licence was issued" with a view to complying with the Provincial Law.
- (d) That the City Solicitor be directed to prepare the appropriate By-law.

12. **ENGLISH LANGUAGE SUBCOMMITTEE**

Hamilton Street Railway Student Bus Pass Program

That City Council be requested to ask the Regional Transportation Services Committee to consider expanding the Hamilton Street Railway Student Bus Pass Programme to enable English as a Second Language students to qualify for such passes.

13. **COMPREHENSIVE AUDIT SUBCOMMITTEE**

The Committee was in receipt of a report from the Secretary of the Comprehensive Audit Subcommittee dated August 27, 1991.

The Committee moved to table the Report on the Comprehensive Audit of the City of Hamilton - Law Department.

14. **CITY SOLICITOR**

Oath of Office - Citizen Appointees

The Committee moved to receive an Information Report from the City Solicitor dated September 9, 1991.

15. **LEASE RENEWAL - CREDIT UNION LIMITED, 50 JACKSON STREET WEST**

(a) **DIRECTOR OF PROPERTY**

As recommended by the Director of Property in a report dated September 6, 1991 the Committee recommended to City Council as follows:

- (a) That the City of Hamilton renew the lease at 50 Jackson Street West with the Hamilton Municipal Employees' Credit Union Limited for a period of five (5) years commencing November 2, 1991 and terminating on November 1, 1996.

- (b) That the Mayor and City Clerk be authorized to execute a lease document satisfactory to the City Solicitor.
- (c) That rent be established on the following basis:

Rent payment be adjusted and commence on the second day of November 1991 at a rental of \$6,666.66 per month or \$80,000. per year inclusive of realty taxes which are \$19,254. for 1991.

In addition to rent paid by the Hamilton Municipal Employees' Credit Union Limited, they are also responsible for their share of the operating costs over the base year 1991.

All amounts payable shall be deemed to be additional rent.

(b) FOOTBALL HALL OF FAME AND MUSEUM MANAGEMENT COMMITTEE

The Committee moved to receive a report from the Secretary of the Canadian Football Hall of Fame and Museum Management Committee dated September 12, 1991.

16. GRANTS CO-ORDINATOR

(a) **Previously Tabled Grant - Hamilton Artists' Inc.**

As recommended by the Grants Co-ordinator in a report dated September 13, 1991, the Committee agreed to submit the following recommendation to City Council for approval:

That the previously tabled 1991 General Grant to Hamilton Artists Inc. with a recommended grant amount of \$9,000. be approved and funded within the Grants Budget, specifically Account CH 5A018 20004.

(b) **1992 Grants**

As recommended by the Grants Co-ordinator in a report dated September 12, 1991, the Committee agreed to submit the following recommendation to City Council for approval:

The committee agreed to submit the following recommendation to City Council for approval:

- (a) That the 1992 Grants and Convention/Reception Grant applications and policy remain unchanged at this time and be made available as outlined in the policy.
- (b) That the deadline for the 1992 General Grants be December 31, 1991 and appropriately advertised as such.
- (c) That the Grants Review Group review the 1992 Grants process early in 1992 to determine what revisions would be required to address changes in the grant process for submission to the Finance and Administration Committee.

17. CORRESPONDENCE RECEIVED FROM THE MAYOR'S OFFICE

- (a) **T.V. Hamilton - Cable 14 - request to purchase special anniversary advertising space.**

The Committee moved to receive a copy of a letter dated 1991 July 24, from Mr. Bill J. Custers, Manager of T.V. Hamilton, to Mayor R. M. Morrow, requesting that the City purchase advertising space in a special anniversary advertising feature in The Hamilton Spectator on Tuesday, September 24, 1991.

- (b) **1991 Pitch-in Week**

The Committee had before it a copy of a letter dated 1991 August 13, from Mr. Allard van Veen, President, Pitch-in Ontario, to Mayor Morrow thanking the City for supporting the 1991 Pitch-in Campaign and enclosing a report on the campaign and requesting the City to write to

The committee agreed to submit the following recommendation to City Council for approval:

- (a) That the City of Hamilton convey its support for the Pitch-in-Week Program and encourages the Ministry of the Environment to continue funding for this program at the \$75,000. level; and
- (b) that the Honourable Bob Rae, Premier and the Honourable Ruth Grier, Minister of the Environment be notified of the City's support.

- (c) **Lincoln and Yvonne Alexander Appreciation Dinner**

The Committee had before it a copy of a recent letter jointly sent from Mr. Reg Whynott, Chairman of the Region and Mayor R. M. Morrow asking City Council to participate in the Dinner being organized on behalf of Lincoln and Yvonne Alexander on the completion of their service to their Province and country as Her Majesty the Queen's representative for and in the province of Ontario.

In this regard, the committee agreed to submit the following recommendation to City Council for approval:

- (a) That the City of Hamilton purchase two (2) tables of ten (10) people each for attendance at the dinner being held in honour of Lincoln and Yvonne Alexander on October 3, 1991
- (b) That the cost being \$1,300. be charged to Account No. 552992-4214.

18. CORRESPONDENCE AND RESOLUTIONS REFERRED FROM CITY COUNCIL**City of Vancouver - Comprehensive Nuclear Weapons Test Ban**

The Committee moved to receive correspondence from the City of Vancouver dated July 15, 1991 regarding a Comprehensive Nuclear Weapons Test Ban.

19. **ITEMS PULLED FROM CONSENT AGENDA TO REGULAR AGENDA****E(i) Smoke Alarms and Lighting - Special Legislation**

The Committee was in receipt of an information report from the City Solicitor dated September 12, 1991.

After brief discussion the Committee resolved that the following be recommended to City Council:

- (a) That the City proceed with their request for private legislation regarding smoke alarms and lighting; and
- (b) That the City proceeds with subsequent steps to implement the private legislation.

G(iv) Status of Unclassified Revenues and Expenditures as at August 31, 1991

The Committee moved that the report from the City Treasurer dated September 12, 1991 be tabled.

G(v) Status of Hosting, Reception and Related Accounts

The Committee moved that the report from the City Treasurer dated September 12, 1991 be tabled.

G(vi) Draft By-law for the Authorization to Borrow Monies to Pay Off Bank Overdraft in Relation to Current Expenditures

The Committee moved that the report from the City Treasurer dated September 12, 1991 be tabled.

G(viii) Labourer's International Union of North America Local 837 - Use of City Hall Forecourt

Alderman Agostino introduced correspondence from LIUNA requesting use of the City Hall Forecourt on October 7, 1991.

The Committee recommended to Council as follows:

That approval be given to authorise the use of the City Hall forecourt on Monday, October 7th, 1991 from 1:00 p.m. to 2:00 p.m. by the Labourer's International Union of North America Local 837.

19. **IN CAMERA ITEMS****A. CITY SOLICITOR****City of Hamilton ats Adomaskas**

As recommended by the City Solicitor in a report dated September 11, 1991 the Committee recommended to Council as follows:

- (a) That the City of Hamilton resolve Ontario Court (General Division) Action No. 19598/90 by the payment to the Plaintiff, Ona Adomaskas, of \$7,002.50 inclusive of all damages, interest and costs.

- (b) That the Plaintiff, Ona Adamauskas, be required to provide the City of Hamilton with a Full and Final Release in a form satisfactory to the Law Department.
- (c) That Ontario Court (General Division) Action No. 19598/90 be dismissed without costs.

B. COMMISSIONER OF HUMAN RESOURCES

Renewal of Contract for Director of Information/Systems

As recommended by the Commissioner of Human Resources in a report dated September 11, 1991 the Committee recommended to Council as follows:

- (a) That Mr. Jim Hindson's contract as Director of Information Services be renewed for a five-year period commencing September 28, 1991, under the terms and conditions as set out in the employment contract.
- (b) That this report be forwarded to the Regional Municipality of Hamilton-Wentworth's Finance and Personnel Committee for information.

20. OTHER BUSINESS

None

21. ADJOURNMENT

There being no further business the Committee meeting adjourned.

Taken as read and approved,

**ALDERMAN B. HINKLEY, CHAIRMAN
FINANCE AND ADMINISTRATION COMMITTEE**

Tina Agnello, Acting Secretary
September 19, 1991

B(i)

CITY OF HAMILTON
- RECOMMENDATION -

DATE: 1991 September 25

REPORT TO: Ms. Tina Agnello, Acting Secretary
Finance and Administration Committee

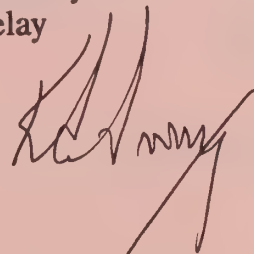
FROM: Mr. K. E. Avery
City Clerk

SUBJECT: **CIVIC AWARDS**
HAMILTON-WENTWORTH AQUATIC CLUB

RECOMMENDATION:

That Civic Silver Pins be awarded to the following members of the Hamilton-Wentworth Aquatic Club for winning the Provincial Championship for Hamilton in the following categories:

Steve Lysak	-	200 Breaststroke
Rob McLarty	-	200 Free Relay
Stefan Rappazzo	-	200 Free Relay
Brad Sindrey	-	200 Medley Relay
Kevin Tee	-	200 Free Relay



FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

Approximately \$70.00 to be financed from Account No. CH56126/84010.

BACKGROUND:

Confirmation of these championships has been received from the Hamilton-Wentworth Aquatic Club.

Attached for the information of the members of the Finance and Administration Committee is a letter from Mr. Scott McLarty, Board Member of the Hamilton-Wentworth Aquatic Club. Mr. McLarty feels the above named swimmers should receive Civic Rings, rather than the Civic Pins which are presented to competitors in a Provincial Championship, as Canadian records were broken. However, the Civic Award Regulations provide for rings to be presented to athletes competing in a Canadian or International Competition only.

att.

SEPTEMBER 24.1991

TO: BETTY CARTER

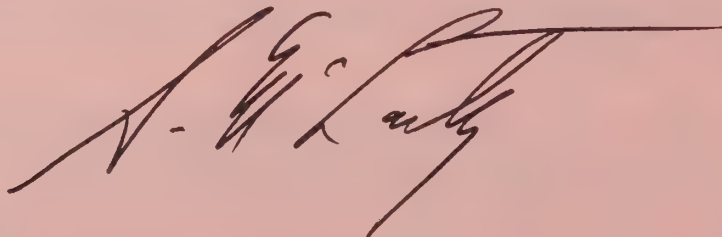
FROM: S. MCLARTY, BOARD MEMBER H.W.A.C.

COULD YOU PLEASE ATTACH THIS LETTER TO MY APPLICATION FOR CIVIC AWARDS FOR 5 SWIMMERS THAT SET CANADIAN RECORDS IN 1991?

I WRITE THIS LETTER IN AN ATTEMPT TO PREVENT A PROBLEM BEFORE IT OCCURS. YOU HAVE PLACED EMPHASIS ON THE FACT THAT THESE 5 SWIMMERS SET CANADIAN RECORDS AT A PROVINCIAL SWIM MEET AND INDICATED THAT THEY WOULD ONLY BE ELIBIBLE FOR PINS INSTEAD OF RINGS FOR THEIR ACCOMPLISHMENTS.

THE FACT THAT THESE RECORDS WERE SET AT A PROVINCIAL SWIM MEET IS REDUNDANT. SWIMMING IS AN INDIVIDUAL SPORT COMPETING AGAINST THE CLOCK. THIS MEET WAS SANCTIONED BY SWIM CANADA AND THE LOCATION WHERE A CANADIAN RECORD IS SET DOES NOT MATTER. I HAVE ATTACHED OFFICIAL DOCUMENTS FROM A NATIONAL PUBLICATION, NOT A PROVINCIAL ONE. LISTED ARE THE TOP 25 PERFORMANCES IN CANADA FOR 1991 PLUS THE EXISTING CANADIAN RECORD. THESE SWIMMERS HAVE RECEIVED NATIONAL ATTENTION FOR HAMILTON WHICH WOULD NOT HAVE HAPPENED IF THEY HAD ONLY SET PROVINCIAL RECORDS. WE AT THE H.W.A.C. ARE PROUD OF THESE SWIMMERS AND I FEEL HAMILTON SHOULD BE ALSO.

THE QUALIFICATIONS FOR CIVIC RINGS IS VERY CLEAR. I FEEL THIS APPLICATION FALLS INTO THIS CATEGORY. I ALSO KNOW THAT FOR SOME OF THESE 5 SWIMMERS, THIS WILL BE THE ONLY TIME IN THEIR LIVES THAT THEY WILL EXPERIENCE SUCH SUCCESS. KNOWLEDGEABLE PEOPLE IN SWIMMING ARE CONFIDENT THAT THESE RECORDS WILL STAND FOR YEARS TO COME, KEEPING HAMILTON VISIBLE AS A PRIMIERS SWIMMING CENTRE IN CANADA. IN CONCLUSION, CIVIC RINGS ARE IN ORDER, NOT PINS. COULD YOU PLEASE FORWARD THIS TO THE APPROPRIATE APPROVAL COMMITTEES AND FEEL FREE TO CONTACT ME AT 521-7065 AT ANY TIME. THANK YOU.

A handwritten signature in black ink, appearing to read 'S. McLarty', with a long horizontal stroke extending to the right.

YOURS TRULY,

B(ii)

CITY OF HAMILTON
- RECOMMENDATION -

DATE: 1991 September 27

REPORT TO: Ms. Tina Agnello, Acting Secretary
Finance and Administration Committee

FROM: Mr. K. E. Avery
City Clerk

SUBJECT: JUSTICE FOR WOMEN COALITION - USE OF CITY
HALL MEETING ROOM

RECOMMENDATION:

That approval be given to the Justice for Women Coalition for use of City Hall meeting room 264 on Thursday, October 17, 1991 from 7:00 p.m. to 9:30.

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

Handwritten signature

N/A

cc: Mayor's Office
Mr. R. Swan, Manager, Property Maintenance Division
Mrs. R. Morrison, City Clerk's Department
Information Desk

Sexual Assault Centre (Hamilton and Area)

P.O. BOX 955, STATION "A", HAMILTON, ONTARIO L8N 3P9

September 18, 1991.

SEP 19 1991

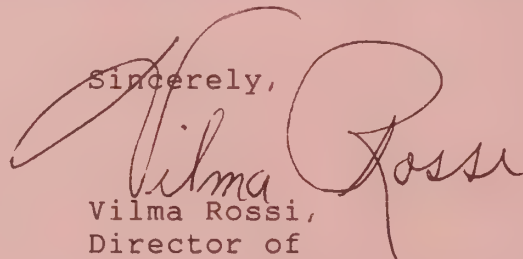
Ms. Tina Agnello
Acting Secretary for
Secretary of Finance and Administration Committee
City Hall
71 Main Street West
Hamilton, Ontario
L8N 3T4

Dear Ms. Agnello:

On behalf of the Justice for Women Coalition, I am requesting a meeting room for the evening of Thursday, October 17, 1991, between 7:00 to 9:30 p.m. I understand that room 264 has been tentatively booked in advance for us.

Thank-you for allowing us to use the facilities of City Hall.

Sincerely,

A handwritten signature in dark ink, appearing to read 'Vilma Rossi', is written over the typed name and title.

Vilma Rossi,
Director of
Sexual Assault Centre

C.

CITY OF HAMILTON
- RECOMMENDATION -

DATE: 1991 September 27

REPORT TO: Ms. Tina Agnello, Acting Secretary
Finance and Administration Committee

FROM: Ms. Tina Agnello, Acting Secretary
Finance and Administration Committee

SUBJECT: HAMILTON GALLERY OF DISTINCTION
REQUEST FOR CITY TO PURCHASE TABLE

RECOMMENDATION:

- (a) That the City of Hamilton purchase one (1) table of ten (10) people for attendance at The Hamilton Gallery of Distinction Dinner to be held on November 6, 1991.
- (b) That the cost being \$1,000.00 be charged to Account No. 552992-4214.

T. Agnello

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

That the costs of \$1,000.00 be charged to Account No. 552992-4214.

BACKGROUND:

Attached is a letter from members of the Board of Directors of The Hamilton Gallery of Distinction which honours special Hamiltonians past and present, regarding the Annual dinner. Members of Council have been attending this function on behalf of the City since 1986.



Hamilton Gallery of Distinction

August 15, 1991

c/o Joseph M. Smith
44 Frid Street
Hamilton, Ontario
L8N 3G3

Board of Directors

Executive Committee:

Joseph M. Smith
President

Dr. Mary Keyes
Vice-President

Lynda Payton
Hon. Secretary

Stanley J. Seneco
Treasurer

S. Patricia Filer
Immediate
Past President

Directors:

Peter Earle

Dr. John Frid

Darryl Hartwick

Vic Hryhorchuk

Milton J. Lewis, Q.C.

Alderman

Wm. McCulloch

Anna McCusker

Michael Ng

Jay Pollack

Frank Shaughnessy

Paul Sparrow

Michael Torsney

Mr. Joe Schatz

City of Hamilton

City Hall

71 Main Street West

Hamilton, Ontario

L8N 3T4

Dear Mr. Schatz:

Over the past seven years, the Hamilton Gallery of Distinction has become one of those prestigious events in the greater Hamilton area honouring special Hamiltonians, past and present.

At the Hamilton Convention Centre on November 6, 1991, the builders of this great community will be honoured at our 8th Annual Awards Dinner.

To help provide a permanent fund to help that this evening remains very special in future years, in 1991 we are again offering "Inner Circle" corporate tables. Special patrons will have preferred seating and special recognition at the Gallery of Distinction dinner.

We are writing with the hope that your Company will participate in supporting this important community event through the purchase of an inner circle table. The price per table is \$1,000 with seating for 10. If you wish to share, again with suitable recognition, this can also be arranged.

We will be calling you over the next few days regarding your decision and any other questions you may have.

Regards,

F.J. Shaughnessy

Peter Earle

M.J. Lewis

D.

CITY OF HAMILTON
- RECOMMENDATION -

DATE: 1991 September 26

REPORT TO: Tina Agnello, Acting Secretary
Finance and Administration Committee

FROM: Tina Agnello, Secretary, Canadian Football Hall of Fame Museum
and Management Committee

SUBJECT: Grey Cup Float

RECOMMENDATION:

- a) That a contract be entered into between Mansueto Display Associate Ltd., the City of Hamilton and the Hall of Fame Museum to construct and parade a float in the 1991 Grey Cup Parade in Winnipeg, Manitoba (as per attached rendering) at a cost not to exceed \$21,500.00.
- b) That the Mayor and the City Clerk be authorized to execute a contract satisfactorily to the City Solicitor and the Hall of Fame.

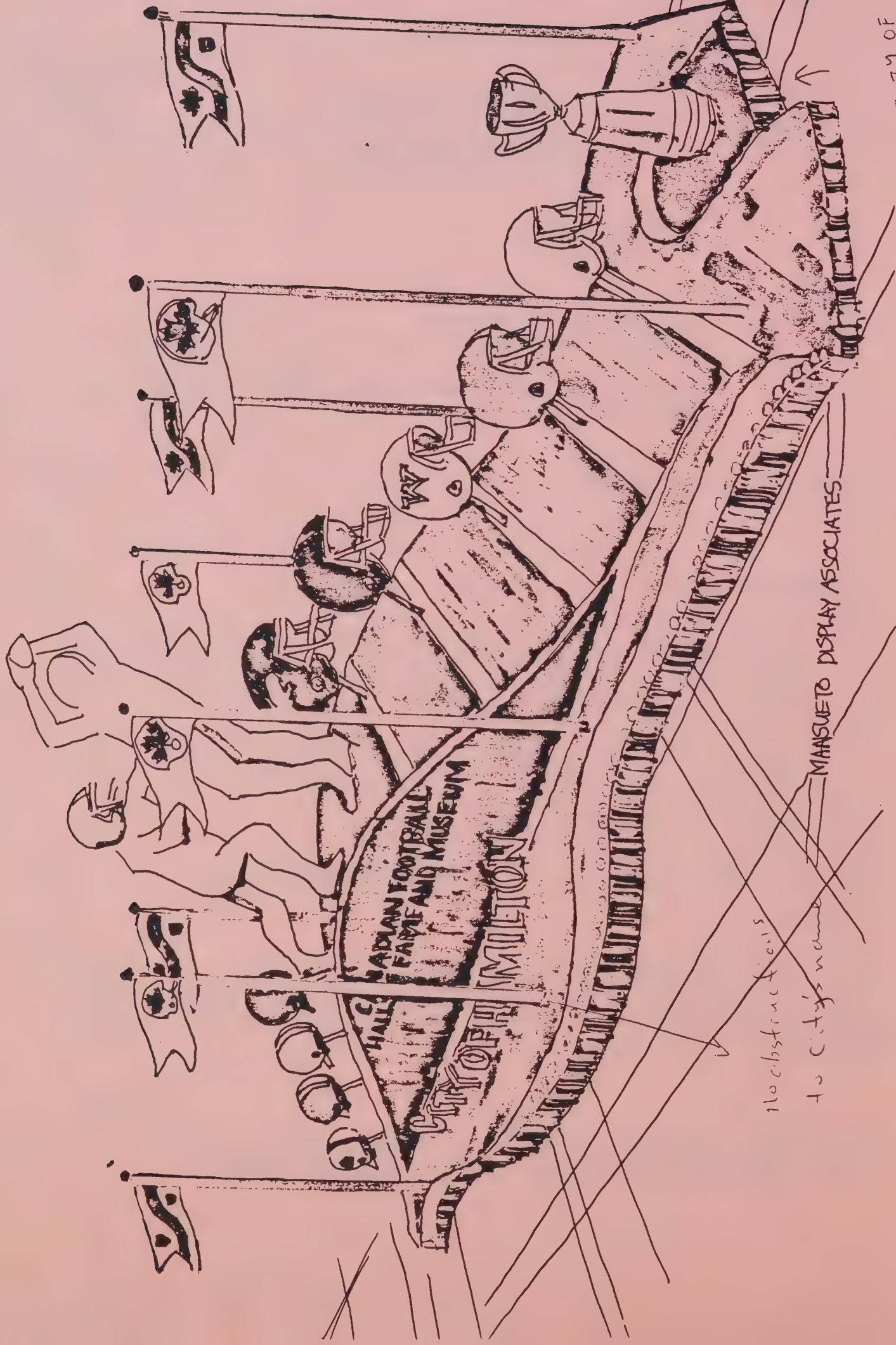
FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

Funds have been allocated in the City of Hamilton 1991 operating Budget.

BACKGROUND:

As in previous years the Hall of Fame has undertaken to arrange for the City of Hamilton float to be entered into the Grey Cup Parade and Oktoberfest Parade. The City of Hamilton has contributed \$25,000.00 for this undertaking; that is, float construction, administration and personell.

cc - Alderman Tom Murray, Chairman of the Football Hall of Fame Committee
cc - Mr. Ed Chalupka, Managing Director of the Football Hall of Fame



MANUETO DISPLAY ASSOCIATES

no abstract lines
to city's name

CITY OF
MILTON
PROV

CITY OF HAMILTON

- INFORMATION -

E.

DATE: 1991 September 13

REPORT TO: Mr. J. D. Thompson, Secretary
Finance and Administration Committee

FROM: P. Noé Johnson
City Solicitor

J. G. Pavelka, P. Eng.
Director of Public Works

SUBJECT: Damage Claims against the City

BACKGROUND:

This report is prepared at the request of the Chairman to keep the Committee apprised of the global situation with respect to claims against the City of Hamilton. The report looks at the claims history for 1989, 1990 and 1991 (to August).

DISCUSSION:

The bulk of settlements in a current year will always be for claims which were received in earlier years. Any claim takes time to resolve because the claimant must provide detailed information to permit the City to assess the size of the claim. This is especially true when a personal injury is involved. Typically, the claimant must recover from the effects of the injury, and provide a series of medical reports, before it is possible to properly assess the claim for compensation.

As a result of this "time lag", the key to projecting the potential for settlement payouts in a budget year is an analysis of claims received in the previous two to three years. As will be seen below, 1990 appears to have been a year with a high claims experience. The cost of resolving these claims will, for the most part, show up in 1991, 1992 and 1993.

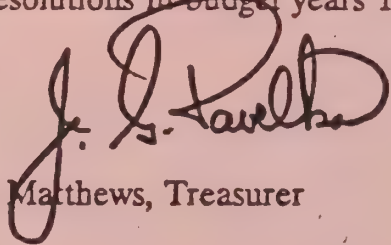
The City has a keen interest in resolving claims at an early stage. This reduces both legal costs and pre-judgement interest costs. The Law Department's practice is to attempt to move claims forward as rapidly as possible, and to resolve them without major legal expenses whenever appropriate. In conjunction with that practice, Public Works has retained an outside firm of Insurance Adjusters for the same purpose.

The attached chart sets out a brief overview of the City's claims history since 1989. (see Schedule A)

The number of future claims against the City is impossible to predict. These are "accidents" and occur on a totally random basis. Weather, for example, will be a major factor in the number of "slip and fall" injury claims received in a given year. However, the existence of claims commenced in previous years can be used as a predictor of future costs. As time goes by the total cost of claims inevitably go up as damages awarded by the Courts rise with inflation in order to keep the "real dollar" compensation relatively constant.

Some types of claims are capable of "risk management". That is procedures established for inspection and repair of sidewalks, for example, may have an effect of actual findings of liability against the City. They certainly have a large influence on settlement negotiations. The Law Department has been taking a progressively more active role in advising other City departments with respect to risk management. The Law Department intends to expand that role in the future.

The amount set up in the Claims Account for 1991 has already been exceeded. Treasury is aware of this situation. This account is "uncontrolled", that is, the expenditures are not strictly speaking budgeted, but unavoidably occur as the result of settlements or judgements. Due to changes incorporated by the Law Department in the last two years it is now possible to make more educated predictions about expected payouts on claims in forthcoming years. In that regard, the Law Department will be working with Public Works and Treasury with respect to estimating "reserves" for the Claims Account to accommodate likely claims resolutions in budget years 1992 and following.



c.c. Mr. E. C. Matthews, Treasurer

SCHEDULE A

YEAR	BODILY INJURY CLAIMS RECEIVED BY P.W.	PROPERTY DAMAGED CLAIMS RECEIVED BY P.W.	TOTAL CLAIMS RECEIVED BY P.W.	CLAIMS SENT TO LAW DEPT.	PAID ON CLAIMS	ACTIVE FILES AS AT APRIL	TOTAL CLAIMED AS AT APRIL	TOTAL RESERVES AS AT APRIL
						Note 1	Note 1	Notes 1 & 2
1989	50	214	264	97	\$138,263.00	-	-	-
1990	127	191	318	124	\$207,500.00	153	\$34,831,400.00	\$2,933,100.00
1991	65	109	174	47	\$260,363.00	200 +30.7%	\$41,722,350.00 +19.8%	\$3,232,708.00 +10.2%

NOTE 1. The figures in the right hand three columns are derived from reports made by the Law Department to the City's Auditors in April 1990 and 1991. These figures are part of a "snapshot" inventory, and include all active claim files regardless of age. The figures set out in this table do not include 1984 and 1988 "flood" claims. Those files would be a separate topic.

NOTE 2. "Reserves" are the result of estimations of total exposure (including damages, interest and costs) on each file. Reserves are usually set on a "worst case" basis and should not be taken to represent short term liability. Reserves are reviewed and reset as necessary during the life time of a file. Any individual file may have its reserve rise or fall several times as more information becomes available.

CITY OF HAMILTON

- INFORMATION -

F(i)

DATE: 1991 September 12

REPORT TO: Ms. T. Agnello, Acting Secretary
Finance and Administration Committee

FROM: Mr. E. C. Matthews
Treasurer

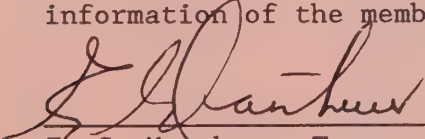
SUBJECT: STATUS OF HOSTING, RECEPTIONS AND RELATED ACCOUNTS

BACKGROUND:

Attached are the following analyses of accounts related to hostings and receptions as at August 31, 1991:

<u>Account</u>	<u>Description</u>	<u>Budget</u>	<u>Amount Spent & Committed</u>	<u>Balance Available</u>
CH 55307 80040	Hosting of Conference with Municipal Subject Content	\$ 50,000.00	\$34,000.00	\$16,000.00
CH 55313 84010	Receptions - City Hall	10,000.00	5,268.64	4,731.36
CH 55314 84010	Special Civic Receptions and Delegation Hosting	48,000.00	32,512.38	15,487.62
CH 56126 84010	Civic Pins, Medals and Rings	15,000.00	9,820.24	5,179.76
CH 55222 10034	Use of City Hall - Outside Groups	<u>3,910.00</u>	<u>6,355.60</u>	<u>(2,445.60)</u>
		<u>\$126,910.00</u>	<u>\$87,956.86</u>	<u>\$38,953.14</u>

These accounts will be forwarded to this Committee on a monthly basis for the information of the members.



E. C. Matthews, Treasurer

Attachment

City of Hamilton
HOSTING OF CONFERENCES WITH MUNICIPAL SUBJECT CONTENT
Account CH 55307 80040
for the period ended August 31, 1991

COUNCIL MEETING	DESCRIPTION	AMOUNT \$	TOTAL \$
-----	-----	-----	-----
90/10/09	1991 Ontario Recreation Society Conference February 6 - 8	4,000.00	
90/06/26	Co-Host 1991 Canadian Museum Association Conference June 20-24, 1991	20,000.00	
91/06/25	Canadian Parking Association 7th Annual Conference October 27-30, 1991	10,000.00	

	Total Actual Expended to Date		34,000.00
	LESS: Appropriation		50,000.00

	SURPLUS (DEFICIT)		16,000.00
			=====

City of Hamilton
RECEPTIONS - CITY HALL
Account CH 55313 84010
for the period ended August 31, 1991

REFERENCE NUMBER	DATE	DESCRIPTION	AMOUNT \$
127042	91/01/12	Coalition Against War in Middle East	524.59
127042	91/01/16	Mayor's Office	69.71
127042	91/01/10	Peace Demonstration	23.31
127042	91/01/17	Sarasota Delegation	19.43
127042	91/01/20	Mayor's Office	46.62
127703	91/01/21	Russian Delegation	8.33
128125	91/01/26	Freedom & Indpendance Day Proclamation	233.10
129351	91/02/20	Redbirds Press Conference	93.24
131196	91/03/01	World Day of Prayer	106.01
131196	91/02/25	Meeting - Ferguson & Young Development	18.87
132244	91/03/28	Mayor's Office	18.87
132244	91/04/02	Mayor's Office	115.88
132244	91/04/05	Mayor's Office	17.99
133307	91/04/12	Mayor's Office	290.27
133307	91/04/10	Mayor's Office	24.19
136309	91/05/04	Polish Week	545.29
136309	91/04/28	Mayor's Office	149.02
136309	91/05/06	Mayor's Office	9.32
136309	91/04/21	Mayor's Office	69.93
137752	91/06/07	Mayor's Office	1,928.35
137752	91/06/07	Mayor's Office	44.93
137752	91/06/07	Mayor's Office	44.63
137752	91/06/07	Boy Scouts/Girl Guide Parade	28.31
139984	91/06/21	Mayor's Office	217.01
139984	91/06/17	Mayor's Office	185.93
139984	91/06/18	Mayor's Office	61.38
139984	91/06/14	Mayor's Office	47.01
139984	91/06/17	Mayor's Office	45.51
139984	91/06/17	Mayor's Office	20.42
141148	91/07/05	Mayor's Office	30.20
141148	91/07/03	Little World Cup	18.32
143849	91/07/17	Mayor's Office	81.59
143849	91/07/17	Mayor's Office	8.65
145522	91/07/30	Mayor's Office	37.51
145522	91/08/01	Mayor's Office	15.54
145522	91/08/06	Mayor's Office	69.38
Total Actual Expended to Date			5,268.64
LESS: Appropriation			10,000.00
SURPLUS (DEFICIT)			4,731.36

City of Hamilton
CIVIC PINS, MEDALS AND RINGS
Account CH 56126 84010
for the period ended August 31, 1991

REFERENCE NUMBER	DESCRIPTION	AMOUNT \$
131992	10K Ladies Civic Ring	565.77
131992	1 - 10k Man's Civic Ring & 1 - 10k Ladies Ring	409.42
131992	5PT "C" Diamond	97.24
133702	S/S & GF Provincial Champs Pinette	740.48
133702	1-10K Man's Civic Ring & 1-10K Ladies Civic Ring	409.42
133702	10K Ladies Ring	565.77
133702	5PT 'C' Diamond	97.24
135402	2 - Provincial Champs Pinette	740.48
135674	2 - Genuine Ruby & 2 - 'C' Diamond	786.55
136223	1 - MD S/S Ladies Ring & 1 - LA S/S Man's Ring	2,172.94
136910	3 - Genuine Ruby & 2 - 'C' Diamonds	380.29
141546	5 - 10k Champ Rings & 1 - 10k Ladies Ring	1,814.85
141546	3 - 2.5mm Genuine Ruby & 6 - 5PT Diamond	718.17
146103	5PT - Genuine Ruby & 5PT - 'C' Diamond	114.33
146103	9 - Provincial Champs Pinette	207.29
	Total Actual Expended to Date	9,820.24
	Less: Appropriation	15,000.00
	SURPLUS (DEFICIT)	<u>5,179.76</u>

City of Hamilton
SPECIAL CIVIC RECEPTIONS AND DELEGATION HOSTING
Account CH 55314 84010
for the period ended August 31, 1991

COUNCIL MEETING	DESCRIPTION	AMOUNT \$	TOTAL \$
91/01/11	Visit of the President of Buffalo City Council	475.03	
91/02/12	Ontario Federation of Symphony Orchestras Festival	1,400.00	
91/01/29	Lions International M.D. "A" Convention '91	5,000.00	
91/01/29	Canadian Pharmaceutical Association Conference '91	3,000.00	
91/01/29	Classical Association of Middle West and South	1,000.00	
91/01/29	Science Teachers' Association of Ontario	500.00	
90/09/25	Canadian Football League Draft	5,814.57	
91/04/09	Ontario Municipal Employees Coordinating Council Annual Conference	1,200.00	
91/04/30	Hosting Post-Game Reception - Football	1,000.00	
90/11/27	Reception - Hamilton International Airshow	7,722.78	
	Total Expended		27,112.38
	ADD: Commitments		
91/08/27	35th Anniversary of Hamilton Theatre Inc.	2,000.00	
91/08/27	Famous People Players	1,500.00	
91/08/27	The Royal Hamilton Yacht Club	1,200.00	
91/08/27	Theatre Aquarius	700.00	
	Total Committed		5,400.00
	Adjusted Total Actual Expended to Date		32,512.38
	LESS: Appropriation		48,000.00
	SURPLUS (DEFICIT)		15,487.62

City of Hamilton
USE OF CITY HALL-OUTSIDE GROUPS
Account CH 55222 10034
for the period ended August 31, 1991

REFERENCE NUMBER	DATE	DESCRIPTION	AMOUNT \$
JV01130	91/01/12	Overtime-P. Carte, Coalition Against War Middle East	75.02
JV02047	91/03/07	Overtime - T. Mountain	175.06
JV02048	91/03/07	Overtime - R. Morrison	73.92
JV02049	91/03/07	Overtime - D. Geroux	131.81
JV02050	91/03/07	Overtime - T. Mountain	150.05
JV02051	91/03/07	Overtime - S. Glover	110.86
JV02052	91/03/07	Overtime - Paul Carte	75.02
JV04073	91/04/15	Overtime - M. Langille	104.03
JV04143	91/04/26	Overtime - T. Mountain	116.83
JV04144	91/04/26	Overtime - D. Geroux	137.08
JV04144	91/04/26	Overtime - M. Langille	156.05
JV05088	91/05/15	Overtime - Property & Maintenance	402.79
JV05089	91/05/15	Overtime - D. Geroux	281.16
JV06000	91/05/24	Overtime - T. Mountain	97.36
JV06001	91/06/07	Overtime - M. Langille & T. Mountain	389.92
141158	91/06/18	Racalmutese Reviewing Stand & Canada Day Flag Event	377.40
JV08016	91/08/07	Overtime - M. Langille	122.11
JV08017	91/08/07	Overtime - M. Langille	344.61
JV08018	91/08/07	Overtime - D. Geroux	155.38
JV08019	91/08/07	Overtime - S. Glover & T. Mountain	164.11
JV08290	91/08/23	Overtime - T. Mountain	105.83
JV08305	91/08/30	Royal Canadian Air Cadet Parade-Erect reviewing stand	565.40
JV08305	91/08/30	Boy Scout Parade - Erect reviewing stand	576.40
JV08305	91/08/30	Communita Racalmutese Maria S.S. Delegation Set up reviewing stand	730.40
JV08305	91/08/30	Lions Club Convention Parade - Erect reviewing stand	737.00
Total Actual Expended to Date			6,355.60
LESS: Appropriation			3,910.00
SURPLUS (DEFICIT)			(2,445.60)

CITY OF HAMILTON

- INFORMATION -

F.(ii)

DATE: 1991 September 12

REPORT TO: Ms. T. Agnello, Acting Secretary
Finance and Administration Committee

FROM: Mr. E. C. Matthews
Treasurer

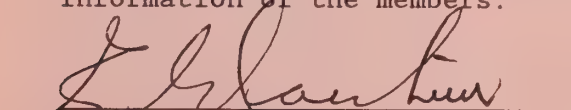
SUBJECT: STATUS OF UNCLASSIFIED REVENUE AND EXPENDITURES
AS AT AUGUST 31, 1991

BACKGROUND:

Attached are the analyses of the Unclassified Revenue account and the Unclassified Expenditures account for the period ending August 31, 1991:

<u>Centre</u>	<u>Description</u>	<u>Budget</u>	<u>Actual to date</u>	<u>Balance Available (to come)</u>
CH 24201	Unclassified Revenue	\$(50,000.00)	\$19,959.82	\$(30,040.18)
CH 24210	Unclassified Expenditures	75,000.00	54,755.56	20,244.44

These accounts will be forwarded to this Committee on a monthly basis for the information of the members.


E. C. Matthews, Treasurer

Attachment

CITY OF HAMILTON
TREASURY

UNCLASSIFIED REVENUE
AS AT AUGUST 31, 1991

CENTRE NUMBER:CH 24201
Appropriation: \$ 50,000.00

COMMISSIONS:

Bell Telephone	4,439.07
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SALES:

Photocopier Revenue	594.29
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MISCELLANEOUS:

Witness Fees	103.00
Recycling Revenue	379.88
Sales Tax	3,578.46
Reimbursement of Employee Absences	
due to Union Business	27,647.59
Less: Streets & Sanitation Portion	(18,128.70)
	9,518.89
Cheques Written Off/Reinstated	952.65
Other Revenue	393.58

Total Revenue To Date	19,959.82
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Less: Appropriation	50,000.00
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Surplus (Deficit)	<u>(30,040.18)</u>
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CITY OF HAMILTON
TREASURY

UNCLASSIFIED EXPENDITURES
AS AT AUGUST 31, 1991

Centre Number: CH 24210
Appropriation: \$ 75,000.00

LUNCHEONS, DINNERS, SANDWICHES, COFFEES, ETC.

City Council	1,525.20
Transport and Environment Committee	2,282.51
Keep Hamilton Clean Citizen's Committee	311.48
Health & Safety Committee	16.87
Parks and Recreation	2,997.70
Crystal Palace Subcommittee	643.56
Golf Subcommittee	290.84
Hamilton Historical Board	3,080.13
Second Stage For Battered Women	131.37
Advisory For Equitable Representation	76.64
Planning and Development	2,365.55
Committee of Adjustment	863.15
C.A.I.P. Subcommittee	213.28
Downtown Action Plan	97.15
Non-Profit Housing	882.91
Hamilton Housing Corp	91.69
Legislation Committee	202.51
License Subcommittee	624.83
Farmers Market Subcommittee	277.00
English Subcommittee	131.32
French Subcommittee	379.00
2nd Level Lodging Home	43.75
Taxicab Taskforce-Subcommittee	1,012.66
Insurance Advisory Subcommittee	142.42
Property Standards-Subcommittee	48.29
Finance and Administration Committee	4,897.97
Information Systems	46.07
Mundialization Committee	624.31
Football Hall of Fame	1,000.39
Canusa Games Committee	1,482.18
Civic Charity Committee	107.30
Management Team	261.03
Hamilton Arts Award	2,615.58

CITY OF HAMILTON
TREASURY

UNCLASSIFIED EXPENDITURES
AS AT AUGUST 31, 1991

Centre Number: CH 24210
Appropriation: \$ 75,000.00

MISCELLANEOUS

Cashiers Over and Short	39.26
Bell Telephone - Miscellaneous	9.54
258 Beach Blvd. - Maintenance Charges	1,085.08
Flowers and Wreaths	598.37
By-law Registration	825.00
Parking and Cab expenses	438.00
Hydro Charges - Road Sign	107.01
T.H.& B. Railway Realty Taxes	3,662.67
Public Address Systems	428.03
President Advisory Committee	2,000.00
Corporate Challenge	2,260.00
ISC Paper Recycling	6,050.03
Strategic Plan	425.01
Donation-Kurdish Relief Fund	1,000.00
Smoking Cessation Program	1,226.65
Encore-Fundraising	30.00
Ontario Arts Council	2,385.75
City Hall Tours	90.00
Association of Municipalities of Ontario	700.00
Miscellaneous Charges	128.52

Total Expended	53,255.56
Add: Commitments	
FCM Board of Directors	1,500.00

Adjusted Total:	54,755.56
Less: Appropriation	75,000.00

Balance - Surplus (Deficit)	<u>20,244.44</u>

F.(iii)

CITY OF HAMILTON
- INFORMATION -

DATE: 1991 September 23

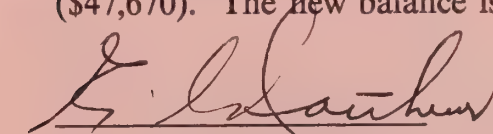
REPORT TO: Ms. T. Agnello, Acting Secretary
Finance and Administration Committee

FROM: Mr. E. C. Matthews
Treasurer

SUBJECT: STATUS OF GENERAL CONTINGENCY BALANCE AS
OF SEPTEMBER 23, 1991 (CURRENT BUDGET
ONLY)

BACKGROUND:

In accordance with past practice, the City Treasurer is reporting the status of the General Contingency. On June 26, 1991, Council approved \$72,670 to provide financing for Wesley Urban Ministries (25,000) and reinstatement of Crossing Guards at various intersections (\$47,670). The new balance is now \$27,330.


E. C. Matthews, Treasurer

CITY OF HAMILTON
- INFORMATION -

FC(iv)

DATE: 1991 September 23

REPORT TO: Ms. T. Agnello, Acting, Secretary
Finance and Administration Committee

FROM: Mr. E. C. Matthews
Treasurer

SUBJECT: SUMMARY OF REVENUES AND EXPENDITURES
FOR THE EIGHT MONTHS ENDED AUGUST 31,
1991 COMPARED WITH BUDGET

BACKGROUND:

Attached is a Summary of Revenues, (Pages 1 and 2) and a Summary of Expenditures by Standing Committee (Page 3) for the period ended August 31, 1991, comparing budget actual for 1991 and also comparing the current percentage of actual to budget with the previous year's percentage.

The expenditure financial position appears satisfactory but the potential impact of additional costs such as Pay Equity, Rightsizing, G.S.T., increase to the U.I.C. rate and the Local 2 Fire contract have not as yet been measured. Once more accurate numbers have been attached to these costs, we will be in a better position to express an opinion on the financial situation for 1991. I will be advising the committee as these costs become known.

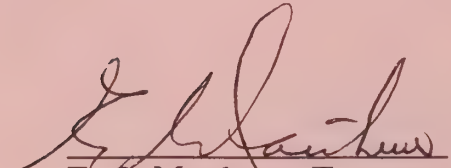
I am sending a copy of this report along with the appropriate financial information to the respective secretaries of the other three standing committees, and other committees, for their review. Each committee report contains Treasury comments.

REVENUES

Pages 1 and 2 - Page 2, Revenues in total for 1991 are slightly lower than 1990, 96.5% vs. 97.0%, however, the position through to year end indicates a shortfall of about 1 million dollars as referenced earlier in my letter to Council dated May 31, 1991.

EXPENDITURES

Page 3, Total City Expenditures for 1991 expressed as a percentage of the total approved budget are slightly lower than 1990, 68.3% vs. 70.0%, however, the position through to year end appears to be stable.



E. C. Matthews, Treasurer

- c.c. Ms. C. Coutts, Secretary, Planning and Development Committee
- Mr. K. Christenson, Secretary, Parks and Recreation Committee
- Mr. S. Dembe, Secretary, Hamilton-Scourge Committee
- Ms. T. Agnello, Secretary, Transport and Environment Committee
- Mr. D. Carson, Executive Assistant to the Mayor
- Mr. K. Christenson, Secretary, Information Systems Committee

CITY OF HAMILTON

SUMMARY OF THE CITY REVENUES FOR THE PERIOD ENDED AUGUST 31, 1991

DESCRIPTION (1)	APPROVED BUDGET (2)	REVENUE TO-DATE (3)	PERCENT REVENUE TO-DATE CURR YR (4)	PERCENT REVENUE TO-DATE PREV YR (5)	BALANCE (6)
PREVIOUS YEAR SURPLUS	750,000	750,000	100.0	100.0	0
TAXATION					
1991 LEVY	404,668,320	404,671,664	100.0	100.0	(3,344)
SUPPLEMENTARY	4,793,800	3,265,239	68.1	50.5	1,528,561
SPECIAL ASSESSMENTS	7,970,540	6,065,818	76.1	60.6	1,904,722
TOTAL TAXATION	417,432,660	414,002,721	99.2	98.6	3,429,939
OTHER REVENUES					
GRANTS, SUBSIDIES	34,386,450	29,178,155	84.9	90.0	5,208,295
TRANSFER FROM RESERVES	1,168,240	1,168,240	100.0	100.0	0
FINANCIAL	607,590	675,073	111.1	100.5	(67,483)
TOTAL OTHER REVENUES	36,162,280	31,021,468	85.8	90.5	5,140,812

CITY OF HAMILTON

SUMMARY OF THE CITY REVENUES FOR THE PERIOD ENDED AUGUST 31, 1991

DESCRIPTION (1)	APPROVED BUDGET (2)	REVENUE TO-DATE (3)	PERCENT REVENUE TO-DATE CURR YR (4)	PERCENT REVENUE TO-DATE PREV YR (5)	BALANCE (6)
USER FEES					
CITY CLERK	1,474,940	1,029,229	69.8	72.6	445,711
TREASURY-Interest, Tax Penalty	9,179,460	6,441,974	70.2	79.1	2,737,486
PLANNING	115,500	72,915	63.1	56.1	42,585
REAL ESTATE AND PROPERTY AND MAINTENANCE	774,440	568,460	73.4	70.2	205,980
FIRE	80,500	62,362	77.5	60.5	18,138
BUILDING	3,155,500	1,456,983	46.2	60.9	1,698,517
LOCAL ROADS - REGION	46,250	23,729	51.3	65.7	22,521
STREETS AND SANITATION	466,070	369,741	79.3	85.6	96,329
CEMETERIES	1,199,140	558,358	46.6	58.7	640,782
FLEET SERVICES	34,810	1,334	3.8		33,476
RECREATION & COMMUNITY SERVICES	3,642,000	2,513,142	69.0	73.7	1,128,858
CULTURE	286,400	146,820	51.3	59.3	139,580
TRAFFIC	2,885,940	1,771,973	61.4	58.3	1,113,967
TOTAL USER FEES	23,340,950	15,017,020	64.3	70.4	8,323,930
REPORT TOTAL	477,685,890	460,791,209	96.5	97.0	16,894,681

CITY OF HAMILTON
TREASURY

FINANCE AND ADMINISTRATION COMMITTEE

FINANCIAL REPORT OF CURRENT ESTIMATES FOR THE FINANCE AND ADMINISTRATION COMMITTEE
FOR THE PERIOD ENDED AUGUST 31, 1991

Page 3

DESCRIPTION (1)	APPROVED BUDGET (2)	OUTSTANDING COMMITMENTS (3)	EXPENDITURES TO DATE (4)	TOTAL (5)	PERCENT EXPENDED CURR YR (6)	PERCENT EXPENDED PREV YR (7)	BALANCE (8)
FINANCE AND ADMINISTRATION COMMITTEE	99,616,690	714,161	69,698,049	70,412,210	70.7	72.8	29,204,480
PARKS AND RECREATION	23,760,460	298,683	14,817,861	15,116,544	63.6	65.1	8,643,916
PLANNING AND DEVELOPMENT	6,308,380	3,295	4,079,932	4,083,227	64.7	65.8	2,225,153
TRANSPORT AND ENVIRONMENT	25,991,570	91,811	17,240,487	17,332,298	66.7	66.7	8,659,272
TOTAL STANDING COMMITTEES	155,677,100	1,107,950	105,836,329	106,944,279	68.7	70.1	48,732,821
OTHER SPECIAL COMMITTEES	156,800		59,275	59,275	37.8	48.5	97,525
HAMILTON SCOURGE PROJECT INFORMATION SYSTEMS	3,645,550	70,693	1,876,151	1,946,844	53.4	52.8	1,698,706
TOTAL SPECIAL COMMITTEES	3,802,350	70,693	1,935,426	2,006,119	52.8	42.5	1,796,231
TOTAL CITY EXPENDITURES	159,479,450	1,178,643	107,771,755	108,950,398	68.3	70.0	50,529,052
REGIONAL COUNCIL AND EDUCATIONAL BOARDS							
REGION	117,768,030	39,256,010	78,512,020	117,768,030	100.0	100.0	0
BOARD OF EDUCATION	162,315,510	54,105,170	108,210,340	162,315,510	100.0	100.0	0
SEPARATE SCHOOL BOARD	38,122,900	12,707,600	25,415,300	38,122,900	100.0	100.0	0
TOTAL REGIONAL COUNCIL AND EDUCATIONAL BOARDS	318,206,440	106,068,780	212,137,660	318,206,440	100.0	100.0	0
	477,685,890	107,247,423	319,909,415	427,156,838	89.4	89.8	50,529,052

TREASURY COMMENTS: The amounts and percentages shown above are consistent with the normal operations of the departments on a basis comparative to that of the prior year. Note the percentage comparisons in columns (6) and (7).

CITY OF HAMILTON
TREASURY

FINANCE AND ADMINISTRATION COMMITTEE

FINANCIAL REPORT OF CURRENT ESTIMATES FOR THE FINANCE AND ADMINISTRATION COMMITTEE
FOR THE PERIOD ENDED AUGUST 31, 1991

DESCRIPTION (1)	APPROVED BUDGET (2)	OUTSTANDING COMMITMENTS (3)	EXPENDITURES TO DATE (4)	TOTAL (5)	PERCENT EXPENDED CURR YR (6)	PREV YR (7)	BALANCE (8)
LEGISLATIVE	1,388,970	13,579	983,966	997,536	71.8	65.8	391,435
CLERK	2,791,230	12,896	1,785,769	1,798,665	64.4	66.1	992,565
CHIEF ADMINISTRATIVE OFFICE	185,760	35	124,453	124,488	67.0	66.4	61,272
FIRE	30,918,880	34,446	19,014,593	19,049,039	61.6	62.6	11,869,841
HUMAN RESOURCES	2,191,680		1,413,080	1,413,080	64.5	64.9	778,600
PROPERTY - REAL ESTATE	623,600	12,762	379,081	391,843	62.8	61.1	231,757
- ARCHITECTS	467,970	102	257,065	257,167			210,803
- PROPERTY	6,446,880	254,581	3,761,446	4,016,027	62.3	58.6	2,430,853
- CENTRAL UTILITIES PLANT	2,880,950	181,934	1,702,762	1,884,696	65.4	63.5	996,254
LAW DEPARTMENT	1,762,880	944	959,554	960,498	54.5	52.2	802,382
TREASURY - FINANCE	3,010,030	42,731	1,942,538	1,985,269	66.0	64.0	1,024,761
- PURCHASING	391,010	4,049	261,226	265,275	67.8	65.0	125,735
- CITY GARAGE	0	25,914	(40,607)	(14,693)	0.0	0.0	14,693
TOTAL DEPARTMENTS	52,591,870	583,871	32,287,851	32,871,722	62.5	61.2	19,720,148
LOCAL BOARDS							
LIBRARY	12,406,870		7,552,164	7,552,164	60.9	68.4	4,854,706
PARKING	77,920		77,920	77,920			(8,930)
H.E.C.F.I.	2,645,040		1,688,151	1,688,151	63.8	73.9	956,889
TOTAL LOCAL BOARDS	15,051,910		9,240,315	9,240,315	61.4	69.3	5,811,595

CITY OF HAMILTON
TREASURY

FINANCE AND ADMINISTRATION COMMITTEE

FINANCIAL REPORT OF CURRENT ESTIMATES FOR THE FINANCE AND ADMINISTRATION COMMITTEE
FOR THE PERIOD ENDED AUGUST 31, 1991

DESCRIPTION (1)	APPROVED BUDGET (2)	OUTSTANDING COMMITMENTS (3)	EXPENDITURES TO DATE (4)	TOTAL (5)	PERCENT EXPENDED CURR YR (6)	PERCENT EXPENDED PREV YR (7)	BALANCE (8)
OTHER BUDGETS							
MAYOR'S RACE RELATIONS COMMITTEE	12,500		2,891	2,891	23.1	41.8	9,609
H.S.P.C.A.	850,890		553,927	553,927	65.1	66.1	296,963
MUNDIALIZATION COMMITTEE	7,790		759	759	9.7	24.1	7,031
STATUS OF WOMEN COMMITTEE	10,950		6,979	6,979	33.0	36.9	3,971
PUBLIC RELATIONS	151,000		92,786	92,786	61.4	49.2	58,214
RECEPTIONS AND PUBLIC EVENTS	89,210	9,748	43,100	52,847	59.2	98.4	36,363
GRANTS	600,000		418,887	418,887	69.8	90.8	181,114
TOTAL OTHER BUDGETS	1,722,340	9,748	1,119,327	1,129,074	65.6	74.2	593,266
SUBTOTAL	69,366,120	593,619	42,647,493	43,241,111	62.3	63.1	26,125,009
FINANCIALS							
DEBT CHARGES - LOCAL IMPROVEMENTS	401,720		401,720	401,720	100.0	100.0	
CAPITAL LEVY	6,004,000		6,004,000	6,004,000	100.0	100.0	
PROVISION FOR DEBT RESERVE	15,075,000		15,075,000	15,075,000	100.0	100.0	
PROVISION FOR OTHER RESERVES	2,635,100		1,936,448	1,936,448	73.5	81.0	698,652
FINANCIAL - VARIOUS	4,134,400	67,636	2,903,321	2,970,957	71.9	68.9	1,163,443
CONTINGENCY	1,305,750		25,000	25,000			1,280,750
MISCELLANEOUS	694,600	52,906	705,066	757,972	109.1	68.8	(63,372)
TOTAL FINANCIALS	30,250,570	120,542	27,050,556	27,171,098	89.8	92.5	3,079,472

CITY OF HAMILTON
TREASURY

FINANCE AND ADMINISTRATION COMMITTEE

FINANCIAL REPORT OF CURRENT ESTIMATES FOR THE FINANCE AND ADMINISTRATION COMMITTEE
FOR THE PERIOD ENDED AUGUST 31, 1991

DESCRIPTION (1)	APPROVED BUDGET (2)	OUTSTANDING COMMITMENTS (3)	EXPENDITURES TO DATE (4)	TOTAL (5)	PERCENT EXPENDED CURR YR (6)	PREV YR (7)	BALANCE (8)
TOTAL FINANCE & ADMINISTRATION COMMITTEE	99,616,690	714,161	69,698,049	70,412,209	70.7	72.8	29,204,481

TREASURY COMMENTS: The amounts and percentages shown above are consistent with the normal operations of the departments, local boards and other accounts on a basis comparative to that of the prior year. Note the percentage comparisons in columns (6) and (7).

7
F.(vi)

CITY OF HAMILTON
- RECOMMENDATION -

DATE: 1991 September 12

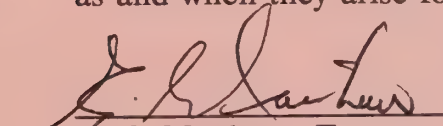
REPORT TO: Mr. J. D. Thompson, Secretary
Finance and Administration Committee

FROM: Mr. E. C. Matthews
Treasurer

SUBJECT: DRAFT BY-LAW FOR THE AUTHORIZATION TO
BORROW MONIES TO PAY OFF BANK
OVERDRAFTS IN RELATION TO CURRENT
EXPENDITURES

RECOMMENDATION:

That the Finance and Administration Committee submit to City Council, for their approval, the draft by-law for the authorization to borrow monies to pay off bank overdrafts for 1991, as and when they arise for current expenditures to a maximum of \$8,000,000.


E. C. Matthews, Treasurer

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

N/A

BACKGROUND:

Attached is a draft borrowing by-law for current expenditures.

The Municipal Act, Revised Statute of Ontario, 1980, Chapter 302, as amended under Subsection (1) of Section 189, authorizes as follows:

"A council may by by-law either before or after the passing of the by-law for imposing the rates for the current year authorize the head and treasurer to borrow from time to time by way of promissory note such sums as the council considers necessary to meet, until the taxes are collected, the current expenditures of the corporation for the year, including the amounts required for sinking fund, principal and interest falling due within the year upon any debt of the corporation, school purposes, special rates purposes, and for any board, commission or body and other purposes for which the corporation is required by law to provide."

Mr. J. Thompson, Secretary
Finance & Administration Committee
1991 September 12 - Page 2

During the course of conducting the City business, it is necessary from time to time to overdraw bank accounts to pay for approved amounts as the City funds were fully invested at that time. It is also more economical to borrow monies to pay off these accounts than to cash short term investments at a lower rate of return.

Attached

The Corporation of the City of Hamilton

BY-LAW NO. 91 -

To Authorize the Borrowing of \$8,000,000.00 to
Finance Bank Overdrafts as and when
they Arise from Current Expenditures

Whereas the Council of The Corporation of the City of Hamilton (hereinafter called the "Municipality") deems it necessary to borrow the sum of \$8,000,000.00 or lesser amount not cumulative subject to the cumulative total of 70% of the annual uncollected balance of the estimated revenue to pay for temporary bank overdrafts as and when they arise in relation to the current expenditures of the Municipality for the year;

And Whereas the total amount of the estimated revenues of the Municipality as set forth in the preliminary estimates adopted for the year 1991, is \$159,479,450.00,

And Whereas the total of amounts heretofore may be borrowed for the purposes mentioned in Subsection (1) of Section 189 of the Municipal Act, R.S.O. 1980, Chapter 302, as amended;

Therefore the Council of The Corporation of the City of Hamilton hereby enacts as follows:

1. The Mayor and the Treasurer are hereby authorized on behalf of the Municipality to borrow from time to time by way of promissory note from the CANADIAN IMPERIAL BANK OF COMMERCE a sum or sums not exceeding the aggregate \$8,000,000.00 at one time to pay off temporary bank overdrafts for the current expenditures of the Municipality for the year, including the amounts required for the purposes mentioned in Subsection(1) of Section 189 of the Municipal Act, and to give on behalf of the Municipality to the Bank a promissory note or notes sealed with the Corporate Seal and signed by the Mayor and Treasurer for the monies so borrowed with interest at such rate as may be agreed upon from time to time with the Bank.
2. All sums borrowed pursuant to the authority of this by-law, as well as all other sums borrowed in this year and in previous years from the said Bank for any or all of the purposes mentioned in the said Section 189, shall, with interest thereon, be a charge upon the whole of the revenues of the Municipality for the current year and for all preceding years as and when such revenues are received.
3. The Treasurer is hereby authorized and directed to apply in payment of all sums borrowed as aforesaid, together with interest thereon, all of the monies hereafter collected or received either on account or realized in respect of taxes levied for the current year and preceding years or from any other sources which may lawfully be applied for such purpose.

PASS this

day of September

A.D. 1991

City Clerk

Mayor

The Corporation of the City of Hamilton

BY-LAW NO. 91 -

To Authorize the Borrowing of \$8,000,000.00 to
Finance Bank Overdrafts as and when
they Arise from Current Expenditures

Whereas the Council of The Corporation of the City of Hamilton (hereinafter called the "Municipality") deems it necessary to borrow the sum of \$8,000,000.00 or lesser amount not cumulative subject to the cumulative total of 70% of the annual uncollected balance of the estimated revenue to pay for temporary bank overdrafts as and when they arise in relation to the current expenditures of the Municipality for the year;

And **Whereas** the total amount of the estimated revenues of the Municipality as set forth in the preliminary estimates adopted for the year 1991, is \$159,479,450.00,

And **Whereas** the total of amounts heretofore may be borrowed for the purposes mentioned in Subsection (1) of Section 189 of the Municipal Act, R.S.O. 1980, Chapter 302, as amended;

Therefore the Council of The Corporation of the City of Hamilton hereby enacts as follows:

1. The Mayor and the Treasurer are hereby authorized on behalf of the Municipality to borrow from time to time by way of promissory note from the CANADIAN IMPERIAL BANK OF COMMERCE a sum or sums not exceeding the aggregate \$8,000,000.00 at one time to pay off temporary bank overdrafts for the current expenditures of the Municipality for the year, including the amounts required for the purposes mentioned in Subsection(1) of Section 189 of the Municipal Act, and to give on behalf of the Municipality to the Bank a promissory note or notes sealed with the Corporate Seal and signed by the Mayor and Treasurer for the monies so borrowed with interest at such rate as may be agreed upon from time to time with the Bank.
2. All sums borrowed pursuant to the authority of this by-law, as well as all other sums borrowed in this year and in previous years from the said Bank for any or all of the purposes mentioned in the said Section 189, shall, with interest thereon, be a charge upon the whole of the revenues of the Municipality for the current year and for all preceding years as and when such revenues are received.
3. The Treasurer is hereby authorized and directed to apply in payment of all sums borrowed as aforesaid, together with interest thereon, all of the monies hereafter collected or received either on account or realized in respect of taxes levied for the current year and preceding years or from any other sources which may lawfully be applied for such purpose.

PASS this

day of September

A.D. 1991

City Clerk

Mayor

f.c.vii

CITY OF HAMILTON
- RECOMMENDATION -

DATE: 1991 September 25

REPORT TO: Ms. T. Agnello, Acting Secretary
Finance and Administration Committee

FROM: Mr. E. C. Matthews
Treasurer

SUBJECT: APPOINTMENT OF AN EXTERNAL AUDITOR

RECOMMENDATION:

- a) That the auditing services for the City of Hamilton, including its local boards, Hamilton Entertainment and Convention Facilities Inc., Hamilton Hydro Electric System and all of the Boards of Management for the Business Improvement Areas within the City of Hamilton, by MacGillivray Partners, Chartered Accountants (previously known as Spicer MacGillivray and Pannell Kerr MacGillivray) be extended for one year at a fee outlined in the by-law to appoint an external auditor.
- b) That the by-law respecting "To Appoint An External Auditor" be approved by City Council


E. C. Matthews

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

As above.

BACKGROUND:

Item 7 of the Fourth Report of the Finance Committee, adopted by City Council January 28, 1986 approved the appointment of the external auditor as follows:

- "7. That Spicer MacGillivray be awarded the contract of the auditing service for the City of Hamilton, including its local boards, commission (Hamilton Hydro Electric System) and five other affiliated organizations, based on the proposal submitted by them, at a firm quotation for 1986 and 1987 in the total amount of \$92,400 and \$94,300 respectively, for a period of six years starting in 1986.

1991 September 25

Ms. T. Agnello, Acting Secretary
Finance and Administration Committee - Page 2

BACKGROUND: - continued

"7. - continued

Note: The selection of the contract for the audit service was made from nine submissions received on November 8, 1985. The proposed firm, Spicer MacGillivray, is the current City Auditor. Section 8 of the 16th Report of the Finance Committee, adopted by Council September 24, 1985, authorized to call for a tender of audit service every six-year period starting 1986".

In view of the retirement of the present City Treasurer by the end of this year, and the new Treasurer being appointed next year, the audit service, as provided by the present external auditor, should be extended for a one year term to maintain the continuity and the present level of service. The newly elected Finance and Administration Committee would be in a better position to deal with the issue of tendering the audit service in the latter part of next year.

In addition, it should be noted that Bill 122, the Municipal Statute Law Amendment Act, 1991, received Royal Assent on June 27, 1991. These amendments are noted below:

- (i) The Ministry of Municipal Affairs will no longer be licencing municipal auditors.
- (ii) A municipal auditor must hold a valid public accountants' licence issued under the Public Accountancy Act.
- (iii) The City must now appoint the municipal auditor for a term not to exceed five years.
- (iv) As a result of these changes, the appointment of the present municipal auditor will be revoked effective January 1, 1992.
- (v) Council may choose to re-appoint the current auditor or to appoint a new auditor, and this option is available each time the term of appointment expires.

It is therefore recommended that the present auditor be extended for one year and the appointment by-law be approved.

c.c. Ms. P. Noé Johnson, City Solicitor
Mr. G. Davidson, Secretary-Treasurer, Hamilton Hydro Electric System
Mr. M. Collyer, FCA, MacGillivray Partners

The Corporation of the City of Hamilton

BY-LAW NO. 91-

TO APPOINT AN EXTERNAL AUDITOR

WHEREAS Section 88(1) of the Municipal Act, R.S.O. 1980, Chapter 302, authorizes the City Council to appoint one or more auditors who are licensed under the Public Accountancy Act;

AND WHEREAS the Council of The Corporation of the City of Hamilton in adopting Item 7 of the 4th Report of the Finance Committee on January 28, 1986 appointed the firm of Spicer MacGillivray as the City of Hamilton's external auditor;

AND WHEREAS Spicer MacGillivray later changed its name to Pannell Kerr MacGillivray;

AND WHEREAS Pannell Kerr MacGillivray has since become MacGillivray Partners;

NOW THEREFORE the Council of The Corporation of the City of Hamilton enacts as follows:

1. The firm of MacGillivray Partners is appointed as The Corporation of the City of Hamilton's external auditor until December 31, 1992.
2. Notwithstanding Section 1, MacGillivray Partners must complete the 1992 audit and the 1992 financial report for the Corporation of the City of Hamilton.
3. The duties of the auditor shall include auditing the accounts and transactions of The Corporation of the City of Hamilton, every local board of The Corporation of the City of Hamilton, as defined by the Municipal Affairs Act, the Hamilton Entertainment and Convention Facilities Incorporated, the Hamilton Hydro Electric System, and all of the Boards of Management for the Business Improvement Areas within the City of Hamilton.
4. The annual fee payable to the auditor will be adjusted by no more than the change in the Consumer Price Index (C.P.I.) from October of the next previous year. The fee will be reduced if the hours actually spent are less than anticipated by the City and the auditor. All disbursements are included as a part of the regular fee.
5. The special audit work assigned separately will be billed at the normal rate less 15% discount.

PASSED this

day of

A.D. 1991.

City Clerk

Mayor

CORPORATION OF THE CITY OF HAMILTON

MEMORANDUM

2.

TO: Miss T. Agnello, Acting Secretary
Finance and Administration Committee

SEP 26 1991

FROM: Mr. J. J. Schatz
Deputy City Clerk

OUR FILE:
PHONE: 546-2727

SUBJECT: REGIONALIZATION OF THE
TAXI INDUSTRY

DATE: 1991 September 25

Attached please find a copy of a letter dated September 20, 1991 from the Regional Municipality of Hamilton-Wentworth respecting the Regionalization of the Taxi Industry which City Council at its meeting held September 24, 1991 referred to the Finance and Administration Committee.



att.

c.c.: Mr. K. Pidsadny, Legislative Co-ordinator,
Regional Municipality of Hamilton-Wentworth

Mr. S. J. Dembe, Licensing Administrator



THE REGIONAL MUNICIPALITY OF HAMILTON-WENTWORTH

Office of the Clerk
119 King Street West, 15th floor
Hamilton, Ontario

Tel. (416) 546-4154
Fax (416) 546-2546
TDD (416) 522-1787

RECEIVED

SEP 20 1991

CITY CLERKS Mailing Address:
P.O. Box 910, Hamilton, Ontario
L8N 3V9

20 September 1991

Refer to File No.

Attention of

Your file No.

Mr. K. Avery, Clerk
City of Hamilton
City Hall
71 Main Street West
Hamilton, Ontario
L8P 1H4

Dear Mr. Avery:

Re: Regionalization of the Taxi Industry (LS 90-069)

Subjoined, please find Item 4 of the Legislation and Reception Committee Report 10-90, which was adopted by Regional Council at its meeting held on Tuesday, November 6, 1990:

Regionalization of the Taxi Industry (LS 90-069)

"That the Region request the Councils of all area municipalities to prepare Agreements with each other and offer to co-ordinate the preparation of an Agreement between the various area municipalities to provide reciprocal privileges in their respective by-laws to enable comprehensive taxi service throughout the Region."

Similar correspondence and the attached report was previously forwarded to your municipality for disposition. At the last Regional Legislation and Reception Committee meeting of September 11, 1991, the committee requested that a follow-up letter be sent to the area municipalities as a reminder of Council's request.

Yours truly,

K. Pidsadny
Legislative Coordinator

KP/ka
Attach.

THE REGIONAL MUNICIPALITY OF HAMILTON-WENTWORTH
BACKGROUND REPORT

REGIONALIZATION OF THE TAXI INDUSTRY

DATE: 20 November 1990

The Township of Glanbrook recently enacted a Taxi Licensing By-Law which restricts the picking up of passengers at Hamilton Civic Airport by taxi owners and drivers licensed by another area municipality within the Regional Municipality of Hamilton-Wentworth. On July 11, 1990, the Regional Legislation and Reception Committee received for information a report entitled "Regionalization of the Taxi Industry - Hamilton Airport" from Councillor Don Drury. Regional Council, at its meeting on April 20, 1990, referred the issue to the Legal Services Department and the Regional Clerk for a report. On November 6, 1990, Council adopted the following recommendation:

4. **Regionalization of the Taxi Industry (LS-90-069)**

That the Region request the Councils of all area municipalities to prepare Agreements with each other and offer to co-ordinate the preparation of an Agreement between the various area municipalities to provide reciprocal privileges in their respective by-laws to enable comprehensive taxi service throughout the Region.


Regionalization of the taxi industry is an extremely complex subject, as evidenced by the experience of the Regional Municipality of Ottawa-Carleton. Regionalization of the licensing structure for taxi service has been under way there for the last three years, involving extensive industry meetings, negotiations with area municipalities, and comprehensive reports. A complete copy of the Ottawa-Carleton report, being a two volume set plus six reference volumes is available for consultation at the Legal Services Department. Discussions with Ottawa-Carleton and a review of the Report indicate that the various issues involved have made this "one-year" project a major four or five year task. A summary of the recommendations and contents of the Ottawa-Carleton study is attached to this background report.

Because of the various complicated issues involved in the creation of a regional taxi licensing structure, as well as the necessity of obtaining an amendment to the Regional Act to empower the Region to assume this authority, an alternative solution to the perceived problem of inadequate taxi service at Hamilton Airport has been identified, namely, the creation of a series of mutual reciprocal agreements between the six area municipalities in the Region. Under this approach, the Region would offer to co-ordinate the preparation

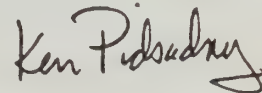
of agreements which would enable taxis licensed in one municipality to operate in another municipality upon payment of an agreed-upon licence fee, and subject to whatever restrictions that may be considered appropriate. This approach would not require special legislation and would seem capable of ensuring a satisfactory level of service at all points within the Regional Municipality. The terms of such reciprocal agreements could be renewed periodically or altered to reflect changing circumstances as agreed upon by the area municipalities concerned.

Any correspondence in response to Regional Council's resolution of November 6, 1990, may be directed to the Office of the Regional Clerk.

Prepared by:



David Beck
Assistant Corporate Counsel
Legal Services Department



Ken Pidsadny
Legislative Assistant
Clerk's Department

ROBERT M. MORROW
MAYOR



3(a)

September 18th, 1991

SEP 19 1991

m

MEMO TO: Mr. John Thompson, Secretary
Finance and Administration Committee

FROM: Mayor Robert Morrow

SUBJECT: CIVIC CEREMONY AND LUNCHEON FOR
THE PRESIDENT OF HUNGARY

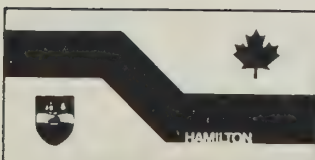
We are privileged to have President Arpad Goncz of Hungary and his wife visiting here on Friday, October 18th, along with the Hungarian Ambassador and Consul as part of an official state visit to Canada.

Accordingly, I am recommending that the City of Hamilton host a welcoming ceremony at City Hall at 11 a.m., followed by a luncheon at the Royal Connaught for approximately 250 community leaders and Hungarian representatives.

Recommendations

That the above programme be approved and be financed in the amount \$8,500 from the Special Civic Receptions and Delegations Hosting Account (CH55314-84010).

RMM:DC:tt



City Hall
71 Main Street West, Hamilton, Ontario, Canada L8N 3T4
Telephone : (416) 546-2790
546-2448 (TDD Only)

ROBERT M. MORROW
MAYOR



3(6)

September 18th, 1991

SEP 19 1991

M

MEMO TO: Mr. John Thompson, Secretary
Finance and Administration Committee

FROM: Mayor Robert Morrow

SUBJECT: CIVIC CEREMONY AND LUNCHEON FOR THE
DRAMA GROUP FROM SIAULIAI, LITHUANIA

There will be a drama group from the City of Siauliai, Lithuania, visiting Hamilton on Thursday, October 17th. The Hamilton Drama Group Aukuras toured Lithuanian last August on the invitation of the Minister of Culture and Education and this is a reciprocal visit.

Accordingly, I am recommending that the City of Hamilton host a welcoming ceremony at City Hall at 12:00 noon, followed by a luncheon at the Royal Connaught for approximately 35 people.

Recommendations

That the above programme be approved and be financed in the amount of \$600 from the Special Civic Receptions and Delegations Hosting Account (CH55314-84010).

RMM:DC:tt



City Hall
71 Main Street West, Hamilton, Ontario, Canada L8N 3T4
Telephone : (416) 546-2790
546-2448 (TDD Only)

Hamilton &
District
Multicultural
Council

500 JAMES STREET NORTH, HAMILTON, ONTARIO L8L 1J4 TELEPHONE 528-0258

SEP 18 1991

3(c)

cc: John Thompson, Secretary, Finance & Administration Committee

This is to be dealt with at the next F & A meeting October 3, 1991
and to be dealt with under the Mayor's items.

Sept. 16, 1991.

Mayor Robert Morrow,
City Hall,
Hamilton, Ont.

Dear Mr. Mayor;

We are proud to announce that our second
recipient for the Hamilton & District Multicultural
Humanitarian & Merit Award is the Hon. Ellen Fairclough.

The presentation of this honour will be held on Thursday
Oct. 24 at Carmen's Convention Centre. In conjunction
with this Tribute Dinner, we are publishing a Commemor-
ative Program Book, 8 1/2" X 11" in size.

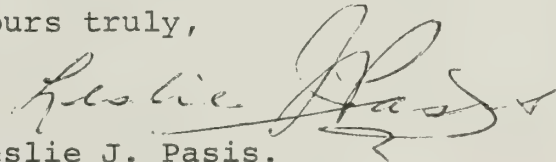
We enthusiastically feel that our City Council will no
doubt wish to subscribe a congratulatory message to our
distinguished recipient, considering the fact that our
honouree had diligently served our citizens in the capa-
city as an Alderman and as controller for several years.
Please note that the closing date for copy is October 10.

The rate are very reasonable, being \$1,000.00 for a full
page and \$500.00 for 1/2 page, preferred position.

Your copy should be camera ready.

Trusting that you will give this your early consider-
ation, we remain,

Yours truly,



Leslie J. Pasis.
Fund-Raising & Public Relations
Chairman.

Hubert Addo
President.

3 (d)

August 18 1991

Mayor Robert Morrow
City of Hamilton

Your Worship:

Many thanks for giving me this opportunity to share with you the accompanying material exploring our publication vision for 1991.

PREVIOUS PUBLICATION SUCCESS

Several of our staff produced a major publication in 1984 to coincide with Ontario's bicentennial celebrations of that year. LOYAL SHE REMAINS was the end result. That publication was officially chosen in 1984 as a prestigious ceremonial gift for both Her Majesty The Queen and His Holiness The Pope....

By 1988, Heirloom Publishing had produced the first two volumes of the CANADA Heirloom Series. CANADA From Sea Unto Sea, Volume I, is introduced by both the Prime Minister and the Governor General. This publication has attracted national acclaim and is today a highly sought out "cultural ambassador" presently being marketed by Encyclopaedia Britannica across Canada.

A companion volume, CANADA's Native Peoples, Volume II of the CANADA Heirloom Series, is a beautiful publication celebrating native culture and promoting heritage awareness about our first nations. Recently, the Canada Post Corporation purchased 5,000 copies of this publication for international distribution.

PLANS FOR 1991

The material I am sending outlines our publication plans for 1991, the 200th anniversary year of the founding of Upper Canada. ALLEGIANCE: The Ontario Story, as Volume III of the ongoing CANADA Heirloom Series, will be every bit as beautiful and as distinctive as our earlier publications, especially with HRH The Prince Andrew, Duke of York, Lieutenant Governor Lincoln Alexander, Premier Bob Rae and Dr. Daniel G. Hill, each writing introductory messages to this distinguished forthcoming publication.

ALLEGIANCE may even surpass the success of LOYAL SHE REMAINS, which sold almost 50,000 volumes in 1984; a stunning achievement when one considers that in Canada, 5,000 book sales constitute a best seller.

CORPORATE SIGNATURES

One special chapter in ALLEGIANCE, introduced by Ontario native John Kenneth Galbraith, is called "Corporate Signatures". It will

biographically sketch a number of Canadian businesses, associations and municipalities based in Ontario. Each page constitutes a 450-word vignette capsulizing the origins of a particular business, how it planted seeds in our land and has grown with it. Each story is enhanced, of course, with appropriate illustrations. Such biographical vignettes are a very innovative way for any given corporation to project its corporate image....

Pages of space are purchased at the rate of \$5,500 per. Corporate sponsors get a special discount rate of \$55.00 per for the purchase of these volumes. They make wonderful gifts for all occasions and when customized with personalized frontispieces I can think of no finer gift for ceremonial use! Gold stamping can be applied to the front cover of each gift for instant recognition of one's logo.

LASTING CONSEQUENCES

Heirloom Publishing Inc. depends upon business establishments and municipalities such as the City of Hamilton to support our ongoing endeavours to promote Canada's rich culture and history. By participating, Hamilton would be encouraging and supporting "heritage awareness" and identifying with a prestigious publication offering positive and lasting consequences.

The City of Hamilton has a profound and colourful history that should be recognized in a timely publication of this nature. Let's not forget, the province has designated 1991-1993 as "The Heritage Years". This occurrence greatly enhances the scope of ALLEGIANCE as a gift of lasting application.

CRITICAL TIME FACTOR

Our approach to Ontario municipalities has been received with tremendous enthusiasm. For example: the City of Toronto, North York, Scarborough, Ottawa, Mississauga, Brampton and Metropolitan Toronto have reserved one or two pages for their historical profiles. In fact, each municipality approached to date has reacted to this project with great interest. We expect most of them to participate once they can sort out what departments need to be involved. In some cases, three or four departments contributed; each from their respective budgets to make participation feasible.

~~I trust the accompanying material proves to be of interest and that when I call in several days you will have concluded that our 200th anniversary project is something that should be investigated further.~~

Sincerely,

John Grant

John A. Grant,
Representative

ALLEGIANCE: *The Ontario Story*

In celebration of the 200th anniversary of the establishment of the Legislature of Upper Canada and the foundation of the current system of government in Ontario, Heirloom Publishing Inc. is proud to announce this bicentennial publication for 1991.

In the tradition of:
LOYAL SHE REMAINS

and

The Canada Heirloom Series
Vol. I
CANADA From Sea Unto Sea

Vol. II
CANADA's Native Peoples

ALLEGIANCE: *The Ontario Story* will explore the deep roots of present day Ontario, examine its diverse beauty, celebrate the legacy of its first peoples and survey with pride its multi-cultural mosaic. Written by some two dozen esteemed Canadian personalities, the dramatic narrative is richly imbued with heritage and culture unique to the province.

ALLEGIANCE: *The Ontario Story*, a 558 page tribute, will be enhanced by more than 1,000 photos, maps, and illustrations, many rare and many never before published.

ALLEGIANCE, a fitting addition to the Canada Heirloom Series, is destined to be a prestigious corporate gift, a valuable addition to any library.

Introduction

The Honourable
Lincoln MacCauley Alexander,
the Lieutenant Governor of Ontario

Preface

His Royal Highness The Prince Andrew,
Duke of York

Premier's Introduction

The Honourable Bob Rae,
Premier of Ontario

Dedication

Dr. Daniel G. Hill
former Ombudsman for the
Province of Ontario

Dedication

John Kenneth Galbraith
Professor, Harvard University

The Face of Ontario
Indigenous Life
Exploring and Discovering
The Coming of the Loyalists
The Simcoe Years
The War of 1812
Steadfast in their Allegiance
Allegiance Secured
Early Developers
Canada West
Prospecting and Developing

New Ontario
The Rise of King Street
World War I
A Province in Transition
World War II
A Flourishing Mosaic
Some Notables
Allegiance Explored

Ontario Celebrates
Corporate Signatures

John Warkentin
Pamela Colorado
Conrad Heidenreich
Larry Turner
J.M.S. Careless
Murray Barkley
Colin Read
Garry Toffoli
Charles J. Humber
Jan Noel
Franc Joubin &
McCormack Smyth
Matt Bray
Michael Bliss
Desmond Morton
Peter Oliver
Strome Galloway
Lillian Petroff
Arthur Bousfield
Arthur Bousfield &
Garry Toffoli
George Bryant
Introduction:
John Kenneth
Galbraith



Corporate Signatures



An integral part of the Ontario story, *Corporate Signatures* will profile a limited number of corporate biographies with representation from companies large and small, long established and new—a broad cross-section from across the province.

- *provides positive and lasting exposure for your corporation in the ongoing Canada Heirloom Series*
- *projects a solid corporate image in an innovative way*
- *reinforces your corporate involvement in Ontario's rich culture and history*
- *promotes heritage awareness*
- *affords the opportunity to have your company story professionally documented and published in a prestigious publication*
- *contributes to a major anniversary celebration*

Entrance Fee

1 page corporate biography	\$5,500.00
2 page corporate biography	10,500.00

Book Purchases

Prepublication Prices

Corporate Partners	\$55.00 each
Others	65.00 each

Postpublication Prices

\$89.95 each

46

CITY OF HAMILTON
- RECOMMENDATION -

DATE: 1991 September 26

REPORT TO: Tina Agnello, Acting Secretary
Finance and Administration Committee

FROM: Betty Carter, Secretary
Hamilton Status of Women Sub-Committee

SUBJECT: POLICY ON NON-SEXIST LANGUAGE

RECOMMENDATION:

- (a) That Members of City Council and all employees of the Corporation of the City of Hamilton, in their commitment to promote equality of women, avoid the use of sexist language and sex-stereotyping in all forms of communication.
- (b) That the Guideline for the Use of Non-sexist Language, as outlined in Appendix "A" attached hereto, be circulated to all Members of City Council and employees of the Corporation of the City of Hamilton.

Betty Carter

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

N/A

BACKGROUND:

This Guideline has been developed to assist Members of City Council and employees of the City of Hamilton, promote the use of non-sexist communication. This document is intended as a guide and is by no means exhaustive. It includes suggestions for integrating non-sexist language into written, visual and oral communication in the workplace, using the existing language more diversely instead of creating new words.

att.

c.c. Tina Agnello, Secretary, Working Committee to Review the Procedural By-law

**GUIDELINE FOR THE USE OF
NON-SEXIST LANGUAGE**

Presented to: Hamilton City Council

Prepared by: The Hamilton Status of Women Sub-Committee

September 1991

Definitions:

Sexism:	discrimination based on gender
Sexist language:	language that excludes one sex or gives unequal treatment to men and women
Sex-stereotyping:	language, attitudes or representations which tend to attribute particular roles and characteristics to people on the basis of their gender without taking them into consideration as individuals
Communication:	includes written, oral or visual material produced for distribution within the city administration or to the public - (reports, minutes, letters, policies, by-laws, memoranda or publications, forms, questionnaires, contracts, job descriptions and titles)

Equal Respect

The images and connotations of words used to refer to women often tend to reinforce attitudes and perceptions of the value and place of women in our society and influence how they are regarded and treated.

Words such as "girls" and "ladies", when referring to grown adult females should be avoided.

The word "girl" implies immaturity and dependence while "lady" suggest frailty and daintiness. Adult females as individuals are **women**.

Job Titles

Avoid using titles that designate the gender of a person. Traditionally, job titles have been designated as "male" or "female" depending on which gender has historically dominated a profession.

Jobs and position titles should focus on the role or responsibility of the job and position, not on the gender of the incumbent.

Suffixes such as "ette" or "ess" or "man" perpetuate the idea that women do not belong in certain occupations.

Avoid

authoress

businessman/businesswoman

chairman/chairwoman

craftsman

directress

draughtsman

fireman

lady principal

mailman

maintenance man

male nurse

policeman

spokesman

waitress

watchman

working man

Preferred

author

business executive, executive, entrepreneur

chair, chairperson, committee head,
presiding officer, moderator

artisan, craftsperson

director

drafting technician

firefighter

principal

letter carrier

maintenance worker

nurse

police officer

speaker, representative, spokesperson

server, dining attendant

security guard

worker, employee, labourer, wage earner,
average worker, staff member

Sex-Stereotyping

Sex-stereotyping is another way of denying an individual or group full recognition of status by depicting an oversimplified version of what they really are. The following may be helpful in avoiding stereotypical imagery.

- (a) Mention gender only when it is pertinent.
 - Instead of "Councillors and their wives are invited to a luncheon", the following would be preferred: "Councillors and their spouses (partners, guests) are invited to a luncheon".
 - Instead of "He was attended to by a woman doctor", the following would be preferred: "He was attended to by a doctor".
- (b) Try not to use expressions and terms that are implicitly sexist.
- (c) Remember that lawyers, bus drivers, councillors, accountants, farmers, doctors, journalists, etc., are women too.

Pronouns

The English language is very male-oriented due to its evolution in a patriarchal society. However, times, values, norms and conditions have changed. The use of "he" to refer to both men and women is absurd.

Since there are no generic singular or common sex pronouns in English, writers should refrain from assuming a one-sex audience, or from creating confusion by coining new words or constructing awkward sentences.

There are alternatives to avoiding the use of masculine pronouns:

(a) Alter the sentence structure.

Avoid

"Each staff member may keep some of his personal belongings in his desk."

Preferred

"Some personal belongings are allowed in the desk."

(b) Delete the pronoun.

Avoid

"The average supervisor believes good staff-management dialogue is essential for his job satisfaction."

Preferred

"The average supervisor believes good staff-management dialogue is essential for job satisfaction."

(c) Use plural forms.

Avoid

"Each supervisor should meet regularly with his staff."

Preferred

"Supervisors should meet regularly with their staff." (or "staffs")

(d) Substitute an article. ("a", "an" or "the")

Avoid

"Each director must submit his revised report next week."

Preferred

"Each director must submit a revised report next week."

(e) Use "she and he" or "he and she." (This device tends to tongue-tie the reader if over-used.)

Avoid

"Each technician should keep his toolbox safely locked away."

Preferred

"Each technician should keep his or her toolbox safely locked away."

(f) Use "they, their, them" in the third person singular.

Avoid

"Anyone may attend if he wants to."

"Who asked to have his vacation cancelled?"

Preferred

"Anyone may attend if they want to."

"Who asked to have their vacation cancelled?"

Generic Terms, Titles and Verbs

The word "man" is often defended as a generic term which refers to both men and women. Many listeners, however, perceive "man" to refer only to males; thus it is not truly generic.

The use of the word "man" to mean only men sometimes and women and men at other times can create confusion and ambiguity.

Avoid

alderman

man

mankind

manmade

man-hours

manpower

man in the street

manned

3-man administrative team

man of letters

Preferred

councillor

human beings, people, individuals

humanity, humankind, people, society

artificial, handmade, synthetic, fabricated, manufactured, constructed

labour hours, work hours, staff-hours, worker hours

workforce, personnel, human resources

average person/citizen
common person/citizen
the public

staffed, crewed, operated

3-person administrative team,
administrative team of three

writer, author, scholar

man of the hour

honoured guest, star of the show, centre of attention

best man for the job

best person for the job, best candidate for the job

Parallel Construction

When men and women are grouped together in language, parallel construction and terminology should be used.

Avoid

the men in the office;
the girls at work

man and wife

men and ladies

Tom Smith is the Superintendent
of Personnel and his wife
Helen is a stunning brunette.

Preferred

the men in the office;
the women in the office

husband and wife

men and women, gentlemen and ladies

Tom Smith is the Superintendent of
Personnel and Helen Smith
is a noted tax attorney (journalist,
teacher)

Demeaning Words and Expressions

Words and expressions which demean any individual undermine a professional relationship and should not be used.

Avoid

my girl

Honey, Dear, Sweetheart, Love
Cutie, Sugar, etc.

Preferred

the secretary, or the person's name

the person's name

manly, womanly

describe the characteristic intended, i.e. brave,
tender, strong, compassionate

girls (for adults)

women

boys (for adults)

men

career girl

name the profession

Does your mother work?

Does your mother work outside the home?

the little woman, the wife

my wife

Speeches and Oral Communication

- Avoid words which put down, exclude or stereotype either sex.
- Sexist jokes must be avoided.
- Inclusive language should be used throughout a speech, presentation.
- Opening forms of address should include both sexes:
 - Good morning, everyone
 - Colleagues and Friends
 - Friends and Associates
 - Colleagues

Correspondence: Internal

- (a) Avoid reference to a woman's marital status, unless specified by the addressee. The use of Ms. is generally acceptable.
- (b) Designation of gender or marital status is unnecessary in addressing internal memoranda or reports.

- (c) Lists and reports should use both first and last names.
- (d) References to all employees should be parallel and consistent, regardless of positions.

Avoid

Mrs. Joanne Brown

Preferred

Joanne Brown, Director; or Dr. Joanne Brown, Director; or Joanne Brown

Salutation:

Dear Mrs. Brown

Dear Joanne Brown

Dear Miss Brown

Dear Director Brown

Dear Ms Brown

Dear Joanne (if known to correspondent)

Closing Identification:

Mr. John Smith, City Councillor

John Smith, City Councillor

Reports:

The following committee members were present:

The following committee members were present:

Ms S. Singh

Sharon Singh

Mr. E. Walters

Errol Walters

Mrs. V. Eng

Vera Eng

Mr. Alexander and his assistant Diane

Phil Alexander and his assistant Diane Haden

Lists:

Reed, Mrs. Clair

Reed, Clair

McBean, Mr. Trevor

McBean, Trevor

Bent, Miss Clarissa

Bent, Clarissa

Correspondence: External

- (a) When initiating external correspondence, marital status should not be designated by title.
- (b) When replying to external correspondence use the form designated by the originator. (i.e.: do not reply Ms. Smith if the originator specifies Mrs. Smith). Where the information is not known do not assume a particular sex or status.
- (c) When initiating correspondence, if sex and name of the addressee are unknown use the form "Dear Madam/Sir".
- (d) Signatures are a personal choice. However, the traditional requirement of a courtesy title in front of the typewritten name of a woman is not necessary.

Avoid

Mr. and Mrs. Ben Chinsue

Mr. Robert Williamson

Mrs. Akila Opoku

Miss A. Opoku

Preferred

Clara and Ben Chinsue

C. and B. Chinsue

Robert Williamson

Akila Opoku

A. Opoku

- (c) Lists and reports should use both first and last names.
- (d) References to all employees should be parallel and consistent, regardless of positions.

Avoid

Mrs. Joanne Brown

Preferred

Joanne Brown, Director; or Dr. Joanne Brown, Director; or Joanne Brown

Salutation:

Dear Mrs. Brown

Dear Joanne Brown

Dear Miss Brown

Dear Director Brown

Dear Ms Brown

Dear Joanne (if known to correspondent)

Closing Identification:

Mr. John Smith, City Councillor

John Smith, City Councillor

Reports:

The following committee members were present:

The following committee members were present:

Ms S. Singh

Sharon Singh

Mr. E. Walters

Errol Walters

Mrs. V. Eng

Vera Eng

Mr. Alexander and his assistant Diane

Phil Alexander and his assistant Diane Haden

Lists:

Reed, Mrs. Clair

Reed, Clair

McBean, Mr. Trevor

McBean, Trevor

Bent, Miss Clarissa

Bent, Clarissa

Correspondence: External

- (a) When initiating external correspondence, marital status should not be designated by title.
- (b) When replying to external correspondence use the form designated by the originator. (i.e.: do not reply Ms. Smith if the originator specifies Mrs. Smith). Where the information is not known do not assume a particular sex or status.
- (c) When initiating correspondence, if sex and name of the addressee are unknown use the form "Dear Madam/Sir".
- (d) Signatures are a personal choice. However, the traditional requirement of a courtesy title in front of the typewritten name of a woman is not necessary.

Avoid

Mr. and Mrs. Ben Chinsue

Mr. Robert Williamson

Mrs. Akila Opoku

Miss A. Opoku

Preferred

Clara and Ben Chinsue

C. and B. Chinsue

Robert Williamson

Akila Opoku

A. Opoku

Salutation:

Dear Mr. and Mrs. Hassan Ali

Dear Carla and Hassan Ali

Dear Carla and Hassan (if known to correspondent)

Dear Gentlemen

Dear Madam/Sir

Dear Colleagues

Dear Constituents

Dear Friends

Non-Sexist Research:

The Canadian Psychological Association states research is sexist when it is based on the assumption that men and their interests are more important than women and are more representative of humanity. Sexist bias manifests itself in many ways, including, but not limited to the following:

- researchers use sexist language.
- research is carried out without reference to the economic, social and political context of women's lives.
- researchers omit women from their population sample.

Researchers, authors, editors, readers and reviewers should be aware of sexist bias at all stages of a research project: the literature review, forming the questions, design, sample selection, dependent variables, statistical analysis and the reporting and interpretation of the results.

Conclusion

Eliminating sexist language takes diligence and education. We must recognize and reinforce the proper terminology if we want women to become full and equal participants in our society. It is important that as City representatives, we recognize that communications have a cumulative impact on the perceptions of individuals, their behaviour and their aspirations. Presenting women in a fair and equitable light is one way to fight discrimination.

RESOURCES

1. Canadian Advisory Council on the Status of Women, Guidelines for Non-Sexist Language.
2. Canadian Association of Broadcasters, Sex-Role Portrayal Code for Television and Radio Programming.
3. Canadian Broadcasting Corporation, CBC. Guidelines for Sex-Role Portrayal, August 1991
4. Correctional Services Canada, On Equal Terms. How to Eliminate Sexism in Communications. Supply and Services Canada. 1989
5. McMaster University, Policy Statement on Inclusive Communications and Communications Guidelines, April 1990
6. Michigan State University, Division of Women's Programs, Fact Sheet on Bias-Free Communication (undated)
7. Ontario Ministry of Education, Human Resources Branch, Guidelines for Non-Sexist Communications June 1991
8. Ontario Women's Directorate, Non-Sexist Language in the Workplace, (undated)
9. Ryerson Polytechnical Institute, A Guide to Communicating Gender Parity, (Office of the Employment and Educational Equity) 1988
10. Treasury Board of Canada, Elimination of Sexual Stereotyping, Treasury Board Manual, Information and Administrative Management
11. Wentworth County Board of Education, Guidelines for the Use of Non-Sexist Language, 1988
12. York University, Non-Sexist Language, Office of the Advisor to the University on the Status of Women

4(b)

CITY OF HAMILTON

- RECOMMENDATION -

DATE: 1991 September 24

REPORT TO: Ms. Tina Agnello, Acting Secretary
Finance and Administration Committee

FROM: Betty Carter, Secretary
Advisory Committee on Equitable Representation
on Committees/Boards/Commissions

**SUBJECT: PROCESS FOR APPOINTING MEMBERS TO
COMMITTEES/BOARDS/COMMISSIONS**

RECOMMENDATION:

- (a) That a brochure be designed for circulation to members of the public interested in applying to City Committees, Local Boards and Commissions;
- (b)
 - (i) That the City Clerk's Department be directed to advertise in various media, including ethnic media, a list of which will be provided by the Advisory Committee on Equitable Representation on Committees/Boards/Commissions;
 - (ii) That all Committees/Boards/Commissions be advised of vacancies when they arise;
 - (iii) That ethno-cultural communities, organizations representing the disabled, the Native Indian Centre, women's groups, and all other organizations or individuals upon request, be notified of vacancies on Committees/Boards/Commissions;
 - (iv) That the City Clerk's Department be encouraged to participate in free media advertising available including the cable network (particularly on ethnic programs) and ethnic radio broadcasts to encourage people to apply;
- (c) That all Committees/Boards/Commissions be encouraged to hold some meetings in various facilities outside of City Hall and invite persons of those neighbourhoods to attend;

- (d) That all notices of meetings be circulated to the media and the public in advance;
- (e) That members who miss three consecutive meetings without committee approval be subject to replacement on that committee;
- (f) That membership to all Committees/Boards/Commissions be staggered on one-year, two-year, and three-year appointment, unless the term of office is established by provincial or federal legislation;
- (g) That the Tracking Form and Application Form, attached hereto as Appendix "A", be adopted for use by members of the public interested in applying to Committees/Boards/Commissions;
- (h) That the following process for applying, interviewing and selecting applicants to Committees/Boards/Commissions be adopted:
 - (i) An Application Form and Tracking Form may be obtained from the City Clerk's Department and the completed form(s) returned to the City Clerk's Department;
 - (ii) Applicants must attend a **mandatory orientation session**, the purpose of which will be to describe the work of the various Committees/Boards/Commissions. The Committees/Boards/Commissions will be required to:
 - provide written material outlining the scope of their Committee/Board/Commission, the time commitment required, and the qualifications necessary;
 - arrange for a representative of that Committee/Board/Commission to attend the orientation session to answer questions applicants may have;

Applicants will be offered a choice of at least three (3) dates for the orientation session from which they must select one;

All applicants will be required to attend unless they are applying for renewal of their present appointment. Applicants who do not attend one of the offered sessions will not be considered for appointment.

These sessions will be co-ordinated by the City Clerk's Department, the Human Resources Centre and the Selection Committee;

- (iii) A Selection Committee will be struck by City Council, the mandate of which will be to:
 - co-ordinate with assistance from the City Clerk's Department the orientation sessions;

- review applications to the Committees/Boards/Commissions;
- interview candidates;
- make recommendations for selection to the Standing Committee of City Council to which the Committee/Board/Commission will report.

The Selection Committee will consist of:

- two members of City Council
- two members of the Advisory Committee on Equitable Representation on Committees/Boards/Commissions
- one member of the Committee/Board/Commission to which the vacancy applies

Members of the Selection Committee will be rotated every six (6) months. A schedule will be established - one for Members of City Council, and one for the Advisory Committee on Equitable Representation on Committees/Boards/Commissions.

iv. The interviews:

It is mandatory that at least three of the five members of the Selection Committee be present during the interviews. Any fewer than this will result in a rescheduling of the interview(s).

The allotted time for each interview will be approximately ten minutes.

All candidates who attend the orientation session will be interviewed.

An established set of interview questions will be developed by the Selection Committee and will be asked of all candidates.

All candidates will be notified in writing once the selection has been approved by City Council.

- (i) That an equitable representation survey be conducted by the Human Resources Centre every three years and that the first survey be carried out in 1992;
- (j) That the Advisory Committee on Equitable Representation on Committees/Boards/Commissions develop a back-up/supplementary list of applicants to be utilized to fill vacancies created by resignations, until the expiration of the term of the individual(s) resigning, thus eliminating the need to invite further interviews of applicants;

- (k) That the present members of the Advisory Committee on Equitable Representation on Committees/Boards/Commissions be reappointed for a further one year term expiring December 1992;
- (l) That membership on Committees/Boards/Commissions be limited to two (2) consecutive Committee/Board/Commission terms;
- (m) That this process commence with those applicants being appointed for the term 1991-1994.

Betty Carter

FINANCIAL/STAFFING/LEGAL IMPLICATIONS: N/A

BACKGROUND:

The Finance and Administration Committee at its meeting held 1990 March 20 approved the appointment of a Sub-Committee to receive and review the Visible Minority Survey of Boards and Commissions as prepared by the Human Resources Centre. The Sub-Committee established the Advisory Committee on Equitable Representation on Committees/Boards/Commissions whose mandate is to:

- track the flow of applications from visible minorities;
- initiate publicity on municipal government Committees/Boards/Commissions to ensure City Council's commitment to equal opportunity;
- undertake a variety of public education activities to broaden the understanding of and the function of City Committees/Boards/Commissions; and to
- establish a process for appointing members to Committees/Boards/Commissions.

The Advisory Committee has met on five occasions as well as holding a public meeting, and is recommending the procedure as outlined above.

Attach.

APPLICATION FORM
FOR APPOINTMENT TO
CITY OF HAMILTON BOARD, COMMITTEE OR COMMISSION

Please complete the Application Form and include a resume of qualifications, work experience and any additional Community involvement.

The City of Hamilton encourages all residents of the City of Hamilton to apply for membership on City Committees/Local Boards/Commissions. The Finance and Administration Committee approved the appointment of a Sub-Committee in March 1990, to receive and review the Visible Minority Survey of Boards and Commissions. As a result of this, an Advisory Committee was established. Its mandate is:

- to initiate publicity on Municipal Government, Committees/Boards/Commissions ensuring equal opportunity for all Citizens;
- to track the flow of applications; and,
- to undertake a variety of Public Education Activities to Broaden the Understanding of the Function of Committees/Boards/Commission.

Your co-operation is required in filling out the attached Tracking Form. This information is for statistical purposes only and will help the Advisory Committee determine how successful the existing outreach program is, and will assist in identifying any changes needed to promote fair appointment practices in the future.

The completion of the attached Tracking Form is voluntary and information obtained from this Form will be kept strictly confidential.

/Attached

APPLICATION FORM

1. Application for appointment to: _____
(please specify Committee/Board/Commission of interest - maximum of three)
2. Name: _____
3. Home Address: _____

4. Telephone Number (s): Home: _____
Work: _____
5. Please state why you are interested in serving on this Committee/Board/Commission and what do you feel you can contribute? Please list related experience and/or interests.

6. How did you learn about this position?
 - i. _____ Newspaper (please specify)

 - ii. _____ Community Organization
 - iii. _____ Brochure
 - iv. _____ Radio/Television (please specify
which program)
 - v. _____ Word of Mouth
 - vi. _____ Other (please specify)

7. Additional Information:

Signature

Date

APPLICANTS ARE ENCOURAGED TO SUBMIT A RESUME

Your resume should not refer to any prohibited grounds of discrimination, i.e. race, ancestry, place of origin, citizenship, creed, sex, sexual orientation, age, colour, ethnic origin, record of offences, marital status, family status or handicap.

PLEASE RETURN TO: City Clerk
Hamilton City Hall
71 Main Street West
Hamilton, Ontario
L8N 3T4

TRACKING FORM

Information requested on this form is gathered under Section 13 of the Ontario Human Rights Code.

Do you wish to complete this form?

Yes: _____ (please continue)

No: _____

PLEASE COMPLETE EACH SECTION:

1. Are you: Female _____

Male _____

2. Are you a Native person (North American Indian, Status or Non-Status, Metis, Inuit)?

Yes: _____

No: _____

3. Are you a member of a Visible Minority? (This refers to Race/Colour)

No: _____

Yes: _____ (please specify)

Black _____
(African, American
Canadian)

East Asian _____
(Korean, Japanese, Chinese)

South Asian _____
(Indian, Pakistani)

South East Asian _____
(Cambodian, Filipino, Vietnamese)

West Asian _____
(Arab, Armenian, Egyptian, etc.)

Central/South American _____

Caribbean _____
(Cuban, Jamaican, Trinidadian,
Haitian)

White _____ Other _____

4. Disability

For the purposes of employment equity, disability is defined as a long term physical, emotional/psychiatric or learning disability that may place a person at a disadvantage or that may interfere with work or personal activities.

Given this definition, do you consider yourself disabled?

No _____

Yes _____ (please specify)

Blind/visually impaired _____

Deaf/hearing impaired _____

Mobility impaired _____

Psychiatric _____

Emotional or learning disability _____

Developmentally impaired _____

Other _____

Information requested on this form is gathered under Section 13 of the Ontario Human Rights Code and has been approved by the Ontario Human Rights Commission, Sept. 1991

4(c)

CITY OF HAMILTON
- RECOMMENDATION -

SEP 10 1991

DATE: 1991 September 9

REPORT TO: Mr. J. D. Thompson, Secretary
Finance and Administration Committee

FROM: Mrs. S. Glover, Secretary
Taxi Advisory Committee

SUBJECT: Wheelchair Accessible Integrated Taxicabs

RECOMMENDATION:

That City Council amend Sections 14 (b) and (c) of the Eighteenth Report of the Finance and Administration Committee, adopted by City Council at its meeting of 1990 May 29, to provide for the issuance of three (3) Special Wheelchair Accessible Integrated Taxicab Licences instead of five (5).

Stella Glover

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

N/A

BACKGROUND:

Early in 1991 the Taxi Advisory Committee was requested to consider the issuance of Wheelchair Accessible Integrated Taxicab Licences and on 1990 April 6, received a report from the Manager of the Licence Division recommending that five (5) Integrated Taxicab Licences be created.

After consideration, the Taxi Advisory Committee recommended that the City's Taxi Cab Owner's be encouraged to convert their Taxi Licences to Wheelchair Accessible Integrated Taxi Owner Licences.

Mr. J. Thompson, Secretary
Finance and Administration Committee
Re: **Wheelchair Accessible Integrated Taxicabs**

.... 2

This recommendation was ultimately referred back by Council for further consideration by the Taxi Advisory Committee.

As the Taxi Advisory Committee failed to make a further recommendation, the Finance and Administration Committee recommended to City Council that five (5) Integrated Wheelchair Accessible Taxicab Licences be issued. This recommendation was adopted by City Council on 1990 May 29.

Since that time there have been significant changes in the taxi industry resulting in the Taxi Advisory Committee at their meeting of 1991 August 20, making the foregoing recommendation.

When considering this recommendation, the Taxi Advisory Committee is requesting that members of the Finance & Administration Committee take into account the following significant factors which have occurred since Council's decision:

- In the past two years there has been a large increase in the issuance of Taxi Owner licences which, coupled with the downturn in the economy, has created economic hardship in the industry.
- At the present time, a special regional Committee has been appointed to examine and make recommendations with regard to the entire question of transportation for the disabled. Decisions from this Committee may have an adverse financial impact upon potential holders of these proposed Wheelchair Accessible Integrated Taxicab Licences.

In view of the foregoing the Taxi Advisory Committee is of the opinion that only three (3) Wheelchair Accessible Integrated Taxicab Licences would be desirable at this time.

cc: Alderman D. Drury, Chairman
Taxi Advisory Committee

Mr. S. Dembe, Manager
Licence Division

Friday

Sept. 20/91 46)

ie: Issue of Integrated Taxi Cabs.

I would like to be put on the Oct. 03/91 agenda as a speaker on this issue.

Thankyou very much

PETER C. ELDRIDGE
136 BAY ST.S.
607
525-9576

OK
Faxi #38
Veterans
525-0600

There may be a small contingency with me.



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